

**MINUTES OF A MEETING OF THE  
ADMINISTRATION COMMITTEE  
OF THE DuPAGE WATER COMMISSION  
HELD ON SEPTEMBER 10, 2009**

The meeting was called to order at 7:00 P.M. at the Commission's office located at 600 East Butterfield Road, Elmhurst, Illinois.

Committee members in attendance: E. Chaplin, T. Elliott, and W. Murphy

Committee members absent: J. Zay and L. Rathje (*ex officio*)

Also in attendance: M. Crowley

Commissioner Chaplin moved to approve the Minutes of the August 13, 2009, Administration Committee meeting. Seconded by Commissioner Elliott and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

With respect to the request from the Brookfield-North Riverside Water Commission, and in light of the numerous requests for water service that the Commission had received lately, Commissioner Elliott requested a more comprehensive analysis of the issues that need to be evaluated and the policy decisions that need to be made before moving forward with any decision on whether to provide water outside of the Commission's territorial limits. Commissioner Elliott noted, for example, that he was interested in knowing what other entities the staff anticipates will be approaching the Commission for water service within the next few years as well as in the long term and what conditions would be imposed when providing such service. Commissioner Murphy agreed, adding that he was interested in knowing what the end result or final product of the Regional Water Supply Planning Group would be and whether that end result or final product might impact the Commission's decision-making process or policy determinations.

As the Administration Committee did with the water service request from Illinois American Water, Commissioner Elliott also requested that representatives of Brookfield-North Riverside Water Commission attend the October Administration Committee to provide more detail on their request for water service. Commissioner Chaplin noted, for example, that she was interested in knowing whether the Brookfield-North Riverside Water Commission had any existing emergency service connections.

The Administration Committee then reviewed the Updated FY 2009-2010 Project Schedule and requested an executive summary be provided with each quarterly update.

With respect to joining the National Institute of Government Purchasing and/or having the National Institute of Government Purchasing perform a management audit of the Commission's purchasing procedures, Commissioner Elliott commented that he had no objection to joining the Institute but would not support having the Institute conduct an audit of the Commission's purchasing procedures based upon Commissioner Zay's earlier comments about his experience with such an audit. Commissioner Chaplin countered by noting that an audit might serve as an additional check and balance and that Commissioner Poole's experience with an Institute audit was favorable. After Commissioner Murphy commented that he disfavored having two committees consider

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the same item, it was the consensus of the Administration Committee to defer to the recommendations of the Finance Committee regarding whether the Commission should join the National Institute of Government Purchasing or have the National Institute of Government Purchasing perform a management audit of the Commission's purchasing procedures.

Commissioner Elliott moved to adjourn the meeting at 7:25 P.M. Seconded by Commissioner Chaplin and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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