



DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642
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NOTICE IS HEREBY GIVEN THAT THE RESCHEDULED AUGUST 2006 ADMINISTRATION COMMITTEE MEETING OF THE DUPAGE WATER COMMISSION WILL BE HELD AT 7:00 P.M. ON THURSDAY, AUGUST 10, 2006, AT ITS OFFICES LISTED BELOW. THE AGENDA FOR THE RESCHEDULED AUGUST 10, 2006 REGULAR COMMITTEE MEETING IS AS FOLLOWS:

AGENDA

ADMINISTRATION COMMITTEE
THURSDAY, AUGUST 10, 2006
7:00 P.M.

600 EAST BUTTERFIELD ROAD
ELMHURST, IL 60126

COMMITTEE MEMBERS

L. Hartwig, Chair
D. Zeilenga
E. Chaplin
W. Murphy

- I. Roll Call
- II. Approval of Minutes of June 8, 2006
- III. Electronic Meeting Participation Policy
- IV. Resolution No. R-27-06: A Resolution Retaining C. Semrad & Associates for Human Resources Training and Consulting Services
- V. Request by the Village of Carol Stream for a Water Quality Loan to Supply Water to an Unincorporated Area
- VI. Other
- VII. Adjournment

Board/Agendas/Administration/ADM0608.DOC

All visitors must present a valid drivers license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

**MINUTES OF A MEETING OF THE
ADMINISTRATION COMMITTEE
OF THE DUPAGE WATER COMMISSION
HELD ON JUNE 8, 2006**

The meeting was called to order at 7:07 P.M. at the Commission's office located at 600 East Butterfield Road, Elmhurst, Illinois.

Committee members in attendance: E. Chaplin, W. Murphy, D. Zeilenga, and L. Hartwig

Committee members absent: L. Rathje (*ex officio*)

Also in attendance: M. Crowley

Commissioner Chaplin moved to approve the Minutes of the May 11, 2006, Administration Committee meeting. Seconded by Commissioner Zeilenga and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

The Administration Committee discussed the Holzwart Memorial Plaque and the dedication to take place on July 13th at 6:30 P.M. before the regular Commission meeting. Commissioner Chaplin advised that invitations to the dedication will be sent to all existing and former Commissioners.

The Administration Committee discussed the electronic meeting participation rules prepared by the Staff Attorney in response to Senate Bill 585. Noting that Senate Bill 585 is awaiting approval of the Governor, it was the consensus of the Administration Committee to recommend allowing electronic meeting participation with the minimum required restrictions but deferring formal action until such time as Senate Bill 585 is enacted.

Commissioner Zeilenga moved to adjourn the meeting at 7:25 P.M. Seconded by Commissioner Chaplin and unanimously approved by a Voice Vote.

All voted aye. Motion carried.



DuPage Water Commission

MEMORANDUM

TO: Administration Committee

FROM: Robert L. Martin, P.E. *[Signature]*
General Manager

DATE: August 4, 2006

SUBJECT: Request by the Village of Carol Stream for a Water Quality Loan to Supply Water to an Unincorporated Area

Some private wells in Wayne Township area have high levels of vinyl chloride. The County of DuPage (Resolution PW-0008-06) has found the well water tainted or contaminated in this area and notified the DuPage Water Commission per Public Act 93-0226. The Commission, by Resolution R-12-06, has declared that the designated territory is adjacent to the Village of Carol Stream. The Commission has been working with the Village of Carol Stream and the County of DuPage to provide water service to the affected unincorporated area.

Attached are the following:

1. Minutes of a meeting on August 2, 2006
2. E-mail from Lyn McIlwain providing estimated costs.

The estimated costs for this project is

Riviera Court Special Service Area	\$306,000
Judith Court Special Service Area	\$350,000
Service Connections	\$108,000
Connection Fees	\$54,000
Estimated Total	\$818,000

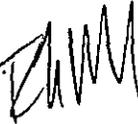
The Commission has \$3,790,300 in the Water Quality Loan Reserve Account. It is my desire to have a resolution on the September 2006 agenda to make a low interest loan to the Village of Carol Stream to extend their water distribution system into this unincorporated area to provide water service to households with the affected wells.



DuPage Water Commission

MEMORANDUM

TO: File

FROM: Robert L. Martin, P.E. 
General Manager

DATE: August 2, 2006

SUBJECT: Intergovernmental Agreements
Judith Lane and Riviera Court

A meeting was held on Wednesday, August 2, 2006 at the Carol Stream Village Hall at 2:00 P.M. Those participating include:

Robert Martin, General Manager, DuPage Water Commission
Maureen Crowley, Staff Attorney, DuPage Water Commission
Gregory Wilcox, Chief Operating Officer, County of DuPage
Tony Hayman, Assistant States Attorney, County of DuPage
Nick Kottmeyer, Chief Engineer, County of DuPage
Joseph Breinig, Village Manager, Carol Stream
Stewart Diamond, Village Attorney, Carol Stream (by phone)

The following is a brief synopsis of the meeting:

- S. Diamond provided a breakdown of the two Intergovernmental Agreements (IGAs) that he transmitted by e-mail on August 1, 2006. The two IGAs include (1) Intergovernmental Agreement Concerning the Implementation of Water Service to Judith Lane and Riviera Court in Unincorporated DuPage County and (2) Agreement Between the Village of Carol Stream and DuPage County.
- M. Crowley indicated that she preferred to keep the IGAs separate rather than one three party IGA.
- R. Martin indicated that he recently met with DuPage Water Commission Chairman Rathje and he preferred that the Commission transfer loan funds directly to the Village of Carol Stream and that the Village make all payments to the Commission rather than both Carol Stream and the DuPage County paying the Commission.
- J. Breinig said that the Commission would have to allow time for the payment from the County to clear for Carol Stream to make a payment to the Commission. R. Martin indicated that could be arranged.

- M. Crowley asked for a schedule of all costs for which the Commission is loaning the funds for. G. Wilcox said that we should be able to get those costs tomorrow.
- At G. Wilcox's suggestion, J. Breinig said that Carol Stream might make loans available for private service connections to unincorporated households that signed pre-annexation agreements. If a homeowner does not sign a pre-annexation agreement, the homeowner will have to obtain its own funds to pay for the service connections. G. Wilcox had no problem with this arrangement.
- G. Wilcox indicated that the IGA does not have to be on the Commission's August agenda. Having the IGA on the September agenda would be sufficient. J. Breinig asked that the matter appear on the Commission's Administration Committee so the matter could be discussed.
- T. Hayman asked about the issue of easements. T. Hayman said that Carol Stream would be provided easements for the water mains.
- N. Kottmeyer indicated that the water mains should be installed by the end of September.

The foregoing constitutes my understanding of the statements made and issues discussed in the meeting. The participants are requested to review the minutes and inform the preparer in writing of any errors or omissions. If no comments are received within five days the minutes will be assumed to be correct as submitted.

Robert Martin

From: McIlwain, Lyn [LMcIlwain@dupageco.org]
Sent: Thursday, August 03, 2006 4:18 PM
To: Robert Martin
Subject: FW: Judith & Riviera Cost updates Gen.xls

From: Zenisek, Ken
Sent: Thursday, August 03, 2006 4:18 PM
To: McIlwain, Lyn
Subject: Judith & Riviera Cost updates Gen.xls

**JUDITH COURT RIVIERA COURT SPECIAL SERVICE AREA COST UPDATES
(6/27/06)**

Riviera Court Special Service Area

<u>Project Component</u>	<u>Updated Costs (6/27/06)</u>
Construction	\$ 209,226
Engineering	\$ 23,429
Contingency	\$ 2,085
Recapture Agreement	\$ 40,000
Legal & Administration	\$ 4,260
Easement Costs	\$ -
<u>Connection Fee (\$1,500 each)</u>	<u>\$ 27,000</u>
TOTAL PROJECT COST	\$ 306,000

Judith Court Special Service Area

<u>Project Component</u>	<u>Updated Costs (6/27/06)</u>
Construction	\$ 282,879
Engineering	\$ 31,571
Contingency	\$ 2,810
Recapture Agreement	\$ -
Legal & Administration	\$ 5,740
Easement Costs	\$ -
<u>Connection Fee (\$1,500 each)</u>	<u>\$ 27,000</u>
TOTAL PROJECT COST	\$ 350,000

Private Connection Cost \$3000 per home 36 = \$108,000