



AGENDA – Administration Committee

Thursday, August 15, 2024

6:15 PM

- I. Roll Call
- II. Approval of the June 20, 2024 Administration Committee Minutes

RECOMMENDED MOTION: To approve the Minutes of June 20, 2024 Administration Committee Meeting of the DuPage Water Commission.

- III. Request for Board Action: To Authorize the Estimated Expenditures for professional training as included in the approved FY-24/25 Management Budget and as listed.
- IV. Request for Board Action: To Authorize the Purchase of (2) two 2025 Ford Explorers 4WD Utility Vehicles under Contract #231 of the Suburban Purchasing Cooperative – Joint Purchasing Program, at a total cost of \$78,238.
- V. Request for Board Action: To Authorize a contract for Professional Services with Tai Ginsberg & Associates, LLC.
- VI. Old Business
- VII. New Business
- VIII. Other
- IX. Adjournment

Minutes of a Meeting
of the

ADMINISTRATION COMMITTEE

DuPage Water Commission
600 E. Butterfield Road, Elmhurst, Illinois

June 20, 2024

- I. Commissioner Healy called the meeting to order at 6:16 PM.

Commissioners in attendance: N. Cuzzone, J. Healy, K. Rush, D. Van Vooren,

Commissioners absent: J. Zay

Also in attendance: D. Mundall

- II. Commissioner Van Vooren moved to approve the Minutes of the April 18, 2024 Administration Committee Meeting, seconded by Commissioner Rush, unanimously approved by a voice vote. All aye, motion carried.

- III. Commissioner Cuzzone moved to approve Resolution No. R-36-24, a Resolution Reviewing/Releasing certain Executive Session Meeting Minutes. Seconded by Commissioner Rush, unanimously approved by a voice vote, all aye, motion carried.

- IV. Commissioner Van Vooren made a motion to approve Request for Board Action, the approval of Professional Development Travel and Expenses. One (1) employee to attend the AMPP CP-1 Corrosion Protection Tester Certification in Houston, TX at an estimated cost of \$5,000, as listed in the approved FY-24/25 Management Budget. Seconded by Commissioner Rush, all aye, motion carried.

- V. Commissioner Van Vooren made a motion to approve the Request for Board Action, to authorize the General Manager to purchase one (1) 2024 Ford F450 from Sutton Ford Commercial Truck Center under contract of the Suburban Purchasing Cooperative and outfitted with ancillary equipment in total amount of \$90,578. Seconded by Commissioner Rush, unanimously approved by a voice vote. All aye, motion carried.

- VI. Old Business

No Old Business was offered.

- VII. New Business

No New Business was offered.

VIII. Other

IX. Adjournment

Commissioner Healy moved to adjourn the meeting at 6:20 PM, seconded by Commissioner Van Vooren, unanimously approved by a voice vote. All aye, motion carried. Meeting adjourned.



Resolution #: N/A

Account: 01-60-613301

Approvals: *Author / Manager / Finance / Admin*

RCB RCB CAP PDM

REQUEST FOR BOARD ACTION

Date: 8/8/2024

Description: **Approval of Professional Development Travel and Expenses**

Agenda Section: Administration Committee

Originating Department: Administration

The following are approved budgeted expenditures in FY 24/25 for Commission employees to attend professional development training programs and/or conferences in Q2 and Q3 including early discount registrations, lodging and fares, if applicable.

Location/Event		Budgeted/Estimated	
Dates	Description	Attendees	Expenditure
September 9-11, 2024	Breakthroughs in Tunneling Short Course University of Denver, CO	[REDACTED]	\$5,000
October 5-11, 2024	Illinois Public Service Institute. Effingham, IL	[REDACTED]	\$2,500
October 9-12, 2024	International Facility Management Association Conference and Expo San Antonio, TX	[REDACTED]	\$3,000
April 27 – May 2, 2025	Illinois Public Service Institute. Effingham, IL	[REDACTED]	\$2,500

Recommended Motion:

To authorize the Estimated Expenditures for professional training as included in the approved FY-24/25 Management Budget and as listed above.



Request For Board Action

Account: 01-60-686000 - \$78,238

Approvals: *Author / Manager / Finance / Admin*

D.P. RCB CAP PDM

REQUEST FOR BOARD ACTION

Date: 8/8/2024

Description: To Authorize the Purchase of Two (2) 2025 Ford Explorer 4WD Utility Vehicles under Contract #231 of the Suburban Purchasing Cooperative - Joint Purchasing Program.

Agenda Section: Administration Committee

Originating Department: Pipeline & Remote Facilities

The approved FY 2024/2025 Management Budget includes \$52,000 for the purchase of one Ford Explorer Utility Vehicle as a replacement vehicle for use by the JULIE Locator whose assigned vehicle has reached the end of its useful life.

Unfortunately, a 2023 Ford Explorer assigned to Engineering Staff was involved in a multi-vehicle crash which resulted in the Commission's insurance declaring the vehicle as a total loss and will cover the replacement expense, less deductible. Therefore, Staff is seeking the purchase of two (2) 2025 Ford Explorers under Contract #231 of the Suburban Purchasing Cooperative - Joint Purchasing Program. The Suburban Purchasing Cooperative is a joint purchasing program sponsored by the Northwest Municipal Conference, DuPage Mayors & Managers Conference, South Suburban Mayors and Managers Association, and the Will County Governmental League.

Contract #231 of the Suburban Purchasing Cooperative - Joint Purchasing Program has been executed with Currie Motors of Frankfort, Illinois. The purchase expenses are attached in the form of the quotation from Currie Motors.

Approval of this Request for Board Action would approve the purchase of two (2) Ford Explorer 4WD Utility Vehicles from Currie Motors of Frankfort, Illinois at the total cost of \$78,238 for both vehicles.

Recommended Motion:

To authorize the General Manager to purchase two (2) 2025 Ford Explorer 4WD Utility Vehicles from Currie Motors of Frankfort, Illinois in the amount of \$78,238.



A Joint Purchasing Program For Local Government Agencies

July 29, 2024

Mr. Nicholas Cortellini
Commercial Accounts Manager
Currie Motors Commercial Center
10125 W. Laraway Rd.
Frankfort, IL 60423

Dear Mr. Cortellini,

This letter is to inform you that the Suburban Purchasing Cooperative's Governing Board has approved the award of the SPC Ford Explorer Contract (#231) and Ford F-150 Contract (#232) to Currie Motors, Frankfort, IL based on your response as the lowest responsive, responsible bidder and being in compliance with all bid specification requirements and in the best interest of the SPC.

With the acceptance of this contract, Currie Motors agrees to all terms and conditions set forth in the specifications contained within the Request for Proposals to which you responded. The duration of the contract is Contract shall be in force from July 29, 2024 through July 28, 2025. The SPC reserves the right to extend the contract for up to (3) three additional one-year terms upon mutual agreement on a negotiated basis.

Currie Motors, Frankfort will handle all billing. Each vehicle will be assessed an administrative fee of \$150.00 per vehicle, which shall be paid directly by the vendor to the SPC on a quarterly basis.

The SPC looks forward to another productive year working with Currie Motors. Please sign and date the agreement below and return an original to my attention and retain a copy for your files.

Sincerely,

Ellen Dayan, CPPB
NWMC Program Manager for Purchasing

Signed: Ellen Dayan
Date 07/29/24

Name _____ Date 07-29-24

DuPage Mayors & Managers Conference
1220 Oak Brook Road
Oak Brook, IL 60523
Suzette Quintell
Phone: (630) 571-0480
Fax: (630) 571-0484

Northwest Municipal Conference
1600 East Golf Rd., Suite 0700
Des Plaines, IL 60016
Ellen Dayan
Phone: (847) 296-9200
Fax: (847) 296-9207

South Suburban Mayors And Managers Association
1904 West 174th Street
East Hazel Crest, IL 60429
Kristi DeLaurentiis
Phone: (708) 206-1155
Fax: (708) 206-1133

Will County Governmental League
15905 S. Frederick Street
Plainfield, IL 60586
Cherie Belom
Phone: 815-254-7700



Resolution #: RFBA

Account: 01-60-625300

Approvals: *Author / Manager / Finance / Admin*

PDM - CAP PDM

REQUEST FOR BOARD ACTION

Date: 8/1/2024

Description: Professional Services Contract with Tai Ginsberg & Associates

Agenda Section: Administration Committee

Originating Department: Administration

In early 2024, Tai Ginsberg & Associates (TGA) was contracted for a 6-month period to assist DWC in managing legislative elements of the Chicago contract and regional source water project. DWC has been very pleased with the productivity of TGA during the initial contract term, and recommends extending the contract for an additional 6-month period of time.

DWC notes that TGA was successful in scheduling meetings with the offices of nearly every federal legislator representing the DWC service area, and ultimately securing [pending] Congressionally Directed Spending (CDS) marks of \$1.5M to be directed toward the regional source water project. Additionally, TGA continues to monitor and support these requests and to schedule visits with the federal congressional CDS sponsors, as well as monitoring and supporting initiatives and legislative activities within the Illinois legislature.

Recommended Motion:

It is recommended that a contract for Professional Services with Tai Ginsberg & Associates be approved.



TAI GINSBERG & ASSOCIATES, LLC

August 5, 2024

Chairman James F. Zay
DuPage Water Commission
600 East Butterfield Road
Elmhurst, IL 60126

Dear Chairman Zay:

This letter serves as an agreement for Tai Ginsberg & Associates, LLC to provide federal strategic grants consulting – and advocacy services as needed – in Washington, DC on behalf of the DuPage Water Commission (DWC) in support of the Source Water Project. Efforts will focus on funding opportunities in the FY 2025 Appropriations process in Congress. This effort will also include state and local education outreach and advocacy support with Raucci & Sullivan Strategies, LLC.

1. **COMPANY.** Focused on bipartisan federal advocacy services within the transportation and infrastructure space, including municipal water infrastructure needs, Tai Ginsberg & Associates, LLC (TG&A) provides a strong depth of knowledge to our diverse set of clients in the private and public sectors. TG&A is proud of our strong understanding of federal agencies and programs, the Congressional appropriations process, and other opportunities that help our clients navigate the federal landscape.

TG&A's team has a combined 50+ years of professional experience in policy and government relations. Our service includes extensive work with the U.S. House of Representatives and the U.S. Senate, developing or modifying policies and programs to meet client objectives, and building relationships for our clients to leverage. TG&A also maintains strong relationships with stakeholders in the infrastructure space and can provide a continuous liaison with other Washington, D.C.-based and infrastructure-based organizations and coalitions.

Key personnel on this engagement would include:

Jason Tai, Principal

Jason has over two decades of broad and substantive experience in federal and state government with an expertise in transportation and infrastructure issues. He represents a diverse group of clients ranging from public sector agencies, Fortune 500 companies, mid-market businesses, and start-ups. He has proven successful in negotiating and securing significant federal and state funding for a variety of critical projects and managed

complex governmental and political processes to achieve results. Prior to joining the private sector government relations field, Jason served as Chief of Staff for two Members of Congress where he oversaw and managed all policy, projects, communications, intergovernmental, and political issues. Jason also served as a Professional Staff Member on the U.S. House Transportation & Infrastructure Committee. Jason also served in state government. The Governor of Illinois appointed him as a senior executive at the Illinois Department of Transportation serving dual appointed positions as Director of Public and Intermodal Transportation and Senior Policy Advisor to the Secretary. In the roles, he was responsible for a \$548 million budget, which funded statewide transit and rail operating and capital needs and administered federal and state funding for 52 transit agencies across Illinois and advising the Secretary on its federal policy issues in Washington.

Matt Ginsberg, Principal

Matt has extensive and diverse government relations experience including campaign, federal governmental, and over a decade of private sector lobbying experience. He has expertise in drafting and passing legislation, performing business development services, coordinating lobbying strategies, securing federal funding, and representing clients before Congress, executive branch agencies, and industry associations. Over the course of his private sector tenure, he has successfully secured over hundreds of millions of dollars in federal discretionary grants for his clients through direct advocacy and strategic technical assistance.

Matt's client base is primarily focused on a mixture of public agencies and high-profile corporate clients. He represents clients ranging from airports, local governments & municipalities, railroads, transit agencies, highway departments, technology start-ups and other private sector domestic and international clients. In 2020, Matt was named to the Top 40 Under 40 list by Mass Transit Magazine for his government relations work in the transit industry.

Previously, Matt worked for Congressman Jared Polis (D-Colorado-2) in his Washington, D.C. office. During the 2008 election cycle, Mr. Ginsberg worked for Media Strategies and Research, a political media consulting firm in Denver, Colorado, where he helped manage the communications strategy for a major presidential campaign. He also previously worked for Senator Ken Salazar (D-Colorado) in his Washington, DC office.

Mr. Ginsberg received his BA, *magna cum laude*, for a double major in Political Science and International Affairs from the University of Colorado in Boulder, Colorado.

Gus Maples, Vice President

Gus Maples is a Vice President at TG&A where he services and lobbies on behalf of a range of clients in the private and public sectors. This includes advising on government relations strategy and advocating clients' priorities. In this capacity he has assisted clients in successfully navigating the annual federal budget and Congressionally Directed Spending processes with direct results.

Prior to joining TG&A, Maples served as Professional Staff Member on the U.S. Senate Committee on Appropriations, overseeing more than \$50 billion in budgetary resources and programs at the U.S. Department of Transportation (USDOT). In this capacity he advised Transportation Subcommittee Chairman Susan Collins (R-ME) on policy and funding issues, departmental rulemakings, and federal grant programs. Before Senator Thad Cochran (R-MS) hired Maples to the Appropriations Committee staff, he worked at the Student Veterans of America organization.

Additional Illinois-based partners on this initiative include Raucci & Sullivan Strategies, LLC (RSS):

Dave Sullivan, President

Dave Sullivan was appointed to the Illinois State Senate in 1998 to represent Chicago and the Northwest suburbs. He was duly elected in 2000 and was reelected in 2002 without opposition. In his nearly two decades as a lobbyist, he has won the annual Golden Horseshoe Award for Best Illinois Lobbyist five times. Most recently, he was elected by his peers as the Speaker of the Illinois Third House for 2022.

Recognized as a leader during his legislative career for health care, children’s issues, adoption, and education, as well as being a leader in telecommunication, labor, and energy policies. Sullivan has been the recipient of numerous awards from associations, labor groups and children’s advocacy organizations. Since 2005 he has been integral in the passage of 2 state constitutional amendments, The Marriage Equality Act, energy legislation, infrastructure funding, tax incentives, Medicaid reforms and many other initiatives.

Sullivan is a graduate of Marquette University with a B.A. in Political Science. He and his wife Dru reside in Park Ridge. They have four children and six grandchildren.

Marc Poulos

Marc Poulos joined RSS in 2018, the same year he was recognized with the Golden Horseshoe Award for Best Illinois Lobbyist. Marc served as a member of the transition team of Governor JB Pritzker. He spent several years managing the International Union of Operating Engineers Local 150 labor-management and Governmental Affairs operations. Among his Legislative successes: he spearheaded the effort to successfully amend the Illinois Constitution to protect Road Fund money from being diverted for other purposes.

Poulos earned his law degree from Chicago-Kent College of Law. He resides in Naperville with his family.

2. **SCOPE OF WORK.** TG&A proposes to utilize its expansive knowledge and relationships in the water infrastructure and policy space to provide as-needed advocacy services and strategic counsel to DWC specifically related to the Lake Michigan Source Water Project.
 - a. **Federal Grants Strategic Consulting & Advocacy Services**
 - i. Advise DWC on project-specific funding opportunities in the FY 2025 Appropriations process also referred to as Congressionally Directed Spending (CDS) in the U.S. Senate and Community Project Funding (CPF) in the U.S. House of Representatives.
 - ii. Provide strategic counsel on mapping out funding requests with DWC Congressional delegation in Washington.
 - iii. Provide turnkey staffing to DWC to apply for Congressional project funding requests in the FY 2025 Appropriations process.
 - iv. Assist DWC with outreach activities to build formal stakeholder support and coordinate relevant support letters on behalf of CDS and CPF opportunities in Congress.
 - v. Coordinate and facilitate meetings and liaison between DWC and Members of Congress, key Congressional staff, and other senior federal officials as needed.
 - b. **State and Local Education and Outreach Initiatives**
 - i. Advise on and develop educational outreach efforts about the Lake Michigan Water Source Project, at both the state and local level.
 - ii. Assist DWC on these outreach and advocacy initiatives in order to strategically build the support needed to advance the project.
3. **TERM.** This agreement is effective on August 1, 2024 and will continue through January 31, 2025.
4. **FEES.** In consideration of the Services, TG&A will receive a retainer of \$9,000 per month retainer plus expenses. Consulting fees shall be billed monthly and shall be paid within 30 days from receipt of invoice.
5. **CONFIDENTIALITY.** If either party provides information or materials indicated to be confidential, the receiving party will maintain the confidentiality of such matters and not disclose any such matters except in the proper performance of this agreement.
6. **TERMINATION.** Either party may terminate this agreement for any reason upon 30 days written notice to the other party.

This agreement sets forth the entirety of the agreement between TG&A and DuPage Water Commission as to the services to be provided and compensation to be made during the term thereof.

If agreeable to the terms and conditions set out above, please sign below. A fully executed agreement will be transmitted to you for your records.

Hon. James F. Zay
Chairman
DuPage Water Commission

Jason Tai
Principal
Tai Ginsberg & Associates, LLC

Date

Date