

**Minutes of a Meeting
of the**

BOARD OF COMMISSIONERS

DuPage Water Commission
600 E. Butterfield Road, Elmhurst, Illinois

November 21, 2024

I. The meeting was called to order by Chairman Zay at 6:30 PM

II. Roll Call

Commissioners in attendance: D. Bouckaert, N. Cuzzone, J. Fennell, D. Novotny, J. Pruyn, K. Romano, K. Rush, D. Russo, F. Saverino, D. Van Vooren, J. Zay

Commissioners absent: P. Suess

Also in attendance: P. May, C. Peterson, C. Bostick, M. Weed, J. Loster, D. Panaszek, D. Cuvalo, D. Mundall, Brian J. Armstrong of Luetkehans, Brady, Garner & Armstrong, LLC

III. Public Comments

No public comment was offered.

IV. Approval of Minutes

Commissioner Pruyn moved to approve the Minutes of the October 21, 2024 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Saverino. Approved by a voice vote. All Aye, motion carried.

V. Treasurer's Report

Treasurer William Fates presented the September 2024 and October 2024 Treasurer's Reports consisting of 13 pages each with pages 1 and 2 containing brief summaries of the reports.

September 2024:

Treasurer Fates noted \$145.8 million of cash and investments on page 4, a increase of \$1.6M from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 11 totaling \$141.5 million and the market yield on the total portfolio showed 3.76% which is down slightly from the prior month. On page 12, the statement of cash flows showed an increase in cash and investments by about \$230,000 and operating activities decreased by approximately \$1.9 million. Also noted on page 13, the monthly cash/operating report showed that the Commission has met all recommended reserve balances.

October 2024:

Treasurer Fates noted \$149.3 million of cash and investments on page 4, an increase of \$3.5M from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 11 totaling \$142.1 million and the market yield on the total portfolio showed 3.76% unchanged since the prior month. On page 12, the statement of cash flows showed a decrease in cash and investments by about \$266,000 and operating activities increased by approximately \$1.0 million. Also noted on page 13, the monthly cash/operating report showed that the Commission has met all recommended reserve balances.

Commissioner Romano moved to accept the September 2024 and October 2024 Treasurer's Report, seconded by Commissioner Cuzzone, unanimously approved by a voice vote. All aye, motion carried.

VI. Committee Reports

A. Finance Committee

No Finance Committee meeting was held due to a lack of action items.

B. Administration Committee

Item 1: Commissioner Cuzzone gave a brief report of the Administration Committee meeting.

Item 2: Resolution No. R-73-24: A Resolution approving employee insurance benefits for plan year beginning January 1, 2025 and ending December 31, 2025.

Item 3: Resolution No. R-75-24: Recommendation to approve professional services contract for WaterLink Communications Strategy with WaterWell, LLC, at a not to exceed cost of \$32,000.

Item 4: Request for Board Action: To authorize the Estimated Expenditures for professional training as included in the approved FY-24/25 Management Budget.

Commissioner Cuzzone moved to adopt item numbers 2 through 4 under the Administration Committee Report section of the agenda in a single group pursuant to the Omnibus Vote Procedures seconded by Commissioner Rush, unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, N. Cuzzone, J. Fennell, D. Novotny, J. Pruyne, K. Rush, K. Romano, D. Russo, F. Saverino, D. Van Vooren, J. Zay

Nay: None

Absent: P. Suess

C. Engineering & Construction Committee

- Item 1: Commissioner Fennell gave a brief report of the Engineering & Construction Committee.
- Item 2: Ordinance No. O-8-24: An Ordinance Accepting a Grant of Easements for Ingress, Egress and the Construction and Maintenance of a Lombard Supply Line and Authorizing the Execution of the Associated Grant of Ingress, Egress and Water Main Easements, no cost for this action.
- Item 3: Resolution No. R-57-24: A Resolution Approving Purchasing Certain Meter Station Doors and Installation Services from Door Systems Inc., at a cost Not-to-Exceed \$42,000.
- Item 4: Resolution No. R-70-24: A Resolution Approving a 12-Month Contract Extension for Heavy Machinery and Equipment Rigging, Transportation, and Installation Service to Meccon Industries Inc, at no cost.
- Item 5: Resolution No. R-71-24: A Resolution Approving and Ratifying a Final Change Order for the DPPS Emergency Generation System Modifications with Joseph J. Henderson & Son, Inc., (Contract PSD-10/22), increase in cost by \$7,645.03 Resulting in a Final Contract Price of \$4,265,262.54)
- Item 6: Request for Board Action: Authorization for the General Manager to Execute an Electrical Energy Supply Agreement for the DuPage Pumping Station, with SPI Energy Group.

Commissioner Fennell moved to adopt item numbers 2 through 6 under the Engineering & Construction Committee Report section of the agenda in a single group pursuant to the Omnibus Vote Procedures seconded by Commissioner Saverino, unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, N. Cuzzone, J. Fennell, D. Novotny, J. Pruyn, K. Rush, K. Romano, D. Russo, F. Saverino, D. Van Vooren, J. Zay

Nay: None

Absent: P. Suess

VII. Accounts Payable

A. October 2024

- Item 1: To approve the Accounts Payable in the amount of \$10,978,310.76 (October 2024), subject to submission of all contractually required documentation, for invoices that have been received (Roll Call).

Item 2: To approve the Accounts Payable in the amount of \$4,449,975.00 (October 2024), subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated (Roll Call).

Chairman Zay asked for a motion to combine and approve the accounts payable disbursements, with the estimated accounts payable for September 2024, Commissioner Russo moved, seconded by Commissioner Romano and unanimously approved by a roll call vote.

Ayes: D. Bouckaert, N. Cuzzone, J. Fennell, D. Novotny, J. Pruyn, K. Rush, K. Romano, D. Russo, F. Saverino, D. Van Vooren, J. Zay

Nay: None

Absent: P. Suess

VIII. Chairman's Report

Chairman Zay reminded the Commissioners to complete this year's Harassment training if they had not already done so.

General Manager Paul May gave a brief update on the WaterLink Project. Construction slated to begin 2025, completed by 2028. ComEd conceptual approval received, along with Build America Buy America waiver approval from EPA. A Phase III construction engineering update coming in January.

City of Chicago indicated they are ready to present a proposal, but no details have been received.

Commissioner Russo inquired about the alternative source water project. General Manager May replied that the project is advancing, and purchase of the Northbrook property was a very critical and important step to position the Commission for success for the project. DWC continues to engage with NSMJAWA and the Village of Glencoe to advance the project; and the DWC 2025 budget will include funds to commence early engineering and permitting activities, including preliminary easement negotiations for the raw water and finished water tunnels. Commissioner Russo further inquired as to when a definitive choice will be made between the Source Water Project and continual negotiations with the City of Chicago, stressing that it is important to continue to move the project forward as Chicago has not provided a meaningful alternative. General Manager May and Chairman Zay concurred and indicated that the next 12 months are critical; General Manager May will provide a summary of recommended next steps at the January meeting.

IX. Old Business

No Old Business was offered.

X. New Business

No New Business was offered.

XI. Executive Session

Executive Session was not necessary.

XII. Adjournment

Commissioner Russo made a motion to adjourn, seconded by Commissioner VanVooren, unanimously approved by a voice vote. All aye, motion carried.

Meeting adjourned at 6:52 PM.