

**MINUTES OF A MEETING OF THE
ENGINEERING & CONSTRUCTION COMMITTEE
OF THE DuPAGE WATER COMMISSION
HELD ON THURSDAY, SEPTEMBER 19, 2013
600 EAST BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order at 6:20 P.M.

Committee members in attendance: R. Furstenau, D. Loftus, F. Saverino, M. Scheck and J. Zay (ex officio)

Committee members absent: None

Also in attendance: C. Bostick, E. Kazmierczak, T. McGhee, J. Spatz, M. Weed and G. Gorski of Gorski & Good, LLP

After Commissioner Furstenau noted a discrepancy that Commissioner Saverino was listed as being the second to the motion to recommend approval of items 2 and 3 of the Engineering and Construction Committee items of the Commission Agenda where Commissioner Saverino was not in attendance, Commissioner Furstenau moved to approve the corrected Minutes of the August 15, 2013 Engineering & Construction Committee Meeting of the DuPage Water Commission. Motion seconded by Commissioner Scheck and passed as follows:

Ayes: R. Furstenau, M. Scheck, F. Saverino and D. Loftus

Nays: None

Absent: None

Facilities Construction Supervisor Bostick provided an oral report highlighting the Status of Operations report;

Regarding Water Conservation, Facilities Construction Supervisor Bostick advised the Committee that the fourth and final workshop had been held for the CMAP Local Technical Assistance program. Facilities Construction Supervisor Bostick also advised the Committee that the Commission has received recognition from The Conservation Foundation @ Work Program for the Commission's efforts towards water conservation in the construction of the electrical generation facility and office/garage expansion project.

Regarding the Document Management System (DMS), Facilities Construction Supervisor Bostick advised the Committee that the GIS Supervisor and Document Management Specialist are working on a plan to migrate all documents from the existing iManage document management system to SharePoint. After software and security features are set up, Staff will be able to take advantage of SharePoint's built-in document management and avoid future software maintenance fees associated with iManage.

Regarding the York Township Water Facility, Facilities Construction Supervisor Bostick advised the Committee that Commission legal counsel sent the Assistant State's Attorney a six-page letter outlining deficiencies in the County's proposed easements which are in conflict with the unencumbered and insured easements requirements of the Subsequent Customer Agreement. Facilities Construction Supervisor Bostick also advised that the County has yet to provide the construction contract documents or plans for Commission review and approval.

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Regarding the Standpipe Evaluations, Facilities Construction Supervisor Bostick advised the Committee the PAX mixer system for standpipe 4W has been ordered. Facilities Construction Supervisor Bostick also requested consent from the Committee to move forward with the installation of the electrical portion of the work via the Quick Response Electrical Contract and ratify the Work Order Authorization at a future meeting. Chairman Loftus polled the Committee and consent was subsequently given.

Regarding Instrumentation and Remote Facilities Maintenance, Facilities Construction Supervisor Bostick informed the Committee that instrumentation calibrations at all facilities are in process and the annual Commission Customer meter calibration program is now underway.

Regarding GIS, Facilities Construction Supervisor Bostick informed the Committee that the work is underway to update internal GIS website with ArcGIS for Server 10.2 and ArcGIS Viewer for Silverlight. When complete this site will be integrated with the SharePoint site discussed earlier.

Regarding Contract QR-10/13, Facilities Construction Supervisor Bostick informed the Committee work in rehabilitating structures and pavement at 32 sites as approved last month, is now underway.

Regarding Contract TOB-7/12, Facilities Construction Supervisor Bostick advised that ComEd Has energized all nine (9) rectifier sites and commissioning of equipment is now underway.

Chairman Loftus inquired with the Committee as to any questions or comments regarding the two action items on the agenda. Hearing none, Commissioner Furstenau moved to recommend approval of items 2 and 3 of the Engineering and Construction Committee items of the Commission Agenda. Seconded by Commissioner Saverino and passed unanimously as follows:

Ayes: R. Furstenau, M. Scheck, F. Saverino and D. Loftus

Nays: None

Absent: None

2. Resolution No. R-24-13: A Resolution Awarding a Contract for Vacuum Excavation Services (**Airy's Inc. for the unit prices set forth in its Contract/Proposal**)
3. To Suspend the Purchasing Procedures of the Commission's By-Laws and for Authorization for a Building Automation System upgrade from **Schneider Electric estimated not to exceed \$35,000.00**

Chairman Loftus advised that since a special meeting had been convened earlier to discuss the requests for emergency connection consideration, there will be no need to discuss the topic until the regular Commission meeting convenes later in the evening.

Chairman Loftus inquired with the Committee if any other business or items are to be discussed. Hearing none, Commissioner Furstenau moved to adjourn the meeting at 6:35 P.M. Motion seconded by Commissioner Scheck and passed unanimously as follows:

Ayes: R. Furstenau, M. Scheck, F. Saverino and D. Loftus

Nays: None

Absent: None