

**MINUTES OF A MEETING OF THE
ADMINISTRATION COMMITTEE
OF THE DUPAGE WATER COMMISSION
HELD ON THURSDAY, FEBRUARY 19, 2015
600 EAST BUTTERFIELD ROAD
ELMHURST, ILLINOIS 60126**

The meeting was called to order at 6:00 P.M.

Committee members in attendance: L. Crawford, J. Broda, J. Fennell, and D. Novotny

Committee members absent: J. Zay (*ex officio*)

Also in attendance: J. Spatz, F. Frelka, C. Johnson and J. Rodriguez

Commissioner Broda moved to approve the Minutes of the January 15, 2015, Administration Committee meeting. Seconded by Commissioner Fennell and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Crawford noted two items for discussion regarding hiring a Human Resource Consultant and current legislation as it relates to the Commission.

With respect to a Human Resource Consultant, staff reported that five Human Resource organizations had been contacted and of the five organizations, only two responded back. In speaking with both organizations, staff had recommended the services of Reach HR Consulting as they bring over 20 years of experience in the field of Human Resources as well as offer services on a project-by-project basis, which will control costs within budget.

With respect to current legislation, General Manager Spatz noted that there were two items of legislation related to the Commission: (1) SB0816 which removes the Water Act of 1985 from previous legislation and (2) a piece of legislation that had been re-introduced called a Water Rate Protection Act sponsored by Representative Welch. Regarding SB816, General Manager Spatz noted that he had received a request from the Commission's lobbyist John Millner asking for a fact sheet outlining the ramification of dissolving the Commission and asked if Committee members would like to participate in drafting the fact sheet. Commissioner Broda noted that he would reach out to Mark Baloga, Executive Director of the DuPage Mayors and Managers Conference noting his expertise in this area.

General Manager Spatz along with Chairman Zay, Commissioner Crawford, and possibly Commissioner Broda and Mr. Baloga, would meet within the next two weeks to draft a fact sheet and then submit it to the other Commissioners for their review.

Regarding the Water Rate Protection Act, General Manager Spatz noted that this piece legislation was re-introduced to establish a board that would review municipal water providers with a population of over 500,000; which would include the Commission.

After some discussion, the Committee members agreed that the Commission should work to eliminate the Commission from the Water Rate Protection Act. Commissioner Crawford asked what the next step would be in the process. General Manager Spatz stated that a meeting with the City of Chicago would be the next step since the Act was currently in its initial stages.

Next, General Manager Spatz referred back to when the Board had approved to amend his spending authority level to be used during emergency situations or failure to meet a quorum, and, with the concurrence of Chairman Zay. When the law firm of Gorski & Good drafted the original language, the language mistakenly excluded his authority to approve payroll and payroll related items. After some discussion, it was determined to have Gorski & Good prepare an Ordinance amending the Commission's By-Laws to include the authority level and placed on the March agenda for Board consideration.

Commissioner Crawford moved to adjourn the meeting at 6:24 P.M. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.