

**Minutes of a Meeting
of the**

BOARD OF COMMISSIONERS

DuPage Water Commission
600 E. Butterfield Road, Elmhurst, Illinois

May 15, 2025

I. The meeting was called to order by Chairman Zay at 6:01 PM

II. Roll Call

Commissioners in attendance: N. Cuzzone, J. Fennell, S. Greaney, A. Honig, T. Noonan, D. Novotny, J. Pruyn, K. Romano, D. Russo, F. Saverino, P. Suess, J. Zay

Commissioners absent: D. Van Vooren

Also in attendance: P. May, C. Peterson, C. Bostick, M. Weed, J. Loster, D. Cuvalo, D. Mundall, Phil Luetkehans of Luetkehans, Brady, Garner & Armstrong, LLC

III. Public Comments

No public comment was offered.

IV. Approval of Minutes

Commissioner Russo moved to approve the Minutes of the April 17, 2025 Regular Meeting of the DuPage Water Commission and the Executive Session Meeting Minutes of April 17, 2025. Seconded by Commissioner Saverino. Approved by a voice vote. All Aye, motion carried.

V. Treasurer's Report

Treasurer William Fates presented the April 2025 Treasurer's Reports consisting of 13 pages each with pages 1 and 2 containing brief summaries of the reports.

April 2025:

Treasurer Fates noted \$149.8 million of cash and investments on page 4, an increase of \$34,000 from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 11 totaling \$144.6 million and noted the market yield on the total portfolio showed 3.90% which is up from the prior month. On page 13, the statement of cash flows showed an increase in cash and investments by about \$79.1 and operating activities increased by approximately \$1.8 million. Also noted on page 14, the monthly cash/operating report showed that the Commission has met all recommended reserve balances.

Commissioner Russo moved to accept the April 2025 Treasurer's Report, seconded by Commissioner Cuzzone, unanimously approved by a voice vote. All aye, motion carried.

VI. Committee Reports

A. Finance Committee

- Item 1: Commissioner Suess gave a brief report of the Finance Committee Meeting. Although there were no items requiring approval, Commissioner Suess informed the Board that a banking services RFP would be forthcoming and the Financial Administrator would be reaching out to board members regarding the same.

Administration Committee

- Item 1: Request for Board Action: Travel for a Commission employee to the 2025 International Facility Management Association World Workplace Conference in Minneapolis, Minnesota Sept 17-19, 2025. Expenses to include registration/lodging/transportation and per diems at an estimated cost of \$ 2,665.
- Item 2: Resolution No. R-39-25: A Resolution Authorizing the purchase of a Ford F-150 Pick-Up Truck via the Suburban Purchasing Cooperative, from Currie Motors of Frankfort, IL, at a not to exceed cost of \$80,000.
- Item 3: Resolution No. R-40-25: A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property owned by the Commission. There is no cost for this action.

Commissioner Romano moved to adopt item 2 through 4 under the Administration Committee Report section of the agenda. Seconded by Commissioner Honig, unanimously approved by a Roll Call Vote.

Ayes: N. Cuzzone, J. Fennell, S. Greaney, A. Honig, T. Noonan, D. Novotny, J. Pruyn, K. Romano, D. Russo, F. Saverino, P. Suess, J. Zay

Nay: None

Absent: D. Van Vooren

B. Engineering & Construction Committee

- Item 1: Commissioner Fennell gave a brief committee update.
- Item 2: Resolution No. R-41-25: A Resolution Approving a Master Services Agreement and Task Order #1 with Consor/Raftelis for Professional Services as Source Water Project Technical Advisor (Not-To-Exceed \$500,000)
- Item 3: Resolution No. R-42 -25: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with Arcadis USA, Inc. to Perform a Gap Analysis of AWIA Required Documentation (Estimated Expense of \$20,000)

Commissioner Fennell moved to adopt items numbers 2 and 3 under the Engineering & Construction Committee Report section of the agenda in a single group pursuant to the Omnibus Vote Procedures seconded by Commissioner Cuzzone, unanimously approved by a Roll Call Vote.

Ayes: N. Cuzzone, J. Fennell, S. Greaney, A. Honig, T. Noonan, D. Novotny, J. Pruy, K. Romano, D. Russo, F. Saverino, P. Suess, J. Zay

Nay: None

Absent: D. Van Vooren

Commissioner Suess asked for additional information on Item 2, Master Services Agreement and Task Order #1 with Consor/Raftelis for Professional Services as Source Water Project Technical Advisor. Specifically, what other firms were spoken to and what process was followed. He also inquired as to what the decision process is for making the go/no go determination on the project. General Manager May replied that since the Northbrook property purchase, work has been progressing to advance the project, but there is gap period between now and the hiring of the program manager during which many critical activities must be accomplished. For example, easement negotiations need to begin to determine the route, which must be determined before performing geotechnical studies, which must be completed to confirm tunneling conditions. The IGA with NSMJAWA was approved at the April meeting, and the Technical Advisor is the next step. This firm was chosen by a panel of interviewers, comprised of DWC/NSMJAWA and Glencoe and included a desktop review by each panel member followed by a presentation to the panel. A presentation to the Commission Board by Consor/Raftelis is scheduled for the June meeting. Commissioner Fennell added that the Engineering Committee has been advised that monthly updates will be forthcoming.

VII. Accounts Payable

A. April 2025

- Item 1: To approve the Accounts Payable in the amount of \$9,875,413.33, (April 2025), subject to submission of all contractually required documentation, for invoices that have been received (Roll Call).
- Item 2: To approve the Accounts Payable in the amount of \$ \$1,999,725.00 (April 2025), subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated (Roll Call).

Chairman Zay asked for a motion to combine and approve the accounts payable disbursements, with the estimated accounts payable for April 2025, Commissioner Russo moved, seconded by Commissioner Romano and unanimously approved by a roll call vote.

Ayes: N. Cuzzone, J. Fennell, S. Greaney, A. Honig, D. Novotny, J. Pruyn, K. Romano, D. Russo, F. Saverino, P. Suess, J. Zay

Nay: None

Absent: D. Van Vooren

VIII. Chairman's Report

Chairman Zay reminded the Commissioners to complete the Ethics training at their earliest convenience.

General Manager May noted that the next steps in the Source Water Project include presentation by the newly selected Technical Advisor.

IX. Old Business

No Old Business was offered.

X. New Business

No New Business was offered.

XI. Executive Session

Chairman Zay asked for a motion to enter into Executive Session to discuss acquisition of real estate pursuant to 5 ILCS 120/2(c)(5), to discuss the setting of a price for sale or lease of property owned by the DuPage Water Commission 5 ILCS 120/2(c)(6), Commissioner Fennell made the motion, seconded by Commissioner Cuzzone and unanimously approved by a roll call vote.

Ayes: N. Cuzzone, J. Fennell, S. Greaney, A. Honig, J. Pruyn, D. Novotny, K. Romano, D. Russo, F. Saverino, P. Suess, J. Zay

Nay: None

Absent: D. Van Vooren

The Commission went into Executive Session at 6:22 PM.

Commissioner Romano moved to come out of Executive Session at 6:36 PM, seconded by Commissioner Russo and unanimously approved by a roll call vote .

Ayes: N. Cuzzone, J. Fennell, S. Greaney, A. Honig, D. Novotny, J. Pruyn, K. Romano, D. Russo, F. Saverino, P. Suess, D. Van Vooren (arrived at 6:26PM), J. Zay

Nay: None

Absent: None

XII. Matters referred from Executive Session

- A. Ordinance O-6-25: An Ordinance Approving Negotiation Authority for Property (Easement) Acquisitions for the WaterLink Pipeline Project, No Cost This Action.

Chairman Zay asked for a motion to approve Ordinance O-6-25, an Ordinance Approving Negotiation Authority for Property (Easement) Acquisitions for the WaterLink Pipeline Project, No Cost This Action. Commissioner Cuzzone moved, seconded by Commissioner Russo and unanimously approved by a roll call vote.

Ayes: N. Cuzzone, J. Fennell, S. Greaney, A. Honig, D. Novotny, J. Pruyn, K. Romano, D. Russo, F. Saverino, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: None

XIII. Adjournment

Commissioner Fennell made a motion to adjourn, seconded by Commissioner Romano, unanimously approved by a voice vote. All aye, motion carried.

Meeting adjourned at 6:38 PM.