

**MINUTES OF A MEETING OF THE
ADMINISTRATION COMMITTEE
OF THE DuPAGE WATER COMMISSION
HELD ON JULY 12, 2007**

The meeting was called to order at 7:00 P.M. at the Commission's office located at 600 East Butterfield Road, Elmhurst, Illinois.

Committee members in attendance: E. Chaplin, W. Murphy, and D. Zeilenga

Committee members absent: L. Hartwig and L. Rathje (*ex officio*)

Also in attendance: R. Martin and M. Crowley

By unanimous consent, Commissioner Chaplin was appointed Chairman Pro Tem of the July 12, 2007, meeting of the Administration Committee.

Commissioner Zeilenga moved to approve the Minutes of the May 10, 2007, Administration Committee meeting. Seconded by Commissioner Murphy and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

With respect to the new Personnel Manual, General Manager Martin noted the survey of sick leave and disability policies of the Commission's customers had been completed and the survey results, together with a staff recommendation, and was hoping to distribute them for consideration at the August Committee meeting.

With respect to Royce Realty's request to become a Subsequent Customer of the Commission, and after noting that audience member C. Ward from the City of Oakbrook Terrace was tape-recording the discussion, General Manager Martin advised that he had not been able to reach anyone from Villa Park concerning their interest in serving the Royce Realty development. General Manager Martin did note that he had heard from the City of Oakbrook Terrace and that the City of Oakbrook Terrace was willing to serve Royce Realty.

Commissioner Murphy moved to direct the General Manager to inform Royce Realty that the Commission recommends that Royce Realty obtain Lake Michigan water, should they chose to do so, through Commission member Oakbrook Terrace. Seconded by Commissioner Zeilenga and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

With respect to the question of posting Commissioner contact information on the Commission's Website, it was the consensus of the Committee that each Commissioner should have his or her own Commission e-mail that would be administered the same way as Chairman Rathje's Commission email is currently administered.

Commissioner Murphy moved to adjourn the meeting at 7:07 P.M. Seconded by Commissioner Zeilenga and unanimously approved by a Voice Vote.

All voted aye. Motion carried.