

**Minutes of a Meeting
of the**

ADMINISTRATION COMMITTEE

DuPage Water Commission
600 E. Butterfield Road, Elmhurst, Illinois

January 15, 2026

- I. Commissioner Romano called the meeting to order at 6:22 PM.
Commissioners in attendance: A. Honig, K. Romano, D. Van Vooren
Commissioners absent: S. Greaney
Also in attendance: P. May, D. Mundall

- II. Commissioner Romano asked for a motion to approve the Minutes of the November 20, 2025 Administration Committee Meeting. Commissioner Honig moved, seconded by Commissioner Van Vooren, unanimously approved by a voice vote. All aye, motion carried.

- III. Commissioner Romano asked for a motion to approve a Request for Board Action - Recommendation for the adoption of an administrative policy with respect to the use of Artificial Intelligence (AI). Commissioner Honig moved, seconded by Commissioner Van Vooren, all aye, motion carried.

- IV. Commissioner Romano asked for a motion to approve Request for Board Action - Travel and related expenses for two (2) Commission employees for Factory Valve QA/QC Testing for High Lift Pump Cone Valve Rebuilds in York Pennsylvania, travel and related expenses for one (1) employee to attend training at Utility Locator Staking University in Manteno Illinois. Commissioner Van Vooren moved, seconded by Commissioner Honig, unanimously approved by a voice vote, all aye, motion carried.

- V. Commissioner Romano asked for a motion to approve Resolution No. R-11-26 A Resolution Authorizing the General Manager to Execute a 12-Month Janitorial Service Contract with Multisystem Management Company for Periodic Janitorial Services at the DuPage Pumping Station and Administration Building, no cost for this action. Commissioner Van Vooren moved, seconded by Commissioner Honig, unanimously approved by a voice vote, all aye, motion carried.

- VI. Old Business
No Old Business was offered.

- VII. New Business
No New Business was offered.

VIII. Executive Session

No Executive Session was required.

IX. Adjournment

Commissioner Honig moved to adjourn the meeting at 6:26 PM, seconded by Commissioner Van Vooren, unanimously approved by a voice vote. All aye, motion carried.

Meeting adjourned at 6:26 PM.