

**MINUTES OF A MEETING OF THE
ADMINISTRATION COMMITTEE
OF THE DuPAGE WATER COMMISSION
HELD ON THURSDAY, NOVEMBER 21, 2013
600 EAST BUTTERFIELD ROAD
ELMHURST, ILLINOIS 60126**

The meeting was called to order at 6:40 P.M.

Committee members in attendance: J. Broda, L. Crawford, W. Murphy and J. Zay (*ex officio*) (arrived at 6:44 P.M.)

Committee members absent: J. B. Webb

Also in attendance: J. Spatz (arrived at 6:51 P.M.), F. Frelka, J. Rodriguez, and R. Jones of Gorski & Good, LLP

Commissioner Murphy moved to approve the Minutes of the October 17, 2013, Administration Committee meeting. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

With regards to Resolution R-29-13, the Committee members stated that they were able to previously review the Executive Session Minutes being recommended for release. With no further discussion, it was the consensus of the Committee members to recommend to the full board Resolution R-29-13.

After Board Chairman Zay arrived, Ms. Jones explained that DuPage County has updated their Ethics Ordinance to reflect the State Statute's language regarding the limits of both campaign contributions and gift band amounts. She also noted that currently the Commission's Ethics Ordinance that was adopted in Ordinance O-10-12, does not automatically incorporate subsequent changes to DuPage County's Ethics Ordinance.

Chairman Zay stated that General Manager Spatz and he were under the impression that the Commission's Ethics Ordinance was written in such a way that any changes made to DuPage County's Ethics Ordinance would then change the Commission's Ordinance automatically without having to be presented to the Board and approved. Commissioner Murphy agreed with Chairman Zay's statement. Ms. Jones replied that she had recently reviewed the Commission's Ordinance and it referenced DuPage County's Ordinance from 2012 but it did not have language regarding following changes to DuPage County's Ethics Ordinance automatically incorporated into the Commission's Ordinance. She noted that it is possible to add this language to the Commission's Ordinance, if the Board would like to do so.

After more discussion, General Manager Spatz arrived and explained that the Commission's original Ethics Ordinance named him as the Ethics Officer, but he does not have any experience as an Ethics Officer. He added that utilizing DuPage County's Ethics Commission and Officer would be advantageous to the Commission since it would be at a lower cost than hiring its own. He also noted that with utilizing the County's Ethics Commission and Officer, the Commission could listen to their recommendations and decide whether to act on their recommendations or amend them for any particular situation.

After discussions concluded regarding the Commission's Ethics Ordinance, it was the consensus of the Committee members present to have a revised Ordinance that adopts the

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most recent changes of DuPage County's Ethics Ordinance and as well as language that would automatically adopt future changes of that Ordinance.

Commissioner Murphy moved to adjourn the meeting at 6:58 P.M. Seconded by Board Chairman Zay and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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