



AGENDA – Administration Committee

Thursday, June 18, 2026

6:15 PM

- I. Roll Call
- II. Approval of the May 21, 2026 Administration Committee Minutes

RECOMMENDED MOTION: To approve the Minutes of May 21, 2026 Administration Committee Meeting of the DuPage Water Commission.

- III. Ordinance No O-21-26: An Ordinance Authorizing the acquisition of a pipeline construction and amended license agreement with Commonwealth Edison over certain property for the purpose of providing water to the Village of Montgomery, the Village of Oswego and the United City of Yorkville.
- IV. Resolution No. R-53-26: A Resolution Reviewing/Releasing certain Executive Session Minutes.
- V. Request for Board Action: To authorize Business-Related Travel Expenses for one (1) Commission employee for Factory Electrical Panel QA/QC in Rancho Cucamonga California at an estimated expense on \$1,250, one (1) Commission employee for Factory Valve QA/QC Testing for High Lift Pump Cone Valve Rebuild in York Pennsylvania, at an estimated expense of \$1,700, registration, travel and related expenses for one (1) Commission employee to attend IFMA Conference in Anaheim California at an estimated expense of \$2,995 as included in the FY-26/27 Management Budget and as listed above.

RECOMMENDED MOTION: To recommend approval of Items 2 through 4 of the Administration Committee Report section of the Commission meeting agenda.

- VI. Old Business
- VII. New Business
 - a. Source Water Communication Contract discussion
 - b. Source Water Memorandum of Understanding discussion

VIII. Executive Session

RECOMMENDED MOTION: To go into Executive Session to discuss security procedures pursuant to 5 ILCS 120/2(c)(8), to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2), to discuss acquisition of real estate pursuant to 5 ILCS 120/2(c)(5), to discuss the setting of a price for sale or lease of property owned by the DuPage Water Commission 5 ILCS 120/2(c)(6), to discuss pending, probable, or imminent litigation pursuant to 5 ILCS 120/2(c)(11), and/or to discuss minutes of closed meetings pursuant to 5 ILCS 120/2(c)(21) (Roll Call).

RECOMMENDED MOTION: To come out of Executive Session (Voice Vote).

IX. Adjournment

Minutes of a Meeting
of the

ADMINISTRATION COMMITTEE

DuPage Water Commission
600 E. Butterfield Road, Elmhurst, Illinois

May 21, 2026

I. Commissioner Van Vooren called the meeting to order at 6:17 PM.

Commissioners in attendance: A. Honig, D. Van Vooren, J. Zay

Commissioners absent: S. Greaney, K. Romano,

Also in attendance: D. Mundall, P. May

II. Commissioner Van Vooren asked for a motion to approve the Minutes of the April 16, 2026 Administration Committee Meeting. Commissioner Honig moved, seconded by Chairman Zay, unanimously approved by a voice vote. All aye, motion carried.

III. Commissioner Van Vooren asked for a motion to approve Resolution No. R-33-26, a Resolution Authorizing the Purchase of three (3) Budgeted FY-26/27 Vehicles via the Suburban Purchasing Cooperative, and Ancillary Equipment, at a not to exceed cost of \$210,000. Commissioner Honig asked for cost breakdown for each vehicle, Commissioner Van Voorn replied the two (2) Ford Explorers will cost \$94,650 and the one (1) Ford F-250 truck will cost \$ 94,917. Commissioner Honig moved, seconded by Chairman Zay, unanimously approved by a voice vote, all aye, motion carried.

IV. Old Business
No Old Business was offered.

V. New Business
No New Business was offered.

VI. Executive Session
No Executive Session was required.

VII. Adjournment

Commissioner Honig moved to adjourn the meeting at 6:21 PM, seconded by Chairman Zay, unanimously approved by a voice vote. All aye, motion carried.

Meeting adjourned at 6:21 PM.



Resolution #: O-21-26

Account: 01-80-852010

Approvals: *Author / Manager / Finance / Admin*

JL JML - PDM

REQUEST FOR BOARD ACTION

Date: 6/11/2026

Description: **Authorization of Amended License Agreement with Commonwealth Edison – WaterLink Pipeline Corridor**

Agenda Section: Administration Committee

Originating Department: Administration

As a function of the WaterLink pipeline project, an existing Commonwealth Edison (ComEd) corridor was identified as the preferred route following evaluation of alternatives in 2023. DWC engaged ComEd officials at that time, and staff and the WaterLink consulting team have been working with ComEd officials and technical representatives since that time to advance the design and to determine and document the limits of the temporary and permanent license needed for construction.

Due to site constraints and constructability concerns on the TW-6/25 “Section 3C” segment of the WaterLink Project, DWC staff worked with the design team to assess potential alternative routes, identifying an optimal one earlier this year. The new alignment is located *outside* the ComEd corridor, significantly reducing the project footprint within ComEd property by nearly three miles and, as a result, long-term agreement costs. Due to the modification of the work located within the ComEd corridor, the existing License Agreement between DWC and ComEd requires amendment.

The attached (amended) License Agreement has been reviewed and approved by both parties, with technical review of the revised pipe alignment also having been recently completed by ComEd staff. As such, Staff recommends approval of Ordinance O-21-26 in substantially the form attached hereto.

The cooperation and collaboration between ComEd and DWC continue to yield a more efficient and cost-effective project than would otherwise have been realized.

Recommended Motion:

To approve Ordinance O-21-26.

DUPAGE WATER COMMISSION

ORDINANCE NO. O-21-26

AN ORDINANCE AUTHORIZING THE ACQUISITION OF A PIPELINE CONSTRUCTION AND AMENDED LICENSE AGREEMENT WITH COMMONWEALTH EDISON OVER CERTAIN PROPERTY FOR THE PURPOSE OF PROVIDING WATER TO THE VILLAGE OF MONTGOMERY, THE VILLAGE OF OSWEGO AND THE UNITED CITY OF YORKVILLE

WHEREAS, the DuPage Water Commission (the “Commission”) is a duly authorized and existing Water Commission created and existing pursuant to Illinois law, including but not limited to the Water Commission Act of 1985, 70 ILCS 3720/0.001 *et seq.*; and

WHEREAS, the statutes of the State of Illinois pertaining to such matters provide that Water Commissions shall have the power to construct any waterworks improvements or extensions of mains, pumping stations, reservoirs or other appurtenances thereto (the “Waterworks Improvements”); and

WHEREAS, the Commission has entered into Water Purchase and Sale Agreements with the Village of Montgomery, the Village of Oswego and the United City of Yorkville (collectively the “Water Purchase and Sale Agreements”); and

WHEREAS, the Water Purchase and Sale Agreements and other related agreements with the Village of Montgomery, the Village of Oswego and the United City of Yorkville (the “Municipalities”) require that the Commission construct Waterworks Improvements in order to provide water service to the Municipalities; and

WHEREAS, the Commission has previously found that it is in the best interests of the Commission and instructed the General Manager and his staff to take the necessary steps to construct the Waterworks Improvements that are necessary to comply with the terms of the Purchase and Sale Agreements; and

WHEREAS, the statutes of the State of Illinois pertaining to such matters provide that Water Commissions shall have the power to enter into contracts for the purpose of exercising its powers, including, *inter alia*, constructing any waterworks improvements or extensions of mains, pumping stations, reservoirs or other appurtenances thereto; and

WHEREAS, the Board of Commissioners of the Commission deem it advisable and in the public interest and welfare to acquire a license over real estate owned by Commonwealth Edison for the purpose of constructing Waterworks Improvements to provide water service to the Municipalities; and

WHEREAS, the Board of Commissioners of the Commission find that the First Amendment to the Pipeline Construction and License Agreement (the "License") attached hereto and incorporated herein as Exhibit 1 should be entered into as the License is necessary and desirable for the purposes as hereinabove set forth; and

WHEREAS, the Commission has determined that the terms of the First Amendment to the License Agreement are reasonable.

NOW, THEREFORE, be it ordained by the Board of Commissioners of the DuPage Water Commission, a Water Commission Authority existing under the laws of the State of Illinois, as follows:

SECTION ONE: The recitals set forth hereinabove shall be and are hereby incorporated as if said recitals were fully set forth within this Section One.

SECTION TWO: That it is necessary and desirable that the First Amendment to the Pipeline Construction and License Agreement, attached hereto as Exhibit 1, be acquired by the Commission for one or more of the purposes set forth herein.

SECTION THREE: That the General Manager, his staff and the Commission's attorneys and consultants be, and hereby are, authorized, directed and empowered to take the necessary steps to enter into the First Amendment to the Pipeline Construction and License Agreement as set forth in Exhibit 1.

SECTION FOUR: The Clerk for the Commission be and is hereby authorized and directed to transmit a copy of this Ordinance to the attorney for the Commission and may provide certified copies of said Ordinance upon proper request from the general public.

SECTION FIVE: That all ordinances and resolutions or parts thereof in conflict with the provisions

of this Ordinance are, to the extent of such conflict, hereby repealed.

SECTION SIX: This Ordinance shall be in full force and effect after its adoption.

	Aye	Nay	Absent	Abstain
Cuzzone, N.				
Fennell, J.				
Greaney, S.				
Honig, A.				
Noonan, T.				
Novotny, D.				
Pruyn, J.				
Romano, K.				
Russo, D.				
Saverino, F.				
Suess, P.				
Van Vooren, D.				
Zay, J.				

ADOPTED THIS _____ DAY OF _____, 2026.

James F. Zay, Chairman

ATTEST:

Danna Mundall, Clerk
Board/Resolutions/2026/O-21-26.docx

EXHIBIT 1

CONTRACT NUMBER: _____
C.E.CO. R/W: _____
PARCEL # _____
[LEGAL] _____
[LEGAL] _____
[COUNTY NAME] COUNTY, [TOWNSHIP NAME] TOWNSHIP, ILLINOIS
C.E.CO. REGION: _____
PIN # _____

FIRST AMENDMENT TO PIPELINE CONSTRUCTION AND LICENSE AGREEMENT

This FIRST AMENDMENT TO PIPELINE CONSTRUCTION AND LICENSE AGREEMENT (“**First Amendment**”) is made as of [MONTH] [DATE], 2026 between Commonwealth Edison Company (“**ComEd**”), and Illinois corporation, and DuPage Water Commission, a County Water Commission and Public Corporation under 65 ILCS 5/11-135-1, et seq. and 70 ILCS 3720/1, et seq. (“**Licensee**”) whose address is 600 E. Butterfield Road, Elmhurst, Illinois 60126 .

RECITALS:

A. ComEd and Licensee are parties to that certain Pipeline Construction and License Agreement dated as of November 20, 2025 (the “License Agreement”), wherein ComEd had agreed to grant Licensee a perpetual, non-exclusion license over a portion of property owned by ComEd to construct, maintain, operate, inspect, repair, replace or remove a water pipeline and related facilities.

B. ComEd and Licensee have agreed to modify the License Agreement as set forth herein to, *inter alia*, modify the real property being licensed to Licensee and modify the License Fee being paid by ComEd.

NOW, THEREFORE, in consideration of Ten and No/100ths Dollars, the mutual covenants to be performed and observed by the parties hereunder and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, ComEd and Licensee hereby covenant and agree as follows:

1. Incorporation of Defined Terms. The recitals set forth above are hereby incorporated as if fully set forth herein. Any capitalized term used but not specifically defined herein shall have the meaning ascribed thereto in the License Agreement.
2. Licensed Property. The real property being licensed to Licensee is hereby modified to be the property legally described and depicted on Exhibit A attached hereto (the “Licensed Property”).
3. License Fees. Section 4(a) of the License Agreement is hereby deleted to replaces with the following provision:
 - (a) In consideration of the use of the Licensed Property, and upon execution of this License, Licensee shall pay to ComEd the sum of \$_____ annually as its license fee (“License Fee”) in all instances, without notice or demand, and without any setoff, counterclaim, abatement or deduction whatsoever. Payment shall be due on the Commencement Date and on the anniversary of the Commencement Date during the Term. The License Fee shall increase three percent (3%)

annually during the Term, on the anniversary of the Commencement Date as demonstrated on Exhibit C, attached hereto.

4. Prohibition on Recording. To the maximum extent prohibited under Legal Requirements, Licensee agrees not to record this First Amendment. This section shall survive the termination of the License Agreement and the First Amendment.

5. Counterparts: This License may be executed by the parties in counterparts. Each such counterpart shall be deemed an original and all such counterparts, taken together, shall constitute one and the same agreement.

6. Entire Agreement. This First Amendment, together with the License Agreement, contain the entire integrated agreement between the parties respecting the subject matter of this First Amendment and the License Agreement and supersede all prior and contemporaneous understandings and agreements, other than the License Agreement, between the parties respecting the subject matter of this First Amendment and the License Agreement. There are no representations, agreements, arrangements or understandings, oral or in writing, between the parties to this First Amendment relating to the subject matter of this First Amendment or the License Agreement that are not fully expressed in this First Amendment or the License Agreement, and no party hereto has relied upon any other such representations, agreements, arrangements or understandings. The terms of this First Amendment and the License Agreement are intended by the parties as the final expression of their agreement with respect to those terms and may not be contradicted by evidence of any prior agreement or of any contemporaneous agreement. The parties further intend that no extrinsic evidence whatsoever may be introduced in any judicial proceedings involving this First Amendment.

7. Successors and Assigns. Each provision of the License Agreement and this First Amendment shall extend to and shall bind and inure to the benefit of ComEd and Licensee, their respective legal representatives, successors and permitted assigns.

8. Authority. ComEd and Licensee each represents and warrants that it has full authority to execute and deliver this First Amendment.

9. Ratification. Except as amended hereby, the License Agreement shall remain unchanged and in full force and effect in accordance with its terms, and the License Agreement, as amended hereby, is hereby ratified, adopted and confirmed.

10. Governing Law. This First Amendment shall, in all respects, be governed, construed, applied, and enforced in accordance with the laws of the State of Illinois.

IN WITNESS WHEREOF, ComEd and Licensee have executed this First Amendment to Pipeline Construction and License Agreement as of the date first above written.

LICENSOR:

LICENSEE:

COMMONWEALTH EDISON COMPANY

By: _____
[NAME]
[TITLE]

By: _____
Printed Name
Address:
_____, IL
Phone:

EXHIBIT A

LICENSED PROPERTY

EXHIBIT C

COMED/DUPAGE WATER COMMISSION LICENSE FEE SCHEDULE



Resolution #: R-53-26

Account: N/A

Approvals: *Author / Manager / Finance / Admin*

DM - CAP PDM

REQUEST FOR BOARD ACTION

Date: 6/3/2026

Description: A Resolution Reviewing/Releasing certain Executive Session Minutes

Agenda Section: Administration Committee

Originating Department: Administration

Pursuant to the Open Meetings Act, the Board is required to periodically review its closed meeting minutes to determine if they are eligible for release to the public.

Schedule A:

Staff recommends that the minutes of a closed meeting of the October 16, 2025 Regular Meeting, November 20, 2025 Regular Meeting, January 15, 2026 Regular Meeting, February 19, 2026 Regular Meeting, March 19, 2026 Regular Meeting and April 16, 2026 Regular Meeting not be released to the public at this time. In staff's view, these minutes contain information requiring continued confidential treatment. (See copies attached to Schedule A in Executive Session packet).

Recommended Motion:

To adopt Resolution R-53-26, a Resolution Reviewing/Releasing certain Executive Session Minutes.

DUPAGE WATER COMMISSION

RESOLUTION NO. R-53-26

A RESOLUTION REVIEWING/RELEASING
CERTAIN EXECUTIVE SESSION MINUTES

WHEREAS, the Commission was formed and exists pursuant to the Water Commission Act of 1985, 70 ILCS 3720/0.01 et seq., and Division 135 of Article 11 of the Illinois Municipal Code, 65 ILCS 5/11-135-1 et seq., for the purpose of securing an adequate source and supply of water for its customers; and

WHEREAS, as required by the Act, the Clerk has kept written minutes of all such closed sessions; and

WHEREAS, on June 18, 2026 the Board of Commissioners of the DuPage Water Commission met to review the minutes of all such closed sessions that have not heretofore been made available for public inspection as required by Section 2.06(d) of the Act; and

WHEREAS, the Board of Commissioners of the DuPage Water Commission determined that the need for confidentiality still exists as the minutes of the closed session meetings set forth in Schedule A attached hereto and by this reference incorporated herein and made a part hereof; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: Recitals. The foregoing recitals are incorporated herein as if fully set forth.

SECTION TWO: No Release. The minutes of the closed session meetings set forth in Schedule A attached hereto, being the only minutes of closed session meetings of the Board that have not heretofore been made available for public inspection as required by Section 2.06(d) of the Act, continue to contain information requiring confidential treatment and shall not be released at this time.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

	Aye	Nay	Absent	Abstain
Cuzzone, N.				
Fennell, J.				
Greaney, S.				
Honig, A.				
Noonan, T.				
Novotny, D.				
Pruyn, J.				
Romano, K.				
Russo, D.				
Saverino, F.				
Suess, P.				
Van Vooren, D.				
Zay, J.				

ADOPTED THIS _____ DAY OF _____, 2026.

James F. Zay, Chairman

ATTEST:

Danna Mundall, Clerk

Board/Resolutions/2026/R-53-26.docx

SCHEDULE A

October 16, 2025

November 20, 2025

January 15, 2026

February 19, 2026

March 19, 2026

April 16, 2026



Resolution #: RFBA

Account: 01-60-613301, 01-60-613200

Approvals: *Author / Manager / Finance / Admin*

RCB RCB CAP PDM

REQUEST FOR BOARD ACTION

Date: 6/11/2026

Description: **Business-Related Travel Expenses for one (1) Commission employee for Factory Electrical Panel QA/QC in Rancho Cucamonga California, one (1) Commission employee for Factory Valve QA/QC Testing for High Lift Pump Cone Valve Rebuild in York Pennsylvania, and for one (1) Commission employee to attend IFMA Conference in Anaheim California**

Agenda Section: Administration Committee

Originating Department: Administration

- Factory Acceptance Testing –
 - Pump Control Valves: Each of the high-lift pumps is equipped with a hydraulically-operated Cone Valve to develop and regulate necessary pumping discharge head pressure when initiating operator start-up command to an HLP. Resolution R-2-24 approved the program of removal and reconditioning of each individual Cone Valve. Upon completion of each valve reconditioning, it is imperative that each valve be inspected and tested at the repair facility in York PA prior to shipment back to Elmhurst for reinstallation and commissioning. This request is for DWC staff to travel to the repair facility, inspect and witness test the valves scheduled for reconditioning. The program is budgeted for the FY-26/27 budget, and the intention is to carry the program through the next several fiscal years.
 - Electrical Control Panels: Factory Acceptance Testing of a critical power supply and relay panels being assembled at the panel fabricator's plant. These panels and their contents are being fabricated to provide a dual-redundant power supply for the 4160 V power mains that supply the entire DuPage Pumping Station electrical distribution network.
- IFMA Conference – Attendance at the International Facility Maintenance Association (IFMA) Annual Conference. This event for facility management professionals, offers three days of learning and networking. Key topics during the conference are Leadership & Strategy, Sustainability & Workplace Evolution, Risk & Project Management, Finance & Business, Operations & Maintenance and AI Strategies for Facility Leaders.

Dates	Location/Event Description	Attendees	Budgeted/Estimated Expenditure
August 2026 – Dates TBD	Factory Testing for Electrical Control Panels – Rancho Cucamonga, CA	[Redacted] Instrumentation Technician	Estimated at \$1,250 (includes Lodging, Transportation and per diems)
September 2026 – Dates TBD	Factory Valve Testing for High Lift Pump Cone Valve Rebuilds – York Pennsylvania	[Redacted] Operations Supervisor	Estimated at \$1,700 (includes Lodging, Transportation and per diems)
November 17-20, 2026	International Facility Maintenance Association Conference – Anaheim, CA	[Redacted], Operations Supervisor	Estimated at \$2,995.00 (includes Registration, Air Fare, Lodging, Miscellaneous Transportation and Per Diems)

Recommended Motion:

To authorize Business-Related Travel Expenses for one (1) Commission employee for Factory Electrical Panel QA/QC in Rancho Cucamonga California at an estimated expense on \$1,250, one (1) Commission employee for Factory Valve QA/QC Testing for High Lift Pump Cone Valve Rebuild in York Pennsylvania, at an estimated expense of \$1,700, registration, travel and related expenses for one (1) Commission employee to attend IFMA Conference in Anaheim California at an estimated expense of \$2,995 as included in the FY-26/27 Management Budget and as listed above.

**DUPAGE WATER COMMISSION - PROFESSIONAL DEVELOPMENT
OVERNIGHT/OUT OF STATE TRAVEL REQUEST**

Request Date	June 11, 2026
Name of Attendee	
Job Title	Senior Instrumentation Technician
Department	Operations & Instrumentation

Purpose of Travel>	Factory Acceptance Testing of a critical power supply and relay panels being assembled at the panel fabricator's plant. These panels and their contents are being fabricated to provide a dual-redundant power supply for the 4160 V power mains that supply the entire DuPage Pumping Station electrical distribution network.
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Destination	Rancho Cucamonga, CA
Date of Departure	TBD
Date of Return	TBD

Please indicate the estimated amount for each applicable expense:

Air Fare:	\$750.00
Rental Car:	\$100.00
Other Transportation (Mileage/Parking/Shuttles/Taxi/Rideshare):	\$0.00
Lodging:	\$250.00
Registration (including reference materials):	\$0.00
Meals and Tips:	\$150.00
*Miscellaneous (describe below):	\$0.00
Total Estimated Expense:	\$1,250.00

**Explanation of Miscellaneous if included in estimates above:*

Recommendations for Approval:

Department Head:		Date:	
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**DUPAGE WATER COMMISSION - PROFESSIONAL DEVELOPMENT
OVERNIGHT/OUT OF STATE TRAVEL REQUEST**

Request Date	June 18, 2026
Name of Attendee	
Job Title	Operations and Instrumentation Supervisor
Department	Operations

Purpose of Travel>	Factory Witness testing of Re-built High-Lift Pump Control Valve
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Destination	York, PA
Date of Departure	TBD
Date of Return	TBD

Please indicate the estimated amount for each applicable expense:	
Air Fare:	\$850.00
Rental Car:	\$350.00
Other Transportation (Mileage/Parking/Shuttles/Taxi/Rideshare):	\$0.00
Lodging:	\$350.00
Registration (including reference materials):	\$0.00
Meals and Tips:	\$150.00
*Miscellaneous (describe below):	
Total Estimated Expense:	\$1,700.00

<i>*Explanation of Miscellaneous if included in estimates above:</i>

Recommendations for Approval:

Department Head:		Date:	
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**DUPAGE WATER COMMISSION - PROFESSIONAL DEVELOPMENT
OVERNIGHT/OUT OF STATE TRAVEL REQUEST**

Request Date	April 22, 2026
Name of Attendee	[REDACTED]
Job Title	Operations and Instrumentation Supervisor
Department	Operations

Purpose of Travel	Attendance at the International Facility Maintenance Association (IFMA) Annual Conference. This event for facility management professionals, offers three days of learning and networking. Key topics during the conference are: Leadership & Strategy, Sustainability & Workplace Evolution, Risk & Project Management, Finance & Business, Operations & Maintenance and AI Strategies for Facility Leaders.
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Destination	Anaheim, CA
Date of Departure	11/17/2026
Date of Return	11/20/2026

Please indicate the estimated amount for each applicable expense:

Registration:	\$975.00
Transportation:	\$600.00
Lodging:	\$975.00
Miscellaneous:	\$160.00
Rental Car:	\$0.00
Reference Materials	\$0.00
Meals: (per diems)	\$245.00
Total Estimated Expense:	\$2,955.00

Reccomendations for Approval:

Department Head:		Date:	
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