

**MINUTES OF A MEETING OF THE  
ADMINISTRATION COMMITTEE  
OF THE DUPAGE WATER COMMISSION  
HELD ON THURSDAY, SEPTEMBER 17, 2015  
600 EAST BUTTERFIELD ROAD  
ELMHURST, ILLINOIS 60126**

The meeting was called to order at 6:18 P.M.

Committee members in attendance: J. Fennell, D. Novotny, and J. Zay

Committee members absent: L. Crawford, J. Broda

Also in attendance: F. Frelka

Commissioner Fennell moved to approve the Minutes of the August 20, 2015 Administration Committee meeting. Seconded by Commissioner Novotny and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Regarding Resolution No. R-27-15 Authorizing DuPage Water Commission Participation in the Long-Term Care (LTC) Program for Illinois Municipal Retirement Fund Members and Retirees, there was a brief discussion of the LTC program. A point emphasized in the discussion was that there would be no cost to the Commission if the resolution was approved. Participation in the LTC program is voluntary and all costs would be borne by participating employees.

Commissioner Fennell moved to recommend the Commission approved Resolution No. R-27-15. Seconded by Commissioner Novotny and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Next, there was discussion of the Employee Handbook. It was the understanding of Commissioner Fennell that progress continued in revising the handbook but the proposed changes would not be ready to be presented to the Committee until October. No action was taken.

With no further items to discuss, Commissioner Novotny moved to adjourn the meeting at 6:21 P.M. Seconded by Commissioner Fennell and unanimously approved by a Voice Vote.

All voted aye. Motion carried.