

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, MAY 20, 2021
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

DUE TO THE CORONAVIRUS THE MEETING WAS HELD VIA WEBEX.

The meeting was called to order by Chairman Zay at 6:00 P.M.

Commissioners in attendance in person: J. Broda, P. Gustin, J. Healy (arrived at 6:15 P.M.), D. Novotny, J. Pruyn, F. Saverino, and J. Zay

Commissioners in attendance via Webex: D. Bouckaert, R. Gans, K. Rush, D. Russo, and P. Suess

Commissioners Absent: J. Fennell

Also in attendance in person: Treasurer W. Fates, J. Spatz and C. Johnson

Also in attendance via Webex: D. Panaszek, D. Cuvalo, J. Rodriguez, C. Bostick, J. Schori, M. Weed, and B. Armstrong of Luetkehans, Brady, Garner & Armstrong LLC.

Chairman Zay read the following prepared statement:

“Pursuant to the Illinois Attorney General Guidance to Public Bodies on the Open Meetings Act during the COVID-19 Pandemic dated July 2, 2020 members may participate without being physically present in compliance with the established provisions.”

MOTION TO CONDUCT MEETING

Commissioner Broda moved to allow the members of the Commission Board to conduct the meeting via remotely. Seconded by Commissioner Pruyn and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, R. Gans, P. Gustin, D. Novotny, J. Pruyn, K. Rush, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: J. Fennell and J. Healy

PLAQUE PRESENTATION

Chairman Zay stated that although former Commissioner Obarski was unable to attend the meeting, she did send the following message:

"I am traveling today and my plans are not going as planned. I will not be able to join the Zoom meeting tonight. Please share my regrets and appreciation for the effort with John and Chairman Zay. I truly enjoyed serving on the Commission and wish you all well. Rebecca"

PUBLIC COMMENT

Commission employee John Schori, present at Elmhurst City Hall, 290 N. York Street, Elmhurst, IL. 60126, confirmed that no one from the public had signed up for public comment.

APPROVAL OF MINUTES

Commissioner Broda moved to approve the Minutes of the April 15, 2021 Regular Meeting and the Minutes of the April 15, 2021 Executive Session Meeting of the DuPage Water Commission. Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, R. Gans, P. Gustin, D. Novotny, J. Pruyn, K. Rush, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: J. Fennell and J. Healy

TREASURER'S REPORT

Treasurer Fates presented the April 2021 Treasurer's Report consisting of 13 pages with pages 1 and 2 containing a brief summary of the report.

Treasurer Fates pointed out the \$210.8 million of cash and investments on page 4, which reflected an increase of about 1.0 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 11 totaling \$176.9 million and the market yield on the total portfolio showed 1.13% which had decreased from the prior month. On page 12, the statement of cash flows showed an increase in cash and investments by about \$27.1 million and operating activities increased by approximately \$10.1 million. On page 13, the monthly cash/operating report showed that the Commission has met all recommended reserve balances.

Commissioner Pruyn moved to accept the April 2021 Treasurer's Report. Seconded by Commissioner Saverino and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, R. Gans, P. Gustin, D. Novotny, J. Pruyn, K. Rush, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: J. Fennell and J. Healy

COMMITTEE REPORTS

Finance Committee

Meeting Cancelled and nothing to report.

Administration Committee – Meeting Cancelled

Commissioner Broda moved to adopt item number 2 under the Administration Report section of the Agenda pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Gustin and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, R. Gans, P. Gustin, D. Novotny, J. Pruyn, K. Rush, D. Russo, F. Saverino. P. Suess, and J. Zay

Nays: None

Absent: J. Fennell and J. Healy

Item 2: Resolution No. R-22-21: A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property owned by the DuPage Water Commission

Engineering & Construction Committee – Meeting Cancelled

Commissioner Saverino moved to adopt item numbers 2 through 6 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Pruyn and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, R. Gans, P. Gustin, D. Novotny, J. Pruyn, K. Rush, D. Russo, F. Saverino. P. Suess, and J. Zay

Nays: None

Absent: J. Fennell and J. Healy

Item 2: Resolution No. R-19-21: A Resolution Approving and Ratifying Task Order 17 under a Master Contract with AECOM at the May 20, 2021 DuPage Water Commission Meeting (AECOM in an amount not-to-exceed \$25,000.00)

Item 3: Resolution No. R-20-21: A Resolution Awarding Contract VAP-1/21 Valve Assessment Program, at the May 20, 2021 DuPage Water Commission Meeting (Valve Reconditioning Service dba Actuation Group in the amount of \$135,810.00)

Item 4: Resolution No. R-21-21: A Resolution Approving and Ratifying Certain Change Orders for a Contract for the Construction of BTM-1/20 at the May 20, 2021, DuPage Water Commission Meeting (Joel Kennedy Constructing Corporation in the decreased amount of \$16,535.40)

Item 5: Request for Board Action: To Approve Requisition No. 72445 to Currie Motors for the Purchase of One 2021 Ford F-350 Chassis 4x4 SD Crew Cab (in the amount of \$41,826.00)

Item 6: Request for Board Action: To Approve Requisition No. 72448 to Kunes Country Ford of Antioch for the Purchase of One 2021 Ford Explorer (in the amount of \$30,437.00)

Commissioner Healy arrived at 6:15 P.M.

ACCOUNTS PAYABLE

Commissioner Healy moved to approve the Accounts Payable in the amount of \$8,238,311.49 subject to submission of all contractually required documentation, for invoices that have been received and to approve the Accounts Payable in the amount of \$2,994,975.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Gustin and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, R. Gans, P. Gustin, J. Healy, D. Novotny, J. Pruyn, K. Rush, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: J. Fennell

CHAIRMAN'S REPORT

Chairman Zay thanked General Manager Spatz and staff for their continued efforts in keeping things running smooth through the ongoing pandemic.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

General Manager Spatz provided the following updates:

- The Operations Department completed the replacement of 5 of the Commission's large valves with the rest of the replacements scheduled for the fall due the higher flow season approaching.
- With regards to the Bypass Transmission Main Project, the project went well and has been completed. It is expected to close out in about a week after the landscaping is finished.

- With regards to the SCADA project, the Commission is a few months away from finishing the complete design with about 1 to 1 ½ years out from the new system installed and fully functioning. In the meantime, the current system needs to be updated to keep things functioning properly and staff will be bringing details for the upgrade at the next meeting.
- The Commission will be updating its website in the next couple of months. Staff is hoping to present a preview of the new website at the next meeting to give Board members an opportunity to voice their comments/suggestions.
- Regarding water supply options for other communities, discussions continue with the Villages of Oswego, Montgomery and Yorkville. The mayors would like to begin discussions about possible terms if they were to join the Commission. These terms should be similar to the agreement with the Village of Bartlett.

Commissioner Suess questioned if the Commission had experienced any issues with getting supplies for various projects. General Manager Spatz stated that so far all supplies have been received with no issue.

NEW BUSINESS

None

EXECUTIVE SESSION

None

Commissioner Broda moved to adjourn the meeting at 6:28 P.M. Seconded by Commissioner Healy and unanimously approved by a Roll Call Vote:

Ayes: D. Bouckaert, J. Broda, R. Gans, P. Gustin, J. Healy, D. Novotny, J. Pruyn, K. Rush, D. Russo, F. Saverino, P. Suess, and J. Zay

Nays: None

Absent: J. Fennell