

**Minutes of a Meeting  
of the**

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**BOARD OF COMMISSIONERS**

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DuPage Water Commission  
600 E. Butterfield Road, Elmhurst, Illinois

June 19, 2025

I. The meeting was called to order by Chairman Zay at 6:30 PM

II. Roll Call

Commissioners in attendance: N. Cuzzone, S. Greaney, A. Honig, T. Noonan, D. Novotny, K. Romano, F. Saverino, P. Suess, J. Zay

Commissioners absent: J. Fennell, J. Pruyn, D. Russo, D. Van Vooren

Also in attendance: P. May, C. Peterson, C. Bostick, M. Weed, J. Loster, D. Panaszek, D. Cuvalo, D. Mundall, Phil Luetkehans of Luetkehans, Brady, Garner & Armstrong, LLC

III. Public Comments

No public comment was offered.

IV. Presentation by Source Technical Advisors

General Manager Paul May introduced Mr. Pete Mulvaney, Consor Engineering and Mr. Guy Carpenter, Woolpert, who began their presentation of their vision of the Source Water Project Description, Approach and Early Actions to the Board. The Regional Water Initiative Advisors Team was introduced, along with their credentials that make them uniquely qualified for this project. Commissioner Suess asked the presenters to differentiate each firm from one another. Mr. Mulvaney detailed the expertise of each firm. Commissioner Saverino asked if either of the firms had handled a project of this size and scope. Mr. Mulvaney briefly described other projects the team had worked on.

Mr. Mulvaney began to detail their owner advisor role. The critical elements of the project were introduced.

- Communications
- Business Case Analysis
- DuPage / Cook County Perceptions
- Stakeholder Management
- Preparing the Market
- Governance

Commissioners were most interested in the Business Case Analysis and the many options that presents.

Mr. Mulvaney informed the board that a project update will be presented at every meeting, gauging feedback and direction from the board.

A comprehensive plan was presented, broken down by date and workstream. The project needs to be refined to make deadlines attainable. Commissioner Noonan asked for details of the permitting process and who the governing body would be. Mr. Mulvaney responded that the NIPA process would fit this project best. Commissioner Romano asked for clarification on the 'off ramp' of the project, go or no-go date. Mr. Mulvaney explained that there is always an 'off ramp' but a definitive decision needs to be made and committed to. General Manager May added that choosing a Technical Advisory Team is a go decision of sorts. Commissioner Suess asked if an updated financial analysis shouldn't be the first step, to justify that the money still makes sense. He went on to say that there is no sense moving forward if the financing does not make good sense for the Commission. Mr. Mulvaney replied that there are multiple options for financial options depending on partners/customers. A workshop is upcoming and will focus on the business/financial plan.

Commissioner Honig asked for a project end date. Mr. Mulvaney gave a date of 2041, for full project completion. Commissioner Honig went on to ask if customer expansion, WaterLink for example, will affect that date. Chairman Zay added that the WaterLink communities have a 2050 output date. The Communication Plan will be crucial in the partner/customer aspect of the project, especially this project being regional, not just DuPage County. Mr. John Mastrachio is currently updating the Business Case Analysis.

Mr. Mulvaney covered the meeting schedule for the remainder of 2025. The schedule can be amended to the Boards liking. Commissioner Suess asked what effect the City of Chicago and their cost service model has on the current business plan. Mr. Mulvaney asked what the value of setting your own rate is worth to the Commission.

The input of the board is of the utmost importance to the Technical Advisor Team.

Commissioner Suess asked for strategy for stakeholder management. He went on to ask for risk and objectors. Mr. Carpenter replied that real time information will be shared with General Manger May weekly.

V. Approval of Minutes

Commissioner Honig moved to approve the Minutes of the May 15, 2025 Regular Meeting of the DuPage Water Commission and the Executive Session Meeting Minutes of May 15, 2025. Seconded by Commissioner Noonan. Approved by a voice vote. All Aye, motion carried.

VI. Treasurer's Report

Financial Administrator Cheryl Peterson presented the May 2025 Treasurer's Report consisting of 13 pages with pages 1 and 2 containing brief summaries of the report.

May 2025:

Financial Administrator Peterson noted \$147.4 million of cash and investments on page 4, an decrease of \$2.3 million from the previous month. Financial Administrator Peterson also pointed out the schedule of investments on pages 5 through 11 totaling \$145.1 million and noted the

market yield on the total portfolio showed 3.90% which is unchanged from the prior month. On page 13, the statement of cash flows showed a breakdown of the \$2.3 million decrease in cash and investments for the fiscal year and operating activities decreased by approximately \$2.9 million. Also noted on page 14, the monthly cash/operating report showed that the Commission has met all recommended reserve balances.

Commissioner Cuzzone moved to accept the May 2025 Treasurer's Report, seconded by Commissioner Honig, unanimously approved by a voice vote. All aye, motion carried.

## VII. Committee Reports

### **A. Finance Committee**

Item 1: Commissioner Suess gave a brief report of the Finance Committee Meeting. Although there were no items requiring approval, Commissioner Suess informed the Board that a banking services RFP's have been received and will be evaluated. The Finance Committee's recommendation will be brought to the Board in August.

### **Administration Committee**

Item 1:

Item 2: Resolution No. R-46-25: A Resolution Authorizing the execution of Tax-Exempt Bond Certification for the WaterLink Communities. No cost for this action.

Item 3: Resolution No. R-58-25: To Authorize Communications Contract with Sikich, LLP in an amount not-to-exceed \$50,000.

Item 4: Resolution No. R-59-25: To Authorize Approval of Requisition No. 80668 to Concentric Integration for The Upgrade of the Meter Shop Test Bench Computer and Associated Hardware and Software at an approximate cost of \$16,800.

Item 5: Request for Board Action: Travel for two (2) Commission Employees for Factory Valve QA/QC Testing for High Lift Pump Cone Valve Rebuilds in York Pennsylvania, at an estimated cost of \$2,000.

Commissioner Romano moved to adopt item 2 through 5 under the Administration Committee Report section of the agenda. Seconded by Commissioner Honig, unanimously approved by a Roll Call Vote.

Ayes: N. Cuzzone, S. Greaney, A. Honig, T. Noonan, D. Novotny, K. Romano, F. Saverino, P. Suess, J. Zay

Nay: None

Absent: J. Fennell , J. Pruyn, D. Russo, D. Van Vooren

## **B. Engineering & Construction Committee**

- Item 1: Commissioner Saverino gave a brief committee update.
- Item 2: Resolution No. R-43-25: A Resolution Approving and Ratifying Work Authorization Order No. 33 Under Quick Response Contract QR-12/21, with Benchmark Construction for air release valve repair at a cost of \$7,635.85.
- Item 3: Resolution No. R-44-25: A Resolution Approving and Ratifying Work Authorization Order No. 003 under Quick Response Contract QRE-10/24 to McWilliams Electric Co., Inc for installation of electric junction cabinets., at an estimated cost of \$8,900.
- Item 4: Resolution No. R-45-25: A Resolution Approving and Ratifying Work Authorization Order No 34, Under Quick Response Contract QR-12/21 with Benchmark Construction Co., Inc. for 24" steel watermain repair and replacement, at an estimated cost of \$220,000.
- Item 5: Resolution No. R-48-25: A Resolution Approving and Ratifying Task Order No. 02, to authorize the consultant to study and prepare a recommendations report for the 4.16kV switchgear and Motor Control Center control and protective systems, under a Master Contract with CDM Smith, Inc., at a not- to-exceed cost of \$50,000.
- Item 6: Resolution No. R-49-25: A Resolution Approving and Ratifying Certain Task Order No. 06 with Strand and Associates to provide an Owner's Representative and peer review service, at a not-to-exceed cost of \$20,000.
- Item 7: Resolution No. R-50-25: A Resolution Awarding Quick Response Contracts, QR-13/25, with Benchmark Construction Co., John Neri Construction Co., Inc., and Rossi Contractors, Inc. No cost for this action.
- Item 8: Resolution No. R-51-25: A Resolution Approving and Ratifying Certain Task Order, No. 02 Under a Master Contract with Arcadis US, Inc. to perform an environmental review of air emissions permitting requirements for the Emergency Generation System, at a cost of \$1,725.
- Item 9: Resolution No. R-52-25: A Resolution Authorizing the General Manager to purchase materials and labor services for the Commission's Emergency Generator System, as needed, at a cost not-to-exceed \$100,000 from Altorfer Power Systems.
- Item 10: Resolution No. R-53-25: A Resolution Authorizing the General Manager to purchase material and services from WEG Electric Machinery, to maintain electric motors for high-lift pumping equipment, as needed, at a not-to-exceed cost of \$100,000.

Item 11: Resolution No. R-54-25: A Resolution Approving and Authorizing the Execution of a Master Contract with Bowman Consulting Group, Ltd. for Professional Engineering Services and Authorization of Task Order No. 1 - Phase III (Construction) Engineering Contract Assignments for the WaterLink Pipeline Project, in an amount not-to-exceed \$4,591,202.

Item 13: Resolution No. R-56-25: A Resolution Approving Phase III (Construction) Engineering Contract Assignments for the WaterLink Pipeline Project, Task Order No. 2, to Stanley Consultants, Inc. in a total contract award of \$3,007,445.

Item 14: Resolution No. R-57-25: A Resolution Approving WaterLink (Phase III) Contract – (Program Management Year 1) and TW-6/25 Section 2 Phase III (Construction) Engineering, under Task Order No. 7, with Burns & McDonnell Engineering, Co., in a total contract award of \$9,991,794.00.

Commissioner Saverino moved to adopt items numbers 2 through 11 and Items 13 & 14 under the Engineering & Construction Committee Report section of the agenda in a single group pursuant to the Omnibus Vote Procedures seconded by Commissioner Romano, unanimously approved by a Roll Call Vote.

Ayes: N. Cuzzone, S. Greaney, A. Honig, T. Noonan, D. Novotny, K. Romano, F. Saverino, P. Suess, J. Zay

Nay: None

Absent: J. Fennell , J. Pruyn, D. Russo, D. Van Vooren

Item 12: Resolution No. R-55-25: A Resolution Approving Phase III (Construction) Engineering Contract Assignments for the WaterLink Pipeline Project, Task Order No. 4 with Christopher B. Burke Engineering, Ltd. in a total contract award of \$1,691,450.

Commissioner Saverino moved to adopt Item 12, seconded by Commissioner Romano. Approved by a Roll Call Vote, with one Abstaining.

Ayes: N. Cuzzone, S. Greaney, A. Honig, T. Noonan, D. Novotny, K. Romano, F. Saverino, P. Suess

Nay: None

Absent: J. Fennell , J. Pruyn, D. Russo, D. Van Vooren

Abstain: J. Zay

VIII. Accounts Payable

**A. May 2025**

Item 1: To approve the Accounts Payable in the amount of \$11,738,595.30, (May 2025), subject to submission of all contractually required documentation, for invoices that have been received (Roll Call).

Item 2: To approve the Accounts Payable in the amount of \$ \$3,338,025.00 (May 2025), subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated (Roll Call).

Chairman Zay asked for a motion to combine and approve the accounts payable disbursements, with the estimated accounts payable for May 2025, Commissioner Suess moved, seconded by Commissioner Saverino and unanimously approved by a roll call vote.

Ayes: N. Cuzzone, S. Greaney, A. Honig, T. Noonan, D. Novotny, K. Romano, F. Saverino, P. Suess, J. Zay

Nay: None

Absent: J. Fennell , J. Pruyn, D. Russo, D. Van Vooren

IX. Chairman's Report

Chairman Zay reminded the Commissioners to complete the Ethics training at their earliest convenience.

A meeting with the City of Chicago is upcoming, details will be brought to the Board in August.

General Manager May informed the Board that the July meeting will be cancelled.

X. Old Business

No Old Business was offered.

XI. New Business

No New Business was offered.

XII. Executive Session

Chairman Zay asked for a motion to enter into Executive Session to discuss acquisition of real estate pursuant to 5 ILCS 120/2(c)(5), to discuss the setting of a price for sale or lease of property owned by the DuPage Water Commission 5 ILCS 120/2(c)(6), Commissioner Romano made the motion, seconded by Commissioner Greaney and unanimously approved by a roll call vote.

Ayes: N. Cuzzone, S. Greaney, A. Honig, T. Noonan, D. Novotny, K. Romano, F. Saverino, P. Suess, J. Zay

Nay: None

Absent: J. Fennell , J. Pruyn, D. Russo, D. Van Vooren

The Commission went into Executive Session at 7:54 PM.

Commissioner Honig moved to come out of Executive Session at 8:07 PM, seconded by Commissioner Greaney and unanimously approved by a roll call vote .

Ayes: N. Cuzzone, S. Greaney, A. Honig, T. Noonan, D. Novotny, K. Romano, F. Saverino, P. Suess, J. Zay

Nay: None

Absent: J. Fennell , J. Pruyn, D. Russo, D. Van Vooren

XIII. Matters referred from Executive Session

- A. Resolution No. R-47-25: A Resolution Authorizing the Execution of a Vacant Land Purchase & Sales Agreement with Pulte Home Company, LLC, for the sale of 32.47 acres adjacent to 75th Street in Unincorporated DuPage County.

Chairman Zay asked for a motion to approve Resolution R-47-25, A Resolution Authorizing the Execution of a Vacant Land Purchase & Sales Agreement with Pulte Home Company, LLC, for the sale of 32.47 acres adjacent to 75th Street in Unincorporated DuPage County. Commissioner Romano moved, seconded by Commissioner Cuzzone and unanimously approved by a roll call vote.

Ayes: N. Cuzzone, S. Greaney, A. Honig, T. Noonan, D. Novotny, K. Romano, F. Saverino, P. Suess, J. Zay

Nay: None

Absent: J. Fennell , J. Pruyn, D. Russo, D. Van Vooren

- B. Ordinance O-7-25: An Ordinance Approving Negotiation Authority for Property (Easement) Acquisitions for the WaterLink Pipeline Project, No Cost This Action.

Chairman Zay asked for a motion to approve Ordinance O-7-25, as amended, to remove exhibits 1-6 and 40-41, an Ordinance Approving Negotiation Authority for Property (Easement) Acquisitions for the WaterLink Pipeline Project, No Cost This Action. Commissioner Suess moved, seconded by Commissioner Noonan and unanimously approved by a roll call vote.

Ayes: N. Cuzzone, S. Greaney, A. Honig, T. Noonan, D. Novotny, K. Romano, F. Saverino, P. Suess, J. Zay

Nay: None

Absent: J. Fennell , J. Pruyn, D. Russo, D. Van Vooren

XIV. Adjournment

Commissioner Honig made a motion to adjourn, seconded by Commissioner Noonan, unanimously approved by a voice vote. All aye, motion carried.

Meeting adjourned at 8:10 PM.