

**Minutes of a Meeting  
of the**

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**BOARD OF COMMISSIONERS**

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DuPage Water Commission  
600 E. Butterfield Road, Elmhurst, Illinois

January 16, 2025

I. The meeting was called to order by Chairman Zay at 6:34 PM

II. Roll Call

Commissioners in attendance: D. Bouckaert, N. Cuzzone, J. Fennell, D. Novotny, J. Pruy, K. Romano, K. Rush, P. Suess, D. Van Vooren, J. Zay

Commissioners absent: D. Russo, F. Saverino

Also in attendance: P. May, C. Peterson, M. Weed, J. Loster, D. Cuvalo, D. Mundall, Brian J. Armstrong of Luetkehans, Brady, Garner & Armstrong, LLC

III. Public Comments

No public comment was offered.

IV. Oath of Office

Chairman Zay administered the Oath of Office for returning Commissioner Philip J. Suess, Municipal Representative District 4. Commissioner Suess has served since 2013 and will continue to serve through 2031. Chairman Zay thanked him for his ongoing service to the residents of DuPage County.

V. Approval of Minutes

Commissioner Cuzzone moved to approve the Minutes of the November 21, 2024 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Romano. Approved by a voice vote. All Aye, motion carried.

VI. Treasurer's Report

Financial Administrator Peterson presented the November 2024 and December 2024 Treasurer's Reports consisting of 13 pages each with pages 1 and 2 containing brief summaries of the reports.

November 2024:

Financial Administrator Peterson noted \$147.5 million of cash and investments on page 4, a decrease of \$1.8M from the previous month. Financial Administrator Peterson also pointed out the schedule of investments on pages 5 through 11 totaling \$142.7 million and the market yield on the total portfolio showed 3.77% which is down slightly from the prior month. On page 12, the statement of cash flows showed a decrease in cash and investments by about \$85.1 and operating activities decreased by approximately \$0.4 million. Also noted on page 13, the monthly cash/operating report showed that the Commission has met all recommended reserve balances.

December 2024:

Financial Administrator Peterson noted \$148.3 million of cash and investments on page 4, an increase of \$0.7M from the previous month. Financial Administrator Peterson also pointed out the schedule of investments on pages 5 through 11 totaling \$142.1 million and the market yield on the total portfolio showed 3.76% unchanged since the prior month. On page 12, the statement of cash flows showed a decrease in cash and investments by about \$78.9 and operating activities increased by approximately \$1.8 million. Also noted on page 13, the monthly cash/operating report showed that the Commission has met all recommended reserve balances.

Commissioner Rush moved to accept the November 2024 and December 2024 Treasurer's Report, seconded by Commissioner Romano, unanimously approved by a voice vote. All aye, motion carried.

VII. Committee Reports

**A. Finance Committee**

Item 1: Commissioner Suess gave a brief report of the Finance Committee meeting, including an overview of the PFM Presentation regarding investment performance.

Item 2: Resolution R-02-25: A Resolution to approve the renewal of the contract with Arthur J. Gallagher for insurance brokerage services, at a not to exceed cost of \$30,385 annually.

Commissioner Suess made a motion to approve Item 1, Resolution No. R-02-25, seconded by Commissioner Pruyn, unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, N. Cuzzone, J. Fennell, D. Novotny, J. Pruyn, K. Rush, K. Romano, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: D. Russo, F. Saverino

**B. Administration Committee**

Item 1: Commissioner Cuzzone gave a brief report of the Administration Committee meeting.

Item 2: Resolution No. R-01-25: A Resolution Authorizing and Ratifying the disposal of certain personal property owned by the DuPage Water Commission.

Item 3: Resolution No. R-03-25: A Resolution Approving the purchase and installation of a network switch hardware, from Park Place Technologies, LLC., at a cost of \$70,013.36, in accordance with Article VIII of the DuPage Water Commission bylaws.

Item 4: Resolution No. R-05-25: A Resolution to Authorize the Execution of a Consulting Agreement with Park Place Technologies, LLC., for IT Network Managed Services, at a cost of \$ 2,560 per month or \$30,730 annually, in accordance with Article VIII of the

DuPage Water Commission bylaws.

- Item 5: Resolution No. R-08-25: A Resolution establishing procedures for offering surplus real property for sale.
- Item 6: Request for Board Action: To authorize the estimated expenditures for professional training in the approved FY 24/25 Management Budget.

Commissioner Cuzzone moved to adopt item numbers 2 through 6 under the Administration Committee Report section of the agenda in a single group pursuant to the Omnibus Vote Procedures seconded by Commissioner Van Vooren, unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, N. Cuzzone, J. Fennell, D. Novotny, J. Pruyn, K. Rush, K. Romano, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: D. Russo, F. Saverino

**C. Engineering & Construction Committee**

- Item 1: Commissioner Fennell gave a brief report of the Engineering & Construction Committee.
- Item 2: Resolution No. R-04-25: A Resolution Approving the Purchase and Installation of Additional Security Cameras from Schneider Electric at an approximate cost of \$ 128,308.
- Item 3: Resolution No. R-06-25: A Resolution Authorizing the General Manager to Purchase Material and Labor Services for the High-Lift Pump Motors including Ancillary Equipment, at a cost not-to-exceed \$100,000 from WEG Electric Machinery.
- Item 4: Resolution No. R-07-25: A Resolution Authorizing Classen, White and Associates to Perform Surveying Services in relation to the Commission's Hydraulic Model at an estimated cost of \$34,019.
- Item 5: Resolution No. R-09-25: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-12/21 WAO No. 030 to Rossi Contractors, Inc., at an estimated cost of \$123,200, for frame and lid repair.
- Item 6: Resolution No. R-10-25: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-12/21 WAO No. 029 to Rossi Contractors, Inc., at an estimated cost of \$91,920, for cathodic protection modification.
- Item 7: Resolution No. R-11-25: A Resolution to Authorize Task Order No. 5 under a Master Services Agreement with Burns and McDonnell Engineering, Co., Inc., at a not to exceed amount of \$3,613,698

Item 8: Resolution No R-12-25: A Resolution Authorizing the General Manager to Purchase Frame and Lids from a Sole Source Manufacturer, Neenah Foundry Co., at a Cost Not-to-Exceed \$48,867.

Item 9: Resolution No. R-13-25: A Resolution Authorizing the General Manager to purchase three 48" butterfly valves for the WaterLink Project from Val-Matic Valve and Manufacturing Corp., at a not to exceed cost of \$176,126.

Commissioner Fennell moved to adopt items numbers 2 through 9 under the Engineering & Construction Committee Report section of the agenda in a single group pursuant to the Omnibus Vote Procedures seconded by Commissioner Bouckaert, unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, N. Cuzzone, J. Fennell, D. Novotny, J. Pruyn, K. Rush, K. Romano, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: D. Russo, F. Saverino

#### VIII. Accounts Payable

##### **A. November and December 2024**

Item 1: To approve the Accounts Payable in the amount of \$9,058,102.46 (November 2024), disbursements made with the concurrence of the Commission's Chairman and \$9,717,694.33 (December 2024), subject to submission of all contractually required documentation, for invoices that have been received (Roll Call).

Item 2: To approve the Accounts Payable in the amount of \$3,565,135.00 (November 2024), disbursements made with the concurrence of the Commission's Chairman and \$3,566,235.00 (December 2024), subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated (Roll Call).

Chairman Zay asked for a motion to combine and approve the accounts payable disbursements, with the estimated accounts payable for November and December 2024, Commissioner Cuzzone moved, seconded by Commissioner Rush and unanimously approved by a roll call vote.

Ayes: D. Bouckaert, N. Cuzzone, J. Fennell, D. Novotny, J. Pruyn, K. Rush, K. Romano, P. Suess, D. Van Vooren, J. Zay

Nay: None

Absent: D. Russo, F. Saverino

IX. Chairman's Report

Chairman Zay began by informing the Board that County appointments remain delayed. He will provide an update when it becomes available. Regarding the damaging wildfires in California, Chairman Zay noted how fortunate DuPage County is to have a reliable and redundant water system to rely on for not only daily consumption but to support emergency activities including fire-fighting as well.

Chairman Zay brought forward a discussion regarding the Draft Source Water strategy memorandum prepared by General Manager Paul May which was sent to the Board to facilitate a discussion and obtain concurrence from the Board on next steps. Chairman Zay proposed sending a letter to the Mayor of the City of Chicago and all Chicago alderman indicating our frustration with the lack of good faith negotiations and establishing a date certain to terminate negotiations if no further progress is made. Commissioner Rush suggested that the Chief Financial Officer and Water Commissioners also be included on the letter and that the Commission should not wait more than 3 months for a reply. This suggestion was concurred with by those Commissioners present. Commissioner Suess noted that the 17-year length of the contract may be impacting no sense of urgency from the City of Chicago as they have many overlapping issues currently, despite the fact that there will be a significant financial impact to the City in the future. Chairman Zay concurred, noting that Chicago today received a credit downgrade based upon the proposed budget and inadequate revenue projections based upon current conditions. Commissioner Suess stressed the importance of updating the financial projections surrounding the project as it moves forward. Commissioner Van Vooren noted it will be important to consider the prospective governance structure with partners/participants as well. Commissioner Fennell commented that as time passes, it becomes increasingly important for the Commission to advance the project, and suggested that if the date certain passes, the Commission should be focused entirely on successfully constructing the project. Those Commissioners present indicated concurrence.

General Manager Paul May reminded the Commissioners the February committee meetings will include presentation of the FY 2025-26 Budget at the Committee of the Whole being at 6:00PM, the Regular Commission Meeting will be held at the regular time of 6:30PM, and Committees will meet at 5:45.

The Water Link project will be entering into the bidding phase in the next few months. Commissioners should expect to see a cycle of Resolutions/Ordinances to authorize negotiation for necessary right-of-way; this process will occur regularly over the next 12-18 months.

X. Old Business

No Old Business was offered.

XI. New Business

No New Business was offered.

XII. Executive Session

No Executive Session was held.

XIII. Adjournment

Commissioner Cuzzone made a motion to adjourn, seconded by Commissioner Romano, unanimously approved by a voice vote. All aye, motion carried.

Meeting adjourned at 7:04 PM.