

**MINUTES OF A MEETING OF THE
ADMINISTRATION COMMITTEE
OF THE DuPAGE WATER COMMISSION
HELD ON THURSDAY, SEPTEMBER 19, 2013
600 EAST BUTTERFIELD ROAD
ELMHURST, ILLINOIS 60126**

The meeting was called to order at 6:41 P.M.

Committee members in attendance: J. Broda, L. Crawford, W. Murphy and J. Zay (*ex officio*)

Committee members absent: J. B. Webb

Non-Committee members in attendance: D. Loftus (arrived at 6:45 P.M.),

Also in attendance: J. Spatz (arrived at 6:42 P.M.), F. Frelka, and J. Rodriguez

Commissioner Murphy moved to approve the Minutes of the July 18, 2013, Administration Committee meeting. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

General Manager Spatz arrived at 6:42 P.M.

Regarding Article IX of the Commission's By-Laws, General Manager Spatz stated that staff would like to modify Section 2 of this Article to read something along the lines of 'The General Manager is authorized to incur and pay normal reoccurring payments...' By doing this, this would authorize the General Manager to pay normal reoccurring invoices (electric, gas, etc.) should the Board be unable to meet for ratification at the next regular meeting. Committee Chair Crawford asked if there would be a cap on the total amount of an invoice to be paid. General Manager Spatz responded that some reoccurring payments are diverse and can be rather large, so a cap would hinder the payment of certain bills such as the City of Chicago water bill.

It was the consensus of the Committee members present to recommend to the full Board the discussed modifications of Article IX Section 2 of the Commission's By-Laws.

Commissioner Loftus arrived at 6:45 P.M.

Regarding the 2014 Healthcare Benefits, General Manager Spatz stated that the Commission's Healthcare consultant recommended renewing Healthcare Benefits one month early (December 1st) instead of January 1, 2014 due to various uncertainties of The Affordable Care Act. General Manager Spatz noted that the healthcare consultant was finalizing the renewal rates and that staff should have the new rates within the next few weeks to bring forward for Board review at the October or November meetings.

Commissioner Murphy moved to adjourn the meeting at 6:50 P.M. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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