



## AGENDA – Administration Committee

Thursday, March 20, 2025

6:15 PM

- I. Roll Call
- II. Approval of the February 20, 2025 Administration Committee Minutes

RECOMMENDED MOTION: To approve the Minutes of February 20, 2025 Administration Committee Meeting of the DuPage Water Commission.

- III. Resolution R-23-25: A Resolution Reviewing/Releasing certain Executive Session Minutes.

RECOMMENDED MOTION: To recommend approval of Item 2 of the Administration Committee Report section of the Commission meeting agenda.

- IV. Old Business
- V. New Business
- VI. Adjournment

Minutes of a Meeting  
of the

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**ADMINISTRATION COMMITTEE**

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DuPage Water Commission  
600 E. Butterfield Road, Elmhurst, Illinois

February 20, 2025

- I. Commissioner Cuzzone called the meeting to order at 5:46 PM.  
Commissioners in attendance: N. Cuzzone, D. Van Vooren, J. Zay  
Commissioners absent: K. Rush  
Also in attendance: P. May, D. Mundall
- II. Commissioner Cuzzone asked for a motion to approve the Minutes of the January 16, 2025 Administration Committee Meeting, Commissioner Van Vooren moved, seconded by Chairman Zay, unanimously approved by a voice vote. All aye, motion carried.
- III. Commissioner Cuzzone asked for a motion to approve Resolution R-16-25, a Resolution Authorizing the Execution of a Consulting Agreement with Accenture LLP for Hexagon EAM Services for consulting support services in connection with the Commission's Enterprise Asset Management platform, Hexagon EAM (formerly Infor) at a cost of \$93,600 for a 2-year agreement. Commissioner Van Vooren moved, seconded by Chairman Zay, unanimously approved by a voice vote, all aye, motion carried.
- IV. Commissioner Cuzzone asked for a motion to approve Resolution R-18-25. A Resolution Ratifying a Retail Electric Service Agreement with Dynegy Energy Services, LLC for the DuPage Pump Station. Chairman Zay made the motion, seconded by Commissioner Van Vooren unanimously approved by a voice vote. All aye, motion carried.
- V. Commissioner Cuzzone asked for a motion to approve Resolution R-19-25; a resolution declaring certain real property surplus and authorizing a Notice of Public Sale requesting offers to purchase the real property. Chairman Zay made the motion, seconded by Commissioner Van Vooren. Commissioner Van Vooren asked about the proposed time frame for publication. General Manager May expects activity in the first part of this year. Commissioner Van Vooren went on to ask if the Village of Woodridge had been notified of the impending sale. General Manager May indicated that conversations with the Village had taken place. The property is zoned residential and will be a much sought-after site for development, with expected multiple offers. Unanimously approved by a voice vote. All aye, motion carried.

- VI. Commissioner Cuzzone asked for a motion to approve a Request for Board Action, to authorize a Consulting Agreement with Marquardt & Humes, Inc, in an amount not to exceed \$40,000. Commissioner Van Vooren requested status reports. Chairman Zay noted that status reports are sent weekly to keep management abreast of the changing bills and can be shared when requested. Chairman Zay made the motion, seconded by Commissioner Van Vooren unanimously approved by a voice vote. All aye, motion carried.
  
- VII. Commissioner Cuzzone asked for a motion to approve a Request for Board Action, authorization of a Consulting Agreement with Tai, Ginsberg & Associates, in an amount not to exceed \$120,000. Commissioner Van Vooren noted his support with a notation for the cost, which is significant. General Manager May and Chairman Zay noted they Tai Ginsberg has performed well to date, and there are a number of critical tasks pending for which their assistance can be quite valuable. Commissioner Van Vooren asked if they will be assisting with funding and permitting for the source water project. General Manager May noted their close working relationship with the Army Corps of Engineers and railroads that will be very beneficial for the duration of the contract.
  
- VIII. Old Business  
No Old Business was offered.
  
- IX. New Business  
No New Business was offered.
  
- X. Other
  
- XI. Adjournment  
Commissioner Van Vooren moved to adjourn the meeting at 6:02 PM, seconded by Chairman Zay, unanimously approved by a voice vote. All aye, motion carried.

Meeting adjourned.



**Resolution #:** R-23-25

**Account:** N/A

**Approvals:** *Author / Manager / Finance / Admin*

**DM - CAP PDM**

## REQUEST FOR BOARD ACTION

**Date:** 3/5/2025

**Description:** A Resolution Reviewing/Releasing certain Executive Session Minutes

**Agenda Section:** Administration Committee

**Originating Department:** Administration

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Pursuant to the Open Meetings Act, the Board is required to periodically review its closed meeting minutes to determine if they are eligible for release to the public.

Schedule A:

Staff recommends that the minutes of a closed meeting of the April 18, 2024 Regular Meeting, the Special Meeting of May 6, 2024 and the June 20, 2024 Regular Meeting not be released to the public at this time. In staff's view, these minutes contain information requiring continued confidential treatment. (See copies attached to Schedule A in Executive Session packet).

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**Recommended Motion:**

To adopt Resolution R-23-25, a Resolution Reviewing/Releasing certain Executive Session Minutes.

DUPAGE WATER COMMISSION

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**RESOLUTION NO. R-23-25**

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A RESOLUTION REVIEWING/RELEASING  
CERTAIN EXECUTIVE SESSION MINUTES

WHEREAS, the Commission was formed and exists pursuant to the Water Commission Act of 1985, 70 ILCS 3720/0.01 et seq., and Division 135 of Article 11 of the Illinois Municipal Code, 65 ILCS 5/11-135-1 et seq., for the purpose of securing an adequate source and supply of water for its customers; and

WHEREAS, as required by the Act, the Clerk has kept written minutes of all such closed sessions; and

WHEREAS, on March 20, 2025 the Board of Commissioners of the DuPage Water Commission met to review the minutes of all such closed sessions that have not heretofore been made available for public inspection as required by Section 2.06(d) of the Act; and

WHEREAS, the Board of Commissioners of the DuPage Water Commission determined that the need for confidentiality still exists as the minutes of the closed session meetings set forth in Schedule A attached hereto and by this reference incorporated herein and made a part hereof; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: Recitals. The foregoing recitals are incorporated herein as if fully set forth.

SECTION TWO: No Release. The minutes of the closed session meetings set forth in Schedule A attached hereto, being the only minutes of closed session meetings of the Board that have not heretofore been made available for public inspection as required by Section 2.06(d) of the Act, continue to contain information requiring confidential treatment and shall not be released at this time.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

	Aye	Nay	Absent	Abstain
Bouckaert, D.				
Cuzzone, N.				
Fennell, J.				
VACANT	_____			
Novotny, D.				
Pruyn, J.				
Romano, K.				
Rush, K.				
Russo, D.				
Saverino, F.				
Suess, P.				
Van Vooren, D.				
Zay, J.				

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
James F. Zay, Chairman

ATTEST:

\_\_\_\_\_  
Danna Mundall, Clerk

Board/Resolutions/2025/R-23-25.docx

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SCHEDULE A

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APRIL 18, 2024

MAY 6, 2024

JUNE 20, 2024

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SCHEDULE B

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NONE ON FILE