

**Minutes of a Meeting  
of the**

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**BOARD OF COMMISSIONERS**

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DuPage Water Commission  
600 E. Butterfield Road, Elmhurst, Illinois

March 20, 2025

I. The meeting was called to order by Chairman Zay at 6:38 PM

II. Roll Call

Commissioners in attendance: D. Bouckaert, N. Cuzzone, D. Novotny, J. Pruyn, K. Romano, D. Russo, F. Saverino, P. Suess, D. Van Vooren, J. Zay

Commissioners absent: J. Fennell, K. Rush

Also in attendance: P. May, C. Peterson, C. Bostick, M. Weed, J. Loster, D. Cuvalo, D. Panaszek, D. Mundall, Phil Luetkehans of Luetkehans, Brady, Garner & Armstrong, LLC

III. Public Comments

No public comment was offered.

IV. Plaque Presentation

Chairman Zay presented Commissioner Diane Bouckaert with a plaque, honoring her for her years of service to the residents of DuPage County wished her well in her future endeavors.

A plaque honoring Commissioner Kathleen Rush will also be presented to her at a later date as her service to the residents of DuPage County has come to an end.

V. Oath of Office

Chairman Zay administered the Oath of Office to Commissioner Frank Saverino, Municipal Representative from District 6.

VI. Approval of Minutes

Commissioner Cuzzone moved to approve the Minutes of the February 20, 2025 Regular Meeting of the DuPage Water Commission and the February 20, 2025 Committee of the Whole. Seconded by Commissioner Pruyn. Approved by a voice vote. All Aye, motion carried.

VII. Treasurer's Report

Treasurer William Fates presented the February 2025 Treasurer's Reports consisting of 13 pages each with pages 1 and 2 containing brief summaries of the reports.

February 2025:

Treasurer Fates noted \$148.2 million of cash and investments on page 4, a increase of \$0.2M from

the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 11 totaling \$143.7 million and the market yield on the total portfolio showed 3.88% which is up slightly from the prior month. On page 12, the statement of cash flows showed a decrease in cash and investments by about \$81.9 and operating activities decreased by approximately \$0.4 million. Also noted on page 13, the monthly cash/operating report showed that the Commission has met all recommended reserve balances.

Commissioner Russo moved to accept the February 2025 Treasurer's Report, seconded by Commissioner Romano, unanimously approved by a voice vote. All aye, motion carried.

## VIII. Committee Reports

### **A. Finance Committee**

Item 1: Although there were no items to bring forward. Commissioner Suess gave a brief report of the Finance Committee.

### **B. Administration Committee**

Item 1: Commissioner Cuzzone gave a brief report of the Administration Committee meeting.

Item 2: Resolution No. R-23-25: A Resolution Reviewing/Releasing certain Executive Session Minutes

Commissioner Cuzzone moved to adopt item 2 under the Administration Committee Report section of the agenda. Seconded by Commissioner Van Vooren, unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, N. Cuzzone, D. Novotny, J. Pruyn, K. Romano, D. Russo, F. Saverino, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: J. Fennell, K. Rush

### **C. Engineering & Construction Committee**

Item 1: Commissioner Saverino gave a brief report of the Engineering and Construction Committee.

Item 2: Resolution No. R-20-25: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-12/21 to Benchmark Construction Co. Inc., for modifications to stormwater detention, at a cost of \$18,096.48

- Item 3: Resolution No. R-21-25: A Resolution Authorizing the General Manager to purchase Pipeline Cathodic Protection Rectifiers from Mesa Products, at a not to exceed cost of \$ 35,731.00
- Item 4: Resolution No. R-22-25: A Resolution Approving the Purchase and Installation of Additional Access Controls from Schneider Electric Co., in the amount of \$66,216.00.
- Item 5: Resolution No. R-24-25: A Resolution ratifying professional engineering services with Haeger Engineering for preparation of documents to support the sale of 32.5 acre parcel on 75th Street in Woodridge, at a cost of \$9,875.00.

Commissioner Saverino moved to adopt items numbers 2 through 5 under the Engineering & Construction Committee Report section of the agenda in a single group pursuant to the Omnibus Vote Procedures seconded by Commissioner Bouckaert, unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, N. Cuzzone, D. Novotny, J. Pruyne, K. Romano, D. Russo, F. Saverino, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: J. Fennell, K. Rush

IX. Accounts Payable

**A. February 2025**

- Item 1: To approve the Accounts Payable in the amount of \$ \$9,197,565.92, (February 2025), subject to submission of all contractually required documentation, for invoices that have been received (Roll Call).
- Item 2: To approve the Accounts Payable in the amount of \$ \$4,042,475.00 (February 2025), subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated (Roll Call).

Chairman Zay asked for a motion to combine and approve the accounts payable disbursements, with the estimated accounts payable for January 2025, Commissioner Suess moved, seconded by Commissioner Saverino and unanimously approved by a roll call vote.

Ayes: D. Bouckaert, N. Cuzzone, D. Novotny, J. Pruyne, K. Romano, D. Russo, F. Saverino, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: J. Fennell, K. Rush

X. Chairman's Report

Chairman Zay reminded the Commissioners to file their Statements of Economic Interest before the deadline to avoid a fee. A response has been received from the City of Chicago and it is being reviewed.

General Manager May briefed the Board on the Contractor Outreach event held last week, which was well attended and indicated good interest among contractors and vendors.

XI. Old Business

No Old Business was offered.

XII. New Business

No New Business was offered.

XIII. Executive Session

No Executive Session was held.

XIV. Adjournment

Commissioner Bouckaert made a motion to adjourn, seconded by Commissioner Ruso, unanimously approved by a voice vote. All aye, motion carried.

Meeting adjourned at 6:54 PM.