

**Minutes of a Meeting  
of the**

---

**ADMINISTRATION COMMITTEE**

---

DuPage Water Commission  
600 E. Butterfield Road, Elmhurst, Illinois

April 18, 2024

- I. Commissioner Cuzzone called the meeting to order at 6:15 PM.

Commissioners in attendance: N. Cuzzone, D. Van Vooren, J. Zay

Commissioners absent: J. Healy, K. Rush

Also in attendance: D. Mundall

- II. Commissioner Van Vooren moved to approve the Minutes of the March 21, 2024 Administration Committee Meeting, seconded by Chairman Zay, unanimously approved by a voice vote. All aye, motion carried.

- III. Commissioner Van Vooren moved to approve the Request for Board Action: Authorize the General Manager to purchase one (1) 2024 Ford Transit Van from Currie Motors, Frankfort, in Fiscal Year 2024-2025, pending budget approval in the amount of \$79,005. Chairman Zay asked if a vehicle had been researched outside the cooperative, Mr. May replied that they indeed had, however staff feels it is worthwhile to advance the approval through the SPC as supply chains have loosened a bit. If unexpected delays are realized, staff will bring the contract back at a later date for separate approval with a direct vendor. Chairman Zay seconded, unanimously approved by a voice vote, all aye, motion carried.

- IV. Commissioner Van Vooren made a motion to approve a Resolution R-32-24 a Resolution suspending the purchasing procedures and authorizing the execution of a consulting agreement with ITSavvy, LLC, for IT cyber security services. Commissioner Van Vooren asked how long this vendor had been used by the Commission. General Manager May detailed the history of the relationship and gave examples of the support provided. Seconded by Chairman Zay, all aye, motion carried.

- V. Old Business

No Old Business was offered.

- VI. New Business

No New Business was offered.

VII. Other

VIII. Adjournment

Chairman Zay moved to adjourn the meeting at 6:20 PM, seconded by Commissioner Van Vooren, unanimously approved by a voice vote. All aye, motion carried. Meeting adjourned.