

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, MAY 15, 2014
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 7:00 P.M.

Commissioners in attendance: J. Broda, L. Crawford, R. Furstenau, D. Loftus, W. Murphy, J. Pruyne, F. Saverino, P. Suess, and J. Zay

Commissioners Absent: C. Janc, D. Russo, M. Scheck, and J.B. Webb

Also in attendance: Treasurer D. Ellsworth, J. Spatz, C. Johnson, C. Peterson, T. McGhee, J. Rodriguez, M. Weed, F. Frelka, R. C. Bostick, E. Kazmierczak, and G. Gorski of Gorski & Good, LLP.

PUBLIC HEARING

Commissioner Loftus moved to open the Public Hearing regarding the Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2014 and Ending April 30, 2015. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

There being no comments, Commissioner Loftus moved to close the Public Hearing regarding the Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2014 and Ending April 30, 2015. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Murphy moved to approve the Minutes of the April 17, 2014 Regular Meeting, and the Minutes of the April 17, 2014 Executive Session Meeting of the DuPage Water Commission. Seconded by Commissioner Furstenau and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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TREASURER REPORT

Treasurer Ellsworth presented the April 2014 Treasurer's Report, consisting of ten pages, noting that pages 1 and 2 contained a brief summary of the report.

Treasurer Ellsworth pointed out the \$69.9 million of cash and investments on page 3, which reflected a decrease of about \$4.9 million from the previous month due to the \$6 million Northern Trust debt certificate payment. Treasurer Ellsworth also pointed out the schedule of investments on pages 4 through 8 totaling \$67.7 million and the market yield on the total portfolio showed 52 basis points which had decreased slightly from the prior month. On page 9, the statement of cash flows showed an increase in cash and investments by about \$5.0 million and operating activities increased cash by approximately \$8.5 million, roughly \$34.5 million of sales tax was received, and principal and interest debt payments on bonds totaled about \$38.6 million. On page 10, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements and approximately \$33.0 million of outstanding debt in Table 3, Rows H and I.

Commissioner Suess moved to accept the April 2014 Treasurer's Report. Seconded by Commissioner Furstenau and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Suess

Commissioner Suess reported that even though the Finance Committee did not have a quorum, the members present reviewed and recommended for approval all items listed on the Finance Committee Agenda.

Commissioner Suess moved to adopt Ordinance No. O-4-14: Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2014 and Ending April 30, 2015. Seconded by Commissioner Murphy and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, R. Furstenau, D. Loftus, W. Murphy, J. Pruyn, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: C. Janc, D. Russo, M. Scheck, and J.B. Webb

Administration Committee – Reported by Commissioner Crawford

Commissioner Crawford reported that the Administration Committee had reviewed and recommended for approval all items listed on the Administration Committee Agenda. After Commissioner Crawford provided a brief summary, she welcomed any questions.

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Hearing none, Commissioner Crawford moved to authorize the Execution of a Consulting Agreement with Rory Group, LLC. for a one year period in an amount not to exceed \$18,000.00. Seconded by Commissioner Saverino and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, R. Furstenau, D. Loftus, W. Murphy, J. Pruyn, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: C. Janc, D. Russo, M. Scheck, and J.B. Webb

Engineering & Construction Committee – Reported by Commissioner Loftus

Commissioner Loftus reported that the Engineering & Construction Committee had reviewed and recommended for approval all action items listed on the Engineering & Construction Agenda. Commissioner Loftus referred to Item Number 4 and requested that the item be considered by two separate votes; 1) to suspend the purchasing procedures of the Commission By-Laws; and 2) to approve items 2 through 4 in a single group pursuant to the Omnibus Vote Procedures.

With no further discussion, Commissioner Loftus moved to Suspend the Purchasing Procedures of the Commission's By-Laws for item number 4. Seconded by Commissioner Furstenau and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, R. Furstenau, D. Loftus, W. Murphy, J. Pruyn, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: C. Janc, D. Russo, M. Scheck, and J.B. Webb

Commissioner Loftus moved to adopt item numbers 2 through 4 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Furstenau and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, R. Furstenau, D. Loftus, W. Murphy, J. Pruyn, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: C. Janc, D. Russo, M. Scheck, and J.B. Webb

Item 2: Resolution No. R-12-14: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with Baxter & Woodman, Inc. (Estimated at \$22,700.00)

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Item 3: Resolution No. R-14-14: A Resolution Approving the Award of a Contract for the Construction of the Joint Meter/Pressure Adjusting Station for the York Township Water Facility Service Area (No Cost Component)

Item 4: To authorize the emergency repair of High Lift Pump Motor #5 (Estimated cost not-to-exceed \$80,000.00)

ACCOUNTS PAYABLE

Commissioner Broda moved to approve the Accounts Payable in the amount of \$7,053,042.22, subject to submission of all contractually required documentation, for invoices that have been received. Seconded by Commissioner Murphy and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, R. Furstenau, D. Loftus, W. Murphy, J. Pruyn, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: C. Janc, D. Russo, M. Scheck, and J.B. Webb

Commissioner Murphy moved to approve the Accounts Payable in the amount of \$652,410.00, subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated, as amended. Seconded by Commissioner Pruyn and unanimously approved by a Roll Call Vote:

Ayes: J. Broda, L. Crawford, R. Furstenau, D. Loftus, W. Murphy, J. Pruyn, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: C. Janc, D. Russo, M. Scheck, and J.B. Webb

CHAIRMAN'S REPORT

Chairman Zay reported that negotiations between the Commission and International Union of Operating Engineers Local 399 are ongoing and that staff had not received any proposal from Union 150 to date.

Chairman Zay concluded his report by wishing Commissioner Saverino a Happy Birthday.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

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OLD BUSINESS

General Manager Spatz informed the Commissioners that staff would be scheduling a meeting with representatives from Metra to try and resolve the water main break issue that occurred in the City of Itasca amicably.

NEW BUSINESS

None

EXECUTIVE SESSION

None

Commissioner Murphy moved to adjourn the meeting at 7:14 P.M. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.