



DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642
(630)834-0100 Fax: (630)834-0120

NOTICE IS HEREBY GIVEN THAT THE RESCHEDULED JULY 2003 REGULAR MEETING OF THE DU PAGE WATER COMMISSION WILL BE HELD AT 10:00 A.M. ON THURSDAY, JULY 17, 2003, AT ITS OFFICES LISTED BELOW. THE AGENDA FOR THE RESCHEDULED JULY 2003 REGULAR MEETING IS AS FOLLOWS:

AGENDA

**DU PAGE WATER COMMISSION
THURSDAY, JULY 17, 2003
10:00 A.M.**

**600 EAST BUTTERFIELD ROAD
ELMHURST, IL 60126**

- I. Roll Call
- II. Public Comments
- III. Approval of Minutes
 - A. Regular Meeting of June 12, 2003
 - B. Executive Session of June 12, 2003
- IV. Treasurer's Report – June 2003
- V. Committee Reports
 - A. Administration Committee
 - 1. Report of 7/17/03 Meeting
 - 2. Actions on Items Listed on 7/17/03 Administration Committee Agenda
 - 3. Executive Session: Discussion of Personnel Related Matters
 - B. Engineering & Construction Committee
 - 1. Report of 7/17/03 Meeting

All visitors must present a valid drivers license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

2. Actions on Items Listed on 7/17/03 Engineering & Construction Committee Agenda
- C. Finance Committee
 1. Report of 7/17/03 Meeting
 2. Actions on Items Listed on 7/17/03 Finance Committee Agenda
- D. Special Task Force on Refunding
 1. Report of 7/11/03 Meeting
 2. Report of 7/17/03 Meeting
 3. Actions on Items Listed on 7/17/03 Special Task Force on Refunding Agenda
- VI. Chairman's Report
- VII. Omnibus Vote
 - A. Resolution R-25-03: A Resolution Approving Certain Contract Change Orders at the July 17, 2003 DuPage Water Commission Meeting
 - B. Resolution R-26-03: A Resolution of Commendation for Commissioners Jack D. Tenison
 - C. Resolution R-27-03: A Resolution Amending Resolution R-10-03, Being a Resolution Establishing the Policy of the DuPage Water Commission with Respect to Fund Balances and Construction and Rate Stabilization Reserves for the Fiscal Year Ending April 30, 2003
 - D. Resolution R-28-03: A Resolution Amending Resolution R-20-03, Being a Resolution Directing Advertisement for Bids on a Contract for the Construction of Inner Belt Transmission Main (Contract TIB-1/03)
 - E. Resolution R-29-03: A Resolution Adopting a Retirement Incentive Program for the Fiscal Year Commencing May 1, 2003, and Ending April 30, 2004
 - F. Resolution R-30-03: A Resolution Approving and Authorizing the Execution of Certain Agreements with the General Manager based on the Consensus Reached at the June 12, 2003 Commission Meeting
 - G. Resolution R-31-03: A Resolution Electing to Allow Illinois Municipal Retirement Fund Service Credit for Prior Military Service

VIII. Old Business

- Summary of Action Taken Since Previous Meeting

IX. New Business

A. Purchase Order No. 7568

B. Purchase Order No. 7571

C. Purchase Order No. 7597

D. Committee Appointments

1. Donald Zeilenga to Administration Committee

2. Elizabeth Chaplin to Finance Committee

X. Accounts Payable

XI. Public Comments

XII. Executive Session

XIII. Adjournment

**MINUTES OF A MEETING OF THE
DU PAGE WATER COMMISSION
HELD ON WEDNESDAY, JUNE 12, 2003
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Vondra at 9:23 A.M.

Commissioners in attendance: E. Chaplin, L. Hartwig, J. Janicik, B. Krajewski, W. Mueller, N. Pollock, A. Poole, R. Thorn, R. Tolentino, G. Wilcox, D. Zeilenga and M. Vondra

Also in attendance: J. Holzwart, R. Martin, E. Nawrocki, R. Skiba, D. Eckmann (AB&H), W. Green (AB&H) and M. Crowley (H&K).

Commissioner Zeilenga took his Oath of Office.

Commissioner Janicik made a motion to open the Public Hearing regarding the Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2003 and Ending April 30, 2004. Seconded by Commissioner Wilcox and unanimously approved by a Voice Vote.

Staff reported that appropriate public notice had been given for this hearing and that the ordinance had been on file for public inspection for more than 30 days. Staff also reported that no public comments had been received to date.

There being no comments from the audience, Commissioner Mueller moved to close the Public Hearing regarding the Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2003 and Ending April 30, 2004. Seconded by Commission Zeilenga and unanimously approved by a Voice Vote.

PUBLIC COMMENTS

Ben Makin, Citizen Advocacy Center, advised the Commissioners that they were invited to attend an open forum at the Citizen Advocacy Center office, 238 N. York in Elmhurst, on Tuesday, June 24th at 7:00 P.M.

In relation to a proposed amendment to the Downers Grove Implementing Agreement, Ann Muniz, unincorporated Downers Grove, advised that IEPA well water testing in unincorporated Downers Grove began in February of 2001.

Commissioner Wilcox moved to approve the Minutes of the May 7, 2003 meeting of the DuPage Water Commission. Seconded by Commissioner Chaplin and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Minutes of the 6/12/03 Meeting

Commissioner Mueller moved to approve the Minutes of the May 7, 2003 Executive Session meeting of the DuPage Water Commission. Seconded by Commissioner Hartwig and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

The Treasurer's Report for the month of May 2003 showed receipts of \$7,916,155.10, disbursements of \$17,102,880.78 and a cash and investment balance of \$194,170,028.56.

Commissioner Tolentino moved to accept the May 2003 Treasurer's Report. Seconded by Commissioner Janicik and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Administration Committee – Report by Commissioner Thorn

Commissioner Thorn reported the Administration Committee discussed personnel matters which would be discussed further in Executive Session.

Commissioner Chaplin moved to take a ten-minute recess. Seconded by Commissioner Wilcox and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

The meeting was reconvened at 9:40 A.M.

Commissioner Chaplin moved to go into Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2(c)(1) and (2). Seconded by Commissioner Wilcox and unanimously approved by a Roll Call Vote:

Ayes: E. Chaplin, L. Hartwig, J. Janicik, B. Krajewski, W. Mueller, N. Pollock, A. Poole, R. Thorn, R. Tolentino, G. Wilcox, D. Zeilenga and M. Vondra

Nays: None

The Commission went into Executive Session at 9:50 A.M.

Commissioner Janicik moved to come out of Executive Session at 10:35 A.M. Seconded by Commissioner Chaplin and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Hartwig left at 10:35 A.M.

Minutes of the 6/12/03 Meeting

Engineering Committee – Report by Commissioner Wilcox

Noting the Engineering Committee did not have a quorum, Commissioner Wilcox reported the Committee members in attendance (Wilcox and Tolentino) reviewed change orders in the amount of \$54,390.41 and recommended approval of Resolution R-21-03 during the Omnibus Vote Agenda.

It was also reported that Commissioners Wilcox and Tolentino reviewed progress payments in the amount of \$501,908.78 and recommended approval as part of the Accounts Payable, subject to submission of all contractually required documentation.

Finance Committee – Report by Commissioner Poole

The Finance Committee reviewed the Treasurer's Report, the May financial statements and the Accounts Payable.

The Committee also reviewed the status of replacing Kemper as the Commission's liability insurance carrier, noting that the recommended replacement carrier, American Alternative Insurance Corporation (AAIC), needed to file paperwork with the State of Illinois before issuing policies.

Special Task Force on Refunding – Report by Chairman Vondra

The Special Task Force discussed the status of the proposed Revenue Bond Refunding.

Commissioner Wilcox moved to engage the services of UBS PaineWebber as 40% Lead Underwriter for the proposed Revenue Bond Refunding with the Remaining 60% being divided equally among Loop Capital Markets, LLC, George K. Baum & Company, and Robert W. Baird & Co. Incorporated. Seconded by Commissioner Tolentino and unanimously approved by a Roll Call Vote:

Ayes: E. Chaplin, J. Janicik, B. Krajewski, W. Mueller, N. Pollock, A. Poole, R. Thorn, R. Tolentino, G. Wilcox, D. Zeilenga and M. Vondra

Nays: None

Commissioner Wilcox moved to engage the services of Chapman & Cutler and Bell, Boyd & Lloyd L.L.C. as co-underwriters counsel for the proposed Revenue Bond Refunding, subject to negotiation of market rates for such services acceptable to the General Manager. Seconded by Commissioner Tolentino and unanimously approved by a Roll Call Vote:

Ayes: E. Chaplin, J. Janicik, B. Krajewski, W. Mueller, N. Pollock, A. Poole, R. Thorn, R. Tolentino, G. Wilcox, D. Zeilenga and M. Vondra

Minutes of the 6/12/03 Meeting

Nays: None

Commissioner Wilcox moved to engage the services of Katten Muchin Zavis Rosenman as Commission Bond Counsel for the proposed Revenue Bond Refunding, subject to negotiation of market rates for such services acceptable to the General Manager. Seconded by Commissioner Tolentino and unanimously approved by a Roll Call Vote:

Ayes: E. Chaplin, J. Janicik, B. Krajewski, W. Mueller, N. Pollock, A. Poole, R. Thorn, R. Tolentino, G. Wilcox, D. Zeilenga and M. Vondra

Nays: None

Commissioner Wilcox moved to authorize the General Manager, with the consent of Commissioner Janicik, to engage the services of one or more Financial Advisors in connection with the proposed Revenue Bond Refunding at a total cost not to exceed \$50,000. Seconded by Commissioner Tolentino and approved by a Roll Call Vote:

Ayes: E. Chaplin, J. Janicik, B. Krajewski, N. Pollock, A. Poole, R. Tolentino, G. Wilcox, D. Zeilenga and M. Vondra

Nays: W. Mueller and R. Thorn

OMNIBUS VOTE AGENDA

Commissioner Mueller requested that Ordinance O-7-03 be removed from the Omnibus Vote Agenda.

Commissioner Thorn requested that Resolution R-22-03 be removed from the Omnibus Vote Agenda.

Commissioner Thorn moved to adopt the items listed on the revised Omnibus Vote Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Wilcox and unanimously approved by a Roll Call Vote:

Omnibus Vote

Ayes: E. Chaplin, J. Janicik, B. Krajewski, W. Mueller, N. Pollock, A. Poole, R. Thorn, R. Tolentino, G. Wilcox, D. Zeilenga and M. Vondra

Nays: None

Item 1. Ordinance O-8-03: An Ordinance Determining the Prevailing Rate of Wages in DuPage County and Cook County – “Omnibus Vote”

Minutes of the 6/12/03 Meeting

- Item 2. Resolution R-21-03: A Resolution Approving Certain Contract Change Orders at the June 12, 2003 DuPage Water Commission Meeting – “Omnibus Vote”
- Item 3. Resolution R-23-03: A Resolution Approving and Authorizing the Execution of an Intergovernmental Agreement between the Illinois Department of State Police and the DuPage Water Commission for Communication System Access – “Omnibus Vote”
- Item 4. Resolution R-24-03: A Resolution Approving and Ratifying Certain Task Order(s) Under a Master Engineering Agreement with Alvord, Burdick & Howson, L.L.C. at the June 12, 2003 DuPage Water Commission Meeting – “Omnibus Vote”

Commissioner Wilcox moved to approve Ordinance O-7-03 entitled “Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2003 and Ending April 30, 2004”. Seconded by Commissioner Chaplin and approved by a Roll Call Vote:

Ayes: E. Chaplin, J. Janicik, B. Krajewski, N. Pollock, A. Poole, R. Tolentino, G. Wilcox, D. Zeilenga and M. Vondra

Nays: W. Mueller and R. Thorn

Commissioner Wilcox moved to approve Resolution R-22-03 entitled “A Resolution Approving, Ratifying, and Accepting the Appointment of Commissioner Janicik as Clerk of the Commission and the Appointment of Commissioner Chaplin as Treasurer of the Commission”. Seconded by Commissioner Zeilenga and approved by a Roll Call Vote:

Ayes: E. Chaplin, J. Janicik, N. Pollock, R. Tolentino, G. Wilcox, D. Zeilenga and M. Vondra

Nays: B. Krajewski, W. Mueller, A. Poole and R. Thorn

OLD BUSINESS

Commissioner Poole suggested the Commission prepare a mission statement, value statement and formalize guidelines for Commission's goals and objectives. Chairman Vondra requested that Commissioner Poole put this request in writing.

NEW BUSINESS

Warren Green, Alvord, Burdick & Howson, made a presentation on Contract TW-3.

Discussion next ensued regarding the letter dated June 3, 2003 from William E. Muno, Director Superfund Division, Region 5, United States Environmental Protection Agency, requesting the Commission funding for a portion of the hookup costs for the residents in

Minutes of the 6/12/03 Meeting

unincorporated Downers Grove. After some discussion, the General Manager was directed to prepare a response indicating that even though the Commission had no authority to provide such a grant, the Commission stood by its commitment to make loans available to its municipal customers for this purpose.

ACCOUNTS PAYABLE

Commissioner Wilcox moved to approve the Accounts Payable in the amount of \$3,878,820.17 subject to submission of all contractually required documentation. Seconded by Commissioner Krajewski and unanimously approved by a Roll Call Vote:

Ayes: E. Chaplin, J. Janicik, B. Krajewski, W. Mueller, N. Pollock, A. Poole, R. Thorn, R. Tolentino, G. Wilcox, D. Zeilenga and M. Vondra

Nays: None

PUBLIC COMMENTS – No Comments

Commissioner Janicik moved to take a ten-minute recess. Seconded by Commissioner Krajewski and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

The meeting was reconvened at 11:50 A.M.

Commissioner Janicik moved to go into Executive Session to discuss matters related to pending, probable or imminent litigation pursuant to 5 ILCS 120/2(c)(11). Seconded by Commissioner Krajewski and unanimously approved by a Roll Call Vote:

Ayes: E. Chaplin, J. Janicik, B. Krajewski, W. Mueller, N. Pollock, A. Poole, R. Thorn, R. Tolentino, G. Wilcox, D. Zeilenga and M. Vondra

Nays: None

The Commission went into Executive Session at 12:00 P.M.

Commissioner Janicik moved to come out of Executive Session at 12:15 P.M. Seconded by Commissioner Chaplin and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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Commissioner Thorn moved to engage the services of Greenberg Traurig as Special Counsel for a fee of \$25,000 for the first 90 days of service and \$10,000 per month thereafter, plus costs and, for certain specialized services, a fee based on governmental hourly rates. Seconded by Commissioner Tolentino and unanimously approved by a Roll Call Vote:

Ayes: E. Chaplin, J. Janicik, B. Krajewski, W. Mueller, N. Pollock, A. Poole, R. Thorn, R. Tolentino, G. Wilcox, D. Zeilenga and M. Vondra

Nays: None

Commissioner Janicik moved to approve Chairman Vondra's appointment of Kim Godden as Assistant Recording Secretary for the Special Task Force on C-Factors. Seconded by Commissioner Wilcox and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Janicik moved to adjourn the meeting at 12:20 P.M. Seconded by Commissioner Wilcox and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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DU PAGE WATER COMMISSION
WATER FUND
CASH BASIS GENERAL LEDGER
STATEMENT OF REVENUES & EXPENDITURES
June 30, 2003

REVENUE	CURRENT MONTH ACTUAL	Y-T-D ACTUAL
WATER SALES	4,534,584.12	8,995,500.38
SALES TAXES	2,610,934.70	4,886,860.50
INVESTMENT INCOME	67,030.62	1,149,802.30
OTHER INCOME	7,246.49	103,787.85
TOTAL REVENUE	7,219,795.93	15,135,951.03
EXPENSES		
PERSONAL SERVICES	200,673.22	395,260.33
PROFESSIONAL SERVICES	33,404.83	100,400.24
CONTRACTUAL SERVICES	38,911.74	69,751.82
INSURANCE	8,725.72	8,725.72
ADMINISTRATIVE COSTS	12,307.75	18,829.52
WATER SUPPLY COSTS	3,313,608.99	6,299,979.55
BOND PRINCIPAL & INTEREST	0.00	13,718,953.75
LAND AND RIGHT OF WAY	0.00	0.00
CAPITAL OUTLAY	235.00	6,452.31
TOTAL OPERATING EXPENSES	3,607,867.25	20,618,353.24
CONSTRUCTION EXPENDITURES	476,792.69	569,187.48
LEGISLATIVE TRANSFERS TO OTHER GOVERNMENTS	0.00	0.00
TOTAL EXPENSES	4,084,659.94	21,187,540.72
NET FUND TRANSACTIONS	3,135,135.99	(6,051,589.69)
BEGINNING BALANCE		203,356,754.24
ENDING BALANCE		197,305,164.55
FUNDS CONSIST OF:		
PETTY CASH		500.00
CASH AT BANK ONE		3,516.74
CASH AT OAK BROOK BANK LOCK BOX		165,490.81
CASH AT VILLA PARK TRUST & SAVINGS		1,201.95
TOTAL CASH		170,709.50
ILLINOIS FUNDS MONEY MARKET		30,614,084.22
ILLINOIS FUNDS PRIME FUND		16,640,170.68
GOVERNMENT MONEY MARKET FUNDS		3,276.54
U. S. TREASURY INVESTMENTS		63,249,213.48
U. S. AGENCY INVESTMENTS		61,627,710.13
CERTIFICATES OF DEPOSIT		25,000,000.00
COMMERCIAL PAPER		0.00
TOTAL INVESTMENTS		197,134,455.05
TOTAL FUNDS		197,305,164.55

DU PAGE WATER COMMISSION**RESOLUTION NO. R-25-03****A RESOLUTION APPROVING CERTAIN
CONTRACT CHANGE ORDER(S) AT THE
JULY 17, 2003 DU PAGE WATER COMMISSION MEETING**

BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The Change Order(s) set forth on Exhibit 1, attached hereto and by this reference incorporated herein and made a part hereof, shall be and hereby is approved because the Board of Commissioners of the DuPage Water Commission has determined that the circumstances said to necessitate the changes were not reasonably foreseeable at the time the contract was signed, the Change Order(s) are germane to the original contract as signed and/or the Change Order(s) are in the best interest of the DuPage Water Commission and authorized by law.

SECTION TWO: This Resolution shall constitute the written determination required by Section 33E-9 of Article 33E of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this _____ day of _____, 2003.

Chairman

ATTEST:

Clerk

Exhibit 1

Resolution R-25-03

1. Change Order No. 41: Contract TW-2 (West Transmission Main) in the amount of \$1,373.04
2. Change Order No. 1: Contract SR-1 (Standpipe Rehabilitation) in the amount of \$16,440.00

Total amount of the Change Orders is \$17,813.04.

DUPAGE WATER COMMISSION**RESOLUTION NO. R-26-03****A RESOLUTION OF COMMENDATION FOR COMMISSIONER JACK D. TENISON**

WHEREAS, on April 30, 2003, the DuPage Water Commission saw one of its most dedicated volunteer public servants, Jack D. Tenison, resign from the Commission due to circumstances beyond his control: and

WHEREAS, his leadership and high standards of excellence greatly assisted the Commission in its work to bring Lake Michigan water to the residents of DuPage County; and

WHEREAS, his dedication to the Commission was evident in the many hours which he devoted as a member of the Board of Commissioners of the DuPage Water Commission and as Clerk and Treasurer of the DuPage Water Commission; and

WHEREAS, throughout his tenure on the Board of Commissioners of the DuPage Water Commission, Jack D. Tenison always demonstrated careful attention to details and offered thoughtful comments about issues under discussion; and

WHEREAS, Jack D. Tenison is a respected friend and dedicated community servant whose presence will be sorely missed on the Board of Commissioners of the DuPage Water Commission;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

On behalf of the DuPage Water Commission, its Customers, and the residents of DuPage County, we, the Board of Commissioners of the DuPage Water Commission, express our deep and sincere appreciation to Jack D. Tenison for his tireless service to the DuPage Water Commission.

AYES:

NAYS:

ABSENT:

ADOPTED THIS _____ DAY OF _____, 2003.

ATTEST:

Chairman

Clerk

DUPAGE WATER COMMISSION**RESOLUTION NO. R-27-03**

**A RESOLUTION AMENDING RESOLUTION NO. R-10-03, BEING
A RESOLUTION ESTABLISHING THE POLICY OF THE DUPAGE
WATER COMMISSION WITH RESPECT TO FUND BALANCES AND
CONSTRUCTION AND RATE STABILIZATION RESERVES
FOR THE FISCAL YEAR ENDING APRIL 30, 2003**

WHEREAS, pursuant to Resolution No. R-10-03, being a Resolution Establishing the Policy of the DuPage Water Commission with respect to Fund Balances and Construction and Rate Stabilization Reserves for the Fiscal Year Ending April 30, 2003, the Board of Commissioners of the DuPage Water Commission determined that it was in the best interest of the Commission and its Contract Customers, as defined in the Water Purchase and Sale Contract dated as of June 11, 1986, by and between the Commission and its Charter Customers (the "Charter Customer Contract"), to maintain certain fund and subaccount balances in the "Water Fund" created by Ordinance No. O-1-87 for the purpose of constructing and making repairs, replacements, renewals, improvements and extensions to the Waterworks System of the Commission, and to maintain a construction reserve and a water rate stabilization reserve in the "General Account" of the Water Fund created by Ordinance No. O-1-87; and

WHEREAS, based upon the estimated results of operation of the Commission through July 31, 2003, the Board of Commissioners of the DuPage Water Commission has determined that it is in the best interests of the Commission and its Contract Customers to change certain target balances and reserve policies established in Resolution No. R-10-03, effective as of July 31, 2003;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are hereby incorporated herein and by this reference made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission as if fully set forth herein.

SECTION TWO: Capitalized terms not otherwise defined in this Resolution shall have the meanings ascribed to them in Resolution No. R-10-03.

SECTION THREE: Effective as of July 31, 2003, Section Four of Resolution No. R-10-03 shall be and it hereby is amended to read as follows:

“SECTION FOUR: The Board of Commissioners of the DuPage Water Commission hereby declares that it is the policy of the Commission to maintain a target fund balance in the Water Fund for emergency repairs and other contingencies equal to the lesser of (a) 2 percent of the original cost of construction of the Commission's Waterworks System (\$413,500,000 as of the start of operations May 1, 1992), as adjusted by the ENR Construction Index published by the Engineering News Record, or (b) \$20,000,000.00 (the “Target Fund Balance”). Effective as of July 31, 2003, the Target Fund Balance is, therefore, \$11,200,000.00.”

SECTION FOUR: Effective as of July 31, 2003, Section Five of Resolution No. R-10-03 shall be and it hereby is amended to read as follows:

“SECTION FIVE: The Board of Commissioners of the DuPage Water Commission hereby declares that it is the policy of the Commission to maintain a construction reserve in the Sales Tax subaccount of the General Account of the Water Fund equal to the amount in the Sales Tax subaccount of the General Account of the Water Fund in excess of the unpaid FY 2003-04 Revenue Bond Funding Amount.”

SECTION FIVE: Effective as of July 31, 2003, Section Six of Resolution No. R-10-03 shall be and it hereby is amended to read as follows:

“SECTION SIX: The Board of Commissioners of the DuPage Water Commission hereby declares that it is the policy of the Commission to maintain the Target Fund Balance in accounts of the Water Fund other than the Sales Tax subaccount of the General Account of the Water Fund. Except as otherwise

provided herein with respect to subaccount balances in the Sales Tax subaccount of the General Account of the Water Fund, the Board of Commissioners of the DuPage Water Commission hereby further declares that it is the policy of the Commission to maintain a water rate stabilization reserve in the "Rate Stabilization Reserve subaccount" of the General Account of the Water Fund created by Resolution No. R-18-98 equal to the amount of uncommitted Water Fund balances in excess of the Target Fund Balance."

SECTION SIX: Effective as of July 31, 2003, Section Seven of

Resolution No. R-10-03 shall be and it hereby is amended to read as follows:

"SECTION SEVEN: Any uncommitted subaccount balance in the Sales Tax subaccount of the General Account of the Water Fund in excess of the unpaid FY 2003-04 Revenue Bond Funding Amount from time to time shall be and it hereby is designated and assigned to the Construction Reserve within the Sales Tax subaccount of the General Account of the Water Fund Corporate Fund, and, except as otherwise required by Section 8.10 of Ordinance No. O-1-87, is hereby restricted for such purpose. Except as otherwise provided herein with respect to subaccount balances in the Sales Tax subaccount of the General Account of the Water Fund, any uncommitted account balance in the General Account of the Water Fund in excess of the Target Fund Balance from time to time shall be and it hereby is designated and assigned to the Rate Stabilization Reserve subaccount of the General Account of the Water Fund, and, except as otherwise required by Section 8.10 of Ordinance No. O-1-87, is hereby restricted for such purpose."

SECTION SEVEN: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS _____ DAY OF _____, 2003.

Chairman

ATTEST:

Clerk

DU PAGE WATER COMMISSION**RESOLUTION NO. R-28-03****A RESOLUTION AMENDING RESOLUTION NO. R-20-03, BEING A
RESOLUTION DIRECTING ADVERTISEMENT FOR BIDS ON A CONTRACT
FOR THE CONSTRUCTION OF INNER BELT TRANSMISSION MAIN
(Contract TIB-1/03)**

WHEREAS, pursuant to Resolution No. R-20-03, being a Resolution Directing Advertisement for Bids on a Contract for the Construction of Inner Belt Transmission Main (“Resolution No. R-20-03”), the Board of Commissioners of the DuPage Water Commission authorized and directed the advertisement for bids for the contract entitled “Contract for the Construction of Inner Belt Transmission Main — (Contract TIB-1/03)” (the “Contract”), and establishing the requirements necessary for the bidding of the Contract, for the awarding of the Contract, and for the approval of the contractor’s faithful performance bond; and

WHEREAS, the Board of Commissioners of the DuPage Water Commission have found and determined that it is in the best interests of the Commission to amend Resolution No. R-20-03 to amend the special requirements necessary for the bidding of the Contract and for the awarding of the Contract;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are hereby incorporated herein and by this reference made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission as if fully set forth herein.

SECTION TWO: Subsection 1D, entitled “Qualification of Bidders,” of Section 1, entitled “Special Bidding Considerations,” of the Special Instructions to Bidders attached

as Exhibit C to Resolution No. R-20-03 shall be and it hereby is amended, in its entirety, so that said Subsection 1D shall hereafter be and read as follows:

“D. Qualification of Bidders. In addition to those factors set forth in Section 14 of the General Instructions to Bidders included in this Bid Package, Owner intends to award a Contract only to a Bidder that, *under its current name and organization and with its own personnel*, has satisfactory experience in the installation of at least 20,000 lineal feet of 36” or larger diameter watermain *within the past 15 years* and that, at the time of award, employs or has contracted for the services of a satisfactory superintendent that has satisfactory experience in supervising the installation of at least 20,000 lineal feet of 36” or larger diameter watermain within the past 15 years who will be assigned to supervise the Work.

Bidders are specifically instructed to note that experience in the installation of non-watermain watermain quality pipe shall not be considered by Owner in determining whether the satisfactory 20,000 lineal footage experience qualification for a Bidder and its proposed superintendent has been satisfied (only experience in the installation of watermains planned to be used for the transmission, distribution, or supply of potable water will be considered). Bidders that are joint ventures are also specifically instructed to note that each Person participating in the bidding joint venture, *under its current name and organization and with its own personnel*, must have satisfactory experience in the installation of at least 20,000 lineal feet of 36” or larger diameter watermain *within the past 15 years* in order for the bidding joint venture to be qualified under this Subsection 1D, unless the bidding joint venture, in its own name and with the identical Persons participating, meets the satisfactory 20,000 lineal footage experience qualification.

Whether the satisfactory 20,000 lineal footage experience qualification for a Bidder and its proposed superintendent has been satisfied shall be determined by Owner on the basis of Owner’s prior experience with the Bidder and its proposed superintendent, Owner’s knowledge of the Bidder’s and its proposed superintendent’s performance on other relevant projects, and any other information that Owner may consider relevant in making its determination. Bidders may, but are not obligated to, submit to Owner, at any time before submission of its Bidder’s Proposal, a Sworn Statement in Support of Request for Pre-Qualification in the form attached as Exhibit 1 to these Special Instructions to Bidders in order to obtain Owner’s determination whether the satisfactory 20,000 lineal footage experience qualification for a Bidder and/or its proposed superintendent under this Subsection 1D has been satisfied. Owner will respond, in writing, to all requests received within five working days of receipt, subject to the availability of contacts identified for reference in Bidder’s Sworn Statement in Support of Request for Pre-Qualification. Bidder’s receiving Owner’s written determination of pre-qualification under this Subsection 1D need not duplicate the information contained in its Sworn Statement in Support of Request for Pre-Qualification in its Sworn Work History Statement.”

SECTION THREE: The Special Instructions to Bidders attached as Exhibit C to Resolution No. R-20-03 shall be and they hereby are further amended to add the form of Bidder's Sworn Statement in Support of Request for Pre-Qualification as Exhibit 1 to said Special Instructions to Bidders, which Exhibit 1 shall hereafter be and read as set forth in the Exhibit 1 attached to this Resolution.

SECTION FOUR: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this _____ day of _____, 2003

Chairman

ATTEST:

Clerk

EXHIBIT 1

**DUPAGE WATER COMMISSION
CONTRACT FOR THE CONSTRUCTION OF
INNER BELT TRANSMISSION MAIN
CONTRACT TIB-1/03**

**BIDDER'S SWORN STATEMENT IN SUPPORT OF REQUEST FOR
PRE-QUALIFICATION**

Full Name of Bidder _____ (“Bidder”)

Principal Office Address _____

Local Office Address _____

Contact Person _____ Telephone _____

TO: DuPage Water Commission (“Owner”)
600 East Butterfield Road
Elmhurst, Illinois 60126-4642

Attention: Edward J. Nawrocki
Manager of Maintenance and Construction

_____, (“Deponent”), being first duly sworn on oath, deposes and states that all statements made in this Sworn Statement in Support of Request for Pre-Qualification are made on behalf of the undersigned Bidder in anticipation of its Bidder’s Proposal for the above Contract and that Deponent is authorized to make them.

Deponent also deposes and states that Bidder has carefully prepared, reviewed and checked this Sworn Statement in Support of Request for Pre-Qualification and that the statements contained in this Sworn Statement in Support of Request for Pre-Qualification are true and correct.

**COMPLETE APPLICABLE SECTIONS FOR WHICH PRE-QUALIFICATION UNDER
SUBSECTION 1D OF THE SPECIAL INSTRUCTIONS TO BIDDERS IS REQUESTED**

1. Relevant Bidder Experience

List the projects demonstrating that Bidder, under its current name and organization and with its own personnel, has installed at least 20,000 lineal feet of 36” or larger diameter watermain within the past 15 years (add separate sheets as necessary):

	<u>PROJECT ONE</u>	<u>PROJECT TWO</u>	<u>PROJECT THREE</u>
Owner Name	_____	_____	_____
Owner Address	_____	_____	_____
	_____	_____	_____
Reference	_____	_____	_____
Telephone Number	_____	_____	_____
Type of Work	_____	_____	_____
Contractor	_____	_____	_____
(If Bidder was)	_____	_____	_____
(Subcontractor)	_____	_____	_____
	_____	_____	_____
Amount of Contract	_____	_____	_____
Date Commenced	_____	_____	_____
Date Completed	_____	_____	_____
Bidder Superintendent	_____	_____	_____

2. **Superintendent**

List the superintendents who are currently employed by or under contract with Bidder that have supervised the installation of at least 20,000 lineal feet of 36" or larger diameter watermain within the past 15 years and who are available to supervise the Work:

<u>NAME</u>	<u>SPECIAL QUALIFICATIONS</u>	<u>YEARS IN CURRENT OCCUPATION</u>
_____	_____	_____

_____	_____	_____

List the projects demonstrating that each superintendent listed above has supervised the installation of at least 20,000 lineal feet of 36" or larger diameter watermain within the past 15 years (add separate sheets as necessary):

	<u>PROJECT ONE</u>	<u>PROJECT TWO</u>	<u>PROJECT THREE</u>
Owner Name	_____	_____	_____
Owner Address	_____	_____	_____
	_____	_____	_____
Reference	_____	_____	_____
Telephone Number	_____	_____	_____
Type of Work	_____	_____	_____
Contractor	_____	_____	_____
(If Bidder was)	_____	_____	_____
(Subcontractor)	_____	_____	_____
	_____	_____	_____
Amount of Contract	_____	_____	_____
Date Commenced	_____	_____	_____
Date Completed	_____	_____	_____
Superintendent	_____	_____	_____

DATED this _____ day of _____, 2003.

Attest/Witness

Bidder

By: _____

By: _____

Title: _____

Title: _____

Subscribed and Sworn to
before me this ____ day
of _____, 2003.

My Commission Expires: _____

[SEAL]

Notary Public

SEE GENERAL INSTRUCTIONS TO BIDDERS, SECTION 8, FOR SIGNATURE REQUIREMENTS

DUPAGE WATER COMMISSION

RESOLUTION NO. R-29-03

A RESOLUTION ADOPTING A RETIREMENT INCENTIVE PROGRAM FOR THE FISCAL YEAR COMMENCING MAY 1, 2003, AND ENDING APRIL 30, 2004

WHEREAS, pursuant to Ordinance No. O-6-03, the Commission elected to participate in the Illinois Municipal Retirement Fund ("IMRF"), changing the retirement plan benefits to be provided to employees from a SEPP/IRA pension system to an IMRF and/or Social Security pension system; and

WHEREAS, in connection with the change in retirement plan benefits, and to more closely achieve retirement incentive benefits that are competitive with those offered by other, similar employers to similar employees, the Board of Commissioners of the DuPage Water Commission has determined that it is reasonable, necessary and desirable, and in the best interest of the Commission, to adopt a Retirement Incentive Program for the Fiscal Year Commencing May 1, 2003, and Ending April 30, 2004;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: Recitals. The foregoing recitals are hereby incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: Adoption of Retirement Incentive Program. The Commission does hereby adopt a Retirement Incentive Program for the Fiscal Year Commencing May 1, 2003, and Ending April 30, 2004 ("Program") as follows:

- A. Eligibility. Regular full-time employees retiring (i) in good standing, (ii) during the Fiscal Year Commencing May 1, 2003, and Ending April 30, 2004 ("FY 2003-2004") except as otherwise provided in Section 2C of this Resolution, (iii) at 55 years of age or older, (iv) having 8 years of regular full-time service with the Commission, (v) accepting an effective date of retirement as established by the Commission pursuant to Section 2C of this Resolution, and (vi) executing an enforceable written waiver and

release of claims, in form and substance acceptable to the Commission's legal counsel, releasing all claims, demands, damages, actions, causes of action, charges, complaints, suits, or liability of any kind (collectively, "Claims") which have been or could have been asserted against the Commission, including but not limited to any Claim arising out of or relating in any way to the employee's employment with or retirement from the Commission and/or any other occurrence ("Eligible Employees") shall be eligible to participate in the Program.

- B. Benefit. Except as otherwise provided in Section 2C of this Resolution, Eligible Employees whose effective date of retirement from the Commission is within FY 2003-2004 shall be entitled to receive an amount equal to the sum of (1) 12/52 of the Eligible Employee's base salary or hourly rate exclusive of overtime in the final year of employment with the Commission and (2) 1/52 of the Eligible Employee's base salary or hourly rate exclusive of overtime in the final year of employment with the Commission for each year of regular full-time employment with the Commission, less applicable taxes and withholdings as required by law ("Retirement Incentive Benefit"). Time spent on personal leave shall not be considered time worked for the Commission for purposes of determining an employee's length of service with the Commission in relation to eligibility for such Retirement Incentive Benefit, but an employee's length of service with the Commission for such purposes shall not be affected by any other authorized leaves of absence.
- C. Extension of Service. The effective date of each Eligible Employee's retirement under the Program shall be established by the Commission in the exercise of its sole and absolute discretion, and shall be no earlier than 90 days after the effective date of this Resolution and no later than one year after the effective date of this Resolution; provided, however, that the Eligible Employee notifies the Commission, in writing and at least 90 days in advance, of the Eligible Employee's intent to retire from the Commission. In the event the Commission establishes, for its convenience, an effective retirement date for an Eligible Employee that is after April 30, 2004, the affected Eligible Employee shall nevertheless remain eligible for the Retirement Incentive Benefit under the Program notwithstanding such Eligible Employee's effective date of retirement is after FY2003-2004.
- D. Payment of Retirement Incentive Benefit. The Retirement Incentive Benefit, less applicable taxes and withholdings as required by law, shall be paid no later than 91 days in advance of the effective date of retirement established by the Commission for the Eligible Employee pursuant to Section 2C of this Resolution except if the Commission elects, in its sole and absolute discretion, to make such payment up to

120 days in advance of the effective date of retirement established by the Commission for that Eligible Employee.

- E. Taxes. Each Eligible Employee shall be solely responsible for any tax liability arising out of the Retirement Incentive Benefit paid to such Eligible Employee under the Program. Except as otherwise described above, all federal, state, and local taxes on the Retirement Incentive Benefit paid to an Eligible Employee shall be borne exclusively by such Eligible Employee. Each Eligible Employee receiving a Retirement Incentive Benefit under the Program shall, in the waiver and release of claims required by Section 2A of this Resolution, agree to hold the Commission harmless with respect to all taxes alleged or found to be due and owing on any Retirement Incentive Benefit paid to that Eligible Employee under the Program, and promptly reimburse, indemnify, and hold the Commission harmless from any and all claims and liabilities, including the full amount of any additional taxes, social security contributions, or other assessed taxes, plus any interest and penalties owed to the Internal Revenue Service or any other taxing authority, as a result of the non-payment of taxes by the Eligible Employee that are required by law to be paid with respect to any Retirement Incentive Benefit paid to that Eligible Employee under the Program.

SECTION THREE: Effective Date. This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS ____ DAY OF _____, 2003.

Chairman

ATTEST:

Clerk

DUPAGE WATER COMMISSION

RESOLUTION NO. R-31-03

A RESOLUTION ELECTING TO ALLOW ILLINOIS MUNICIPAL
RETIREMENT FUND SERVICE CREDIT FOR PRIOR MILITARY SERVICE

WHEREAS, Section 7-139 of Article 7 of the Illinois Pension Code, 40 ILCS 5/7-139, provides that a unit of government may elect to allow service credit in the Illinois Municipal Retirement Fund ("IMRF") to members who served in the armed forces of the United States for all periods of such service prior to their participation in IMRF; and

WHEREAS, such allowance of service credit cannot be limited to a specific IMRF member and applies to all employees who were in active participating status under IMRF on the date of adoption of a resolution electing such allowance;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

1. That the DuPage Water Commission, DuPage, Cook and Will Counties, Illinois, does hereby elect to allow service credit to members who served in the armed forces of the United States, for up to two years of service, prior to their participation in the Illinois Municipal Retirement Fund.
2. That the Clerk be directed to promptly file a certified copy of this Resolution with the Board of Trustees of the Illinois Municipal Retirement Fund.
3. That this Resolution shall remain in full force and effect until modified or rescinded and notice of such modification or rescission has been filed with the Board of Trustees of the Illinois Municipal Retirement Fund.

4. That this Resolution is not limited to a specific military operation.
5. That this Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS _____ DAY OF _____, 2003.

Chairman

ATTEST:

Clerk

CERTIFICATION

I, John A. Janicik, the Clerk of the DuPage Water Commission of the Counties of DuPage, Cook and Will, State of Illinois, do hereby certify that I am the keeper of the books and records of the aforesaid unit of government and that the foregoing is a true and correct copy of a Resolution duly adopted by the Board of Commissioners of said unit of government at a meeting convened and held on the 17th day of July, 2003.

SEAL

Clerk



DuPage Water Commission

MEMORANDUM

TO: Chairman & Commissioners

FROM: General Manager

DATE: July 11, 2003

SUBJECT: Summary of Action Since Previous Meeting

1. Purchase Order No. 7571 in the amount of \$15,119.00 to National Waterworks Inc., the only one of three suppliers that responded to the Commission's request for sealed proposals, is for pipe, fittings, spools, valves and accessories to modify the meter shop bench. The modifications to the meter shop bench will allow staff to test more meters in series and staff will be installing the purchased material.
2. Purchase Order No. 7597, to Consolidated Concrete Restoration, Inc., in the amount of \$11,700.00 is for waterproofing meter stations 10C, 15A and 20A. The Commission received two proposals for this work. Therefore, I request the Commission suspend the purchasing procedures of the Commission's By-Laws and approve Purchase Order No. 7597.

600 E. BUTTERFIELD ROAD
ELMHURST, IL 60126-4642
(630) 834-0100 • FAX: (630) 834-0120

TO: Attn: Alan Travis Medlin Communications, Inc.	SHIP TO: Attn: John Schori (R-1083)
16W235 83rd St. Unit C	Above Address
Burr Ridge, IL 60521	
630-242-1243 Fax: 630-734-3377	

<p style="text-align: center;">IMPORTANT</p> <p>This Purchase Order Number must appear on all invoices, acknowledgments, bills of lading, correspondence and shipping cartons. Please notify us if you are unable to ship complete order by date specified.</p> <p style="text-align: center;">(ACCT. # WF-6952)</p>	<p>Please send $\frac{2}{JA}$ copies of your invoice</p> <hr/> <p style="text-align: center;">JAMES THORNTON NATURE</p>
--	--

MEDLIN COMMUNICATIONS, INC.

Always Well Connected

Medlin Communications, Inc.

16W235 83rd St. Unit C
Burr Ridge, IL 60521

Phone: 630-734-7300

Fax: 630-734-3377

Customer: Dupage Water Commission

Contact: John Schori

Street Address: 600 E. Butterfield Road

City Elmhurst

State IL

Zip code 60126

Phone: 630-834-0100

Fax

Install Site Same

Address

Phone

Taxable:

Date: Jun-23, 2003

Job Number: DD select

Ladder: n/a

Permit: n/a

Highlift: n/a

Plenum: n/a

Ceiling: n/a

Ship To:

Scope of Work

Replace existing 8x24 Nortel system with latest MICS hardware and software utilizing existing phone sets also replace voice mail system with NAM, latest version and increasing its capacity to 8 channels.

1	0x32 KSU	NT7B53FA	\$	935.00	\$	935.00
1	MICS RLS 6.0 SW	NT7B83AAAV	\$	680.00	\$	680.00
1	PRI Enabler Keycode	NTAB2769	\$	765.00	\$	765.00
1	Digital Trunk Card T1	NT7B74GA	\$	2,125.00	\$	2,125.00
1	Slim Fiber Combo Card	NTBB25GA	\$	935.00	\$	935.00
1	LS/DS Trunk Cartridge	NT7B75GA	\$	385.00	\$	385.00
2	Fiber Station Mod 0x16	NTBB41FB	\$	550.00	\$	1,100.00
1	NAM 8 RLS 4.0 w/Minuet ACD	NT5B74AABW	\$	8,800.00	\$	8,800.00

Hardware \$ 15,725.00

Trade in \$ 1,000.00

Installation \$ 1,980.00

Total \$ 16,705.00

Terms: 50% upon acceptance 50% upon completion

One year warranty from date of install is included

All applicable Sales and Use Tax is included

All listed material is guaranteed to be as specified above. All work is to be completed in accordance with current standards and general installation practices. Any additions or changes to the above specifications resulting in additional cost to Medlin Communications will be performed only upon written orders, and will be invoiced as an Engineering Change Order above this original quotation. Owner agrees to carry building insurance. Certificates of Insurance reflecting Medlin's coverage's are available upon request.

PROPOSAL ACCEPTANCE

The above prices, specifications and conditions are hereby accepted. Medlin has authorization to perform all work as specified in this quotation. Payment will be made as shown in the "TERMS:" section of this document.

Customer Signature: _____ Date of Acceptance: _____

Medlin Signature: _____ Alan Travis, Account Executive



DuPage Water Commission

MEMORANDUM

TO: Chairman & Commissioners

FROM: General Manager

DATE: June 25, 2003

SUBJECT: Upgrade to Telephone System

Purchase Order No. 7568 in the amount of \$16,705.00 to Medlin Communications, Inc. is for the upgrade of the Commission's Nortel Meridian telephone system with Nortel Networks Norstar Modular Integrated Communications System (MICS) hardware and software utilizing existing phone sets and building wiring.

Presently, if an emergency in the pumping station necessitates the use of 9-1-1, the emergency service operator has no way of knowing where in the pumping station complex the emergency exists. Senate Bill 149 (Public Act 91-0518) requires entities that use Private Branch Exchange (PBX) to provide location information and a call back phone number to the local emergency 9-1-1 system.

In order to support the enhanced 9-1-1 calling required by Public Act 91-0518, the Commission needs to replace or upgrade its existing phone system. Staff evaluated replacing the entire phone system but the estimated cost of such a wholesale replacement was between \$30,000 and \$35,000.

As an alternative to the high cost of wholesale replacement, staff evaluated upgrading the existing Nortel Meridian telephone system utilizing the MICS hardware and software. The proposed upgrade would change the Commission's present analog telephone service (SBC) to a T1 digital service, support the enhanced 9-1-1 calling required by Public Act 91-0518, and utilize existing phone sets and building wiring. The MICS hardware and software is the only hardware and software that can be utilized to upgrade the Commission's existing phone system to support enhanced 9-1-1 calling, and Medlin Communications, Inc. is the sole supplier of MICS hardware and software in the area.

I therefore recommend suspension of the purchasing procedures of the Commission's By-Laws and ratifying Purchase Order No. 7568 in the amount of \$16,705.00 to Medlin Communications, Inc.

600 E. BUTTERFIELD ROAD
ELMHURST, IL 60126-4642
(630) 834-0100 • FAX: (630) 834-0120

P.O.		No	7571
DATE	7/17/03	DATE REQUIRED ASAP	
TERMS	NET 45 DAYS TAX EXEMPT		
SHIP VIA	BEST WAY		
FOB			

TO: NATIONAL WATERWORKS INC.	SHIP TO: ATTN: CHRIS BOSTICK
220 S. WESTGATE DRIVE	ABOVE ADDRESS
CAROL STREAM, IL 60188	

630-665-1800

QTY.	UNIT	PLEASE SUPPLY ITEMS BELOW	UNIT PRICE	AMOUNT
		METER SHOP PIPE, FITTINGS. SPOOLS, VALVES AND		
		ACCESSORIES (PER ATTACHED PROPOSAL)		
		TOTAL.....		\$15,119.00
		CONFIRMING - DO NOT DUPLICATE		

This Purchase Order Number must appear on all invoices, acknowledgments, bills of lading, correspondence and shipping cartons. Please notify us if you are unable to ship complete order by date specified.

(ACCT. # WF-6623)

Please send 2 copies of your invoice

JAMES J. HOLZWARF SIGNATURE

600 E. BUTTERFIELD ROAD
ELMHURST, IL 60126-4642
(630) 834-0100 • FAX: (630) 834-0120

P.O.		No	7597
DATE		7/17/03	DATE REQUIRED ASAP
TERMS		NET 45 DAYS TAX EXEMPT	
SHIP VIA		BEST WAY	
FOB			

TO:	CONSOLIDATED CONCRETE RESTORATION, INC.	SHIP TO:	ATTN: MIKE SCHWEIZER
	3424 CURLING POND COURT		ABOVE ADDRESS
	CRYSTAL LAKE, IL 60012		
815-459-1182 FAX: 815-459-0011			

[illegible]

This Purchase Order Number must appear on all invoices, acknowledgments, bills of lading, correspondence and shipping cartons. Please notify us if you are unable to ship complete order by date specified.

Please send 2 copies of your invoice

JAMES AUTHORIZED SIGNATURE



Consolidated Concrete Restoration, Inc.

3424 CURLING POND COURT
CRYSTAL LAKE, ILLINOIS 60012
PHONE: 815-459-1182
FAX: 815-459-0011

May 21, 2003

DuPage Water Commission
800 E Butterfield Rd.
Elmhurst, IL 60126-4642
Attn: Mike Schweizer

RE: Water Stop Repairs

Dear Mr. Schweizer:

Thank you for requesting and estimate for water stop repairs. The estimate is as follows:

Scope of Work:

1. Locate rebar and conduit in area of concrete to be replaced.
2. Drill a 5/8" hole at a 45° angle beginning at a distance from the crack/joint so the hole will intercept the area at ~1/2 the thickness of the concrete. If the repair is a vertical surface, the first hole will be drilled at the bottom.
3. Insert a 5/8" packer into the drilled hole and tighten.
4. Inject clean, potable water into the crack to flush out any debris. This will aid the flow of the grout.
5. Inject Mountain Grout Regular or SLV using a pump capable of 250 PSI through the packer until the material flow and water movement stops. Drill a second hole as previously described and continue injection until the crack or joint is full.
6. After grout has cured, remove packers and plug holes using hydraulic cement.
7. Clean up.

The cost based on 12 pipe penetrations and 3 perimeter hatchway leaks at various stations will be: \$11,700

Add/Deduct Cost: \$755 per pipe penetration.
Materials will be applied per manufacturer's specs.

The following items are the responsibility of the Owner/General and not Consolidated Concrete Restoration, Inc.. These items are as follows:

1. Access to work areas.
2. Electric Supply.
3. Clean, potable water.

If you have any questions, please call my office at (815) 459-1182.

Thank You,

Michael G. Zwicky, President
Consolidated Concrete Restoration, Inc.



Member of
INTERNATIONAL
CONCRETE REPAIR
INSTITUTE



DuPage Water Commission

MEMORANDUM

TO: Commissioners

FROM: Chairman Vondra

DATE: July 8, 2003

SUBJECT: Committee Appointments

Per the discussion at the June Commission meeting I am proposing the following committee appointments:

Donald Zeilenga	Administration Committee
Elizabeth Chaplin	Finance Committee

I would ask for your confirmation at the July 17th Commission meeting.

DU PAGE WATER COMMISSION - ACCOUNTS PAYABLE 06-Jun-03 TO 08-Jul-03

ACPA0307 - ACPATEMP
ACCOUNTS PAYABLE SPREADSHEET

MEETING OF

07/17/03

a - Subject to submission of all contractually required documentation.

b - Subject to satisfactory completion of all DuPage Water Commission contract closeout procedures and requirements.

c - Construction items are coded with account numbers in the 7000 series.

VENDOR	INVOICE #	DATE	DESCRIPTION	ACCT# (c)	FUNDING SOURCE	INVOICE AMOUNT	VENDOR AMOUNT
A.N.S.I., Inc.	39534	06/20/03	Window Washing DPPS: June 2003	WF-6622	WR	298.50	298.50
Ace Computers	82946	06/17/03	Power Supply	WF-6550	WR	38.62	38.62
Acres Group	13334	06/30/03	DPPS: Insecticide Application	WF-6622	WR	700.00	700.00
ADT Security Services, Inc.	48937349	07/01/03	Fire & Security Services: 07/01/03-09/30/03	WF-6622	WR	109.10	109.10
Aerex Pest Control	593456	06/19/03	Exterminator - Service Building: June 2003	WF-6622	WR	45.00	
Aerex Pest Control	593476	06/19/03	Exterminator - Pump & Motor Rooms: June 2003	WF-6622	WR	45.00	
Aerex Pest Control	594080	06/19/03	Exterminator - DPPS: June 2003	WF-6622	WR	48.00	138.00
AGT International. Inc.	10283	06/25/03	Locating Service Software Maintenance: 07/03-06/04	WF-6634	WR	2,813.03	2,813.03
Alvord, Burdick & Howson	71	06/30/03	Naperville Rd. to Diehl Rd.: 05/25/03-06/24/03	WF-7913	ST	4,787.13	
Alvord, Burdick & Howson	71	06/30/03	Diehl Rd. to 75th: 05/25/03-06/24/03	WF-7913	ST	3,747.73	
Alvord, Burdick & Howson	71	06/30/03	Butterfield Rd. to Prairie Path: 05/25/03-06/24/03	WF-7913	ST	24,318.35	
Alvord, Burdick & Howson	243	06/30/03	Butterfield to 75th St:05/25/03-06/24/03	WF-7913	ST	46.98	
Alvord, Burdick & Howson	243	06/30/03	72" Transmission Main Cath. Protect: 05/25/03-06/24/03	WF-7913	ST	1,399.66	
Alvord, Burdick & Howson	2003-201	06/30/03	Blow-Off Valve Improvement Tsk Odr. #9: 05/25/03-06/24/03	WF-6389	WR	23.49	
Alvord, Burdick & Howson	2003-202	06/30/03	72" Along Rt. 83 (TIB-1) Task Order # 11: 05/25/03-06/24/03	WF-7913	ST	66,167.40	
Alvord, Burdick & Howson	2003-203	06/30/03	Cost Benefit Analysis - TW-3: 05/25/03-06/24/03	WF-7913	ST	10,335.44	
Alvord, Burdick & Howson	2003-204	06/30/03	48" West Transmission Main - TW-3: 05/25/03-06/24/03	WF-7913	ST	9,516.00	
Alvord, Burdick & Howson	99 OT	06/30/03	Butterfield Rd. to Prairie Path - TW-2: 05/25/03-06/24/03	WF-7913	ST	240.61	120,582.79
AT&T	6308340100	06/25/03	Long Dist. Serv. DPPS: 05/25/03-06/25/03	WF-6514	WR	354.13	354.13
AT&T Wireless Service - Chicago	150038750	06/28/03	Cellular Phone Serv.: 05/27/03-06/26/03	WF-6514	WR	194.05	194.05
Aurora, City of, Visitation Day		05/30/03	Illinois Section Visitation Day	WF-6133	WR	80.00	80.00
Avalon Petroleum Company	375058	05/28/03	Gasoline	WF-6642	WR	1,629.00	
Avalon Petroleum Company	376387	06/16/03	Gasoline	WF-6642	WR	1,642.50	3,271.50
Basic Chemical Solutions, LLC	SI352174	06/17/03	Sodium Hypochlorite	WF-6613	WR	2,250.00	2,250.00
Benson, Raymond		06/12/03	Services as Commissioner: 12/16/02-06/30/03	WF-6389	WR	325.00	325.00
Blackburn Mfg. Co.	0212938-IN	06/20/03	Locating Flags	WF-6634	WR	211.80	211.80

DU PAGE WATER COMMISSION - ACCOUNTS PAYABLE 06-Jun-03 TO 08-Jul-03

ACPA0307 - ACPATEMP
ACCOUNTS PAYABLE SPREADSHEET

MEETING OF

07/17/03

a - Subject to submission of all contractually required documentation.

b - Subject to satisfactory completion of all DuPage Water Commission contract closeout procedures and requirements.

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VENDOR	INVOICE #	DATE	DESCRIPTION	ACCT# (c)	FUNDING SOURCE	INVOICE AMOUNT	VENDOR AMOUNT
Bullis Lock Co., Inc.	828	06/18/03	Meter Station Locks	WF-6633	WR	392.55	392.55
Cardmember Services (First USA Bank, NA)	311806002454	06/03/03	Administrative Expense	WF-6590	WR	96.55	
Cardmember Services (First USA Bank, NA)	311806002454	06/03/03	Vehicle Repairs: M-99818	WF-6491	WR	130.00	
Cardmember Services (First USA Bank, NA)	311806002462	06/03/03	Travel Expense: TW-2 Valve Test	WF-3530	WR	47.00	
Cardmember Services (First USA Bank, NA)	311806002470	06/03/03	Replenish I-PASS: M-82136, M-134705	WF-6131	WR	80.00	353.55
Cathodic Protection Management, Inc.	1	06/30/03	Corrosion Survey: Partial Invoice No. 1	WF-6389	WR	23,850.75 (a)	
Cathodic Protection Management, Inc.	1	06/30/03	Corrosion Survey: Partial Invoice No. 1	WF-3520	WR	(2,385.08) (a)	21,465.67
CDW Government, Inc.	IP92430	06/12/03	Barcode Labels	WF-6622	WR	21.29	21.29
Chaplin, Elizabeth		06/12/03	Services as Commissioner: 12/16/02-06/30/03	WF-6389	WR	325.00	325.00
Chicago Engraving & Design Studios, Inc.	385	06/11/03	Commissioner Zeilenga Name Plate	WF-6590	WR	10.00	
Chicago Engraving & Design Studios, Inc.	385	06/11/03	Commissioner Tenison Service Palque	WF-6590	WR	65.00	75.00
Chicago Tribune	448478001	06/01/03	Employment Ad	WF-6191	WR	557.50	
Chicago Tribune	448478002	06/21/03	Request For Proposals - Generator, Reservoir	WF-7958	ST	162.91	720.41
Chicago, City of: Dept. of Water	Ltr.	06/19/03	Operation Costs Lex. Sta.:05/01/03-05/31/03	WF-6611	WR	36,790.34	36,790.34
Chicago, City of: Dept. of Water	Ltr.	06/19/03	Electric Service: 04/30/03-06/03/03	WF-6611	WR	78,495.27	78,495.27
Chicago, City of: Supt. of Wtr. Coll.	Ltr.	07/01/03	Water Supply: 06/01/03-06/30/03	WF-1910	WR	(765,417.83)	
Chicago, City of: Supt. of Wtr. Coll.	Ltr.	07/01/03	Water Supply: 06/01/03-06/30/03	WF-6611	WR	3,827,089.15	3,061,671.32
Choice Coffee Co.	108930	06/16/03	Coffee	WF-6521	WR	125.55	125.55
Cintas First Aid & Safety	343169099	06/27/03	First Aid Supplies	WF-6622	WR	120.55	120.55
Commonwealth Edison	Various	06/30/03	CP Station: 05/16/03-06/30/03	WF-6612	WR	132.14	
Commonwealth Edison	Various	06/30/03	Meter Sta. Serv. : 04/16/03-06/30/03	WF-6612	WR	3,304.78	
Commonwealth Edison	Various	06/30/03	Remote Opr. Valve: 05/05/03-07/02/03	WF-6612	WR	627.35	
Commonwealth Edison	Various	06/30/03	Tank Site: 05/14/03-06/30/03	WF-6612	WR	1,348.46	5,412.73
Constellation NewEnergy, Inc.	0297187001	06/27/03	DPPS Electric Service: 05/23/03-06/24/03	WF-6612	WR	173,933.87	173,933.87
CTE Engineers, Inc.	44140396.3000-8	06/13/03	Engineering Services - MS-15: 04/26/03-05/23/03	WF-7914	ST	548.66	

DU PAGE WATER COMMISSION - ACCOUNTS PAYABLE 06-Jun-03 TO 08-Jul-03

ACPA0307 - ACPATEMP
ACCOUNTS PAYABLE SPREADSHEET

MEETING OF

07/17/03

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CTE Engineers, Inc.	44140599.2000-1	06/13/03	Eng. Serv. - Emergency Operations Plan: 04/26/03-05/23/03	WF-6389	WR	12,843.03	
CTE Engineers, Inc.	44140599.2000-1	06/13/03	Eng. Serv. - Emergency Operations Plan: 04/26/03-05/23/03	WF-1398	WR	12,843.03	
CTE Engineers, Inc.	44140599.2000-1	06/13/03	Eng. Serv. - Emergency Operations Plan: 04/26/03-05/23/03	WF-5900	WR	(12,843.03)	13,391.69
Doty & Sons Concrete Prod.	49508	06/30/03	Concrete Planters & Bases	WF-6622	WR	1,325.20	1,325.20
Dytron Electronic Power	1875	06/12/03	PM Service on UPS System with Battery Replacement	WF-6550	WR	4,100.00	4,100.00
Elmhurst Memorial Hospital	13151	06/26/03	Pre-Employment Physical: M. Hogan	WF-6191	WR	85.00	85.00
Elmhurst Plaza Standard Inc.	24371	06/16/03	Vehicle Maintenance: M-82136	WF-6641	WR	414.28	414.28
Errand Boy	67116	06/04/03	Messenger Service	WF-6532	WR	45.67	45.67
Exelon Services, Inc.	141002202	06/25/03	Repairs to HVAC System	WF-6622	WR	610.00	610.00
Federal Express Corp.	4-776-26050	06/25/03	Messenger Service	WF-6532	WR	174.98	174.98
Flowserve FSD Corporation	M668408	06/30/03	Repair to Mechanical Seal	WF-6621	WR	203.00	203.00
Gallagher, AJ Risk Mgmt Svcs FP	186778	07/07/03	Cook County Highway Bond	WF-1551	WR	45.08	
Gallagher, AJ Risk Mgmt Svcs FP	186778	07/07/03	Cook County Highway Bond	WF-6413	WR	204.92	250.00
Holland & Knight		06/13/03	Legal Services: May 2003	WF-7951	ST	1,470.30	
Holland & Knight		06/13/03	Legal Services: May 2003	WF-6251	WR	22,380.82	23,851.12
Home Depot	1011963	06/25/03	Maintenance Supplies	WF-6622	WR	79.83	
Home Depot	1161875	06/25/03	Maintenance Supplies	WF-6622	WR	85.29	
Home Depot	4101194	06/12/03	Maintenance Supplies	WF-6622	WR	13.25	
Home Depot	6020635	06/30/03	Maintenance Supplies	WF-6622	WR	17.79	
Home Depot	6040410	06/20/03	Maintenance Supplies	WF-6622	WR	109.94	
Home Depot	9012182	06/27/03	Maintenance Supplies	WF-6622	WR	144.56	450.66
HSQ Technology	5562	06/20/03	Repair Circuit Board	WF-6624	WR	200.00	
HSQ Technology	52125	06/02/03	SCADA Support Service: 05/01/03-05/31/03	WF-6624	WR	450.00	
HSQ Technology	60728	06/03/03	Repair Power Control Board	WF-6624	WR	111.00	761.00
Illinois Paper Company	38251	06/12/03	Office Supplies	WF-6521	WR	99.00	99.00
J.U.L.I.E.	05-03-0415	06/02/03	Utility Locates: May 2003	WF-6634	WR	5,805.90	5,805.90

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Janicik, John A.		06/12/03	Service as Commissioner: 12/16/02-06/30/03	WF-6389	WR	325.00	325.00
Kara Company Inc.	144750	06/13/03	Locating Supplies	WF-6634	WR	359.34	359.34
King, Gary A., County Clerk of DuPage County	R03-071	06/04/03	Audit Confirmation Fee	WF-6399	WR	2.00	2.00
LaBarge, Inc.	C1411	06/27/03	Corrosion Telemetry: 05/21/03-06/24/03	WF-6514	WR	132.60	132.60
Lanac Technology	200306011	06/15/03	Payroll System Maintenance	WF-6389	WR	412.50	412.50
Lesman Instrument Company	1/522230	06/30/03	Specialty Float Switch	WF-6633	WR	164.00	164.00
Man-D-Tec, Inc.	20773	06/23/03	Maintenance Supplies	WF-6622	WR	163.64	163.64
McGladrey & Pullen, LLP	M-1489857-050	06/18/03	Audit - FY03	WF-6310	WR	12,000.00	12,000.00
McMaster-Carr Supply Company	72648056	06/18/03	Electric Hammer Drill	WF-6633	WR	257.74	
McMaster-Carr Supply Company	73249859	07/01/03	Outdoor Lights	WF-6633	WR	822.50	1,080.24
Mel's Ace Hardware	Various	06/30/03	Maintenance Supplies: June 2003	WF-6622	WR	164.86	
Mel's Ace Hardware	01115646 76	06/11/03	Pipeline Repairs	WF-6631	WR	8.07	
Mel's Ace Hardware	Various	06/30/03	Meter Station Maintenance: June 2003	WF-6633	WR	40.41	
Mel's Ace Hardware	01119335 77	06/18/03	Locator Batteries	WF-6634	WR	16.62	
Mel's Ace Hardware	01113461 76	06/06/03	Pipeline Supplies	WF-6637	WR	17.58	
Mel's Ace Hardware	Various	06/30/03	Vehicle Maintenance: June 2003	WF-6641	WR	81.16	328.70
Menards - Hillside	36688	06/10/03	Maintenance Supplies	WF-6622	WR	17.63	
Menards - Hillside	37247	06/13/03	Maintenance Supplies	WF-6622	WR	3.98	
Menards - Hillside	40517	06/27/03	Maintenance Supplies	WF-6622	WR	12.50	34.11
MWH Soft, Inc.	3786	07/01/03	Annual Renewal: H2ONET Software License	WF-6621	WR	1,420.00	1,420.00
Naperville, City of	Various	06/30/03	Meter Sta. Service: 04/24/03-06/24/03	WF-6612	WR	534.60	534.60
Nawrocki, Edward		07/08/03	Lodging: TW-2 Valve Test	WF-3530	ST	135.80	135.80
Nextel Communications	648652511	06/13/03	Cellular Phone Serv.: 05/09/03-06/08/03	WF-6514	WR	61.47	61.47
NICOR	2-38-82-32429	06/19/03	DPPS Service: 05/22/03-06/12/03	WF-6513	WR	234.47	234.47

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North Shore Uniform	03-479	06/18/03	Uniforms: Operations	WF-6626	WR	2,957.34	
North Shore Uniform	03-479	06/18/03	Uniforms: Pipelines	WF-6636	WR	1,186.67	
North Shore Uniform	03-558	06/18/03	Uniforms: Operations	WF-6626	WR	148.60	
North Shore Uniform	03-558	06/18/03	Uniforms: Pipelines	WF-6636	WR	260.10	4,552.71
Pitney Bowes	5795233-JN03	06/13/03	Postage Meter Rental: 03/30/03-06/30/03	WF-6550	WR	330.00	330.00
Pollock, Neil		06/12/03	Services as Commissioner: 12/16/02-06/30/03	WF-6389	WR	325.00	325.00

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Quill Corporation	2026980	06/17/03	Office Supplies	WF-6521	WR	71.34	
Quill Corporation	2031230	06/17/03	Office Supplies	WF-6521	WR	158.13	229.47
Randall Industries	52429	06/09/03	Lift Truck - Equipment Rental	WF-6625	WR	696.00	696.00
Red Wing Shoe Store	450113675	04/18/03	Safety Shoes - A. Melgoza	WF-6626	WR	108.00	108.00
Rental Max L.L.C.	08-060290-03	06/27/03	Equipment Rental - Chain Saw	WF-6625	WR	36.79	36.79
Rossi Contractors, Inc.	BOV-1	06/30/03	Cont. BOV-1: Partial Invoice No. 11	WF-6631	WR	346,764.08 (a)	
Rossi Contractors, Inc.	BOV-1	06/30/03	Cont. BOV-1: Partial Invoice No. 11	WF-3520	WR	(34,676.41) (a)	
Rossi Contractors, Inc.	BOV-1	06/30/03	Cont. BOV-1: Partial Invoice No. 11	WF-3530	WR	(600.00) (a)	311,487.67
Rossi Contractors, Inc.	TW-2	06/30/03	Cont. TW-2: Partial Invoice No. 33	WF-7500	ST	65,364.81 (a)	
Rossi Contractors, Inc.	TW-2	06/30/03	Cont. TW-2: Partial Invoice No. 33	WF-3520	ST	(3,268.24) (a)	
Rossi Contractors, Inc.	TW-2	06/30/03	Cont. TW-2: Partial Invoice No. 33	WF-3530	ST	(360.00) (a)	61,736.57
Royal Graphics Printers	61944	06/16/03	Business Cards - M. Vondra	WF-6521	WR	43.35	43.35
Royal Office Products	865082	06/11/03	Office Supplies	WF-6521	WR	199.90	199.90
SBC	6308940725	06/04/03	Tank Site #1: 06/04/03-07/03/03	WF-6514	WR	22.25	
SBC	6308340100	06/22/03	Service DPPS: 06/22/03-07/21/03	WF-6514	WR	578.15	
SBC	7082096241	06/16/03	Backup Telemetry Serv: 06/16/03-07/15/03	WF-6514	WR	706.04	1,306.44
SBC Paging	2220004	07/01/03	Pager Service: 07/01/03-07/31/03	WF-6514	WR	156.07	156.07
Seeco Consultants, Inc.	11075	06/23/03	Material Testing - TW-2 : 05/16/03-06/15/03	WF-7962	ST	2,656.00 (a)	
Seeco Consultants, Inc.	11075	06/23/03	Material Testing - BOV-1: 05/16/03-06/15/03	WF-6389	WR	1,935.75 (a)	4,591.75
Simplex Grinnell	83873011	02/25/03	Annual Fire Alarm Services - Roselle Pump Sta.	WF-6622	WR	450.00	450.00
Sooper Lube	Various	06/30/03	Vehicle Maintenance: June 2003	WF-6641	WR	165.69	165.69
Specialty Mat Service	202052	06/02/03	Floor Mat Service: 06/02/03, Maintenance Supplies	WF-6622	WR	232.50	
Specialty Mat Service	203764	06/16/03	Floor Mat Service: 06/16/03	WF-6622	WR	58.40	
Specialty Mat Service	205476	06/30/03	Floor Mat Service: 06/30/03	WF-6622	WR	58.40	349.30
Suburban Laboratories, Inc.	59776	06/27/03	Water Testing	WF-6614	WR	50.00	50.00

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T&M Computer Supply Company	53557	06/30/03	Office Supplies	WF-6521	WR	410.00	410.00
Tank Industry Consultants	15543	06/06/03	Conslt. Serv. for Wtr Strg Tanks Painting: 05/25/03-05/31/03	WF-6633	WR	1,435.75	
Tank Industry Consultants	15578	06/13/03	Conslt. Serv. for Wtr Strg Tanks Painting: 06/01/03-06/07/03	WF-6633	WR	2,567.19	
Tank Industry Consultants	15601	06/20/03	Conslt. Serv. for Wtr Strg Tanks Painting: 06/08/03-06/14/03	WF-6633	WR	3,444.44	
Tank Industry Consultants	15626	06/27/03	Conslt. Serv. for Wtr Strg Tanks Painting: 06/15/03-06/21/03	WF-6633	WR	1,392.75	
Tank Industry Consultants	15653	07/03/03	Conslt. Serv. for Wtr Strg Tanks Painting: 06/22/03-06/28/03	WF-6633	WR	2,284.32	11,124.45
Tenison, Jack D.		06/12/03	Services as Commissioner: 12/16/02-04/30/03	WF-6389	WR	225.00	225.00
Thompson Elevator Inspection Service, Inc.	03-1552	06/12/03	Semi-Annual Elevator Inspection	WF-6622	WR	50.00	
Thompson Elevator Inspection Service, Inc.	03-1767	06/26/03	Elevator Reinspection	WF-6622	WR	50.00	100.00
Thorn, Richard		06/12/03	Services as Commissioner: 12/16/02-06/30/03	WF-6389	WR	325.00	325.00
ThyssenKrupp Elevator Company	315366	07/01/03	Elevator Maintenance: 07/01/03-07/31/03	WF-6622	WR	218.42	218.42
Tolentino, Robert		06/12/03	Services as Commissioner: 04/04/03-06/30/03	WF-6389	WR	150.00	150.00
Total Facility Maintenance, Inc.	112374	07/01/03	DPPS Cleaning Services: July 2003	WF-6622	WR	1,925.83	1,925.83
Tree Towns Repro Service	663479	05/30/03	Mylar Plan Reproduction	WF-6634	WR	48.60	
Tree Towns Repro Service	663982	06/06/03	Mylar Plan Reproduction	WF-6634	WR	120.06	
Tree Towns Repro Service	678466	06/11/03	Mylar Plan Reproduction	WF-6634	WR	119.70	
Tree Towns Repro Service	678721	06/17/03	Mylar Plan Reproduction	WF-6634	WR	65.70	
Tree Towns Repro Service	678929	07/01/03	Mylar Plan Reproduction	WF-6634	WR	15.00	
Tree Towns Repro Service	S121424	07/01/03	Diazo Paper	WF-6634	WR	32.97	402.03
United States Postal Service		06/11/03	Replenish Postage Meter	WF-6532	WR	3,000.00	3,000.00
USABlueBook	684721	06/26/03	Hose Adapter, Hydrant Diffuser	WF-6633	WR	424.68	424.68
Verizon Wireless	504932116	06/18/03	Cellular Phone Serv.: 06/19/03-07/18/03	WF-6514	WR	88.87	
Verizon Wireless	504932118	05/28/03	Cellular Phone Serv.: 05/29/03-06/28/03	WF-6514	WR	90.57	
Verizon Wireless	504976418	06/08/03	Cellular Phone Serv.: 06/09/03-07/08/03	WF-6514	WR	84.75	
Verizon Wireless	505077564	06/11/03	Cellular Phone Serv.: 06/12/03-07/11/03	WF-6514	WR	29.85	294.04
Viking Office Products	241364	06/10/03	Office Supplies	WF-6521	WR	164.03	164.03
Vondra, Michael P.		06/12/03	Services as Commissioner: 12/16/02-06/30/03	WF-6389	WR	325.00	325.00

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Waste Management North	1795167-2008-5	07/01/03	Refuse Disposal	WF-6622	WR	212.02	212.02
West Group	804592437	06/29/03	Illinois Compiled Statutes Supplement	WF-6522	WR	162.00	162.00
West Suburban Bank		06/24/03	Letter of Credit Fee	WF-6590	WR	100.00	100.00
West-Hill Auto Body	3031	06/26/03	Vehicle Repairs: M-99818	WF-6491	WR	3,977.28	3,977.28
Total Accounts Payable							3,990,580.08 =====



DuPage Water Commission

MEMORANDUM

TO: Chairman and Commissioners

FROM: General Manager

DATE: July 9, 2003

SUBJECT: Employee Pension Service Buy Back

In accordance with Resolutions R-16-03, which was adopted by the Commission at its April, 2003 meeting, Illinois Municipal Retirement Fund (IMRF) pension service buy-back credits for all employees were processed on July 1, 2003. Total cost of the buy-back program is \$1,381,302, which is under the \$1.4 million limit specified in the resolution.

I expect that, prior to August 10, 2003, the Commission will receive instructions from the IMRF for the deposit of these funds. This disbursement will be handled through our normal payroll functions and the check will be disbursed through the payroll bank account in accordance with the Commission's normal operating procedures.