

**Minutes of a Meeting
of the**

BOARD OF COMMISSIONERS

DuPage Water Commission
600 E. Butterfield Road, Elmhurst, Illinois

February 20, 2025

I. The meeting was called to order by Chairman Zay at 6:55 PM

II. Roll Call

Commissioners in attendance: D. Bouckaert, N. Cuzzone, J. Fennell, J. Pruyn, K. Romano, P. Suess, D. Van Vooren, J. Zay

Commissioners absent: D. Novotny, K. Rush, D. Russo, F. Saverino

Also in attendance: P. May, C. Peterson, C. Bostick, M. Weed, J. Loster, D. Cuvalo, D. Panaszek, D. Mundall, Phil Luetkehans of Luetkehans, Brady, Garner & Armstrong, LLC

III. Public Comments

No public comment was offered.

IV. Approval of Minutes

Commissioner Pruyn moved to approve the Minutes of the January 16, 2025 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Romano. Approved by a voice vote. All Aye, motion carried.

V. Treasurer's Report

Treasurer William Fates presented the January 2025 Treasurer's Reports consisting of 13 pages each with pages 1 and 2 containing brief summaries of the reports.

January 2025:

Treasurer Fates noted \$148.0 million of cash and investments on page 4, a decrease of \$0.3M from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 11 totaling \$143.3 million and the market yield on the total portfolio showed 3.83% which is up slightly from the prior month. On page 12, the statement of cash flows showed a decrease in cash and investments by about \$78.9 and operating activities decreased by approximately \$0.6 million. Also noted on page 13, the monthly cash/operating report showed that the Commission has met all recommended reserve balances.

Commissioner Van Vooren moved to accept the January 2025 Treasurer's Report, seconded by Commissioner Romano, unanimously approved by a voice vote. All aye, motion carried.

VI. Committee Reports

A. Finance Committee

Item 1: Commissioner Suess gave a brief report of the Finance Committee meeting.

Item 2: Resolution R-15-25: A Resolution to Amend and Restate the Investment Policy of the DuPage Water Commission.

Commissioner Suess made a motion to approve Item 1, Resolution No. R-15-25, seconded by Commissioner Cuzzone, unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, N. Cuzzone, J. Fennell, J. Pruyn, K. Romano, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: D. Novotny, K. Rush, D. Russo, F. Saverino

B. Administration Committee

Item 1: Commissioner Cuzzone gave a brief report of the Administration Committee meeting.

Item 2: Resolution No. R-16-25: A Resolution Authorizing the Execution of a Consulting Agreement with Accenture LLP for Hexagon EAM Services for consulting support services in connection with the Commission's Enterprise Asset Management platform, Hexagon EAM (formerly Infor) at a cost of \$93,600.00 for a 2-year agreement.

Item 3: Resolution No. R-18-25: A Resolution Ratifying a Retail Electric Service Agreement with Dynege Energy Services, LLC for the DuPage Pump Station.

Item 4: Resolution No. R-19-25: A Resolution declaring certain real property surplus and authorizing a Notice of Public Sale requesting offers to purchase the real property.

Item 5: Request for Board Action: Authorization of a Consulting Agreement with Marquardt & Humes, Inc, in an amount not to exceed \$40,000

Item 6: Request for Board Action: Authorization of a Consulting Agreement with Tai, Ginsberg & Associates, in an amount not to exceed \$120,000

Commissioner Cuzzone moved to adopt item numbers 2 through 6 under the Administration Committee Report section of the agenda in a single group pursuant to the Omnibus Vote Procedures seconded by Commissioner Pruyn, unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, N. Cuzzone, J. Fennell, J. Pruy, K. Romano, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: D. Novotny, K. Rush, D. Russo, F. Saverino

C. Engineering & Construction Committee

Item 1: The committee did not meet due to lack of quorum.

Item 2: Resolution No. R-14-25: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-10/24. WO #1 to Volt Electric in the estimated amount of \$3,900.00, and WO#2 to Homestead Electrical Contracting in the estimated amount of \$4300.00.

Item 3: Resolution No. R-17-25: A Resolution Approving Task Order No. 6 with Burns & McDonnell Engineering Co., for hydraulic model development and calibration at an estimated expense of \$120,000.

Commissioner Fennell moved to adopt items numbers 2 and 3 under the Engineering & Construction Committee Report section of the agenda in a single group pursuant to the Omnibus Vote Procedures seconded by Commissioner Bouckaert, unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, N. Cuzzone, J. Fennell, J. Pruy, K. Romano, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: D. Novotny, K. Rush, D. Russo, F. Saverino

VII. Accounts Payable

A. January 2025

Item 1: To approve the Accounts Payable in the amount of \$10,189,911.54 (January 2025), subject to submission of all contractually required documentation, for invoices that have been received (Roll Call).

Item 2: To approve the Accounts Payable in the amount of \$4,336,275.00 (January 2025), subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated (Roll Call).

Chairman Zay asked for a motion to combine and approve the accounts payable disbursements, with the estimated accounts payable for January 2025, Commissioner Romano moved, seconded by Commissioner Cuzzone and unanimously approved by a roll call vote.

Ayes: D. Bouckaert, N. Cuzzone, J. Fennell, J. Pruyn, K. Romano, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: D. Novotny, K. Rush, D. Russo, F. Saverino

VIII. Chairman's Report

Chairman Zay informed the Board of the possibility of visits to Springfield and/or Washington DC to meet with lobbyists and possibly legislators from Northbrook. Commissioner VanVooren asked if there is any pending legislation being brought forward from Northbrook legislators and if lines of communication were still open between DWC and Village of Northbrook. General Manager May replied that yes, lines of communication are still open and we have not yet seen any legislation brought forward by Northbrook.

Chairman Zay touched on the Memo sent to the Board regarding the January 21, 2025 power failure at the Pumping Station. Chairman Zay commended the Staff on their quick reactions and ability to avert further disruptions by their quick thinking and many years of expertise.

General Manager May acknowledged Staff for their work on the Budget, especially Financial Manager Cheryl Peterson. He also gave kudos to Staff on the handling of the power outage, calling on their years of experience to manage the situation. General Manager May welcomed Ashley Spain, Project Engineer who joined the Commission this month.

IX. Old Business

Commissioner Suess asked for status on the letter to Chicago. Chairman Zay informed the Board that a letter has been drafted and is in the editing phase. Details will be shared as they become available.

X. New Business

No New Business was offered.

XI. Executive Session

No Executive Session was held.

XII. Adjournment

Commissioner Cuzzone made a motion to adjourn, seconded by Commissioner Romano, unanimously approved by a voice vote. All aye, motion carried.

Meeting adjourned at 7:11 PM.