



# DuPage Water Commission

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## AGENDA

**ADMINISTRATION COMMITTEE**  
**THURSDAY, JUNE 16, 2016**  
**6:15 P.M.**

**600 EAST BUTTERFIELD ROAD**  
**ELMHURST, IL 60126**

## COMMITTEE MEMBERS

L. Crawford - Chair  
J. Broda  
J. Fennell  
D. Novotny  
J. Zay

- I. Roll Call
- II. To approve the Minutes of the April 21, 2016 Regular Committee Meeting
- III. Resolution No. R-16-16: A Resolution Releasing Certain Executive Session Meeting Minutes at the June 16, 2016, DuPage Water Commission Meeting
- IV. Other
- V. Adjournment

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**MINUTES OF THE MEETING OF THE  
ADMINISTRATION COMMITTEE  
OF THE DuPAGE WATER COMMISSION  
HELD ON THURSDAY, APRIL 21, 2016  
600 EAST BUTTERFIELD ROAD  
ELMHURST, ILLINOIS 60126**

The meeting was called to order at 6:15 P.M.

Committee members in attendance: J. Broda, L. Crawford, J. Fennell, D. Novotny and J. Zay

Committee members absent: none

Also in attendance: J. Spatz, F. Frelka, C. Peterson, J. Rodriguez, and Kevin and Terry O'Brien from Illinois Public Pension Fund Association

Commissioner Broda moved to approve the Minutes of the March 17, 2016 Regular Committee meeting. Seconded by Commissioner Fennell and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

It was the consensus of the Committee members to recommend to the full board Resolution R-12-16.

With regards to Resolution No. R-14-16, Mr. Kevin O'Brien from the Illinois Public Pension Fund Association (IPPFA) distributed enrollment kits that included their client list, highlighting participating Commission customers, and a document comparing their rates to International City Management Association Retirement Corporation's (ICMA-RC) rates. He then reviewed the benefits that IPPFA offers and noted that there would be no obligation to the Commission.

After Mr. O'Brien mentioned that IPPFA utilizes Transamerica as an asset manager, Commissioner Novotny stated that he would be recusing himself from any discussion or vote related to the item as his firm represents Transamerica.

General Manager Spatz stated that if this new option were approved, there would be a staff meeting with IPPFA so employees could learn about this additional option.


After General Manager Spatz confirmed with Mr. O'Brien that their fee would remain the same regardless of the number of employee participation, it was the consensus of the Committee members to recommend to the full board Resolution R-14-16, except Commissioner Novotny recusing himself from the vote.

With no further discussion, Chairman Zay moved to adjourn the meeting at 6:32 P.M. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

DATE: June 9, 2016

## REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b>	Administration Committee	<b>ORIGINATING DEPARTMENT</b>	General Manager's Office
<b>ITEM</b>	A Resolution Releasing Certain Executive Session Meeting Minutes at the June 16, 2016, DuPage Water Commission Meeting  Resolution No. R-16-16	<b>APPROVAL</b>	
<p>Pursuant to the Illinois Open Meetings Act, the Board is required to periodically review its closed meeting minutes to determine if they are eligible for release to the public.</p> <p><b><u>Schedule A</u></b> Staff recommends that the minutes of the closed meetings of February 18, 2016 Administration Committee and March 17, 2016 Regular Meeting, be released to the public because, in staff's view, they no longer contain information requiring confidential treatment (see copies attached to Schedule A Memorandum in the Confidential/Executive Session envelope).</p> <p><b><u>Schedule B</u></b> It is also staff's recommendation that the minutes of all of the other closed meetings of the Board that have not been previously released to public should not be released to the public because they continue to contain information requiring confidential treatment (see copies attached to Schedule B Memorandum in the Confidential/Executive Session envelope).</p>			
<b>MOTION:</b> To adopt Resolution No. R-16-16: A Resolution Releasing Certain Executive Session Meeting Minutes at the June 16, 2016, DuPage Water Commission Meeting			

## DuPAGE WATER COMMISSION

## RESOLUTION NO. R-16-16

**A RESOLUTION RELEASING CERTAIN  
EXECUTIVE SESSION MEETING MINUTES AT THE  
JUNE 16, 2016, DuPAGE WATER COMMISSION MEETING**

WHEREAS, the Board of Commissioners of the DuPage Water Commission has periodically met in closed session to consider matters expressly exempted from the public meeting requirements of the Illinois Open Meetings Act, 5 ILCS 120/1 et seq. (the "Act"); and

WHEREAS, as required by the Act, the Clerk has kept written minutes of all such closed sessions; and

WHEREAS, on June 16, 2016, the Board of Commissioners of the DuPage Water Commission met to review the minutes of all such closed sessions that have not heretofore been made available for public inspection as required by Section 2.06(d) of the Act; and

WHEREAS, the Board of Commissioners of the DuPage Water Commission further determined that the minutes of the closed session meetings set forth in Schedule A attached hereto and by this reference incorporated herein and made a part hereof no longer require confidential treatment and should be made available for public inspection;

WHEREAS, the Board of Commissioners of the DuPage Water Commission determined that the need for confidentiality still exists as to the minutes of the closed session meetings set forth in Schedule B attached hereto and by this reference incorporated herein and made a part hereof; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

Resolution No. R-16-16

SECTION ONE: Recitals. The foregoing recitals are incorporated herein as if fully set forth.

SECTION TWO: Release. The minutes of the closed session meetings set forth in Schedule A attached hereto shall be and they hereby are released.

SECTION THREE: Inspection and Copying. The Clerk shall be and hereby is authorized and directed to make said minutes available for inspection and copying in accordance with the standing procedures of the DuPage Water Commission.

SECTION FOUR: Effective Date. This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk

Resolution No. R-16-16

**SCHEDULE A  
TO BE RELEASED**

February 18, 2016  
Administration Committee

March 17, 2016

Resolution No. R-16-16

**SCHEDULE B  
NOT TO BE RELEASED**

September 17, 2015