

**MINUTES OF A MEETING OF THE
ENGINEERING & CONSTRUCTION COMMITTEE
OF THE DuPAGE WATER COMMISSION
HELD ON THURSDAY, JULY 18, 2013
600 EAST BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order at 6:25 P.M.

Committee members in attendance: R. Furstenau, F. Saverino, M. Scheck and J. Zay (ex officio)

Committee members absent: D. Loftus

Also in attendance: C. Bostick, E. Kazmierczak, T. McGhee, J. Spatz and M. Weed

Commissioner Saverino moved to approve the Minutes of the June 20, 2013 Engineering & Construction Committee Meeting of the DuPage Water Commission. Motion seconded by Commissioner Scheck and passed as follows:

Ayes: R. Furstenau, F. Saverino and M. Scheck

Nays: None

Absent: D. Loftus

General Manger Spatz informed the committee that staff has reached out to both the Riverside-Brookfield Water Commission and the Westchester-Broadview Water Commission to discuss potential connection to the DWC supply mains. General Manger Spatz advised that Westchester-Broadview Water Commission is taking the matter up at their July 25th meeting and that he expects a formal request to connect shortly thereafter. General Manager Spatz indicated that when all points of discussion by all applicants are known that the DuPage Water Commission should commence formal policy discussions regarding the connection requests.

General Manager Spatz informed the Committee that he is considering hiring back a former employee with over 19 years experience who had left the Commission's employment due to personal reasons and had moved out of state. This individual has since returned to the area and is seeking re-employment with the Commission. Commissioner Saverino stated that he was aware of the former employee's situation as the former employee was, and is, a Carol Stream resident and that he supports the rehiring. Commissioner Furstenau also stated that he supported the rehiring.

General Manager Spatz informed the Committee that the Lexington Pumping Station staff called into the Commission's operation staff requesting a curtailment of water pumping. General Manager Spatz stated that he personally called a Chicago Deputy Water Commissioner for an explanation.

Facilities Construction Supervisor Bostick provided an oral report highlighting the Status of Operations report;

Regarding the Document Management System (DMS), Facilities Construction Supervisor Bostick advised the Committee that completion of the migration to the new Storage Area Network (SAN) environment is expected in August. The DMS will also be moved from Interwoven into Microsoft SharePoint 2013 sometime later this year.

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Regarding the York Township Water Facility, Facilities Construction Supervisor Bostick advised the Committee that joint facility design is ongoing, that Commission legal counsel is working with the County's Assistant State's Attorney on the outstanding easement issues whenever the County supplies Gorski & Good with the necessary information and that DuPage County has posted funds to cover the Commission's related expenses on this project. Commissioner Furstenau inquired as to the process of paying the Commission's legal counsel to which Facilities Construction Supervisor Bostick replied that a specific budget fund has been set up for this purpose and associated expenses are drawn directly from within.

Facilities Construction Supervisor Bostick advised that two interns have been hired to perform work on information management systems and cathodic protection testing database development. Commissioner Furstenau inquired as to what the interns were receiving as to salary and benefits and also where they hailed from. General Manager Spatz informed the Committee that they are receiving \$15 per hour and no benefits and one intern attends Northern Illinois University while the other attends Elmhurst College.

Regarding Contract TOB-7/12, Facilities Construction Supervisor Bostick informed the Committee that the Contractor, John Neri Construction Co Inc., continues working at all 27 project sites, and is on schedule to meet their September 3, 2013 contract completion date.

Commissioner Furstenau inquired as to the reasons only one bid was received for the furnishing and delivery of manhole frames and lids. Pipeline Supervisor Kazmierczak suggested that it may be due to the initial set-up cost incurrence by the firms which do not already have the custom molds already made, where Neenah Foundry has had the custom molds for several years already. Commissioner Scheck stated also that the Commission's requested quantities may also have been too small to work into existing production loads.

Commissioner Saverino moved to recommend approval of R-21-13: a resolution awarding a Contract to Furnish and Deliver Manhole Frames and Lids to Neenah Foundry in the amount of \$44,404.00. Seconded by Commissioner Furstenau and approved by a Roll Call Vote:

Ayes: R. Furstenau, F. Saverino and M. Scheck

Nays: None

Absent: D. Loftus

Chairman Pro-Tem Furstenau inquired with the Committee if any other business or items are to be discussed. Hearing none, Commissioner Scheck moved to adjourn the meeting at 6:50 P.M. Motion seconded by Commissioner Saverino and passed unanimously as follows:

Ayes: R. Furstenau, F. Saverino and M. Scheck

Nays: None

Absent: D. Loftus