

**MINUTES OF A MEETING OF THE
ENGINEERING & CONSTRUCTION COMMITTEE
OF THE DuPAGE WATER COMMISSION
HELD ON THURSDAY, January 17, 2013
600 EAST BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order at 6:30 P.M.

Committee members in attendance: D. Loftus, R. Furstenau, F. Saverino, M. Scheck and J. Zay (*ex officio*)

Committee members absent: None

Also in attendance: T. McGhee, F. Frelka, E. Kazmierczak, M. Weed, and J. Schori.

Commissioner Furstenau moved to approve the Minutes of the December 20, 2012 Engineering & Construction Committee Meeting of the DuPage Water. Motion seconded by Commissioner Scheck and passed as follows:

Ayes: F. Saverino, M. Scheck and R. Furstenau

Nays: None

Absent: None

Abstain D. Loftus

Operations Manager McGhee provided an oral report highlighting the Status of Operations report;

Operations Manager McGhee reported that during the month of December the system operated normally. It was also noted that the December 2012 pumpage remained relatively consistent with the December 2011 pumping totals. The year-to-date pumpage is currently 8.7% higher than the prior year due to a hot and dry summer. Commissioner Furstenau asked what the high and low levels of Lake Michigan have been over the last 50 years. Operations Manager McGhee informed the Commissioner that he would research the question and report back those levels at the next meeting.

Operations Manager McGhee informed the committee that CMAP/DWC water conservation project designed to train other organizations in water conservation awareness is underway. .

Operations Manager McGhee advised the committee that staff was investigating the use of Microsoft SharePoint to replace the Commission's Document Management System (DMS). Operations Manager McGhee stated that SharePoint's open architecture would be more cost efficient, easier to manage in-house and easier for the end user. Commissioner Loftus

concluded that SharePoint would be a good option for the Commission and would like to see the Commission move forward.

Regarding PSD-7, DPPS Electrical Generation Facilities, Operations Manager McGhee informed the committee that staff has determined the office building HVAC remediation project appears to be acceptable and payment to the Engineer (CDM Smith) appears on the January 2013 Accounts Payable.

Operations Manager McGhee advised that the contractor (Airy's Inc.) has completed all work under Contract DuPage County Steeple Run Service Area MS-19/12 with the exception of the radio telemetry changes requested by DuPage County. Service to the residence commenced on November 27th. For now, the Contract Completion Date remains November 27, 2012 however Staff will be submitting a recommendation for a time extension at the February or March Commission meeting.

Regarding the York Township Water Facility, Operations Manager McGhee advised the committee that a side letter to the agreement (O-11-12) is being reviewed by Oak Brook's and the Commission's legal counsel. Operations Manager McGhee indicated that DuPage County continues supplying water to their retail customers under the good graces of both the Village of Oak Brook and the DuPage Water Commission.

Operations Manager McGhee informed the commissioners that Tank Industry Consultants, Inc. (TIC) has completed the standpipe evaluations and will be submitting their report in early February. Staff will bring forth for consideration the 1st amendment to the engineering agreement which would authorize development of bid specifications for standpipe rehabilitation and coating work to be undertaken in FY2013/14. Commissioner Furstenau asked if the Commission will be adding logos or names to the tanks when they are repainted. Operations Manager McGhee reported there were no plans to add any new names or logos to the tanks, but the Board could add whatever branding they wanted to the tanks. Commissioner Loftus stated that this issue has come up in prior discussions, and recommended that any decision about identifying the tanks be made by an ad-hoc committee. Commissioner Loftus asked about the cost of the proposed 1st amendment and expressed some concern with approving a large dollar amendment to a contract. Operations Manager McGhee stated that amendment was probably not the correct terminology it is really the authorization for TIC to precede to the next phase of a five phase contract.

Operations Manager McGhee informed the commissioners that the customer meter calibration program is ongoing and is approximately 35% complete.

Operations Manager McGhee informed the commissioners that a bid opening for the SCADA Multiple Address System (MAS) radio system replacement was held on December 28th. Of the six companies receiving copies of the RFP only one submitted a bid. R-2-13 appears on the agenda recommending acceptance of the lone proposal. Commissioner Scheck asked if there was something in the RFP that prevented the other companies from bidding. Operations Manager McGhee explained that all potential bidders would have to go through a Midwest regional supplier of GE radios which would reduce their margin.

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Commissioner Furstenau asked what the radios life expectancy was. Staff informed him that they have a 25 year life expectancy, and the current radios are 12 years old but can be no longer repaired.

Regarding the IT Infrastructure Upgrade Project, Operations Manager McGhee advised that the hardware and software components will be purchased by the Commission separately via an approved government contract, although staff was working with a local implementer to supply the hardware and software components at a cost lower than the available government. Operations Manager McGhee inquired if the Committee was open to waving the bidding procedure if the local implementer was able to provide the Commission with saving greater than the government contract. The Committee agreed they were open to waving the bidding procedure if the saving were sizable.

Operations Manager McGhee advised the committee that the valve stem replacement project was approximately 70% complete and was on track to finish by the original completion date.

Regarding Contract TS-8/12 for corrosion mitigation on the South Transmission Mains, Operations Manager McGhee advised the committee that work by John Neri Construction is nearing completion.

Regarding Contract TOB-7/12, Operations Manager McGhee informed the committee that a pre-con meeting was scheduled for January 25, 2013 and work would be starting shortly thereafter.

Commissioner Furstenau moved to recommend approval of the following Commission Agenda Items:

1. R-2-13: A Resolution Awarding a Contract for the Configuration, Delivery and Installation Assistance of a 900 MHz Licensed MAS Radio System at the January 17, 2013, DuPage Water Commission Meeting (RKA Applied Solutions - \$173,469.90).
2. Approval of Enterprise Asset Management System Annual Software Maintenance Fee (Infor Global Solutions Inc. - \$35,305.90).

Seconded by Commissioner Saverino and unanimously approved by a Roll Call Vote:

Ayes: R. Furstenau, F. Saverino, M. Scheck, and D. Loftus

Nays: None

Absent: None

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Chairman Loftus inquired with the Committee if any other business or items are to be discussed. Hearing none, Commissioner Saverino moved to adjourn the meeting at 7:03 P.M. Motion seconded by Commissioner Scheck and passed unanimously as follows:

Ayes: R. Furstenau, F. Saverino, M. Scheck, and D. Loftus

Nays: None

Absent: None

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