

**Minutes of a Meeting
of the**

ADMINISTRATION COMMITTEE

DuPage Water Commission
600 E. Butterfield Road, Elmhurst, Illinois

November 20, 2025

- I. Commissioner Romano called the meeting to order at 6:17 PM.
Commissioners in attendance: A. Honig, K. Romano, D. Van Vooren, J. Zay (6:22PM)
Commissioners absent: S. Greaney
Also in attendance: P. May, D. Mundall

- II. Commissioner Romano asked for a motion to approve the Minutes of the October 16, 2025 Administration Committee Meeting. Commissioner Van Vooren moved, seconded by Commissioner Honig, unanimously approved by a voice vote. All aye, motion carried.

- III. Commissioner Romano asked for a motion to approve Request for Board Action - Travel and related expenses for two (2) Commission employees for Factory Valve QA/QC Testing for High Lift Pump Cone Valve Rebuilds in York Pennsylvania, at an estimated expense of \$4,000, travel and related expenses for three (3) Commission employees to attend the annual Underground Corrosion Short Course at an estimated expense of \$4,500, travel and related expenses for two (2) Commission employees to attend the annual AMPP Conference at an estimated expense of \$8,200, and travel and related expenses for five (5) Commission employees to attend the annual Illinois section AWWA conference at an estimated expense of \$7,000. Commissioner Van Vooren moved, seconded by Commissioner Honig, unanimously approved by a voice vote, all aye, motion carried.

- IV. Commissioner Romano asked for a motion to approve Resolution No. R-85-25, A Resolution Reviewing/Releasing certain Executive Session Minutes. Commissioner Honig moved, seconded by Commissioner Van Vooren, unanimously approved by a voice vote, all aye, motion carried.

- V. Commissioner Romano asked for a motion to approve Resolution No. R-89-25, A Resolution approving employee insurance benefits for plan year beginning January 1, 2026 and ending December 31, 2026. Commissioner Van Vooren moved, seconded by Commissioner Honig, unanimously approved by a voice vote, all aye, motion carried.

- VI. Commissioner Romano asked for a motion to approve Resolution No. R-96-25, A Resolution approving Authorization to execute a wheeling agreement between the Village of Oak Brook and Aqua Illinois, Inc as a third-party beneficiary. Commissioner Honig

moved, seconded by Commissioner Van Vooren, unanimously approved by a voice vote, all aye, motion carried.

VII. Old Business
No Old Business was offered.

VIII. New Business
No New Business was offered.

IX. Executive Session
No Executive Session was required.

X. Adjournment

Commissioner Van Vooren moved to adjourn the meeting at 6:26 PM, seconded by Commissioner Honig, unanimously approved by a voice vote. All aye, motion carried.

Meeting adjourned at 6:26 PM.