




DuPage Water Commission

MEMORANDUM

TO: Chairman and Commissioners

FROM: Robert L. Martin, P.E.
General Manager 

DATE: May 9, 2006

SUBJECT: Supplemental Board Package Material

Attached is the following supplemental information for the May 11, 2006 Commission meeting:

1. Revised Commission Meeting Agenda
2. Draft Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2006 and Ending April 30, 2007
3. Memorandum dated May 9, 2006 to Chairman Vondra and Commissioners regarding Second Connection for Village of Winfield



DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642
(630)834-0100 Fax: (630)834-0120

NOTICE IS HEREBY GIVEN THAT THE RESCHEDULED MAY 2006 MEETING OF THE DUPAGE WATER COMMISSION WILL BE HELD AT 10:30 A.M. ON THURSDAY, MAY 11, 2006, AT ITS OFFICES LISTED BELOW. THE AGENDA FOR THE RESCHEDULED MAY 2006 REGULAR MEETING IS AS FOLLOWS:

REVISED AGENDA

DUPAGE WATER COMMISSION
THURSDAY, MAY 11, 2006
10:30 A.M.

600 EAST BUTTERFIELD ROAD
ELMHURST, IL 60126

I. Roll Call

(Majority of the Commissioners then in office—minimum 7)

II. Public Comments

III. Approval of Minutes

A. Regular Meeting of April 13, 2006

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To approve the Minutes of the April 13, 2006 Regular Meeting of the DuPage Water Commission (Voice Vote).

B. Executive Session of April 13, 2006

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To approve the Minutes of the April 13, 2006 Executive Session of the DuPage Water Commission (Voice Vote).

IV. Treasurer's Report – April 2006

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To accept the April 2006 Treasurer's Report (Voice Vote).

V. Committee Reports

A. Administration Committee

1. Report of 5/11/06 Meeting

All visitors must present a valid drivers license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

2. Actions on Items Listed on 5/11/06 Administration Committee Agenda

B. Engineering & Construction Committee

1. Report of 5/11/06 Meeting

2. Actions on Items Listed on 5/11/06 Engineering & Construction Committee Agenda

3. Resolution No. R-18-06: A Resolution Approving and Ratifying Certain Contract Change Orders at the May 11, 2006, DuPage Water Commission Meeting

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

RECOMMENDED MOTION: To adopt Resolution No. R-18-06: A Resolution Approving and Ratifying Certain Contract Change Orders at the May 11, 2006, DuPage Water Commission Meeting (Roll Call).

C. Finance Committee

1. Report of 5/11/06 Meeting

2. Actions on Items Listed on 5/11/06 Finance Committee Agenda

VI. Chairman's Report

VII. Omnibus Vote Requiring Majority Vote

A. Resolution No. R-16-06: A Resolution Authorizing the Disposal of Certain Personal Property Owned by the DuPage Water Commission

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

B. Resolution No. R-17-06: A Resolution Directing Advertisement for Bids on a Contract for the Relocation and Construction of Cadwell Avenue in Elmhurst, Illinois (Contract PSD-6B/06)

(Concurrence of a Majority of the Appointed Commissioners—7)

RECOMMENDED MOTION: To adopt the items listed on the Majority Omnibus Vote Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).

VIII. Omnibus Vote Requiring Super-Majority or Special Majority Vote

- Resolution No. R-19-06: A Resolution Approving and Authorizing the Execution of a Master Contract with Westin Engineering, Inc. for Professional Engineering Services

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

RECOMMENDED MOTION: To adopt the items listed on the Super/Special Majority Omnibus Vote Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).

IX. Old Business

- A. Ordinance No. O-3-06: An Ordinance Approving and Authorizing the Execution of a Water Purchase and Sale Contract Between the DuPage Water Commission and the County of DuPage (Revised)

Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

RECOMMENDED MOTION: To adopt revised Ordinance No. O-3-06: An Ordinance Approving and Authorizing the Execution of a Water Purchase and Sale Contract Between the DuPage Water Commission and the County of DuPage (Roll Call).

- B. Summary of Action Taken Since Previous Meeting

X. New Business

XI. Accounts Payable

Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$3,653.50 subject to submission of all contractually required documentation (Roll Call).

XII. Public Comments

XIII. Executive Session

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To go into Executive Session to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1), to discuss acquisition of real estate pursuant to 5 ILCS 120/2(c)(5), and to discuss pending, probable or imminent litigation pursuant to 5 ILCS 120/2(c)(11) (Roll Call).

RECOMMENDED MOTION: To come out of Executive Session (Voice Vote).

XIV. Adjournment


(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)



DuPage Water Commission

MEMORANDUM

TO: Chairman and Commissioners

FROM: Robert L. Martin, P.E.
General Manager 

DATE: May 9, 2006

SUBJECT: Annual Budget and Appropriation Ordinance

Attached is the draft of the Annual Budget and Appropriation Ordinance for the fiscal year commencing May 1, 2006 and ending April 30, 2007 for your review.

The Combined Annual Budget and Appropriation Ordinance is based upon the preliminary Combined Annual Budget and Appropriation Ordinance that was approved at the April 13, 2006 Board meeting.

The legal notice was posted on May 8th. The Ordinance will be on the June 8th Commission agenda for adoption.

DATE: June X, 2006

REQUEST FOR BOARD ACTION

AGENDA SECTION	Omnibus Vote Requiring Majority Vote	ORIGINATING DEPARTMENT	Finance
ITEM	Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2006 and Ending April 30, 2007 Ordinance No. O-X-06	APPROVAL	
Account No.: N/A			
<p>Ordinance No. O-X-06 would approve and adopt the Combined Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2006 and Ending April 30, 2007 as required by the Commission's By-Laws and the Illinois Municipal Budget Law (50 ILCS 330/1 <i>et seq.</i>). The Combined Annual Budget and Appropriation Ordinance is based upon the preliminary Combined Annual Budget and Appropriation Ordinance that was made available for public inspection in tentative form as of May 9, 2006, and distributed to the Board.</p>			
MOTION: To approve Ordinance No. O-X-06.			

DuPAGE WATER COMMISSION

ORDINANCE NO. O-X-06

ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE
FISCAL YEAR COMMENCING MAY 1, 2006 AND ENDING APRIL 30, 2007

BE IT ORDAINED by the Board of Commissioners of the DuPage Water Commission, Counties of DuPage, Cook and Will, Illinois, as follows:

SECTION ONE: That the following sums are authorized by law and the same are hereby appropriated for the Water Fund, the Revenue Bond Construction Fund, the Corporate Fund and the Arbitrage Rebate Fund of the DuPage Water Commission, for the objects and purposes hereinafter specified during the fiscal year commencing May 1, 2006 and ending April 30, 2007 and that the sums of money hereinafter set forth are deemed necessary to defray all necessary expenses and liabilities of the DuPage Water Commission for said period:

DU PAGE WATER COMMISSION
APPROPRIATION ORDINANCE
MAY 1, 2006 TO APRIL 30, 2007

ACCT #	ACCOUNT TITLE	BUDGET/ APPROPRIATION AMOUNT
WATER FUND REVENUES		
01-5000	OPERATIONS & MAINTENANCE PAYMENTS	41,532,694
01-5110	FIXED COST PAYMENTS	7,145,094
01-5120	SUBSEQUENT CUSTOMER RATE DIFFERENTIAL	714,437
01-5130	EMERGENCY WATER SERVICE	8,511
01-5140	PROPERTY TAXES	0
01-5300	SALES TAXES	35,677,396
01-5810	INTEREST INCOME FROM INVESTMENTS	4,537,780
01-5900	OTHER INCOME	2,500
TOTAL WATER FUND REVENUES		89,618,412
WATER FUND EXPENDITURES		
01-1700	COST OF FIXED ASSETS ACQUIRED	7,506,200
01-2191	LEGISLATIVE TRANSFER PAYABLE TO DU PAGE COUNTY	15,000,000
01-2350	GENERAL OBLIGATION BOND PRINCIPAL PAYMENTS	10,715,000
01-2341	REVENUE BOND PRINCIPAL PAYMENTS	8,690,000
01-60-6000	SALARIES OF COMMISSION PERSONNEL	4,407,246
01-60-6121	COST OF PENSION PROGRAM	3,288,775
01-60-6122	COST OF MEDICAL/LIFE INSURANCE BENEFITS	700,949
01-60-6123	COST OF FEDERAL PAYROLL TAXES	321,475
01-60-6128	STATE UNEMPLOYMENT TAX EXPENSE	7,718
01-60-6131	COST OF TRAVEL FOR MEETINGS & INSPECTIONS	13,825
01-60-6132	COST OF PERSONNEL TECHNICAL TRAINING	71,750
01-60-6133	STAFF PROFESSIONAL DEVELOPMENT EXPENSES	94,850
01-60-6191	PERSONNEL RECRUITING EXPENSES	62,825
01-60-6210	COST OF ENGINEERING SERVICES	175,000
01-60-6232	COST OF BOND ISSUE ADVISORY SERVICES	0
01-60-6233	COST OF TRUST SERVICES	68,819
01-60-6239	ARBITRAGE REBATE CALCULATION SERVICES EXPENSES	0
01-60-6251	COST OF GENERAL COUNSEL SERVICES	140,000
01-60-6252	COST OF BOND COUNSEL SERVICES	3,500
01-60-6253	COST OF SPECIAL COUNSEL SERVICES	105,000
01-60-6258	LEGAL NOTICE PUBLICATION EXPENSES	8,750
01-60-6259	OTHER LEGAL SERVICES	43,750
01-60-6260	COST OF AUDIT SERVICES	104,647
01-60-6280	CONSULTING SERVICES	308,000
01-60-6290	CONTRACTUAL SERVICES	141,087
01-60-6411	COST OF GENERAL LIABILITY INSURANCE	132,132
01-60-6412	COST OF PUBLIC OFFICIAL'S LIABILITY INSURANCE	110,890
01-60-6413	COST OF TEMPORARY CONSTRUCTION BONDS	940
01-60-6414	COST OF ENGINEER'S LIABILITY INSURANCE	0
01-60-6415	COST OF WORKER'S COMPENSATION INSURANCE	121,622
01-60-6416	COST OF UMBRELLA LIABILITY INSURANCE COVERAGE	114,210
01-60-6417	COST OF ALL RISK-BUILDER'S INSURANCE	0
01-60-6421	COST OF PROPERTY INSURANCE	579,036
01-60-6422	COST OF AUTOMOBILE INSURANCE	0
01-60-6491	COST OF SELF INSURED CLAIMS	65,000

DU PAGE WATER COMMISSION
 APPROPRIATION ORDINANCE
 MAY 1, 2006 TO APRIL 30, 2007

ACCT #	ACCOUNT TITLE	BUDGET/ APPROPRIATION AMOUNT
01-60-6510	BUILDING ELECTRIC COSTS	0
01-60-6513	GAS UTILITY EXPENSES	64,320
01-60-6514	COMMUNICATION SYSTEMS	243,824
01-60-6520	ADMINISTRATIVE SUPPLIES	0
01-60-6521	OFFICE SUPPLIES	55,840
01-60-6522	PURCHASE OF BOOKS & PUBLICATIONS	20,280
01-60-6531	PRINTING EXPENSES	19,840
01-60-6532	POSTAGE & DELIVERY	48,000
01-60-6540	PROFESSIONAL DUES	37,061
01-60-6550	COST OF REPAIRS AND MAINT. OF OFFICE EQUIPMENT	31,992
01-60-6560	REPAIRS AND MAINTENANCE OF BUILDINGS	575,232
01-60-6580	COMPUTER SOFTWARE	116,000
01-60-6590	SOFTWARE MAINTENANCE	61,200
01-60-6591	OTHER ADMINISTRATIVE EXPENSES	30,720
01-60-6611	COST OF WATER PURCHASES	81,353,269
01-60-6612	ELECTRIC UTILITY EXPENSES	8,342,240
01-60-6613	PURCHASE OF WATER CHEMICALS	38,400
01-60-6614	COST OF WATER TESTING	20,400
01-60-6620	PUMP STATION OPERATIONS	533,760
01-60-6630	COST OF REPAIRS AND MAINTENANCE OF PIPELINES	12,445,920
01-60-6640	COST OF REPAIRS AND MAINT. OF VEHICLES & EQUIPMENT	123,520
01-60-6721	GENERAL OBLIGATION BOND INTEREST PAYMENTS	3,821,995
01-60-6722	REVENUE BOND INTEREST PAYMENTS	9,311,845
01-60-6800	LAND AND RIGHT-OF-WAY ACQUISITION COSTS	9,000
01-60-6850	COST OF FURNITURE & EQUIPMENT PURCHASES	403,600
01-60-6860	COST OF MOTOR VEHICLES PURCHASES	97,500
01-60-6920	WATER MAIN DEPRECIATION	6,607,244
01-60-6930	WATER BUILDING DEPRECIATION	3,062,618
01-60-6952	EQUIPMENT DEPRECIATION	185,856
01-60-6956	PUMPING EQUIPMENT DEPRECIATION	266,807
01-60-6960	VEHICLE DEPRECIATION	128,064
01-60-7110	CONSTRUCTION OF WATER METERING STATIONS	0
01-60-7210	CONSTRUCTION OF CHICAGO PUMPING STATION	0
01-60-7220	CONSTRUCTION OF DU PAGE PUMPING STATION	225,000
01-60-7400	CONSTRUCTION OF WATER SYSTEM STORAGE	0
01-60-7510	CONSTRUCTION OF WATER TRANSMISSION MAINS	0
01-60-7610	CONSTRUCTION OF WATER FEEDER MAINS	196,000
01-60-7610	CONSTRUCTION OF PRESSURE ADJUSTING STATIONS	0
01-60-7919	SYSTEM DISINFECTION AND START UP EXPENSES	0
01-60-7910	COST OF CONSTRUCTION ENGINEERING	1,779,000
01-60-7920	COST OF CONSTRUCTION PROFESSIONAL SERVICES	502,000
01-60-7920	COST OF CONSTRUCTION LEGAL SERVICES	60,000
01-60-7940	COST OF CONSTRUCTION MATERIAL TESTING SERVICES	0
01-60-7970	COST OF CONSTRUCTION RIGHTS-OF-WAY AND EASEMENTS	1,000
01-60-7950	COST OF CAPITALIZED FIXED ASSETS	0
01-60-7990	CONTINGENCY	6,969,883
TOTAL WATER FUND EXPENDITURES		190,892,226
WATER FUND REVENUE OVER (UNDER) EXPENDITURES		(101,273,814)
AVAILABLE WATER FUND BALANCES 05/01/2006		101,273,814
AVAILABLE WATER FUND BALANCES 04/30/2007		0

SECTION TWO: This Ordinance shall be in full force and effect from and after its adoption.

SECTION THREE: This Ordinance shall be available for public inspection at the office of the DuPage Water Commission.

AYES:

NAYS:

ABSENT:

ADOPTED this ____ day of _____, 2006

Chairman

ATTEST:

Clerk

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION

I, the undersigned, do hereby certify that I am the duly qualified Clerk of the DuPage Water Commission, Counties of DuPage, Cook, and Will, Illinois, and as such Clerk, I am the keeper of the official journal of proceedings, books, records, minutes, and files of the DuPage Water Commission and of the Board of Commissioners thereof.

I do further certify that the attached is a full, true and complete copy of Ordinance No. O-X-06: Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2006 and Ending April 30, 2007.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the corporate seal of the DuPage Water Commission this _____ day of _____, 2006.

(SEAL)

Maureen A. Crowley
Clerk

CERTIFICATION OF BUDGET/APPROPRIATION IN
ACCORDANCE WITH CHAPTER 35 SECTION
200/18-50 ILLINOIS COMPILED STATUES

The undersigned, being Clerk and Chief Fiscal Officer of the Taxing District below named, do hereby certify that attached hereto is a true and correct copy of the Budget/Appropriation of said District for its 2006/2007 fiscal year, adopted June 8, 2006.

We further certify that the estimate of revenues, by source, anticipated to be received by said Taxing District, either set forth in said document or attached hereto separately, is a true statement of said estimate.

Maureen A. Crowley
Clerk
DuPage Water Commission


Richard Thorn
Treasurer
DuPage Water Commission



DuPage Water Commission

MEMORANDUM

TO: Chairman Vondra and Commissioners

FROM: Robert L. Martin, P.E.
General Manager 

DATE: May 9, 2006

SUBJECT: Second Connection for Village of Winfield

Today, the staff met with William Barlow, Winfield Village Manager, and Daniel Watson, Rempe-Sharpe, regarding a second connection for the Village of Winfield. During the construction of Contract TW-2, the Commission installed a tee at the intersection of Winfield Road and Lincoln Avenue, at Winfield's cost, for a future connection. Winfield would like to have this second connection installed.

Winfield has schedule the reconstruction of Lincoln Avenue and is going to replace an existing Village 8" main with a 12" main. They also requested to install a portion of the feeder main from the tee to a point outside of the reconstructed Lincoln Avenue which is approximately 400 feet. It is staff's recommendation that the Commission allow Winfield to design and construct the Commission's feeder main, under the direction of Commission staff. An Intergovernmental Agreement will be prepared and presented to the Commission for their approval at a subsequent Commission meeting.