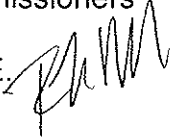




DuPage Water Commission

MEMORANDUM

TO: Chairman and Commissioners

FROM: Robert L. Martin, P.E. 
General Manager

DATE: October 10, 2006

SUBJECT: Supplemental Board Package Material

Attached please find a Revised Agenda, Revised Finance Agenda and Revised Request for Board Action regarding the purchasing of property and liability insurance from Arthur J. Gallagher Risk Management Services, Inc. correcting the total premium dollar amount.

The Bensenville Park District legal opinion could not be completed in time for the October board meeting. Therefore, the agenda reflects the motion to approve Task Order No. 13 and the motion to authorize Virchow Krause and Company, LLP to prepare an estimated Capital Cost Recovery Charge be tabled.



DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642
(630)834-0100 Fax: (630)834-0120

REVISED AGENDA

**DUPAGE WATER COMMISSION
THURSDAY, OCTOBER 12, 2006
7:30 P.M.**

**600 EAST BUTTERFIELD ROAD
ELMHURST, IL 60126**

I. Roll Call

(Majority of the Commissioners then in office—minimum 7)

II. Public Comments

III. Approval of Minutes

A. Regular Meeting of September 14, 2006

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To approve the Minutes of the September 14, 2006 Regular Meeting of the DuPage Water Commission (Voice Vote).

B. Committee of the Whole Meeting of September 14, 2006

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To approve the Minutes of the September 14, 2006 Committee of the Whole Meeting of the DuPage Water Commission (Voice Vote).

IV. Treasurer's Report – September 2006

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To accept the September 2006 Treasurer's Report (Voice Vote).

V. Committee Reports

A. Administration Committee

1. Report of 10/12/06 Meeting

2. Actions on Items Listed on 10/12/06 Administration Committee Agenda

All visitors must present a valid drivers license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

B. Engineering & Construction Committee

1. Report of 10/12/06 Meeting
2. Actions on Items Listed on 10/12/06 Engineering & Construction Committee Agenda

C. Finance Committee

1. Report of 10/12/06 Meeting
2. Actions on Items Listed on 10/12/06 Finance Committee Agenda

VI. Chairman's Report

VII. Omnibus Vote Requiring Majority Vote

- Resolution No. R-33-06: A Resolution Reviewing Certain Executive Session Meeting Minutes at the October 12, 2006, DuPage Water Commission Meeting Release Executive Session Minutes

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To adopt the items listed on the Majority Omnibus Vote Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).

VIII. Omnibus Vote Requiring Super-Majority or Special Majority Vote

- A. Ordinance No. O-10-06: An Ordinance Approving and Authorizing the Execution and Attestation of a Transferee Assumption Agreement with UChicago Argonne, LLC

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni + 1=7)

- B. Resolution No. R-32-06: A Resolution Approving and Ratifying Certain Contract Change Orders at the October 12, 2006, DuPage Water Commission Meeting

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

- C. Resolution No. R-34-06: A Resolution Approving and Ratifying Certain Task Orders under a Master Contract with Greeley and Hansen LLC at the October 12, 2006, DuPage Water Commission Meeting

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

- D. Resolution No. R-35-06: A Resolution Approving and Ratifying Certain Task Orders under a Master Contract with Consoer Townsend Envirodyne Engineers, Inc. at the October 12, 2006, DuPage Water Commission Meeting

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

- E. Resolution No. R-36-06: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-7/05 at the October 12, 2006, DuPage Water Commission Meeting

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

RECOMMENDED MOTION: To adopt the items listed on the Super/Special Majority Omnibus Vote Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).

IX. Old Business

- A. Summary of Action Taken Since Previous Meeting

- B. Approval of Task Order No. 13 from Resolution No. R-30-06

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni + 1=7)

RECOMMENDED MOTION: To **TABLE THE APPROVAL OF** Task Order No. 13 from Resolution No. R-30-06: A Resolution Approving and Ratifying Certain Task Orders under a Master Contract with Consoer Townsend Envirodyne Engineers, Inc., at the September 14, 2006, DuPage Water Commission Meeting, subject to receipt of the sum of \$15,000 to cover the costs to be incurred by the Commission preliminary to the consideration of a Water Purchase and Sale Contract between the Commission and the Bensenville Park District (Roll Call).

- C. Authorize Virchow Krause & Company, LLP to Estimate the Capital Cost Recovery Charge for Bensenville Park District

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni + 1=7)

RECOMMENDED MOTION: To **TABLE THE AUTHORIZATION OF** Virchow Krause & Company, LLP to estimate the Capital Cost Recovery Charge for Bensenville Park District per the methodology approved in Resolution No. R-79-04, subject to receipt of the sum of \$15,000 to cover the costs to be incurred by the Commission preliminary to the consideration of a Water Purchase and Sale Contract between the Commission and the Bensenville Park District (Roll Call).

X. New Business

- A. Insurance Approval

(Concurrence of a Majority of the Appointed Commissioners—minimum 7)

RECOMMENDED MOTION: To purchase property and liability insurance coverage in accordance with the September 22, 2006, Insurance Proposal prepared by Arthur J. Gallagher Risk Management Services, Inc., for a total premium of \$619,064.00 (Roll Call).

- B. Ordinance No. O-11-06: An Ordinance Amending the By-Laws of the DuPage Water Commission (Amending Articles VI and VII and Exhibit A Concerning Meetings and Review of Closed Meeting Verbatim Records)—**First Reading**

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To place Ordinance No. O-11-06: An Ordinance Amending the By-Laws of the DuPage Water Commission (Amending Articles VI and VII and Exhibit A Concerning Meetings and Review of Closed Meeting Verbatim Records) on First Reading (Voice Vote).

- C. Value Engineering Study Presentation by Fanning & Company, LLC

XI. Accounts Payable

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$10,161.51 subject to submission of all contractually required documentation (Roll Call).

XII. Public Comments

XIII. Executive Session

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To go into Executive Session to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1), to discuss acquisition of real estate pursuant to 5 ILCS 120/2(c)(5), and to discuss pending, probable, or imminent litigation pursuant to 5 ILCS 120/2(c)(11) (Roll Call).

RECOMMENDED MOTION: To come out of Executive Session (Voice Vote).

XIV. Adjournment

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)



DuPage Water Commission

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NOTICE IS HEREBY GIVEN THAT THE RESCHEDULED OCTOBER 2006 FINANCE COMMITTEE MEETING OF THE DUPAGE WATER COMMISSION WILL BE HELD AT 7:00 P.M. ON THURSDAY, OCTOBER 12, 2006, AT ITS OFFICES LISTED BELOW. THE AGENDA FOR THE RESCHEDULED OCTOBER 12, 2006 REGULAR COMMITTEE MEETING IS AS FOLLOWS:

REVISED AGENDA

FINANCE COMMITTEE

**THURSDAY, OCTOBER 12, 2006
7:00 P.M.**

**600 EAST BUTTERFIELD ROAD
ELMHURST, IL 60126**

COMMITTEE MEMBERS

A. Poole, Chair
T. Feltes
G. Mathews
J. Vrdolyak

- I. Roll Call
- II. Approval of Minutes for Committee Meeting of August 10, 2006
- III. Treasurer's Report – September, 2006
- IV. Financial Statements – September, 2006
- V. Accounts Payable
- VI. Insurance Approval

RECOMMENDED MOTION: To recommend to the Commission approval of the purchase of property and liability insurance coverage in accordance with the September 22, 2006, Insurance Proposal prepared by Arthur J. Gallagher Risk Management Services, Inc., for a total of \$619,064.00


- VII. Other
- VIII. Adjournment

Board\Agendas\Finance\FC 2006-10r.doc

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DATE: October 10, 2006

REQUEST FOR BOARD ACTION

AGENDA SECTION	New Business REVISED	ORIGINATING DEPARTMENT Finance
ITEM	A resolution to purchase property and liability insurance from Arthur J. Gallagher Risk Management Services, Inc.	APPROVAL 

Account Number: 01-1551

The Commission's property and liability insurance renewal is on November 1, 2006. The premium quotation for property and liability is \$590,004 (a decrease of \$14,300 or 2.4%) and the pollution is \$29,060 (a decrease of \$179).

No material coverage or terms changes from the expiring policies. Property values have increased by 4.73%. Terrorism premiums are increasing significantly.

Coverage	Current Premiums	Renewal
General Liability	\$53,479	39,057
Automobile	21,285	20,164
Crime	7,470	7,470
Excess Liability	118,320	98,711
Property	332,917	347,057
TRIA	12,000	20,000
NTRIA	8,000	10,000
Inspection Fee	10,000	5,000
UST	545	545
Brokerage Fee	40,000	42,000
Subtotal	604,304	590,004
Pollution (3 Year)	29,239	29,060
Total	\$633,543	\$619,064

MOTION:

To purchase property and liability insurance coverage in accordance with the September 22, 2006, Insurance Proposal prepared by Arthur J. Gallagher Risk Management Services, Inc., for a total premium of \$619,064.00 (Roll Call).