

**Minutes of a Meeting  
of the**

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**BOARD OF COMMISSIONERS**

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DuPage Water Commission  
600 E. Butterfield Road, Elmhurst, Illinois

April 17, 2025

I. The meeting was called to order by Chairman Zay at 6:37 PM

II. Roll Call

Commissioners in attendance: N. Cuzzone, J. Fennell, S. Greaney, A. Honig, T. Noonan, D. Novotny, K. Romano, D. Russo, P. Suess, D. Van Vooren, J. Zay

Commissioners absent: J. Pruyn, F. Saverino

Also in attendance: P. May, C. Peterson, C. Bostick, M. Weed, J. Loster, D. Cuvalo, D. Panaszek, D. Mundall, Phil Luetkehans of Luetkehans, Brady, Garner & Armstrong, LLC

III. Public Comments

No public comment was offered.

IV. Oath of Office

Chairman Zay administered the Oath of Office to Commissioners Andrew Honig, County Representative from District 2, Sean Greaney, County Representative from District 3, and Thomas Noonan, County Representative from District 5.

V. Approval of Minutes

Commissioner Russo moved to approve the Minutes of the March 20, 2025 Regular Meeting of the DuPage Water Commission, Seconded by Commissioner Fennell. Approved by a voice vote. All Aye, motion carried.

VI. Public Hearing Regarding Management Budget Ordinance for the Fiscal Year Commencing May 1, 2025 and Ending April 30, 2026

Commissioner Van Vooren moved to open the Customer Hearing regarding the Management Budget Ordinance for the Fiscal Year Commencing May 1, 2025 and Ending April 30, 2026, seconded by Commissioner Russo. Unanimously approved by a roll call vote.

Ayes: N. Cuzzone, J. Fennell, S. Greaney, A. Honig, T. Noonan, D. Novotny, , K. Romano, D. Russo, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: J. Pruyn, F. Saverino

Commissioner Suess asked staff to articulate the Annual Budget Revenues and Expenses, General Manager May stated that the projected revenues are \$148.8 and the expenses to be \$158.6M. With no further comments, Commissioner Russo moved to close the Customer Hearing regarding the Management Budget Ordinance for the Fiscal Year Commencing May 1, 2025 and Ending April 30, 2026, seconded by Commissioner Romano. Unanimously approved by a roll call vote.

Ayes: N. Cuzzone, J. Fennell, S. Greaney, A. Honig, T. Noonan, D. Novotny, K. Romano, D. Russo, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: J. Pruyn, F. Saverino

VII. Public Hearing Regarding Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2025 and Ending April 30, 2026

Commissioner Van Vooren moved to open the Public Hearing regarding the Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2025 and Ending April 30, 2026, seconded by Commissioner Honig unanimously approved by a roll call vote.

Ayes: N. Cuzzone, J. Fennell, S. Greaney, A. Honig, T. Noonan, D. Novotny, K. Romano, D. Russo, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: J. Pruyn, F. Saverino

With no further comments, Commissioner Cuzzone moved to close the Public Hearing regarding the Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2025 and Ending April 30, 2026. Seconded by Commissioner Romano, unanimously approved by a roll call vote.

Ayes: N. Cuzzone, J. Fennell, S. Greaney, A. Honig, T. Noonan, D. Novotny, K. Romano, D. Russo, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: J. Pruyn, F. Saverino

VIII. Treasurer's Report

Treasurer William Fates presented the March 2025 Treasurer's Reports consisting of 13 pages each with pages 1 and 2 containing brief summaries of the reports.

March 2025:

Treasurer Fates noted \$149.7 million of cash and investments on page 4, a increase of \$1.5M from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 11 totaling \$149.3 million and the market yield on the total portfolio showed 3.88% which is unchanged from the prior month. On page 12, the statement of cash flows showed a decrease in cash and investments by about \$79.1 and operating activities increased by approximately \$1.7 million. Also noted on page 13, the monthly cash/operating report showed that the Commission has met all recommended reserve balances.

Commissioner Russo moved to accept the March 2025 Treasurer's Report, seconded by Commissioner Cuzzone, unanimously approved by a voice vote. All aye, motion carried.

IX. Committee Reports

**A. Finance Committee**

- Item 1: Commissioner Suess gave a brief report of the Finance Committee Meeting, where banking relationships were discussed. Ordinance O-3-25 discusses a rate for the upcoming year, that rate is \$5.80 per thousand gallons.
- Item 2: Ordinance No. O-1-25: An Ordinance Approving and Adopting an Annual Management Budget for the Fiscal Year Commencing May 1, 2025 and Ending April 30, 2026.
- Item 3: Ordinance No. O-2-25: An Ordinance Establishing a Rate for Operation and Maintenance Costs for the Fiscal Year Commencing May 1, 2025 and Ending April 30, 2026.
- Item 4: Ordinance No. O-3-25: An Ordinance Establishing Fixed Costs to be Payable by Each Contract Customer for the Fiscal Year Commencing May 1, 2025 and Ending April 30, 2026.
- Item 5: Ordinance O-4-25: Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2025 and Ending April 30, 2026.
- Item 6: Resolution No. R-38-25: A Resolution Authorizing a Second Amendment to the Investment Advisory Agreement with PFM Asset Management LLC

Commissioner Van Vooren inquired as to whether the funds for WaterLink are accessible to the Commission to cover expenses. Commissioner Suess replied that yes, that structure is in place. Commissioner Suess went on to say that the Finance Committee is in the process of reviewing banking relationships and instituting a process to review our investment manager relationships.

Commissioner Suess made a motion to combine and approve Items 2 through 6, seconded by Commissioner Russo, unanimously approved by a Roll Call Vote.

Ayes: N. Cuzzone, J. Fennell, S. Greaney, A. Honig, T. Noonan, D. Novotny, K. Romano, D. Russo, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: J. Pruyn, F. Saverino

**B. Administration Committee**

Item 1: Request for Board Action: - To authorize the Estimated Expenditures for professional training as included in the approved FY-24/25 Management Budget.

Item 2: Resolution No. R-25-25: A Resolution Authorizing the Execution of a Consulting Agreement with CDW-G., for IT Cyber Security in Accordance with Article VIII of the DuPage Water Commission By-Laws.

Item 3: Resolution No. R-37-25: A Resolution Approving an Intergovernmental Agreement between Northwest Suburban Municipal Joint Action Water Agency (NSMJAWA) and DuPage Water Commission (DWC) regarding Joint Studies and Technical Advisor for the Regional Source Water Project.

Commissioner Cuzzone noted that the Administration Committee did not meet due to lack of quorum; he moved to adopt item 2 through 4 under the Administration Committee Report section of the agenda. Seconded by Commissioner Van Vooren, unanimously approved by a Roll Call Vote.

Ayes: N. Cuzzone, J. Fennell, S. Greaney, A. Honig, T. Noonan, D. Novotny, K. Romano, D. Russo, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: J. Pruyn, F. Saverino

**C. Engineering & Construction Committee**

Item 1: Commissioner Fennell noted that the Engineering and Construction Committee did not meet due to lack of quorum.

Item 2: Resolution No. R-26-25: A Resolution Approving the Purchase and Installation of a Perimeter Security Solution with Schneider Electric, Inc., at a cost of \$180,145.00.

Item 3: Resolution No. R-27-25: A Resolution Approving and Ratifying Work Authorization Orders Under Quick Response Contract QR-12/21, WAO No. 032 – Benchmark Construction Co., Inc. Estimated Expense of \$22,599.26.

- Item 4: Resolution No. R-28-25: A Resolution Approving and Authorizing the General Manager to Enter into an Agreement through Omnia Partners Public Sector Purchasing Cooperative Contract #R220702 with Esscoe LLC, a Convergent Technologies Company for fire alarm panels and equip. – Not-To-Exceed \$100,000.
- Item 5: Resolution No. R-29-25: A Resolution Authorizing the General Manager to Purchase Replacement Sensus Water Meter Registers from Core & Main Illinois – Not-To-Exceed \$150,000.
- Item 6: Resolution No. R-30-25: A Resolution Approving Task Order No. 11 for Quarterly Inspection and Testing of Reverse Current Switch Controllers with DeLasCasas CP, LLC – Annual Expense of \$2,880.
- Item 7: Resolution No. R-31-25: A Resolution Approving Task Order No. 12 for 2025 Test Point Surveying with DeLasCasas CP, LLC – Not-To-Exceed \$68,915.79.
- Item 8: Resolution No. R-32-25: A Resolution Approving a First Amendment to Task Order No. 10 under a Master Contract with DeLasCasas CP, LLC, Increase in Not-To-Exceed Cost from \$15,000 to \$17,800.
- Item 9: Resolution No. R-33-25: A Resolution Approving an Owner’s Technical Representative Contract for the WaterLink Pipeline Project (Lockwood, Andrews and Newnam, Inc. (LAN) – No Cost This Action; Expenses as Needed.
- Item 10: Resolution No. R-34-25: A Resolution Approving a Construction Staking Contract for the WaterLink Pipeline Project Section TW-6/25-1 with Robinson Engineering Ltd. (REL) – Not-To-Exceed \$297,928.
- Item 11: Resolution No. R-35-25: A Resolution Authorizing the Pre-Purchase of Three (3) 54-Inch Diameter Valves for the WaterLink Project with Val-Matic Valve and Manufacturing Corp. – Estimated Expense of \$233,000.
- Item 12: Resolution No. R-36-25: A Resolution Approving EPA Air Emissions Monitoring for the DPPS Emergency Generation System with Altorfer/CAT – Estimated Expense of \$65,321.20.

Commissioner Fennell moved to adopt items numbers 2 through 12 under the Engineering & Construction Committee Report section of the agenda in a single group pursuant to the Omnibus Vote Procedures seconded by Commissioner Cuzzone, unanimously approved by a Roll Call Vote.

Ayes: N. Cuzzone, J. Fennell, S. Greaney, A. Honig, T. Noonan, D. Novotny, K. Romano, D. Russo, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: J. Pruy, F. Saverino

X. Accounts Payable

**A. March 2025**

Item 1: To approve the Accounts Payable in the amount of \$10,628,916.72, (March 2025), subject to submission of all contractually required documentation, for invoices that have been received (Roll Call).

Item 2: To approve the Accounts Payable in the amount of \$ \$1,837,075.00 (March 2025), subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated (Roll Call).

Chairman Zay asked for a motion to combine and approve the accounts payable disbursements, with the estimated accounts payable for March 2025, Commissioner Russo moved, seconded by Commissioner Honig and unanimously approved by a roll call vote.

Ayes: N. Cuzzone, J. Fennell, S. Greaney, A. Honig, D. Novotny, K. Romano, D. Russo, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: J. Pruyn, F. Saverino

XI. Chairman's Report

Chairman Zay reminded the Commissioners to file their Statements of Economic Interest before the May 1, 2025 deadline to avoid a fee. A letter has been sent to the City of Chicago.

While welcoming three new Board Members, Chairman Zay introduced new Committee Appointments.

Chairman Zay gave the new commissioners a brief overview of the negotiations with the City of Chicago. Commissioner Honig asked what rate the City of Joliet receives from the City of Chicago and why we would not receive the same. Joliet receives a benchmark rate with three escalation factors, none of which have been offered to us. Commissioner Suess added that the City of Joliet will be paying half in 2030 compared to what the DWC pays.

General Manager May noted that the next steps in the Source Water Project include selecting a Technical Advisor, which will be before the board in May or June. Chris Bostick, Manager of Water Operations and Mike Weed, Operations Manager were recognized for their leadership and contributions to the repair of NSMJAWA's 90" pipe leak repair. Commissioner Suess asked if NSMJAWA was in a position to assist the Commission. General Manager May reported that, no, they would not be able to due to the differential in pressure. Commissioner Van Vooren asked who pays for the repair and increased water flow. General Manager May replied that Schaumburg pays the retail rate.

XII. Old Business

No Old Business was offered.

XIII. New Business

No New Business was offered.

XIV. Executive Session

Chairman Zay asked for a motion to enter into Executive Session to discuss acquisition of real estate pursuant to 5 ILCS 120/2(c)(5), to discuss the setting of a price for sale or lease of property owned by the DuPage Water Commission 5 ILCS 120/2(c)(6), Commissioner Fennell made the motion, seconded by Commissioner Cuzzone and unanimously approved by a roll call vote.

Ayes: N. Cuzzone, J. Fennell, S. Greaney, A. Honig, D. Novotny, K. Romano, D. Russo, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: J. Pruyn, F. Saverino

The Commission went into Executive Session at 7:16 PM.

Commissioner Russo moved to come out of Executive Session at 7:55 PM, seconded by Commissioner Honig and unanimously approved by a roll call vote .

Ayes: N. Cuzzone, J. Fennell, S. Greaney, A. Honig, D. Novotny, K. Romano, D. Russo, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: J. Pruyn, F. Saverino

XV. Adjournment

Commissioner Russo made a motion to adjourn, seconded by Commissioner Romano, unanimously approved by a voice vote. All aye, motion carried.

Meeting adjourned at 7:57 PM.