

**Minutes of a Meeting  
of the**

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**ADMINISTRATION COMMITTEE**

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DuPage Water Commission  
600 E. Butterfield Road, Elmhurst, Illinois

June 19, 2025

- I. Commissioner Romano called the meeting to order at 6:15 PM.  
Commissioners in attendance: A. Honig, S. Greaney, K. Romano, J. Zay  
Commissioners absent: D. Van Vooren  
Also in attendance: P. May, D. Mundall
- II. Commissioner Romano asked for a motion to approve the Minutes of the May 15, 2025 Administration Committee Meeting, Commissioner Honig moved, seconded by Chairman Zay, unanimously approved by a voice vote. All aye, motion carried.
- III. Commissioner Romano asked for a motion to approve Resolution No. R-46-25, a Resolution Authorizing the execution of Tax-Exempt Bond Certification for the WaterLink Communities. No cost for this action. Commissioner Honig moved, seconded by Commissioner Greaney, unanimously approved by a voice vote, all aye, motion carried.
- IV. Commissioner Romano asked for a motion to approve Resolution No. R-58-25, a Resolution Authorizing the General Manager to execute a contract with Sikich LLP, for Communications Management, at a cost not-to-exceed \$50,000. Commissioner Greaney moved, seconded by Commissioner Honig, unanimously approved by a voice vote, all aye, motion carried.
- V. Commissioner Romano asked for a motion to approve Resolution R-40-25, A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property owned by the Commission. There is no cost for this action. Commissioner Romano described the reason for the contract being to bring the DWC website into ADA compliance and update the DWC logo and overall branding. General Manager May added that this is a task-by-task contract. The WaterLink Project will require its own website, Sikich will be able to get that up and running. Commissioner Honig moved, seconded by Commissioner Greaney, unanimously approved by a voice vote, all aye, motion carried. Chairman Zay added the the WaterLink website will be a valuable tool for residents, contractors and all involved with the project to provide real time updates.

- VI. Commissioner Romano asked for a motion to approve Resolution No. R-59-25, to Authorize Approval of Requisition No. 80668 to Concentric Integration for The Upgrade of the Meter Shop Test Bench Computer and Associated Programs at an approximate cost of \$16,800. Commissioner Honig moved, seconded by Commissioner Greaney, unanimously approved by a voice vote, all aye, motion carried.
- VII. Commissioner Romano asked for a motion to approve a Request for Board Action, travel for two (2) Commission Employees for Factory Valve QA/QC Testing for High Lift Pump Cone Valve Rebuilds in York Pennsylvania, at an estimated cost of \$2,000. Commissioner Honig moved, seconded by Commissioner Greaney, unanimously approved by a voice vote, all aye, motion carried.
- VIII. Old Business  
No Old Business was offered.
- IX. New Business  
Chairman Zay informed the committee that the July meeting will be cancelled.
- X. Executive Session  
No Executive Session was required.
- XI. Adjournment

Commissioner Honig moved to adjourn the meeting at 6:24 PM, seconded by Chairman Zay, unanimously approved by a voice vote. All aye, motion carried.

Meeting adjourned at 6:24 PM.