



AGENDA – Administration Committee

Thursday, January 15, 2026

6:15 PM

- I. Roll Call
- II. Approval of the November 20, 2025 Administration Committee Minutes

RECOMMENDED MOTION: To approve the Minutes of November 20, 2025 Administration Committee Meeting of the DuPage Water Commission.

- III. Request for Board Action: Recommendation for the adoption of an administrative policy with respect to the use of Artificial Intelligence (AI)
- IV. Request for Board Action: Travel and related expenses for two (2) Commission employees for Factory Valve QA/QC Testing for High Lift Pump Cone Valve Rebuilds in York Pennsylvania, travel and related expenses for one (1) employee to attend training at Utility Locator Staking University in Manteno Illinois.
- V. Resolution No. R-11-26: A Resolution Authorizing the General Manager to Execute a 12-Month Janitorial Service Contract with Multisystem Management Company for Periodic Janitorial Services at the DuPage Pumping Station and Administration Building, no cost for this action.

RECOMMENDED MOTION: To recommend approval of Items 2 through 4 of the Administration Committee Report section of the Commission meeting agenda.

- VI. Old Business
- VII. New Business
- VIII. Executive Session

RECOMMENDED MOTION: To go into Executive Session to discuss security procedures pursuant to 5 ILCS 120/2(c)(8), to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2), to discuss acquisition of real estate pursuant to 5 ILCS 120/2(c)(5), to discuss the setting of a price for sale or lease of property owned by the DuPage Water Commission 5 ILCS 120/2(c)(6), to discuss pending, probable, or imminent litigation pursuant to 5 ILCS 120/2(c)(11), and/or to discuss minutes of closed meetings pursuant to 5 ILCS 120/2(c)(21) (Roll Call).

RECOMMENDED MOTION: To come out of Executive Session (Voice Vote).

IX. Adjournment

**Minutes of a Meeting
of the**

ADMINISTRATION COMMITTEE

DuPage Water Commission
600 E. Butterfield Road, Elmhurst, Illinois

November 20, 2025

- I. Commissioner Romano called the meeting to order at 6:17 PM.
Commissioners in attendance: A. Honig, K. Romano, D. Van Vooren, J. Zay (6:22PM)
Commissioners absent: S. Greaney
Also in attendance: P. May, D. Mundall

- II. Commissioner Romano asked for a motion to approve the Minutes of the October 16, 2025 Administration Committee Meeting. Commissioner Van Vooren moved, seconded by Commissioner Honig, unanimously approved by a voice vote. All aye, motion carried.

- III. Commissioner Romano asked for a motion to approve Request for Board Action - Travel and related expenses for two (2) Commission employees for Factory Valve QA/QC Testing for High Lift Pump Cone Valve Rebuilds in York Pennsylvania, at an estimated expense of \$4,000, travel and related expenses for three (3) Commission employees to attend the annual Underground Corrosion Short Course at an estimated expense of \$4,500, travel and related expenses for two (2) Commission employees to attend the annual AMPP Conference at an estimated expense of \$8,200, and travel and related expenses for five (5) Commission employees to attend the annual Illinois section AWWA conference at an estimated expense of \$7,000. Commissioner Van Vooren moved, seconded by Commissioner Honig, unanimously approved by a voice vote, all aye, motion carried.

- IV. Commissioner Romano asked for a motion to approve Resolution No. R-85-25, A Resolution Reviewing/Releasing certain Executive Session Minutes. Commissioner Honig moved, seconded by Commissioner Van Vooren, unanimously approved by a voice vote, all aye, motion carried.

- V. Commissioner Romano asked for a motion to approve Resolution No. R-89-25, A Resolution approving employee insurance benefits for plan year beginning January 1, 2026 and ending December 31, 2026. Commissioner Van Vooren moved, seconded by Commissioner Honig, unanimously approved by a voice vote, all aye, motion carried.

- VI. Commissioner Romano asked for a motion to approve Resolution No. R-96-25, A Resolution approving Authorization to execute a wheeling agreement between the Village of Oak Brook and Aqua Illinois, Inc as a third-party beneficiary. Commissioner Honig

moved, seconded by Commissioner Van Vooren, unanimously approved by a voice vote, all aye, motion carried.

VII. Old Business
No Old Business was offered.

VIII. New Business
No New Business was offered.

IX. Executive Session
No Executive Session was required.

X. Adjournment

Commissioner Van Vooren moved to adjourn the meeting at 6:26 PM, seconded by Commissioner Honig, unanimously approved by a voice vote. All aye, motion carried.

Meeting adjourned at 6:26 PM.



Resolution #: RFBA

Account: N/A

Approvals: *Author / Manager / Finance / Admin*

DC RCB CAP PDM

REQUEST FOR BOARD ACTION

Date: 1/8/2026

Description: **Recommendation for the adoption of a new Administrative policy regarding the use of Artificial Intelligence (AI)**

Agenda Section: Administration Committee

Originating Department: Systems & Information Technology

With the ever-shifting landscape of technology and cybersecurity, the Commission has developed an administrative policy for the use of artificial intelligence (AI) tools, systems, and search engines. The goal of the DWC AI Policy is to outline the requirements with respect to the adoption and utilization of all forms of artificial intelligence in the organization and by vendors representing the Commission's interests. The intent of the policy is to provide general guidance on the use of AI at the Commission while providing opportunities for reasonable positive leverage of the use of AI as a tools; all while ensuring we continue to meet legal obligations, act ethically, and retain secure information and operational control of our system.

The AI Policy applies to all Commission employees, officers, board members, contractors, representatives, affiliates, agents, and any person or entity performing services for or on behalf of the DuPage Water Commission.

The AI Policy covers the guiding principles, the prohibited uses, and the ethical guidelines on the use of AI tools, systems, and search engines.

This policy has been vetted by Commission Legal Counsel.

Recommended Motion:

To Approve the adoption of the DWC AI Policy

DUPAGE WATER COMMISSION

ARTIFICIAL INTELLIGENCE USE POLICY

I. INTRODUCTION

The DuPage Water Commission (the "Commission") is committed to full compliance with applicable laws related to the use of artificial intelligence (AI). Additionally, the Commission is committed to the ethical use of artificial intelligence. This Artificial Intelligence Use Policy ("Policy") outlines the Commission's requirements with respect to the adoption of all forms of artificial intelligence in this organization. Such artificial intelligence adoption includes use for organizational efficiencies, operations, and services.

This Policy is applicable to all Commission employees, officers, board members, contractors, representatives, affiliates, agents, and any person or entity performing services for or on behalf of the Commission. The General Manager, Systems Engineer & IT Supervisor, Network Administrator, and Financial Administrator are responsible for the enforcement of this Policy. All final decisions regarding whether violations of this policy have occurred rest exclusively with the General Manager.

II. DEFINITIONS

"Artificial intelligence" or "AI" means the use of machine learning technology, software, automation, and algorithms to perform tasks, prepare document and content, and make rules or predictions based on existing datasets and instructions.

"Artificial intelligence system" or "AI system" means software that is developed to be used for a given set of human-defined objectives, generate outputs such as content, predictions, recommendations, or decisions influencing the environments they interact with.

"Closed AI system" means an AI system where the input provided by one user is used to train the AI model. Input data from the user is isolated from other users, and the data is considered more secure.

"Embedded AI Tools" means AI tools embedded in existing software tools approved and used by the Commission.

"Non-public DuPage Water Commission data" means any information that, if disclosed, could violate the privacy of individuals, employees, government regulations or statutes, or would divulge critical operational data, or could result in financial loss the Commission, or could injure its reputation.

"Open AI system" means an AI system where the input provided by all users is used to train the AI model. Input data from all users is not private and may be revealed to other users.

"Personal information" means information that identifies, relates to, describes, is capable of being associated with, or could reasonably be linked, directly or indirectly, with a particular person or household.

"DuPage Water Commission Representatives" means all Commission employees, officers, board-members, contractors, representatives, affiliates, agents, and any person or entity performing services for or on behalf of the Commission.

III. GUIDING PRINCIPLES

The intent of this Policy is to provide general guidance on the use of AI at the Commission so that the Commission can leverage the use of AI as a tool, while ensuring it continues to meet legal obligations, act in an ethical manner, and retain secure information and operational control of our systems. The use of AI at the Commission should never compromise the Commission's core values or introduce undue risk to the organization. Rather, the use of AI at the Commission should be focused on improving the Commission's ability to maintain operational control and enhance the Commission's ability to fulfill its mission.

This Policy is not intended to address every use of AI at the Commission by DuPage Water Commission Representatives. There are certain departments and functions at the Commission that bear more consideration and potential risks. Before using any AI at the Commission, whether for personal reasons, such as writing an email, or more complex business processes, such as analyzing data, employees should consult with their supervisor and/or the Systems and Information Technology Department and seek guidance. Also, please reference Prohibited Uses in Section IV below for situations in which AI may not be used at the Commission, and High-Risk Use of AI Systems in Section VI below for situations in which extreme caution is required when considering using AI

In addition, there are certain embedded AI Tools used in existing approved Commission software that do not require additional approval for use. For example, the use of Microsoft Word and Gmail, both of which have embedded AI tools to check spelling or grammar. The use of embedded AI Tools in approved software at the Commission is permitted, provided those software tools are aligned with previous general business uses.

When third-party software, services, or contractors are utilized or employed, any AI usage with software used by these parties or services must receive the prior approval by the Systems and Information Technology Department. Consult with the Commission legal counsel regarding the inclusion of an AI-specific clause in any vendor or contractor agreements.

The following principles must be followed when considering using an AI system at the DuPage Water Commission:

The use of an AI system should primarily focus on completing departmental goals as directed by your supervisor. Except for the use of an embedded AI Tool in a software system approved for use at the Commission, any use of a new AI System at the Commission must receive prior approval by the Systems and Information Technology Department and the employee's supervisor.

Individuals using an AI system must have expertise in the subject matter for which the AI is used. AI is to be utilized as a tool and is not a substitute for expertise.

All AI-generated content (writing, datasets, graphs, pictures, etc.) must be thoroughly reviewed by an individual with expertise to evaluate such content for accuracy, as well as general proofing and editing. AI-generated content should be viewed as a starting point, not the finished product. Like any content at the Commission, AI-generated content should conform to the look and feel of the Commission's brand and voice.

If the datasets that the AI is using for the purposes of completing job duties are not accurate, then the information AI provides will not be accurate. Accordingly, all employees must make sure that the product AI produces is accurate.

AI systems are trained on data that may contain inherent bias. Users of these systems are

responsible for reviewing any AI-produced content for bias and correcting it as necessary. Non-public DuPage Water Commission information must never be put into an open AI system.

DuPage Water Commission Representatives must document all AI systems they are utilizing and for what functions. Documentation of specific AI Embedded Tools in an approved, existing software tool when using that tool as intended is not required. Employees are required to discuss the process for tracking the use of AI systems with their department head and the Systems and Information Technology Department before use.

Commission vendors, contractors, consultants, or any person or entity performing services for or on behalf of the Commission must disclose all AI systems they are utilizing and for what functions. No Commission data or information is to be used through AI systems or tools unless authorized by the appropriate members of the Commission.

The use of an AI system must meet any terms of use or contractual limitations. Contractual restrictions or terms of use may restrict the Commission's use of an AI system that would otherwise be legally compliant and ethically sound. For example, an AI system's terms of use may require the use of certain disclaimers in certain use situations or prohibit the use of the AI system to do certain tasks. DuPage Water Commission Representatives should have all terms of use or contracts for AI systems reviewed by the Systems and Information Technology Department and the Commission's legal counsel to ensure compliance with contractual obligations in using an AI system.

Approval of an AI system does not eliminate the need for other internal approvals required at the Commission for the use of technology, such as a security review, privacy review, cost review, and spend approval, legal review, human resources review, etc. An AI system should go through the same review and approval process as other hardware/software or services at the Commission. You should also ensure within your division that your supervisor and the Systems and Information Technology Department are aware of the use of the AI system, and have approved any use of the AI system, particularly for AI-generated content that will be relayed externally.

IV. PROHIBITED USES

There are certain uses of AI that are prohibited in the Commission. Unless otherwise approved by the Systems and Information Technology Department and your Supervisor, Commission employees are prohibited from using AI systems for any of the following activities, at any time:

- i. Using AI systems to identify, screen, or categorize employees, candidates for employment, contractors, including using AI to make decisions about employment based on protected class status.
- ii. Using AI to make decisions on employee recruitment, hiring, selection for training or apprenticeship, renewal of employment, promotion, discipline, tenure, or compensation, retention, termination, transfer, etc. or to decide terms and conditions of employment that has the effect of subjecting employees to discrimination on the basis of protected classes under the Illinois Human Rights Act, or to use zip codes as a proxy for protected class under the Illinois Department of Human Rights.
- iii. Failing to provide notice as required by regulations adopted (if any) by the Illinois Human Rights to an employee that the Commission is using artificial intelligence for the purposes in item ii above.
- iv. Entering customer and employee confidential information, or personal data about any individual into an AI system.
- v. Entering any sensitive information about an individual into any AI system. "Sensitive

information" includes medical, financial, political affiliation, racial or ethnic origin, religious beliefs, gender, sexual orientation, disability status, or any other part of a person's life someone would want to keep private.

- vi. Using an AI system to obtain legal advice.
- vii. Using an AI system to make policy modifications and/or decisions.
- viii. Creating intellectual property that the DuPage Water Commission desires to register and/or holds significant value to the organization.
- ix. Due to the unregulated resources used by the AI engines, their use has been restricted from the Commission's Network. Accordingly, employees are prohibited from installing AI systems on any Commission asset, such as iPhones, iPads, laptops, surfaces and computers. (Ex. Deepseek, ChatGPT)
- x. Entering any of the Commission's Informational Technology (IT) network or operational data.
- xi. Entering any of the Commission's communications infrastructure information or data, including but not limited to cellular, radio, fiber, and Local Area Network (LAN) data.
- xii. Entering any credentials used for Commission systems or related access.
- xiii. Entering any of the Commission's operational technology or control systems data.
- xiv. Entering any of the Commission's financial information or data, including but not limited to financial data from vendors, customers, or employees.
- xv. Entering any of the Commission's metering data or billing information.
- xvi. Entering any of the Commission's Geographical Information System (GIS) information or data.
- xvii. Entering any of the Commission's internal documentation.
- xviii. Entering any Non-public DuPage Water Commission data or information.

V. ETHICAL GUIDELINES

The Commission desires to act in an ethical manner when using AI Accordingly, there may be uses of AI that are legally permissible, but which do not meet ethical requirements. Any use of an AI system at the Commission should conform to the following ethical guidelines:

Informed Consent: Prior to inputting personal information into a closed AI system, ensure that you have obtained informed consent from the individual(s) whose personal information will be inputted.

Integrity in Use: All users of AI systems must be honest about how AI helped in getting the work done. Even if an employee is using an AI system approved by the Systems and Information Technology Department for an approved use, they must ensure that their manager, or the department requesting a task for which you are using an AI system, is aware of your use of the AI system to accomplish a task.

Do not pass off AI-generated work as done by you solely. Additionally, you should ask permission if you desire to use an AI system tool to complete a task. For example, you should ask your manager and Human Resources Representative if you may use an AI system to assist in writing a performance evaluation.

Appropriate Content: Employees are prohibited from using Commission time or resources to generate content using an AI system that would be considered illegal, inappropriate, harmful to the Commission's brand or reputation, or disrespectful to others.

Unauthorized Use: Employees shall not use Commission time or resources to generate content using an AI system for personal use.

General AI System Use Standards and Use Approval: Except for AI Embedded Tools in approved software, all uses of AI systems must be approved by the employee's supervisor and the Systems and Information Technology Department prior to use to ensure such AI system use meets the following principles:

- ▶ **Lawful:** The use of AI systems must comply with all applicable laws and regulations, as well as any contractual obligations, limitations, or restrictions.
- ▶ **Ethical:** The use of AI systems must adhere to ethical principles, be fair, and avoid bias.
- ▶ **Transparent:** There must be clear objectives for the use of an AI system and documented oversight of such use, which is recorded and captured for institutional knowledge. Disclosures of the use of AI in any AI-assisted content generation must be made when required by law or contract, or when required by the Commission.
- ▶ **Necessary:** The use of AI systems must be for a valid business purpose to improve Commission business efficiencies and support the organization's mission. The use of AI is not a substitute for human critical thinking or expertise, and should not require the Commission to incur an unnecessary expense without any true benefit.

VII. REPORTING NON-COMPLIANCE

Commission managers, supervisors, employees, and agents aware of any conduct that may violate this Policy have a responsibility to report it. Individuals are encouraged to make reports through normal reporting relationships beginning with their supervisor. If the violation involves their manager, the conduct must be reported to the Human Resources Representative, the Systems and Information Technology Department and/or the General Manager. All reports of suspected misconduct or non-compliance will be investigated by the General Manager or his/her designee. Unless acting in bad faith, Commission employees will not be subject to reprisals for reporting potential violations.

If the Commission determines that an employee failed to comply with this Policy after an investigation concludes, then the Commission Representative may be subject to disciplinary action.

AI POLICY 2026

Adopted: January 15, 2026



Resolution #: RFBA

Account: 01-60-613301, 01-60-613200

Approvals: *Author / Manager / Finance / Admin*

RCB RCB CAP PDM

REQUEST FOR BOARD ACTION

Date: 1/8/2026

Description: Travel and related expenses for two (2) Commission employees for Factory Valve QA/QC Testing for High Lift Pump Cone Valve Rebuilds in York Pennsylvania, travel and related expenses for one (1) employee to attend training at Utility Locator Staking University in Manteno Illinois

Agenda Section: Administration Committee

Originating Department: Administration

- **Factory Valve Testing** – Each of the high-lift pumps is equipped with a hydraulically-operated Cone Valve to develop and regulate necessary pumping discharge head pressure when initiating operator start-up command to an HLP. Resolution R-2-24 approved the removal and reconditioning of each individual Cone Valve. Upon completion of each valve reconditioning, it is imperative that each valve be inspected and tested at the repair facility in York Pennsylvania prior to shipment back to Elmhurst for reinstallation and commissioning. This request is for DWC staff to travel to the repair facility, inspect and witness test the valves scheduled for reconditioning. The program is budgeted in the FY-25/26 budget, and the intention is to carry the program through the next several fiscal years.
- **Utility Locator Staking University** – This training provides the opportunity to gain advanced training and hands-on skills in utility locating, provide additional back-up for locating critical DWC assets, and support continuous professional growth and expertise.

Dates	Location/Event Description	Attendees	Budgeted/Estimated Expenditure
February-March 2026 Dates TBD	Factory Valve Testing for High Lift Pump Cone Valve Rebuilds – York Pennsylvania	[Redacted], Pipeline Coordinator [Redacted], Operations Supervisor	Estimated at \$2,500 (includes Lodging, Transportation and per diems)
March 23-27, 2026	Utility Locator Staking University 5-Day Campus Class – Manteno, IL.	[Redacted], Pipeline and Remote Facilities Maintenance Technician	Estimated at \$3,800 (includes Registration, Lodging, Transportation and per diems)

Recommended Motion:

To authorize Business-Related Travel Expenses for two (2) Commission employees for Factory Valve QA/QC Testing for High Lift Pump Cone Valve Rebuilds in York Pennsylvania, at an estimated expense of \$2,500, travel and related expenses for one (1) Commission employees to attend Utility Locator Staking University at an estimated expense of \$3,800as included in the FY-25/26 Management Budget and as listed above.

**DUPAGE WATER COMMISSION - PROFESSIONAL DEVELOPMENT
OVERNIGHT/OUT OF STATE TRAVEL REQUEST**

Request Date	January 15, 2026
Name of Attendee	██████████
Job Title	████████████████████
Department	Pipeline and Remote Facilities

Purpose of Travel>	Utility Locator Staking University – Advanced training and hands-on skills in utility locating, provide additional back-up for locating critical DWC assets, and support continuous professional growth and expertise
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Destination	Manteno, Illinois
Date of Departure	March 23, 2026
Date of Return	March 27, 2026

Please indicate the estimated amount for each applicable expense:	
Air Fare:	\$0.00
Rental Car:	\$0.00
Other Transportation (Mileage/Parking/Shuttles/Taxi/Rideshare):	\$0.00
Lodging:	\$700.00
Registration (including reference materials):	\$2,800.00
Meals and Tips:	\$300.00
*Miscellaneous (describe below):	
Total Estimated Expense:	\$3,800.00

**Explanation of Miscellaneous if included in estimates above:*

Recommendations for Approval:

Department Head:		Date:	
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**DUPAGE WATER COMMISSION - PROFESSIONAL DEVELOPMENT
OVERNIGHT/OUT OF STATE TRAVEL REQUEST**

Request Date	January 15, 2026
Name of Attendee	██████████
Job Title	██████████████████
Department	Operations

Purpose of Travel>	Factory Witness testing of Re-built High-Lift Pump Control Valve
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Destination	York, PA
Date of Departure	TBD
Date of Return	TBD

Please indicate the estimated amount for each applicable expense:

Air Fare:	\$600.00
Rental Car:	\$350.00
Other Transportation (Mileage/Parking/Shuttles/Taxi/Rideshare):	\$0.00
Lodging:	\$300.00
Registration (including reference materials):	\$0.00
Meals and Tips:	\$150.00
*Miscellaneous (describe below):	
Total Estimated Expense:	\$1,400.00

**Explanation of Miscellaneous if included in estimates above:*

Recommendations for Approval:

Department Head:		Date:	
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**DUPAGE WATER COMMISSION - PROFESSIONAL DEVELOPMENT
OVERNIGHT/OUT OF STATE TRAVEL REQUEST**

Request Date	January 15, 2025
Name of Attendee	[REDACTED]
Job Title	[REDACTED]
Department	Pipeline and Remote Facilities

Purpose of Travel>	Factory Witness testing of Re-built High-Lift Pump Control Valve
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Destination	York, PA
Date of Departure	TBD
Date of Return	TBD

Please indicate the estimated amount for each applicable expense:

Air Fare:	\$600.00
Rental Car:	\$0.00
Other Transportation (Mileage/Parking/Shuttles/Taxi/Rideshare):	\$0.00
Lodging:	\$350.00
Registration (including reference materials):	\$0.00
Meals and Tips:	\$150.00
*Miscellaneous (describe below):	
Total Estimated Expense:	\$1,100.00

**Explanation of Miscellaneous if included in estimates above:*

Recommendations for Approval:

Department Head:		Date:	
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Resolution #: R-11-26

Account: 01-60-629000

Approvals: *Author / Manager / Finance / Admin*

RCB RCB CAP PDM

REQUEST FOR BOARD ACTION

Date: 1/8/2026

Description: **A Resolution Authorizing the General Manager to Execute a 12-Month Janitorial Service Contract with Multisystem Management Company for Periodic Janitorial Services at the DuPage Pumping Station and Administration Building**

Agenda Section: Administration Committee

Originating Department: Operations & Instrumentation

On February 17, 2023, the Commission approved a 36-Month Contract for Janitorial Services with Multisystem Management Company for Periodic Janitorial Services at the DuPage Pumping Station and Administration Building.

The current contract expires on February 23, 2026. Staff believes that it is in the Commission's best interest to renew the contract for a period of up to twelve (12) months and ending no later than February 23, 2027. Both Multisystem Management Company and Staff have vetted and agreed to the proposed renewal of the contract under the existing terms and conditions, which will be paid for on an as-needed basis.

There is no cost associated with this request and all other terms and conditions of the Contract shall remain unchanged.

Recommended Motion:

To adopt Resolution R-11-26 for the 12-Month Contract Extension for Janitorial Services with Multisystem Management Company .

DuPAGE WATER COMMISSION

RESOLUTION NO. R-11-26

A RESOLUTION APPROVING A CONTRACT EXTENSION FOR
JANITORIAL SERVICES AT THE DuPAGE PUMPING STATION AND ADMINISTRATION BUILDING

WHEREAS, pursuant to Resolution No. R-7-23 the DuPage Water Commission (the “Commission”) awarded a 36-Month Janitorial Service Contract to Multisystem Management Company; and

WHEREAS, the term of the Contract expires on February 23, 2026; and

WHEREAS, the Commission has determined that it is in the best interest of the Commission to renew the Contract with Multisystem Management Company ending no later than February 23, 2027.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission, based upon the representations of Staff and Legal Counsel as follows:

SECTION ONE: The foregoing recitals are hereby incorporated herein as findings of the DuPage Water Commission.

SECTION TWO: The DuPage Water Commission hereby approves the Janitorial Service Contract to Multisystem Management Company to a 12-Month contract renewal as executed by Multisystem Management Company and attached hereto and incorporated herein as Exhibit A, and the General Manager shall be and hereby is authorized to execute said extension on behalf of the Commission.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

	Aye	Nay	Absent	Abstain
Cuzzone, N.				
Fennell, J.				
Greaney, S.				
Honing, A.				
Noonan, T.				
Novotny, D.				
Pruyn, J.				
Romano, K.				
Russo, D.				
Saverino, F.				
Suess, P.				
Van Vooren, D.				
Zay, J.				

ADOPTED THIS _____ DAY OF _____, 2026.

James F. Zay, Chairman

ATTEST:

Danna Mundall, Clerk

Board/Resolutions/2026/R-11-26.docx

EXHIBIT 1

12-Month Contract Extension Acknowledgement with Multisystem Management Company



The DuPage Water Commission and Multisystem Management Company do hereby agree to extend the Contract term limit of the Contract for Janitorial Services dated and executed on the 23rd day of February 2023, for a period of twelve (12) months commencing on the 24th day of February 2026 and ending on the 23rd day of February 2027.

DUPAGE WATER COMMISSION

Paul D. May, General Manager

MULTISYSTEM MANAGEMENT CO.

BY: _____

Signature of Authorized Representative

DATE: _____

1/06/2026