

**MINUTES OF A MEETING OF THE  
DU PAGE WATER COMMISSION  
HELD ON THURSDAY, MAY 13, 2004  
600 E. BUTTERFIELD ROAD  
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Vondra at 7:30 P.M.

Commissioners in attendance: R. Benson, E. Chaplin, R. Ferraro, L. Hartwig, G. Mathews, W. Mueller, W. Murphy, J. Vrdolyak, D. Zeilenga and M. Vondra

Commissioners absent: T. Feltes, A. Poole and G. Wilcox

Also in attendance: Treasurer R. Thorn, M. Crowley, R. Martin, E. Kazmierczak, R. Skiba, C. Johnson, W. Green (Alvord Burdick & Howson) and R. Shea (Alvord, Burdick & Howson)

**PUBLIC COMMENTS**

Gary Webster, Village Manager of Glen Ellyn, read the following prepared statement:

“Let me first thank you for the very thorough and complete follow-up response to comments and questions made by myself and other municipal managers at your last meeting of April 7<sup>th</sup>.

Let me also reiterate my recommendation that the DWC revisit the five-year capital and financial plan to re-think key assumptions, updated costs, and what potential major expenses are not yet reflected. For example, the financial plan is based on a fundamental assumption that the sales tax will continue, and that annual \$15 million payments to DuPage County will end after four more years. At least \$8 million of costs incurred within the last year are not reflected in the current five-year plan. No financial provisions have been identified for C-factor resolution, or issues involving the Lexington Pump Station. Finally, the \$20 million TW3 project is not a necessity, and is an additional eight hours of backup reservoir capacity really worth the \$20 million?

Instead of centralized redundancy, maybe the Water Commission could help promote and facilitate de-centralized redundancy by working with its customers on their emergency backup water wells?

Specific agenda comments include the following:

- Section VIII Omnibus Vote – Item F – Resolution R-25-04 – This resolution seems to authorize continued and revised work for design of the additional, backup water reservoirs at a cost of approximately \$850,000. The Water Commission should defer action on this item pending a review of need, value, and alternatives.
- Section IX Old Business – Item B – Phase I Contract TW3 – This project with at least \$20 million of remaining expense should be halted as unneeded and not essential for the Water Commission to meet its customer obligations.

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- Section XI Accounts Payable – The Accounts Payable list continues to show a \$10,000 monthly expense to Greenberg Traurig for legal services. It is my understanding that this firm was hired last June, and that any legal work is billed at an hourly rate over and above the \$10,000 monthly fee. How much money has been paid to Greenberg Traurig since last June? What services are being provided that warrant a continuation of this contract?

Thank you for your consideration of these thoughts and questions.”

Joseph Block, Village Manager of Addison, read the following prepared statement:

“My name is Joseph Block, and I am the Village Manager of the Village of Addison. I am here this evening to comment on the proposed agenda item to authorize engineering for the construction of the water main, commonly referred to as TW-3.

As one of the communities who is allegedly benefiting by this project, I feel that it is appropriate to comment on it at this time.

In our opinion, this project, in its current scope, would provide only limited benefits to our community under certain scenarios. Since 1992, the Commission’s water supply to our community has been interrupted twice. In our opinion, TW-3 would not have helped in either of these temporary interruptions. The cause of the last interruption was the Commission’s lack of maintenance on its system of valves. I brought that situation to the attention of the Manager of Construction, and I certainly hope that this situation will be rectified.

The Village of Addison believes that its best insurance against an interruption of the Lake Michigan water supply is to maintain adequate storage, and to properly maintain its existing well system. We have done both. In both service interruptions, we were able to go to our backup systems without any difficulty.

It is my understanding that even the Commission’s own consultants have indicated that the cost-benefit analysis for this project, in its current scope, shows that its value is very limited. A recent examination, which was mentioned at previous Commission meetings, suggested that the benefits of TW-3 would not be realized for 20 years. That would suggest that there is absolutely no advantage to pursuing this project now. The imminent street improvements in Carol Stream and Bartlett would serve their useful life before a project of this type would be considered necessary.

In my opinion, it would appear that the major thrust of this project would be to provide some sort of possible future connection to the Village of Bartlett, a community that the Commission is prohibited by statute from supplying with Lake Michigan Water. I would ask the members of the Commission whether this is worth the \$20 million price tag, particularly when it would have to come from the Rate Stabilization Fund.

I would also question whether the proposed route is the most efficient manner of providing redundancy to the communities in questions.

Because of these questions, I would urge the members of the Commission to vote against any authorization of TW-3 this evening.”

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Peter Burchard, City Manager of Naperville, made the following comments:

With respect to TW-3, the Commissioner's policy of building redundancy into the system has done good things for Naperville. If TW-3 is justified, move forward with it. However, in discussing the TW-3 project with Commissioner Allen Poole, it is my understanding that he has re-evaluated the project and has changed his mind as to the project's necessity because the communities supposedly benefited by the TW-3 project do not appear to support it.

With respect to Task Order No. 2 to the CTE Contract to be approved by Resolution No. R-23-04, I spoke to Village of Darien and agree that it would be prudent for the DuPage Water Commission to proceed with the Task Order and find a solution for the Village of Darien. But, as the Commission goes forward, the Commission should examine every opportunity to partner with the contractor (monetarily and technically) and, though there is no conflict now, the Commission should seek a full understanding and disclosure of any relationship between the contractor and member(s) of this Board.

Joe Breinig, Village Manager of Carol Stream, read the following prepared statement:

"Carol Stream and other members of the Water Commission pride themselves on the orientation they have for their customers. We like others elicit feedback from those who do business and interest with the Village, and to the best of our ability attempt to address their concerns and treat them with dignity. I come before you this evening as a customer to address subsequent customer rates.

The customers of the Commission, Carol Stream and others, have asked Chairman Vondra and County Board Chairman Schillerstrom for the creation of a task force to address this complex issue. Rather than listen and address the concerns of its customers Chairman Vondra has publicly supported efforts to unilaterally create a formula for subsequent customers. Studies commissioned by the Water Commission to explore this matter have not received adequate public discussion and scrutiny. This model is not one we would employ with our customers. This is not good governance.

The Commission will soon receive, if it has not already begun to, resolutions from its customers repealing resolutions adopted in 1993 waiving application of subsection 12(c) of the Charter Customer Contract for any subsequent customers. Carol Stream will consider such a resolution at its May 17 meeting. The repeal of these waivers is made necessary by the actions supported by Chairman Vondra.

The task force would allow input from representatives of the customers of the Water Commission. Representatives from both charter and subsequent customers are envisioned on the task force. Could any business looking to be successful ignore its customers? I call upon you as Commissioners to press for creation of a task force with customer participation to jointly work on rates for subsequent customers. I also ask that you press for public presentation and scrutiny of the Water Commission funded studies addressing subsequent customer rates.

Thank you for your time and patience."

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In response to the statements made by Mr. Breinig, Chairman Vondra made the following points:

- Chairman Vondra reminded the Commissioners that, at the recommendation of Commissioner Poole, the Commission retained an independent financial consultant, Virchow Krause, and an independent legal counsel, Lew Greenbaum, to assist the Commission in addressing the issue of subsequent customer rates.
- Due to the importance and complexity of the issue, Commissioner Vondra asked Commissioners Poole and Wilcox to work with staff on developing initial recommendations, which initial recommendations would be considered by the full Board at a special meeting held solely for this purpose, and that only after the Commissioners were comfortable with whatever the ultimate recommendations will be, would it be appropriate for the Commission to involve its customers.
- Chairman Vondra noted that it is important to keep Commissioner Poole involved because of his familiarity with the Commission's current rate structure and because Naperville is the Commission's largest customer.

Commissioner Ferraro moved to approve the Minutes of the April 7, 2004 regular meeting of the DuPage Water Commission. Seconded by Commissioner Chaplin and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Benson moved to approve the Minutes of the April 7, 2004 special meeting of the DuPage Water Commission. Seconded by Commissioner Chaplin and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Mathews moved to approve the First Regular Executive Session Minutes, the Second Regular Executive Session and the Special Executive Session Minutes of the April 7, 2004 meetings of the DuPage Water Commission. Seconded by Commissioner Zeilenga and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Treasurer Thorn presented the Treasurer's Report. The Treasurer's Report for the month of April 2004 showed receipts of \$7,439,177.98, disbursements of \$4,140,702.61 and a cash and investment balance of \$190,231,206.72.

Commissioner Benson moved to accept the April 2004 Treasurer's Report. Seconded by Commissioner Hartwig and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Administration Committee – Report by Commissioner Hartwig

Commissioner Hartwig informed the Commission that the General Manager had made an offer to an MBA/CPA for the Financial Administrator position, but that this individual requested that the official announcement not be made until the current employer was notified.

Commissioner Chaplin moved to go into Executive Session to discuss matters related to personnel matters pursuant to 5 ILCS 120/2(c)(1). Seconded by Commissioner Hartwig and approved by a Roll Call Vote:

Ayes: R. Benson, E. Chaplin, R. Ferraro, L. Hartwig, G. Mathews, J. Vrdolyak, D. Zeilenga and M. Vondra

Nays: W. Mueller and W. Murphy

Absent: T. Feltes, A. Poole, and G. Wilcox

The Commission went into Executive Session at 8:00 P.M.

Commissioner Mueller moved to come out of Executive Session at 8:35 P.M. Seconded by Commissioner Murphy and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Zeilenga moved to take a five minute recess. Seconded by Commissioner Chaplin and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Mueller moved to authorize Chairman Vondra to execute an Employment Contract with Robert L. Martin, as General Manager, containing the special terms and conditions discussed in Executive Session and such other employment terms and conditions as are customary and appropriate under the circumstances and approved by both the Commission's special counsel, Moss and Bloomberg, and the Commission's Staff Attorney. Seconded by Commissioner Chaplin and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, E. Chaplin, R. Ferraro, L. Hartwig, G. Mathews, W. Mueller, W. Murphy, J. Vrdolyak and M. Vondra

Nays: None

Absent: T. Feltes, A. Poole, G. Wilcox and D. Zeilenga

Engineering Committee – Report by Commissioner Mueller

Commissioner Mueller reported that the Engineering Committee discussed Phase 1 of Contract TW-3 but would hold any discussion on the matter until Old Business.

The Engineering Committee recommended to the Commission approval of the change orders in the amount of \$321,200.00 and approval of Resolution R-20-04 during the Omnibus Vote Agenda.

The Engineering Committee recommended to the Commission approval of the progress payments in the amount of \$529,880.00 as part of the Accounts Payable, subject to submission of all contractually required documentation.

The Engineering Committee recommended to the Commission approval of the final payment for Contract MS-13 in the amount of \$99,000.00 as part of the Accounts Payable, subject to submission of all contractually required documentation.

The Engineering Committee recommended to the Commission approval of Resolution Nos. R-23-04 and R-26-04.

The Engineering Committee report was concluded with presentations by the Commission's consulting engineers on the Electrical Generation and Additional Reservoir projects. Extensive discussion ensued concerning the need for these projects, with the General Manager responding to questions concerning whether average day supply has been the historical policy benchmark for redundancies (yes), whether the projects were included in the budget (yes), whether interfund borrowing would be associated with these projects (yes, if the TW-3 project is also included on its current), and the General Manager's project priorities (generators at the DuPage pump station then generators at the Lexington pump station, and then purchasing the Lexington pump station).

Finance Committee

The Finance Committee did not meet due to lack of a quorum.

Chairman's Report

Chairman Vondra reported that he was assigning the subsequent customer rate issue to Commissioners Poole and Wilcox, General Manager Martin and Staff Attorney Crowley, as previously noted, and that he was assigning Commissioner Matthews to work on C-Factor matters once the results of the calibration study had been received under the Task Order to be approved by Resolution No. R-26-04. Chairman Vondra concluded his report by once again disclosing, as requested by Peter Burchard, his relationship to Abbott Contractors, the contractor that installed the main that is associated with Task Order No. 2 to the CTE Contract to be approved by Resolution No. R-23-04.

OMNIBUS VOTE AGENDA

Commissioner Mueller moved to approve Resolution R-22-04: A Resolution Authorizing the Disposal of Certain Personal Property Owned by the DuPage Water Commission. Seconded by Commissioner Ferraro and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, E. Chaplin, R. Ferraro, L. Hartwig, G. Mathews, W. Mueller, W. Murphy, J. Vrdolyak, D. Zeilenga and M. Vondra

Nays: None

Absent: T. Feltes, A. Poole and G. Wilcox

Commissioner Murphy requested that Resolution Nos R-23-04, R-24-04, R-25-04 and R-28-04 be removed from the Omnibus Vote Agenda Requiring Super/Special Majority Vote.

Commissioner Murphy moved to adopt the items listed on the revised Super/Special Majority Omnibus Vote Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Ferraro and unanimously approved by a Roll Call Vote:

Super/Special Majority Omnibus Vote

Ayes: R. Benson, E. Chaplin, R. Ferraro, L. Hartwig, G. Mathews, W. Mueller, W. Murphy, J. Vrdolyak, D. Zeilenga and M. Vondra

Nays: None

Absent: T. Feltes, A. Poole and G. Wilcox

Item 1. Ordinance O-11-04: An Ordinance Amending the By-Laws of the DuPage Water Commission (Amending Article XI) – “Super/Special Majority Omnibus Vote”

Item 2. Resolution R-20-04: A Resolution Approving and Ratifying Certain Contract Change Orders at the May 13, 2004 DuPage Water Commission Meeting – “Super/Special Majority Omnibus Vote”

Item 3. Resolution R-21-04: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-1/02 at the May 13, 2004 DuPage Water Commission Meeting – “Super/Special Majority Omnibus Vote”

Item 4: Resolution R-26-04: A Resolution Approving and Ratifying Certain Task Order Under a Master Engineering Agreement with Alvord, Burdick &

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Howson, L.L.C. at the May 13, 2004, DuPage Water Commission Meeting–  
“Super/Special Majority Omnibus Vote”

Item 5: Resolution R-27-04: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-6/02 at the May 13, 2004 DuPage Water Commission Meeting– “Super/Special Majority Omnibus Vote”

Commissioner Mathews moved to approve Resolution R-23-04: A Resolution Approving and Authorizing the Execution of a Master Contract with Consoer Townsend Envirodyne Engineers, Inc. for Professional Engineering Services. Seconded by Commissioner Chaplin.

Commissioner Murphy moved to table Resolution R-23-04: A Resolution Approving and Authorizing the Execution of a Master Contract with Consoer Townsend Envirodyne Engineers, Inc. for Professional Engineering Services. Seconded by Commissioner Ferraro and approved by a Roll Call Vote:

Ayes: R. Benson, R. Ferraro, L. Hartwig, W. Mueller and W. Murphy

Nays: E. Chaplin, G. Mathews, J. Vrdolyak, and D. Zeilenga

Abstain: M. Vondra

Absent: T. Feltes, A. Poole and G. Wilcox

Commissioner Chaplin moved to approve Resolution R-24-04: A Resolution Approving and Authorizing the Execution of a Contract between the DuPage Water Commission and Camp Dresser & McKee Inc., for the Pipe Loop Testing Program at the DuPage Pump Station. Seconded by Commissioner Zeilenga and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, E. Chaplin, R. Ferraro, L. Hartwig, G. Mathews, W. Mueller, W. Murphy, J. Vrdolyak, D. Zeilenga and M. Vondra.

Nays: None

Absent: T. Feltes, A. Poole and G. Wilcox

Commissioner Chaplin moved to approve Resolution R-25-04: A Resolution Approving and Authorizing the Execution of a First Amendment to the Contract for Design of Concrete Reservoirs for the DuPage Pump Station. Seconded by Commissioner Mathews and approved by a Roll Call Vote:

Ayes: R. Benson, E. Chaplin, L. Hartwig, G. Mathews, W. Mueller, J. Vrdolyak, D. Zeilenga and M. Vondra.



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Nays: R. Ferraro and W. Murphy

Absent: T. Feltes, A. Poole and G. Wilcox

Commissioner Hartwig moved to approve Resolution R-28-04: A Resolution Approving and Authorizing the Execution of a First Amendment to the Contract for Evaluation of Electrical Generation Supply Alternatives at the DuPage Pump Station. Seconded by Commissioner Chaplin and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, E. Chaplin, R. Ferraro, L. Hartwig, G. Mathews, W. Murphy, W. Mueller, J. Vrdolyak, D. Zeilenga and M. Vondra.

Nays: None

Absent: T. Feltes, A. Poole and G. Wilcox

### OLD BUSINESS:

Commissioner Chaplin moved to approve Resolution R-29-04: A Resolution Approving and Authorizing the Execution of an Intergovernmental Agreement between the DuPage Water Commission and the Village of Bartlett Regarding Work in the Village. Seconded by Commissioner Zeilenga.

Chairman Vondra moved to table Resolution R-29-04: A Resolution Approving and Authorizing the Execution of an Intergovernmental Agreement between the DuPage Water Commission and the Village of Bartlett Regarding Work in the Village until the June 2004 meeting. Seconded by Commissioner Ferraro and approved by a Voice Vote.

Majority voted aye, with Commissioner Murphy voting no. Motion carried.

Commissioner Chaplin moved to table Resolution R-30-04: A Resolution Directing Advertisement for Bids on a Contract for the Construction of Phase I of the TW-3 West Transmission Main (Contract TW-3/04 Phase I) and Purchase Order No. 8092 until the June 2004 meeting. Seconded by Commissioner Ferraro and approved by a Voice Vote.

Majority voted aye, with Commissioner Murphy voting no. Motion carried.

### NEW BUSINESS:

Commissioner Chaplin moved to confirm Chairman Vondra's appointment of a single indivisible slate of Commissioners to serve on the Committees, as Chair or otherwise, set forth in Chairman Vondra's memorandum dated May 3, 2004, to the Commissioners, for a term expiring at the conclusion of the May 2005 regular meeting of the Board of Commissioners or until their successors are duly appointed and confirmed. Seconded by Commissioner Hartwig and motion failed by a Roll Call Vote.

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Ayes: E. Chaplin, J. Vrdolyak, D. Zeilenga and M. Vondra.

Nays: R. Benson, R. Ferraro, L. Hartwig, M. Mathews, W. Mueller and W. Murphy

Absent: T. Feltes, A. Poole and G. Wilcox

Chairman Vondra withdrew the appointment of Commissioner Mueller as Vice-Chairman of the Commission for a term expiring April 30, 2006 or until his successor is duly appointed and confirmed.

Commissioner Mueller moved to suspend the first reading procedures of the Commission's By-Laws and approve Ordinance O-12-04: An Ordinance Amending the By-Laws of the DuPage Water Commission (Amending Section 3 of Article IX). Seconded by Commissioner Ferraro and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, E. Chaplin, R. Ferraro, L. Hartwig, M. Mathews, W. Mueller, W. Murphy, J. Vrdolyak, D. Zeilenga and M. Vondra.

Nays: None

Absent: T. Feltes, A. Poole and G. Wilcox

Commissioner Benson moved to ratify Purchase Order No. 8047 in the amount of \$9,873.98 to Kingsbury Inc. Seconded by Commissioner Hartwig and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, E. Chaplin, R. Ferraro, L. Hartwig, M. Mathews, W. Mueller, W. Murphy, J. Vrdolyak, D. Zeilenga and M. Vondra.

Nays: None

Absent: T. Feltes, A. Poole and G. Wilcox

Commissioner Benson moved to ratify Purchase Order No. 8063 in the amount of \$43,816.00 to Oakfield Ford. Seconded by Commissioner Hartwig and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, E. Chaplin, R. Ferraro, L. Hartwig, M. Mathews, W. Mueller, W. Murphy, J. Vrdolyak, D. Zeilenga and M. Vondra.

Nays: None

Absent: T. Feltes, A. Poole and G. Wilcox

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Commissioner Hartwig moved to approve the Accounts Payable in the amount of \$4,115,474.48, subject to submission of all contractually required documentation. Seconded by Commissioner Ferraro.

Commissioner Murphy requested that the Greenberg Traurig Invoice # 1198241 be removed from the Accounts Payables to be voted on separately.

The revised Accounts Payables were unanimously approved by a Roll Call Vote:

Ayes: R. Benson, E. Chaplin, R. Ferraro, L. Hartwig, M. Mathews, W. Mueller, W. Murphy, J. Vrdolyak, D. Zeilenga and M. Vondra.

Nays: None

Absent: T. Feltes, A. Poole and G. Wilcox

Discussion ensued regarding the Greenberg Traurig Invoice # 1198241.

After several failed motions to approve the invoice but terminate the service contract, to table that motion indefinitely or to the June meeting, and to call the question, Chairman Vondra moved to table approval of the Greenberg Traurig Invoice #1198241 to after Executive Session. Seconded by Commissioner Zeilenga and approved by a Roll Call Vote:

Ayes: E. Chaplin, R. Ferraro, L. Hartwig, W. Mueller, J. Vrdolyak, D. Zeilenga and M. Vondra

Nays: R. Benson, G. Mathews, and M. Murphy

Absent: T. Feltes, A. Poole and G. Wilcox

Commissioner Hartwig moved to go into Executive Session to discuss matters related to the retention/dismissal of legal counsel pursuant to 5 ILCS 120/2 (c)(1). Seconded by Commissioner Mathews and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, E. Chaplin, R. Ferraro, L. Hartwig, M. Mathews, W. Mueller, W. Murphy, J. Vrdolyak, D. Zeilenga and M. Vondra.

Nays: None

Absent: T. Feltes, A. Poole and G. Wilcox

The Commission went into Executive Session at 10:55 P.M.

Commissioner Hartwig moved to come out of Executive Session at 11:26 P.M. Seconded by Commissioner Ferraro and unanimously approved by Voice Vote.

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All voted aye. Motion carried.

Commissioner Hartwig moved to approve Greenberg Traurig Invoice #1198241 and to continue retaining Greenberg Traurig for a period of at least 60 days to allow Chairman Vondra time to negotiate a more favorable arrangement. Seconded by Commissioner Ferraro and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, E. Chaplin, R. Ferraro, L. Hartwig, M. Mathews, W. Mueller, W. Murphy, J. Vrdolyak, D. Zeilenga and M. Vondra.

Nays: None

Absent: T. Feltes, A. Poole and G. Wilcox

In response to comments made by the City Administrator of Darien during the second public comments, Commissioner Chaplin moved to remove Resolution No. R-23-04: A Resolution Approving and Authorizing the Execution of a Master Contract with Consoer Townsend Envirodyne Engineers, Inc. for Professional Engineering Services from the table. Seconded by Commissioner Zeilenga and approved by a Roll Call Vote:

Ayes: R. Benson, E. Chaplin, R. Ferraro, L. Hartwig, M. Mathews, J. Vrdolyak, D. Zeilenga and M. Vondra

Nays: W. Mueller and W. Murphy

Absent: T. Feltes, A. Poole and G. Wilcox

Commissioner Mathews moved to approve Resolution No. R-23-04: A Resolution Approving and Authorizing the Execution of a Master Contract with Consoer Townsend Envirodyne Engineers, Inc. for Professional Engineering Services. Seconded by Commissioner Zeilenga and approved by a Roll Call Vote:

Ayes: R. Benson, E. Chaplin, R. Ferraro, L. Hartwig, M. Mathews, W. Mueller, J. Vrdolyak, and D. Zeilenga

Nays: W. Murphy

Absent: T. Feltes, A. Poole and G. Wilcox

Abstain: M. Vondra

Commissioner Chaplin moved to adjourn the meeting at 12:00 A.M. Seconded by Commissioner Murphy and unanimously approved by a Voice Vote.

All voted aye. Motion carried.