

**Minutes of a Meeting
of the**

ADMINISTRATION COMMITTEE

DuPage Water Commission
600 E. Butterfield Road, Elmhurst, Illinois

September 19, 2024

- I. Commissioner Healy called the meeting to order at 6:16 PM.

Commissioners in attendance: N. Cuzzone, J. Healy, D. Van Vooren, J. Zay

Commissioners absent: K. Rush

Also in attendance: P. May, D. Mundall

- II. Commissioner Cuzzone moved to approve the Minutes of the August 15, 2024 Administration Committee Meeting, seconded by Commissioner Van Vooren, unanimously approved by a voice vote. All aye, motion carried.
- III. Commissioner Van Vooren moved to Receive and Perform First Reading of Ordinance O-7-24. An Ordinance Approving Amendments to the DuPage Water Commission Bylaws regarding preference for Illinois Bidders. Commissioner Van Vooren raised a question regarding how new joint-partnership Illinois companies would be addressed. Chairman Zay assured him that all Illinois vendors would be given the provided opportunities if they are incorporated in Illinois as of the date of the bid announcement. Seconded by Commissioner Cuzzone, unanimously approved by a voice vote, all aye, motion carried.
- IV. Commissioner Van Vooren made a motion to approve Resolution R-49-24. Authorization for the General Manager to approve the renewal of the additional 1-year option agreement with Sikich LLP for human resource consulting and services at the DuPage Water Commission, at a cost of \$250.00 per hour as needed. Seconded by Chairman Zay, all aye, motion carried.
- V. Commissioner Cuzzone made a motion to approve the Resolution No. R-51-24. A Resolution Authorizing and Ratifying the disposal of certain personal property owned by the DuPage Water Commission. Seconded by Commissioner Van Vooren unanimously approved by a voice vote. All aye, motion carried.
- VI. Commissioner Van Vooren made a motion to approve the 2025 Schedule of Meetings, seconded by Chairman Zay. All aye, motion carried.

VII. Old Business

No Old Business was offered.

VIII. New Business

No New Business was offered.

IX. Other

X. Adjournment

Commissioner Healy moved to adjourn the meeting at 6:24 PM, seconded by Commissioner Van Vooren, unanimously approved by a voice vote. All aye, motion carried. Meeting adjourned.