

**MINUTES OF A MEETING OF THE  
DuPAGE WATER COMMISSION  
HELD ON THURSDAY, NOVEMBER 21, 2019  
600 E. BUTTERFIELD ROAD  
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:30 P.M.

Commissioners in attendance: D. Bouckaert, J. Broda, J. Fennell, J. Healy, D. Novotny, R. Obarski, J. Pruyn, K. Rush, D. Russo, F. Saverino, P. Suess and J. Zay

Commissioners Absent: R. Gans

Also in attendance: Treasurer W. Fates, J. Spatz, C. Johnson, C. Peterson, J. Rodriguez, A. Stark, F. Frelka, J. Schori, D. Cuvalo, C. Bostick, E. Kazmierczak, P. Luetkehans of Schirott, Luetkehans & Garner, LLC.

**PUBLIC COMMENT**

None

**APPROVAL OF MINUTES**

Commissioner Pruyn moved to approve the Minutes of the October 17, 2019 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Healy and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

**TREASURER'S REPORTS**

Treasurer Fates presented the October 2019 Treasurer's Report consisting of 12 pages, noting that pages 1 and 2 contained a brief summary of the report.

Treasurer Fates pointed out the \$177.7 million of cash and investments on page 4, which reflected an increase of about \$1.9 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 10 totaling \$155.0 million and the market yield on the total portfolio showed 2.07% which was down from the prior month. On page 11, the statement of cash flows showed an increase in cash and investments by about \$6.6 million and operating activities generated \$5.1 million. On page 12, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

Commissioner Suess moved to accept the October 2019 Treasurer's Report. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

**COMMITTEE REPORTS**

**Finance Committee – Reported by Commissioner Suess**

Commissioner Suess reported that the Finance Committee had reviewed and approved all finance reports with no action items needing Board consideration. Commissioner Suess noted that the Committee reviewed the investment performance of PFM and everything continues to be in compliance, but that the Committee would be reviewing other investment options.

**Administration Committee – Reported by Commissioner Healy**

Commissioner Healy reported that the Administration Committee reviewed and recommended for approval all action items listed on the Administration Committee Agenda and welcomed any questions. Hearing none, Commissioner Healy moved to adopt item number 2 under the Administration Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Obarski and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, J. Healy, D. Novotny, R. Obarski, J. Pruyne, K. Rush, D. Russo, F. Saverino, P. Sues and J. Zay

Nays: None

Absent: R. Gans

Item 2: Resolution No. R-49-19: A Resolution Amending Resolution R-53-04 to Amend Authorized Credit Card Users

**Engineering & Construction Committee – Reported by Commissioner Fennell**

Commissioner Fennell reported that the Engineering & Construction Committee reviewed and recommended for approval all action items listed on the Engineering & Construction Committee Agenda. After providing a brief summary, Commissioner Fennell moved to adopt item numbers 2 through 7 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Bouckaert and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, J. Healy, D. Novotny, R. Obarski, J. Pruyne, K. Rush, D. Russo, F. Saverino, P. Sues and J. Zay

Nays: None

Absent: R. Gans

Item 2: Resolution No. R-44-19: A Resolution Approving the Contract Extension of QRE-8/17 for one year with McWilliams Electric Co. Inc. and with Volt Electric, Inc. at the November 21, 2019 DuPage Water Commission Meeting (No Cost)

## Minutes of the 11/21/2019 Commission Meeting

- Item 3: Resolution No. R-45-19: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-8/17 at the November 21, 2019, DuPage Water Commission Meeting (Volt Electric, Inc. in the estimated amount of \$6,085.00)
- Item 4: Resolution No. R-46-19: A Resolution Awarding a Contract for the Construction of DPPS Sodium Hypochlorite Facility Improvements (Independent Mechanical Contractors in the amount of \$864,200.00)
- Item 5: Resolution No. R-47-19: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with AECOM Technical Services, Inc. at the November 21, 2019 DuPage Water Commission Meeting (AECOM Technical Services, Inc., at a cost not to exceed \$31,302.00)
- Item 6: Resolution No. R-48-19: A Resolution Approving a First Amendment to Task Order No. 1 Under a Master Contract with CDM Smith, Inc. (additional cost not-to-exceed \$29,000.00)
- Item 7: Request for Board Action: To Authorize the General Manager to execute an extension of the current Electrical Supply Agreement (Constellation Energy Services)

### **ACCOUNTS PAYABLE**

Commissioner Suess moved to approve the Accounts Payable in the amount of \$8,388,956.76 subject to submission of all contractually required documentation, for invoices that have been received and to approve the Accounts Payable in the amount of \$1,523,675.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, J. Healy, D. Novotny, R. Obarski, J. Pruyne, K. Rush, D. Russo, F. Saverino, P. Suess and J. Zay

Nays: None

Absent: R. Gans

### **CHAIRMAN'S REPORT**

Chairman Zay began by pointing out the booklets that had been distributed to each Commissioner of the 2019 Association of Metropolitan Water Agencies annual award recognition and thanked General Manager Spatz and staff for their hard work noting it was a great honor for the Commission to have received the 2019 Gold Award for Exceptional Utility Performance.

Minutes of the 11/21/2019 Commission Meeting

The subject regarding the City of Joliet alternative water supply study began with General Manager Spatz stating that even though the Commission never formally submitted a Request for Information, the City of Joliet presented cost estimates related to Joliet becoming a Commission customer. These cost estimates seem to be exorbitant. Discussion ensued regarding who came up with these cost estimates, why these cost estimates were presented if the Commission did not submit an RFI, why wasn't the Commission ever given a chance to review or verify these estimates, etc. Since these cost estimates were being attributed to the Commission and could create confusion with other potential customers, it was the consensus of the Board members that the Commission write a letter to the City of Joliet clarifying and requesting that they remove all information regarding the Commission as being an alternative water option. General Manager Spatz stated that a letter would be sent out the following day.

**OMNIBUS VOTE REQUIRING MAJORITY VOTE**

None

**OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**EXECUTIVE SESSION**

None

Commissioner Healy moved to adjourn the meeting at 6:46 P.M. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.