

MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, JUNE 16, 2022
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS

The meeting was called to order by Chairman Zay at 6:32 P.M.

Commissioners in attendance: D. Bouckaert, J. Broda, R. Gans, P. Gustin, J. Healy, D. Novotny, K. Rush, D. Russo, F. Saverino, and J. Zay

Commissioners absent: J. Fennell, J. Pruyn, and P. Suess

Also In Attendance: C. Bostick, D. Panaszek, J. Haney, D. Kohn, D. Cuvalo, M. Weed, D. Mundall, B. Armstrong of Luetkehans Brady Garner & Armstrong LLC.

Public Comments

No public comment was offered.

Approval of Minutes

Commissioner Broda moved to approve the minutes of the May 19, 2022 Regular Meeting of the DuPage Water Commission, seconded by Commissioner Gustin and unanimously approved by a voice vote.

All voted aye, motion carried.

Treasurer's Report

Treasurer Fates presented the May 2022 Treasurer's Report consisting of 13 pages with pages 1 and 2 containing a brief summary of the report.

Treasurer Fates pointed out the \$218.9 million of cash and investments on page 4, which reflected an increase of about \$2.0 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 11 totaling \$179.0 million and the market yield on the total portfolio showed 1.11% which is up slightly from the prior month. On page 12, the statement of cash flows showed an increase in cash and investments by about \$2.0 million and operating activities increased by approximately \$1.9 million. Also noted on page 13, the monthly cash/operating report showed that the Commission has met all recommended reserve balances.

Commissioner Russo moved to accept the May 2022 Treasurer's Report. Seconded by Commissioner Broda, unanimously approved by a roll call vote.

Ayes: D. Bouckaert, J. Broda, R. Gans, P. Gustin, J. Healy, D. Novotny, K. Rush, D. Russo, F. Saverino, and J. Zay

Nays: None

Absent: J. Fennell, J. Pruyne, and P. Suess

Committee Reports

Finance Committee – report by J. Zay

Item 1: Request for Board Action: Authorizing the General Manager to enter into a one-year agreement with Travelers Insurance for cyber liability insurance.

Commissioner Gans moved to accept Item 1, seconded by Commissioner Russo, unanimously approved by a roll call vote.

Ayes: D. Bouckaert, J. Broda, R. Gans, P. Gustin, J. Healy, D. Novotny, K. Rush, D. Russo, F. Saverino, and J. Zay

Nays: None

Absent: J. Fennell, J. Pruyne, and P. Suess

Administration Committee - report by J. Healy

Item 1: Request for Board Action: Authorizing the General Manager to enter into an agreement with Strategia Consulting, LLC., for communication and consulting services.

Item 2: Resolution No. R-39-22: A Resolution suspending purchasing procedures and approving the purchase and installation of three new HPE ESXI host servers from ITSavvy, LLC., at an estimated cost of \$78,160.02.

Item 3: Resolution No. R-40-22: A Resolution suspending purchasing procedures and approving the purchase of copiers from Toshiba Business Solutions, at an estimated cost of \$29,389.83.

Commissioner Healy moved to adopt item numbers 1 through 3 under the Administration Report section of the agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Russo and unanimously approved by a roll call vote.

Ayes: D. Bouckaert, J. Broda, R. Gans, P. Gustin, J. Healy, D. Novotny, K. Rush, D. Russo, F. Saverino, and J. Zay

Nays: None

Absent: J. Fennell, J. Pruyne, and P. Suess

Engineering & Construction Committee – report by F. Saverino

- Item 1: Resolution No. R-41-22: A Resolution awarding a contract for the DPPS Emergency Generation System Modifications (Contract PSD-10/22) to Joseph J Henderson & Son, Inc., Net lump sum of \$4,149,000.00
- Item 2: Resolution No. R-42-22: A Resolution Approving and Authorizing the execution of a Master Agreement with Raftelis Consultants, Inc. for professional consulting services. Cost as assigned by task orders
- Item 3: Resolution No. R-43-22: A Resolution authorizing Task Order #1 for cost-of-service model review under a Master Services Agreement for professional services with Raftelis Consulting, Inc., at a not to exceed cost of \$40,000.00
- Item 4: Resolution No. R-44-22: A Resolution approving and ratifying certain Task Orders under a Master Contract with Carollo Engineering for an alternative source water study at a cost not to exceed \$300,000.00.

Commissioner Saverino moved to adopt item numbers 1 through 4 under the Engineering and Construction Committee Report section of the agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Bouckaert and unanimously approved by a roll call vote.

Ayes: D. Bouckaert, J. Broda, R. Gans, P. Gustin, J. Healy, D. Novotny, K. Rush, D. Russo, F. Saverino, and J. Zay

Nays: None

Absent: J. Fennell, J. Pruy, and P. Suess

Accounts Payable

Commissioner Healy moved to approve the Accounts Payable in the amount of \$9,693,492.63 subject to submission of all contractually required documentation, for invoices that have been received and to approve the Accounts Payable in the amount of \$1,630,005.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Broda and unanimously approved by a roll call vote.

Ayes: D. Bouckaert, J. Broda, R. Gans, P. Gustin, J. Healy, D. Novotny, K. Rush, D. Russo, F. Saverino, and J. Zay

Nays: None

Absent: J. Fennell, J. Pruy, and P. Suess

Chairman's Report

Chairman Zay noted that this is the peak time of year for the Commission and water sales are up. Supply chain issues are still common and Chairman Zay urged General Manager May to order early to avoid shortfalls due to the supply chain, especially IT supplies.

There has been some movement on the Montgomery, Oswego and Yorkville project, but Chairman Zay would like to reach out to the municipalities to develop a target schedule

and move the project forward. General Manager May informed the Commissioners that Oswego had their first hearing today applying for their IDNR allocation of Lake Michigan Water and Montgomery and Oswego will have their hearing later this week.

General Manger May noted that at this time it appears that the July Commission meeting may be cancelled. If no agenda items become necessary in the next several weeks, a cancellation notice will be distributed and posted.

Old Business

No Old Business was offered.

New Business

No New Business was offered.

Executive Session

No executive session was necessary.

Adjournment

Commissioner Russo made a motion to adjourn, seconded by Commissioner Broda unanimously approved by a voice vote, all aye, motion carried. The meeting was adjourned at 6:44 PM.