

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, JUNE 19, 2014
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Vice Chairman Murphy at 7:00 P.M.

Commissioners in attendance: C. Janc, D. Loftus, W. Murphy, J. Pruyn, D. Russo (by teleconference), F. Saverino, M. Scheck, and J.B. Webb

Commissioners Absent: J. Broda, L. Crawford, R. Furstenau, P. Suess, and J. Zay

Also in attendance: Treasurer D. Ellsworth, J. Spatz, C. Johnson, C. Peterson, T. McGhee, J. Rodriguez, F. Frelka, J. Schori, R. C. Bostick, E. Kazmierczak, and G. Gorski of Gorski & Good, LLP.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Saverino moved to approve the Minutes of the May 15, 2014 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Pruyn and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER REPORT

Treasurer Ellsworth presented the May 2014 Treasurer's Report, consisting of eleven pages, noting that pages 1, 2 and 3 contained a brief summary of the report.

Treasurer Ellsworth pointed out the \$72.5 million of cash and investments on page 4, which reflected an increase of about \$2.6 million from the previous month. Treasurer Ellsworth also pointed out the schedule of investments on pages 5 through 9 totaling \$69.7 million and the market yield on the total portfolio showed 57 basis points which had increased slightly from the prior month. On page 10, the statement of cash flows showed an increase in cash and investments by about \$2.6 million and operating activities increased cash by approximately \$1.4 million, roughly \$2.4 million of sales tax was received, and principal and interest debt payments on bonds totaled about \$1.2 million. On page 11, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements and approximately \$31.9 million of outstanding debt in Table 3, Rows H and I.

Commissioner Janc moved to accept the May 2014 Treasurer's Report. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Pruyn

Commissioner Pruyn reported that even though the Finance Committee did not have a quorum, the members present reviewed and recommended for approval all items listed on the Finance Committee Agenda.

With respect to the Interest Period under the Northern Trust Certificate of Debt, Commissioner Pruyn stated that the Finance Committee recommended electing another one month interest period as the interest rate had remained the same.

With no further discussion, Commissioner Pruyn moved to Suspend the Purchasing Procedures of the Commission's By-Laws and Authorize the Upgrade of the Incode Accounting System from Tyler Technologies at a cost not-to-exceed \$50,000.00. Seconded by Commissioner Janc and unanimously approved by a Roll Call Vote.

Ayes: C. Janc, D. Loftus, W. Murphy, J. Pruyn, D. Russo, F. Saverino, M. Scheck, and J.B. Webb

Nays: None

Absent: J. Broda, L. Crawford, R. Furstenau, P. Suess, and J. Zay

Administration Committee - No Meeting

Engineering & Construction Committee – Reported by Commissioner Loftus

Commissioner Loftus reported that the Engineering & Construction Committee had reviewed and recommended for approval all action items listed on the Engineering & Construction Agenda. After Commissioner Loftus provided a brief summary of the items, he welcomed any questions. Hearing none, Commissioner Loftus referred to Item number 4 requesting that it be removed from the Omnibus Group Vote Agenda for separate consideration as he would be recusing himself from any discussion or vote related to the Item.

With no further discussion, Commissioner Loftus moved to adopt item numbers 2, 3, 5, 6, and 7 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Pruyn.

Before the vote was called, Commissioner Pruyn referred to Resolution Nos. R-17-14 and R-18-14 and questioned why the Commission had received such a low bid response. With regards to Resolution No. R-17-14, General Manager Spatz explained that Neenah Foundry Company was the only foundry that had the Commission's casting forms already in stock and since it was a small order, he felt that the other bidders would not be able to recoup their costs. With regards to Resolution No. R-18-14, General Manager Spatz felt that it was due to a lack of available contractor's time as it appears that there is a big demand for these type services.

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Commissioner Loftus noted that the Engineering & Construction Committee had discussed the same concerns and had directed staff to monitor future bid responses. Should a low response happen again, Commissioner Loftus noted that the Committee had suggested conducting an independent review of the Commission's contracts and policies to find out if other reasons, other than a lack of contractor time, were involved.

After Commissioner Loftus thanked Commissioner Pruyn for voicing his concerns, the motion was unanimously approved by a Roll Call Vote.

Ayes: C. Janc, D. Loftus, W. Murphy, J. Pruyn, D. Russo, F. Saverino, M. Scheck, and J.B. Webb

Nays: None

Absent: J. Broda, L. Crawford, R. Furstenau, P. Suess, and J. Zay

Item 2: Ordinance No. O-5-14: An Ordinance Determining the Prevailing Rate of Wages in DuPage County and Cook County (No Cost Component)

Item 3: Resolution No. R-15-14: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-6/12 at the June 19, 2014, DuPage Water Commission Meeting (Divane Bros. Electric Co. for a total cost of \$1,112.75)

Item 5: Resolution No. R-17-14: A Resolution Awarding a Contract to Furnish and Deliver Manhole Frames and Lids (Neenah Foundry Company for the unit prices set forth in its Contract/Proposal not-to-exceed \$37,800.00)

Item 6: Resolution No. R-18-14: A resolution Awarding a Contract for Vacuum Excavation Services (R.A. Mancini, Inc. – not-to-exceed \$90,000.00)

Item 7: Request For Board Action: A Contract Agreement for Electrical Supply Consulting Services (SPI Consulting Group – hourly rate of \$260.00 on an as-needed basis)

Commissioner Scheck moved to adopt Resolution No. R-16-14: A Resolution Approving and Ratifying Certain Task Orders Under a Master Contract with AECOM (estimated cost of \$250,000.00). Seconded by Commissioner Saverino and unanimously approved by a Roll Call Vote.

Ayes: C. Janc, W. Murphy, J. Pruyn, D. Russo, F. Saverino, M. Scheck, and J.B. Webb

Nays: None

Recused: D. Loftus

Absent: J. Broda, L. Crawford, R. Furstenau, P. Suess, and J. Zay

ACCOUNTS PAYABLE

Commissioner Loftus moved to approve the Accounts Payable in the amount of \$8,807,643.47, subject to submission of all contractually required documentation, for invoices that have been received and for invoices that have not yet been received but have been estimated. Seconded by Commissioner Janc and unanimously approved by a Roll Call Vote.

Ayes: C. Janc, D. Loftus, W. Murphy, J. Pruyn, D. Russo, F. Saverino, M. Scheck, and J.B. Webb

Nays: None

Absent: J. Broda, L. Crawford, R. Furstenau, P. Suess, and J. Zay

CHAIRMAN'S REPORT

Vice Chairman Murphy expressed his appreciation to all members that were able to attend the meeting.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

Commissioner Loftus moved to go into Executive Session to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2). Seconded by Commissioner Pruyn and unanimously approved by a Roll Call Vote:

Ayes: C. Janc, D. Loftus, W. Murphy, J. Pruyn, D. Russo, F. Saverino, M. Scheck, and J.B. Webb

Nays: None

Absent: J. Broda, L. Crawford, R. Furstenau, P. Suess, and J. Zay

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The Board went into Executive Session at 7:10 P.M.

Commissioner Loftus moved to come out of Executive Session at 7:19 P.M. Seconded by Commissioner Pruyn and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Pruyn moved to adjourn the meeting at 7:20 P.M. Seconded by Commissioner Scheck and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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