

**Minutes of a Meeting
of the**

ADMINISTRATION COMMITTEE

DuPage Water Commission
600 E. Butterfield Road, Elmhurst, Illinois

August 17, 2023

- I. Commissioner Healy called the meeting to order at 6:15 PM.

Commissioners in attendance: N. Cuzzone, J. Healy , K. Rush, D. Van Vooren, J. Zay

Commissioners absent:

Also in attendance: P. May, D. Mundall

- II. Commissioner Van Vooren moved to approve the Minutes of the June 15, 2023, Administration Committee Meeting, seconded by Commissioner Rush, unanimously approved by a voice vote. All aye, motion carried.
- III. Commissioner Cuzzone made a motion to approve R-32-23, A Resolution to review Executive Session Minutes. Seconded by Chairman Zay, unanimously approved by a voice vote. All aye, motion carried.
- IV. Commissioner Van Vooren made a motion to approve Resolution No. R-33-23, A Resolution approving and authorizing the Execution of a Memorandum of Understanding for Geographic Information System Data Sharing with Kane County, Illinois. Commissioner Rush raised the question of cyber security on the Kane County side. General Manager May replied that he was not aware of the specific cyber security precautions of Kane County, but the information sharing was passive rather than a real time transfer of information, therefore the Commission can determine what is shared. The motion was seconded by Commissioner Rush, unanimously approved by a voice vote. All aye, motion carried.
- V. Commissioner Cuzzone made a motion to approve R-36-23, A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission. Commissioner Cuzzone asked if all of the hard drives are scrubbed before donation; General Manager May assured him that they are. Seconded by Commissioner Rush, unanimously approved by a voice vote. All aye, motion carried.
- VI. Commissioner Rush made a motion to approve R-37-23, a Resolution to approve the Amended Intergovernmental Escrow Agreement with WaterLink Communities of

Montgomery, Oswego, and Yorkville. Seconded my Commissioner Cuzzone, unanimously approved on a voice vote, all aye, motion carried.

VII. Commissioner Cuzzone made a motion to approve R-42-33, A Resolution Authorizing the Chairman of the DuPage Water Commission to negotiate a Source Water Contract extension with the City of Chicago. Commissioner Van Vooren asked for details of the City of Chicago contract negotiations. General Manager May responded by informing the committee that the Commission does not have a draft copy of the contract to date and negotiations are going much more slowly than desired. There has been no response to the term sheet, and the City of Chicago is not engaged in a meaningful manner to date. The Commission continues to focus on enhanced control of the Lexington Pumping Station and adoption of the cost-of-service model as primary objectives. The motion was seconded by Commissioner Van Vooren, unanimously approved by a voice vote. All aye, motion carried.

VIII. Commissioner Van Vooren made a motion to approve R-43-23, A Resolution Ratifying Purchase Order No. 40278 to Willowbrook Ford for the purchase of a 2023 utility vehicle, at a cost of \$81,500.00. Seconded by Commissioner Rush, unanimously approved by a voice vote. All aye, motion carried.

IX. Old Business

No Old Business was offered.

X. New Business

No New Business was offered.

XI. Other

XII. Adjournment

Commissioner Van Vooren moved to adjourn the meeting at 6:27 PM, seconded by Commissioner Rush, unanimously approved by a voice vote. All aye, motion carried. Meeting adjourned.