



AGENDA – Administration Committee

Thursday, October 16, 2025

6:15 PM

- I. Roll Call
- II. Approval of the September 18, 2025 Administration Committee Minutes

RECOMMENDED MOTION: To approve the Minutes of September 18, 2025 Administration Committee Meeting of the DuPage Water Commission.

- III. Request for Board Action: Authorizing the Approval of Requisition No. 81217 to Hexagon for Annual Maintenance Renewal, at a cost of \$64,000.

RECOMMENDED MOTION: To recommend approval of Item 2 of the Administration Committee Report section of the Commission meeting agenda.

- IV. Old Business
- V. New Business
- VI. Executive Session

RECOMMENDED MOTION: To go into Executive Session to discuss security procedures pursuant to 5 ILCS 120/2(c)(8), to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2), to discuss acquisition of real estate pursuant to 5 ILCS 120/2(c)(5), to discuss the setting of a price for sale or lease of property owned by the DuPage Water Commission 5 ILCS 120/2(c)(6), to discuss pending, probable, or imminent litigation pursuant to 5 ILCS 120/2(c)(11), and/or to discuss minutes of closed meetings pursuant to 5 ILCS 120/2(c)(21) (Roll Call).

RECOMMENDED MOTION: To come out of Executive Session (Voice Vote).

- VII. Adjournment

Minutes of a Meeting
of the

ADMINISTRATION COMMITTEE

DuPage Water Commission
600 E. Butterfield Road, Elmhurst, Illinois

September 18, 2025

- I. Commissioner Romano called the meeting to order at 6:15 PM.
Commissioners in attendance: A. Honig, K. Romano, D. Van Vooren, J. Zay
Commissioners absent: S. Greaney
Also in attendance: P. May, D. Mundall
- II. Commissioner Romano asked for a motion to approve the Minutes of the June 19, 2025 Administration Committee Meeting as amended due to a scrivener's error. Commissioner Van Vooren moved, seconded by Commissioner Honig, unanimously approved by a voice vote. All aye, motion carried.
- III. Commissioner Romano asked for a motion to approve the Request for Board Action – 2026 Schedule of Board Meetings. Commissioner Van Vooren moved, seconded by Commissioner Honig, unanimously approved by a voice vote, all aye, motion carried.
- IV. Commissioner Romano asked for a motion to approve Resolution R-74-25, A Resolution Ratifying the Execution of a First Amendment to the Vacant Land Purchase and Sale Agreement with Pulte Home Company LLC, for the sale of 32.47 acres adjacent to 75th Street in unincorporated DuPage County. Commissioner Romano noted that there is no cost increase or closing date changes. Chairman Zay moved, seconded by Commissioner Van Vooren unanimously approved by a voice vote, all aye, motion carried.
- V. Old Business
Commissioner Honig asked for details of the wetland buffer zone for the 75th Street property. Chairman Zay noted the buffer zone is 50-100 foot average. Commissioner Van Vooren noted that Pulte will have to comply with DuPage County Stormwater ordinances and any other relevant local regulations from the permitting authorities.
- VI. New Business
No New Business was offered.
- VII. Executive Session
No Executive Session was required.

VIII. Adjournment

Commissioner Honig moved to adjourn the meeting at 6:21 PM, seconded by Commissioner Van Vooren, unanimously approved by a voice vote. All aye, motion carried.

Meeting adjourned at 6:21 PM.



Resolution #: N/A

Account: 01-60-659000 \$64,000

Approvals: *Author / Manager / Finance / Admin*

JR RCB CAP PDM

REQUEST FOR BOARD ACTION

Date: 10/9/2025

Description: **Authorizing the Approval of Requisition No. 81217 to Hexagon for Annual Maintenance Renewal**

Agenda Section: Administration Committee

Originating Department: Systems & Information Technology

Staff are requesting authorization to pay Hexagon (formerly Infor) for software maintenance and licensing renewal in the amount not-to-exceed \$64,000.

This expense is for the Enterprise Asset Management (EAM) system, the Commission's Computerized Maintenance Management and Purchasing Management Systems, which has been utilized since 2008. The software maintenance and licensing renewal fee is due annually and in addition to licensing for each staff member, provides the Commission with telephone and online product support, patches, revision changes, and program updates.

This expense is budgeted in the Annual Management Budget, but Board approval is required due to the sole source service provider.

Recommended Motion:

Authorize the General Manager to approve Requisition No. 81217 in the amount not-to-exceed \$64,000 to Hexagon.

Quote Summary Information
 DUPAGE WATER COMMISSION



Service Site : US00161305
 Site Contact : JENESSA RODRIGUEZ
 Contact Phone :
 Email Address :
 Service Address : 600 E BUTTERFIELD RD
 City/State/Zip : ELMHURST IL 60126
 Country : US

Customer ID : DUPAGE WA/ELMHU US00161305
 Bill To Cust : DUPAGE WATER COMMISSION
 Bill To Address : 600 E BUTTERFIELD RD
 City/State/Zip : ELMHURST IL 60126
 Country : US
 Policy Number : DDCC550F0
 PO Nbr : RENEWAL QUOTE

Service Type : **S/W ONLY**
 Period of Performance : **02/01/2026 - 01/31/2027**
 Billed on the : 1 st Day of each period
 Period is defined as : Every 12 Months
 Previous Cust Code :
 Previous Contract # :

Total Contract Value : \$ 63,787.50

*** Totals are exclusive of sales tax. This is NOT AN INVOICE.**

Offered By Hexagon ALI

Quote: 0000129106

By : _____
 Name : Kelly Bergfalk
 Email : kelly.bergfalk@hexagon.com
 Address : 305 Intergraph Way
 Madison, AL 35758
 1.864.692.0275
 Issue Date : 09/29/2025

Accepted By : _____
 COMPANY : _____
 By : _____
 Name/Title : _____
 POC/Phone : _____
 POC Email : _____
 Date : _____

Quotes are valid for 90 days from original date of issue. Quote acceptance after 90 days is at the discretion of Hexagon ALI, a division of Intergraph Corporation.

Messages All services provided hereunder are subject to ALI's Maintenance Service Contract Terms & Conditions (T's & C's) for software (DDCC550F0) unless other specific Terms & Conditions apply and are referenced in the Policy Number field. Copies of the applicable T's & C's may be obtained online at [T's & C's](#). * Totals are exclusive of sales tax - This is NOT AN INVOICE. For coverage code explanations, refer to the last page.

Hexagon ALI

Quote Summary Information
DUPAGE WATER COMMISSION



Summary Of Service Quote 0000129106

<u>Item Number</u>	<u>Description</u>	<u>QTY</u>	<u>Total Value</u>	<u>Start Date</u>	<u>End Date</u>
EAM00004	HxGN EAM Enterprise Edition for SQL Database NU	41	\$ 55,418.41	02/01/2026	01/31/2027
EAM00014	HxGN EAM Enterprise Edition Barcoding NU	1	\$ 515.10	02/01/2026	01/31/2027
EAM00016	HxGN EAM Enterprise Edition Advanced Reporting Author NU	1	\$ 0.00	02/01/2026	01/31/2027
EAM00019	HxGN EAM Enterprise Edition Advanced Reporting Consumer NU	41	\$ 5,563.09	02/01/2026	01/31/2027
EAM00035	HxGN EAM Enterprise Edition Requestor NU	2	\$ 174.08	02/01/2026	01/31/2027
EAM00356	HxGN EAM Enterprise Edition Mobile DV	3	\$ 2,116.82	02/01/2026	01/31/2027
Grand Total :			<hr/> \$ 63,787.50 <hr/>		

Quote Summary Information
DUPAGE WATER COMMISSION



<u>LI</u>	<u>Sts</u>	<u>Item Number</u>	<u>Description</u>	<u>Serial Number</u>	<u>Start Date</u>	<u>End Date</u>	<u>Coverage</u>	<u>QTY</u>	<u>Ext. Price</u>	<u>Cancel Flag</u>
100		EAM00019	HxGN EAM Enterprise Edition Advanced Reporting Consumer NU	A109497	02/01/2026	01/31/2027	PREM	41	\$ 5,563.09	
300		EAM00014	HxGN EAM Enterprise Edition Barcoding NU	C109497	02/01/2026	01/31/2027	PREM	1	\$ 515.10	
500		EAM00356	HxGN EAM Enterprise Edition Mobile DV	E109497	02/01/2026	01/31/2027	PREM	3	\$ 2,116.82	
600		EAM00035	HxGN EAM Enterprise Edition Requestor DA	F109497	02/01/2026	01/31/2027	PREM	2	\$ 174.08	
700		EAM00004	HxGN EAM Enterprise Edition for SQL Database NU	G109497	02/01/2026	01/31/2027	PREM	41	\$ 55,418.41	
800		EAM00016	HxGN EAM Enterprise Edition Advanced Reporting Author NU	V109497	02/01/2026	01/31/2027	PREM	1	\$ 0.00	

Quote Summary Information
DUPAGE WATER COMMISSION



Quote Line Notes:

Coverage Code Definitions:

PREM: Premium Service. A monthly maintenance charge. Includes telephone support, bulletin board support and upgrades when made available by Hexagon ALI or a Third Party Software Vendor.



Purchase Requisition

Purchase Requisition 81217 [Hexagon Annual Software Maintenance 2026] **Requisition Date** 10/01/2025

Date Approved

Status U [Unfinished]
For Store DPS [DuPage Pumping Station]
Originator 501-0045 [JENESSA RODRIGUEZ]

Services

Line	Task Plan	Due date	Quantity	UOM	Units	Unit Price	Total
1		10/01/2025	1			63,787.50	63,787.50 USD

From Supplier HEXAGON [Intergraph Corporation, Hexagon's Asset Lifecycle Intelligence division]
Work Order - Activity
RFQ
Quotation
Quotation Line

RODRIGUEZ [10/01/2025 07:57]:
Renewal dates: 02/01/2025 - 1/31/2026

Total 63,787.50 USD

Approver

Comments
Date

Requisition Comments

RODRIGUEZ [10/01/2025 07:59]:
Annual software maintenance fee for Hexagon (formerly Infor EAM).

Copy of original quote is on the Documents tab.

Due date: Feb 2026

Approved at _____ Board Meeting

Budgeted under 659000 Computer Software and Licensing line item Infor/Hexagon