



DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642
(630)834-0100 Fax: (630)834-0120

AGENDA

**DUPAGE WATER COMMISSION
THURSDAY, FEBRUARY 21, 2013
7:30 P.M.
600 EAST BUTTERFIELD ROAD
ELMHURST, IL 60126**

- I. Call to Order and Pledge of Allegiance
- II. Roll Call
(Majority of the Commissioners then in Office—minimum 7)
- III. Public Comments (limited to 3 minutes per person)
- IV. Approval of Minutes
(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To approve the Minutes of the January 17, 2013 Regular Meeting and the Minutes of the December 20, 2012 Executive Session Meeting (Voice Vote).

- V. Treasurer's Report – January 2013
(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To accept the January 2013 Treasurer's Report (Voice Vote).

- VI. Committee Reports
 - A. Finance Committee
 1. Report of 2/21/13 Finance Committee
 2. Actions on Other Items Listed on 2/21/13 Finance Committee Agenda
 - B. Administration Committee
 1. Report of 2/21/13 Administration Committee

All visitors must present a valid driver's license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

2. Consulting Services – John J. Millner and Associates, Inc.

(TO APPROVE: Concurrence of a Majority of the Appointed Commissioners-7)

RECOMMENDED MOTION: To Authorize the Execution of a Consulting Agreement with John J. Millner and Associates, Inc. in an amount not to exceed \$18,000.00 (Roll Call).

3. Actions on Other Items Listed on 2/21/13 Administration Committee Agenda

C. Engineering & Construction Committee

1. Report of 2/21/13 Engineering & Construction Committee

2. Resolution No. R-6-13: A Resolution Directing Advertisement for Bids on a Contract for Quick Response Construction Work (Contract QR-10/13)

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

3. Resolution No. R-7-12: A Resolution Suspending Purchasing Procedures and Approving Requisition 15002 for the Purchase of Information Technology Hardware from Sikich, LLP – **in the amount of \$123,230.00**

(TO SUSPEND PURCHASING PROCEDURES: 2/3 Majority of those Commissioners Present, provided there is a quorum - minimum 5)

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

4. Resolution No. R-8-13: A Resolution Approving and Ratifying Certain Work Authorization Order(s) Under Quick Response Contract QRE-6/12 at the February 21, 2013 DuPage Water Commission Meeting – **Divane Bros. Electric Co. \$13,000.00 (estimated not-to-exceed)**

(TO APPROVE: Concurrence of a Majority of the Appointed Commissioners-7)

RECOMMENDED MOTION: To adopt item numbers 2 through 4 under the Engineering & Construction Committee section of the Agenda in a single group pursuant to the Omnibus Vote Procedures (Roll Call).

5. Actions on Other Items Listed on 2/21/13 Engineering & Construction Committee Agenda

II. Accounts Payable

(Affirmative Majority of the Appointed Commissioners, containing the votes of at least 1/3 of the County Appointed Commissioners and 40% of the Municipal Appointed Commissioners—3 County + 3 Muni+1=7)

RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$6,327,443.17, subject to submission of all contractually required documentation, for invoices that have been received (Roll Call).

RECOMMENDED MOTION: To approve the Accounts Payable in the amount of \$639,365.00, subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated (Roll Call).

III. Chairman's Report

IV. Omnibus Vote Requiring Majority Vote

V. Omnibus Vote Requiring Super-Majority or Special Majority Vote

VI. Old Business

VII. New Business

VIII. Executive Session

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

RECOMMENDED MOTION: To go into Executive Session to discuss security procedures pursuant to 5 ILCS 120/2(c)(8), to discuss matters related to personnel pursuant to 5 ILCS 120/2(c)(1) and (2), to discuss acquisition of real estate pursuant to 5 ILCS 120/2(c)(5), to discuss pending, probable, or imminent litigation pursuant to 5 ILCS 120/2(c)(11), and/or to discuss minutes of closed meetings pursuant to 5 ILCS 120/2(c)(21) (Roll Call).

RECOMMENDED MOTION: To come out of Executive Session (Voice Vote).

IX. Adjournment

(Concurrence of a Majority of those Commissioners Present, provided there is a quorum—minimum 4)

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, JANUARY 17, 2013
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 7:35 P.M.

Commissioners in attendance: L. Crawford, T. Cullerton, R. Furstenau, C. Janc, D. Loftus, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, J. B. Webb and J. Zay

Commissioners Absent: W. Murphy

Also in attendance: Treasurer D. Ellsworth, J. Spatz, C. Johnson, C. Peterson, T. McGhee, J. Rodriguez, J. Schori, M. Weed, F. Frelka, E. Kazmierczak, and G. Gorski of Gorski & Good, LLP

Chairman Zay opened the meeting by congratulating Daniel J. Loftus on his appointment as County Representative for District 2 and Philip J. Suess on his appointment as Municipal Representative for District 4. Commissioner's Loftus and Suess took their Oath of Office.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Russo moved to approve the Minutes of the December 20, 2012 Regular Meeting. Seconded by Commissioner Saverino and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER REPORT

Treasurer Ellsworth presented the December 2012 Treasurer's Report, consisting of six pages.

Treasurer Ellsworth pointed out the \$67.2MM of cash and investments on page 1, noting that the balance was lower from the previous month due to the debt payment in the amount of \$12MM to West Suburban Bank. The balance in the Illinois Funds Money Market decreased \$12.3MM which was also due to the debt payment and U.S. Treasury and Agency Investments increased by \$1.2MM. Treasurer Ellsworth noted that the Finance Committee had discussed revising the Treasurer's Report to include the amortized cost of investments. Treasurer Ellsworth also pointed out the schedule of investments on pages 2, 3, and 4 totaling \$64.1MM which decreased \$10.4MM from the prior month and the market yield on the total portfolio showed 34 basis points which was a slight increase from the prior month. On page 5, the statement of cash flows showed

Minutes of the 1/17/13 Meeting

a decrease in cash and investments by \$10.1MM since April 30, 2012 and operating activities reduced cash by about \$511,000. The sales tax receipts showed an increase in cash of \$21.8MM. Debt service payments totaled \$30.6MM with capital assets decreasing cash slightly under \$1MM. Treasurer Ellsworth concluded his report by noting the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements reflected on page 6.

Commissioner Russo moved to accept the December 2012 Treasurer's Report. Seconded by Commissioner Janc and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Suess

Commissioner Suess reported that the Finance Committee reviewed and recommended for approval all action items listed on the Finance Committee Agenda. After Commissioner Suess gave a brief summary of each item, he welcomed any questions.

With regards to item number 4 Resolution No. R-5-13 Pledge Agreement, General Manager Spatz explained that General Counsel Gorski had requested a couple minor changes and if approved would be in substantial form.

Commissioner Suess moved to adopt item numbers 2 through 4 under the Finance Committee section of the Agenda in a single group pursuant to the Omnibus Vote Procedures subject to modifications suggested by General Counsel Gorski and approved by staff. Seconded by Commissioner Janc and unanimously approved by a Roll Call Vote:

Finance Omnibus Vote

Ayes: L. Crawford, T. Cullerton, R. Furstenau, C. Janc, D. Loftus, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, J. B. Webb and J. Zay

Nays: None

Absent: W. Murphy

Item 2: Resolution No. R-3-13: A Resolution Authorizing and Implementing a Reserve Fund Policy for the DuPage Water Commission- "Finance Omnibus Vote"

Item 3: Resolution No. R-4-13: A Resolution Amending the Investment Policy of the DuPage Water Commission - "Finance Omnibus Vote"

Item 4: Resolution No, R-5-13: A Resolution Amending and Implementing Cash Management Services- "Finance Omnibus Vote"

Minutes of the 1/17/13 Meeting

Commissioner Suess concluded his report by noting that the refinancing of the current bond deal with BMO Harris Bank was moving along and would be completed in the first week in February and lastly, that the Finance Committee recommended electing another one month interest period under the Northern Trust Certificate of Debt.

Commissioner Furstenau inquired as to whether the refinancing with BMO Harris Bank was held at a 1.05% all in rate. General Manager Spatz explained that the interest rate stayed the same at a rate of .98%. The Bank costs were originally set to be spread over a four year period. The Commission had reduced the term to a three year period so the same Bank costs, when spread over a shorter three year period, caused the 1.05% to increase slightly.

Administration Committee – Reported by Commissioner Crawford

Commissioner Crawford reported that the Administration Committee reviewed all items listed on the Administration Committee Agenda, specifically DuPage County's amended ethics ordinance with no issue. Commissioner Crawford stated that it was her understanding that since the Commission, last year, adopted the County's ethics ordinance that any further changes/amendments made by the County would automatically be accepted and adopted by the Commission.

General Manager Spatz added that he and General Counsel Gorski had reviewed the County's revisions and found that they were done to provide for more clarity and structure throughout the document.

Lastly General Manager Spatz referred to the Ethics Training and stated that he would keep the Board informed once the training date(s) become available.

Engineering & Construction Committee – Reported by Commissioner Loftus

Commissioner Loftus reported that the Engineering & Construction Committee reviewed and recommended for approval the action items listed on the Engineering & Construction Committee Agenda and gave a brief summary of all items.

With regards to the Enterprise Asset Management System Annual Software Maintenance Fee, Commissioner Loftus pointed out that approval would require suspending the purchasing procedures as Infor Global Solutions was a sole source supplier for the Commission's leased software. Commissioner Loftus then offered to answer any questions.

With no further discussion, Commissioner Loftus moved to suspend the purchasing procedures of the Commission's By-Laws and to adopt item numbers 2 and 3 under the Engineering & Construction Committee section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Furstenau and unanimously approved by a Roll Call Vote.

Engineering & Construction Omnibus Vote

Ayes: L. Crawford, T. Cullerton, R. Furstenau, C. Janc, D. Loftus, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, J. B. Webb, and J. Zay

Nays: None

Absent: W. Murphy

Item 2: Resolution No. R-2-13: A Resolution Awarding a Contract for the Configuration, Delivery and Installation Assistance of a 900 MHz Licensed MAS Radio System at the January 17, 2013, DuPage Water Commission Meeting (RKA Applied Solutions (\$173,469.90)-“Engineering & Construction Omnibus Vote”

Item 3: Enterprise Asset Management System Annual Software Maintenance Fee – Infor Global Solutions Inc. (\$35,305.90)-“Engineering & Construction Omnibus Vote”

ACCOUNTS PAYABLE

Commissioner Suess moved to approve the Accounts Payable in the amount of \$6,447,601.83 subject to submission of all contractually required documentation, for invoices that have been received and for invoices that have not yet been received but have been estimated. Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote:

Ayes: L. Crawford, T. Cullerton, R. Furstenau, C. Janc, D. Loftus, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess, J. B. Webb, and J. Zay

Nays: None

Absent: W. Murphy

CHAIRMAN’S REPORT

Chairman Zay began by congratulating Commissioner Cullerton as newly elected Illinois State Senator and confirmed receipt of his resignation letter. Chairman Zay thanked him for his service and wished him the best of luck.

Commissioner Cullerton stated that it was his pleasure serving as a Commissioner and praised everyone for their hard work and dedication in turning the Commission around when times were tough. He assured the Board that a new District 2 appointment would be put in place to serve out the remainder of his term and welcomed all members to contact him for water related or other issues that may arise as he would be happy to provide any assistance that he could.

Minutes of the 1/17/13 Meeting

Commissioner Saverino commended Commissioner Cullerton for all his accomplishments serving as Village President for the Village of Villa Park sharing the great job he would do in Springfield as he had done in Villa Park and wished him much luck.

With respect to the Committee Appointments, Chairman Zay stated that he would be keeping the committee appointments as is as he felt that so much had been accomplished over the last two years from all the Committees and thanked members for their continued commitment.

Commissioner Furstenau moved to confirm Chairman Zay's appointments of Commissioners to serve on the Committees, as Chair or otherwise, as set forth in Chairman Zay's memorandum dated January 10, 2013. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

None

NEW BUSINESS

None

EXECUTIVE SESSION

None

Commissioner Cullerton moved to adjourn the meeting at 7:59 P.M. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

DU PAGE WATER COMMISSION
 TREASURER'S REPORT
 SUMMARY OF CASH AND INVESTMENTS
 January 31, 2013

FUNDS CONSIST OF:	January 31, 2013	December 31, 2012	INCR. - (DECR.)
PETTY CASH	1,200.00	1,200.00	0.00
CASH AT HARRIS BANK	3,326,971.15	3,085,046.50	241,924.65
TOTAL CASH	3,328,171.15	3,086,246.50	241,924.65
ILLINOIS FUNDS MONEY MARKET	15,606,806.62	13,606,227.27	2,000,579.35
IIIT MONEY MARKET FUNDS	2,208,318.47	2,160,663.44	47,655.03
BMO HARRIS MONEY MARKET FUNDS	356.58	356.53	0.05
GOVERNMENT MONEY MARKET FUNDS	1,314.04	1,760.43	(446.39)
U. S. TREASURY INVESTMENTS	24,071,299.74	22,781,352.46	1,289,947.28
U. S. AGENCY INVESTMENTS	15,143,862.57	15,296,556.39	(152,693.82)
MUNICIPAL BONDS	3,372,397.01	3,377,698.48	(5,301.47)
COMMERCIAL PAPER	4,746,905.02	4,745,757.60	1,147.42
CERTIFICATES OF DEPOSIT	1,973,000.00	1,973,000.00	0.00
TOTAL INVESTMENTS	67,124,260.05	63,943,372.60	3,180,887.45
TOTAL CASH AND INVESTMENTS	70,452,431.20	67,029,619.10	3,422,812.10
	January 31, 2013	December 31, 2012	% CHANGE
ILLINOIS FUNDS MONEY MARKET	23.2%	21.3%	14.7%
IIIT MONEY MARKET FUNDS	3.3%	3.4%	2.2%
BMO HARRIS MONEY MARKET FUNDS	0.0%	0.0%	N/A
GOVERNMENT MONEY MARKET FUNDS	0.0%	0.0%	N/A
U. S. TREASURY INVESTMENTS	35.9%	35.6%	5.7%
U. S. AGENCY INVESTMENTS	22.6%	23.9%	-1.0%
MUNICIPAL BONDS	5.0%	5.3%	-0.2%
COMMERCIAL PAPER	7.1%	7.4%	0.0%
CERTIFICATES OF DEPOSIT	2.9%	3.1%	0.0%
TOTAL INVESTMENTS	100.0%	100.0%	5.0%

Note 1 - Investments are carried at amortized cost.

DU PAGE WATER COMMISSION
INVESTMENTS
(Unaudited)
January 31, 2013

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE		APPROX. MARKET YIELD	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 01/31/13
Illinois Funds Disbursing Account (01-1201)										
Illinois Funds-Money Market	0.062%	01/31/13	02/01/13		0.062%	\$ -	\$ -	\$ -	\$ -	\$ -
					N/A	\$ -	\$ -	\$ -	\$ -	\$ -
Water Fund Depository Accounts (01-1210)										
Illinois Funds-Money Market	0.062%	01/31/13	02/01/13		0.062%	\$ -	\$ -	\$ -	\$ -	\$ -
					N/A	\$ -	\$ -	\$ -	\$ -	\$ -
Water Fund Oper. & Maint. Acct. (01-1211 & 01-1211.01)										
Illinois Funds-Money Market	0.062%	01/31/13	02/01/13	1	0.062%	\$ 8,499,927.95	\$ 8,499,927.95	\$ -	\$ 8,499,927.95	\$ -
BMO Harris - Money Market	0.150%	01/31/13	02/01/13	1	0.150%	356.58	356.58	-	356.58	-
IIIT - Money Market (PFM Asset Management)	0.030%	01/31/13	02/01/13	1	0.030%	10,118.47	10,118.47	-	10,118.47	-
US Treasury Notes (PFM Asset Management)	1.875%	11/16/12	04/30/14	454	0.230%	715,000.00	729,574.85	(2,490.39)	732,065.04	3,444.15
US Treasury Notes (PFM Asset Management)	2.125%	11/16/12	11/30/14	668	0.280%	650,000.00	672,103.53	(2,550.77)	674,654.30	2,390.63
US Treasury Notes (PFM Asset Management)	2.375%	11/16/12	02/28/15	758	0.280%	650,000.00	678,196.84	(2,881.29)	681,078.13	6,567.33
FNMA Notes (PFM Asset Management)	0.375%	11/16/12	12/21/15	1,054	0.430%	650,000.00	649,041.50	88.50	648,973.00	270.83
					0.119%	\$ 11,175,403.00	\$ 11,239,319.52	\$ (7,853.95)	\$ 11,247,173.47	\$ 12,672.94
Revenue Bond Interest Account (01-1212)										
JP Morgan US Treasury Plus	0.000%	01/31/13	02/01/13		0.000%	\$ 683.47	\$ 683.47	\$ -	\$ 683.47	\$ -
U. S. Treas. Notes (Bank of New York Mellon Trust)	3.125%	11/16/12	04/30/13		0.123%	222,000.00	223,851.18	(1,409.89)	225,061.17	1,734.38
U. S. Treas. Notes (Bank of New York Mellon Trust)	3.125%	12/19/12	04/30/13		0.123%	217,000.00	218,840.28	(792.49)	219,432.77	1,695.31
U. S. Treas. Notes (Bank of New York Mellon Trust)	3.125%	01/17/13	04/30/13		0.123%	217,000.00	218,655.31	(260.39)	218,915.70	1,695.31
					0.123%	\$ 656,683.47	\$ 661,630.24	\$ (2,462.87)	\$ 664,063.11	\$ 5,125.00
Revenue Bond Principal (01-1213)										
JP Morgan US Treasury Plus	0.000%	01/31/13	02/01/13		0.000%	\$ 830.57	\$ 830.57	\$ -	\$ 830.57	\$ -
U. S. Treas. Notes (Bank of New York Mellon Trust)	3.125%	05/21/12	04/30/13		0.123%	946,000.00	952,797.55	(19,478.12)	972,273.67	7,390.63
U. S. Treas. Notes (Bank of New York Mellon Trust)	3.125%	06/22/12	04/30/13		0.123%	942,000.00	948,770.27	(16,963.71)	965,733.98	7,359.38
U. S. Treas. Notes (Bank of New York Mellon Trust)	3.125%	07/16/12	04/30/13		0.123%	943,000.00	949,843.37	(15,147.68)	964,991.05	7,367.19
U. S. Treas. Notes (Bank of New York Mellon Trust)	3.125%	08/21/12	04/30/13		0.123%	942,000.00	948,848.74	(12,543.21)	961,391.95	7,359.38
U. S. Treas. Notes (Bank of New York Mellon Trust)	3.125%	09/19/12	04/30/13		0.123%	942,000.00	948,525.21	(9,824.48)	958,349.69	7,359.38
U. S. Treas. Notes (Bank of New York Mellon Trust)	3.125%	10/22/12	04/30/13		0.123%	942,000.00	948,946.28	(7,882.86)	956,829.14	7,359.38
U. S. Treas. Notes (Bank of New York Mellon Trust)	3.125%	11/16/12	04/30/13		0.123%	1,043,000.00	1,050,757.56	(6,624.43)	1,057,381.99	8,148.44
U. S. Treas. Notes (Bank of New York Mellon Trust)	3.125%	12/19/12	04/30/13		0.123%	955,000.00	962,218.74	(3,487.71)	965,706.45	7,460.94
U. S. Treas. Notes (Bank of New York Mellon Trust)	3.125%	01/17/13	04/30/13		0.123%	955,000.00	963,156.63	(1,283.06)	964,439.69	7,460.94
					0.123%	\$ 8,610,630.57	\$ 8,674,494.92	\$ (93,233.26)	\$ 8,767,728.18	\$ 67,265.66

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DU PAGE WATER COMMISSION
 INVESTMENTS
 (Unaudited)
 January 31, 2013

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE	APPROX. MARKET YIELD	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 01/31/13	
Water Fund Oper. & Maint. Res. (01-1215 & 01-1215.01)										
Illinois Funds-Money Market	0.062%	01/31/13	02/01/13	1	0.062%	\$ 2,286,677.47	\$ -	\$ 2,286,677.47	\$ -	
IIT - Money Market (PFM Asset Management)	0.030%	01/31/13	02/01/13	1	0.030%	101,542.15	-	101,542.15	-	
US Treasury Notes (PFM Asset Management)	1.875%	03/30/12	02/28/14	393	0.340%	225,000.00	228,707.29	(2,902.08)	231,906.37	1,794.72
US Treasury Notes (PFM Asset Management)	1.000%	03/30/12	05/15/14	469	0.370%	1,000,000.00	1,006,082.66	(5,276.72)	1,013,356.38	2,154.70
US Treasury Notes (PFM Asset Management)	1.875%	03/30/12	06/30/15	880	0.580%	650,000.00	670,191.87	(6,976.10)	677,167.97	1,077.35
US Treasury Notes (PFM Asset Management)	1.750%	06/27/12	07/31/15	911	0.480%	550,000.00	587,644.10	(4,162.54)	571,806.64	26.59
US Treasury Notes (PFM Asset Management)	1.250%	03/30/12	10/31/15	1,003	0.650%	455,000.00	462,349.89	(2,230.00)	464,579.89	1,481.15
US Treasury Notes (PFM Asset Management)	2.125%	11/29/12	12/31/15	1,084	0.360%	650,000.00	683,161.41	(1,801.48)	684,962.89	1,220.99
US Treasury Notes (PFM Asset Management)	0.500%	08/15/12	07/31/17	1,642	0.740%	250,000.00	247,383.19	264.05	247,119.14	3.45
US Treasury Notes (PFM Asset Management)	0.625%	10/31/12	09/30/17	1,703	0.750%	300,000.00	298,343.31	89.40	298,253.91	638.74
US Treasury Notes (PFM Asset Management)	0.625%	11/05/12	10/31/17	1,734	0.740%	175,000.00	175,097.64	(4.90)	175,102.54	337.19
US Treasury Notes (PFM Asset Management)	0.750%	01/30/13	12/31/17	1,795	0.820%	175,000.00	174,427.80	8.85	174,418.95	116.02
US Treasury Notes (PFM Asset Management)	0.750%	01/30/13	12/31/17	1,795	0.890%	175,000.00	173,858.40	-	173,858.40	128.90
Regional Trans Auth, IL Rev Bonds (PFM Management)	1.084%	06/26/12	06/01/14	488	1.060%	200,000.00	200,000.00	-	200,000.00	354.67
MD ST Econ Dev Corp Rev Bonds (PFM)	0.750%	10/31/12	06/01/15	851	0.730%	300,000.00	300,135.58	(14.42)	300,150.00	588.75
IL ST Unemployment Rev Bonds (PFM Asset Management)	5.000%	07/31/12	06/15/16	1,231	1.050%	300,000.00	339,122.02	(5,721.98)	344,844.00	1,916.67
NYC NY G.O. Muni Bond (PFM Asset Management)	5.000%	05/25/12	06/01/16	1,278	1.010%	300,000.00	341,052.27	(7,469.73)	348,522.00	7,500.00
MI ST Fin Auth Rev Bonds (PFM Management)	5.000%	06/27/12	01/01/17	1,431	1.130%	300,000.00	344,353.82	(6,565.18)	350,919.00	1,250.00
FHLMC Notes (PFM Asset Management)	1.000%	03/30/12	09/27/14	573	0.480%	1,000,000.00	1,008,118.04	(4,291.96)	1,012,410.00	4,277.78
Freddie Mac Global Notes (PFM Asset Management)	0.750%	05/31/12	11/25/14	663	0.500%	800,000.00	803,569.85	(1,302.15)	804,872.00	1,100.00
Fannie Mae Global Notes (PFM Asset Management)	0.750%	03/30/12	12/19/14	687	0.570%	1,000,000.00	1,003,457.67	(1,522.33)	1,004,980.00	875.00
Fannie Mae Global Notes (PFM Asset Management)	0.375%	03/30/12	03/16/15	774	0.600%	1,000,000.00	995,194.60	1,874.60	993,320.00	1,408.25
Fannie Mae Global Notes (PFM Asset Management)	0.375%	11/16/12	12/21/15	1,064	0.450%	300,000.00	299,347.64	48.64	299,301.00	125.00
FHLMC Notes (PFM Asset Management)	2.500%	03/30/12	05/27/16	1,212	0.960%	500,000.00	525,082.97	(6,187.03)	531,270.00	2,222.22
FNMA Notes (PFM Asset Management)	1.250%	03/30/12	09/28/16	1,336	1.060%	500,000.00	503,310.96	(739.04)	504,050.00	2,135.42
FNMA Notes (PFM Asset Management)	1.250%	03/30/12	01/30/17	1,460	1.160%	175,000.00	175,827.35	(128.90)	175,754.25	6.08
Freddie Mac Global Notes (PFM Asset Management)	1.000%	07/31/12	07/28/17	1,639	0.860%	300,000.00	301,810.82	(168.06)	302,007.00	25.00
Freddie Mac Global Notes (PFM Asset Management)	0.875%	09/06/12	09/28/17	1,670	0.820%	475,000.00	476,067.01	(80.99)	476,178.00	1,766.41
					0.560%	\$ 14,443,216.82	\$ 14,693,737.88	\$ (55,298.07)	\$ 14,749,035.95	\$ 34,487.05
Weighted Avg Maturity			821							
Water Fund Depreciation Account (01-1216 & 01-1216.01)										
Illinois Funds-Money Market	0.062%	01/31/13	02/01/13	1	0.062%	\$ 1,587,835.78	\$ -	\$ 1,587,835.78	\$ -	
IIT - Money Market (PFM Asset Management)	0.030%	01/31/13	02/01/13	1	0.030%	39,460.80	39,460.80	-	39,460.80	-
US Treasury Notes (PFM Asset Management)	1.875%	03/30/12	02/28/14	393	0.340%	150,000.00	152,471.53	(1,934.72)	154,406.25	1,196.48
US Treasury Notes (PFM Asset Management)	1.000%	03/30/12	05/15/14	469	0.370%	425,000.00	428,435.13	(2,242.60)	430,677.73	915.75
US Treasury Notes (PFM Asset Management)	1.875%	03/30/12	06/30/15	880	0.580%	225,000.00	231,986.49	(2,414.81)	234,404.30	372.93
US Treasury Notes (PFM Asset Management)	1.250%	03/30/12	10/31/15	1,003	0.650%	300,000.00	304,846.08	(1,480.28)	306,316.41	983.40
US Treasury Notes (PFM Asset Management)	2.125%	11/29/12	12/31/15	1,064	0.360%	225,000.00	236,478.95	(623.59)	237,102.54	422.65
US Treasury Notes (PFM Asset Management)	2.000%	01/30/13	01/31/16	1,065	0.440%	100,000.00	104,636.72	-	104,636.72	22.10
US Treasury Notes (PFM Asset Management)	0.500%	08/15/12	07/31/17	1,642	0.740%	100,000.00	98,953.28	106.62	98,847.66	1.38
US Treasury Notes (PFM Asset Management)	0.625%	10/31/12	09/30/17	1,703	0.750%	100,000.00	99,447.77	29.80	99,417.97	212.91
US Treasury Notes (PFM Asset Management)	0.750%	11/01/12	10/31/17	1,734	0.740%	100,000.00	100,055.79	(2.80)	100,058.59	192.68
US Treasury Notes (PFM Asset Management)	0.750%	01/30/13	12/31/17	1,795	0.820%	100,000.00	99,873.03	5.06	99,887.97	86.30
Regional Trans Auth, IL Rev Bonds (PFM Management)	1.084%	06/26/12	06/01/14	488	1.060%	100,000.00	100,000.00	-	100,000.00	177.33
MD ST Econ Dev Corp Rev Bonds (PFM)	0.750%	10/31/12	06/01/15	851	0.730%	120,000.00	120,054.23	(5.77)	120,080.00	227.50
IL ST Unemployment Rev Bonds (PFM Asset Management)	5.000%	07/31/12	06/15/16	1,231	1.050%	100,000.00	113,040.87	(1,907.33)	114,948.00	638.89
NYC NY G.O. Muni Bond (PFM Asset Management)	5.000%	05/25/12	08/01/16	1,278	1.010%	125,000.00	142,105.11	(3,112.39)	145,217.50	3,125.00
MI ST Fin Auth Rev Bonds (PFM Management)	5.000%	06/27/12	01/01/17	1,431	1.130%	125,000.00	143,480.78	(2,735.49)	146,216.25	520.83
FHLMC Notes (PFM Asset Management)	1.000%	03/30/12	09/27/14	573	0.480%	425,000.00	428,450.17	(1,824.08)	430,274.25	1,818.06
Freddie Mac Global Notes (PFM Asset Management)	0.750%	05/31/12	11/25/14	663	0.500%	225,000.00	226,004.02	(366.23)	226,370.25	309.38
Fannie Mae Global Notes (PFM Asset Management)	0.750%	03/30/12	12/19/14	687	0.570%	425,000.00	426,499.51	(846.99)	427,116.50	371.88
Fannie Mae Global Notes (PFM Asset Management)	0.375%	03/30/12	03/16/15	774	0.600%	425,000.00	422,957.71	796.71	422,161.00	597.66
Fannie Mae Global Notes (PFM Asset Management)	0.375%	11/16/12	12/21/15	1,064	0.450%	165,000.00	164,641.20	25.65	164,615.55	68.75
FHLMC Notes (PFM Asset Management)	2.500%	03/30/12	05/27/16	1,212	0.960%	200,000.00	210,033.19	(2,474.81)	212,508.00	888.89
FNMA Notes (PFM Asset Management)	1.250%	03/30/12	09/28/16	1,336	1.060%	200,000.00	201,324.38	(295.62)	201,620.00	854.17
FNMA Notes (PFM Asset Management)	1.250%	03/30/12	01/30/17	1,460	1.160%	100,000.00	100,358.48	(72.52)	100,431.00	3.47
Freddie Mac Global Notes (PFM Asset Management)	1.000%	07/31/12	07/28/17	1,639	0.860%	125,000.00	125,754.55	(81.70)	125,836.25	10.42
Freddie Mac Global Notes (PFM Asset Management)	0.875%	09/06/12	09/28/17	1,670	0.820%	200,000.00	200,457.69	(38.31)	200,496.00	743.75
					0.513%	\$ 6,512,296.58	\$ 6,606,416.02	\$ (21,297.18)	\$ 6,630,703.27	\$ 14,722.56
Weighted Avg Maturity			735							

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DU PAGE WATER COMMISSION
 INVESTMENTS
 (Unaudited)
 January 31, 2013

FUND SOURCE	COUPON RATE	PURCHASE DATE	MATURITY DATE	MARKET YIELD	PAR VALUE	AMORTIZED COST	AMORTIZED DISCOUNT (PREMIUM)	PURCHASE PRICE	ACCRUED INTEREST 01/31/13	
Water Fund General Account (01-1217 & 1217.01)										
Illinois Funds-Money Market	0.062%	01/31/13	02/01/13	1	0.062%	\$ 3,078,454.11	\$ -	\$ 3,078,454.11	\$ -	
IIIT - Money Market (PFM Asset Management)	0.030%	01/31/13	02/01/13	1	0.030%	34,125.38	-	34,125.38	-	
CD - Bank of the West (PFM Asset Management)	0.700%	04/20/12	04/22/13	81	0.700%	248,000.00	-	248,000.00	1,365.02	
CD - Tristate Capital Bank (PFM Asset Management)	0.550%	04/23/12	04/23/13	82	0.550%	248,000.00	-	248,000.00	1,061.36	
CD - Sterling National Bank (PFM Asset Management)	0.450%	04/24/12	04/24/13	83	0.450%	248,000.00	-	248,000.00	865.28	
CD - PrivateBank & Trust(PFM Asset Management)	0.850%	04/20/12	04/21/14	445	0.850%	245,000.00	-	245,000.00	1,637.47	
CD - Israel Discount Bank of NY (PFM Asset Management)	0.700%	04/20/12	04/21/14	445	0.700%	246,000.00	-	246,000.00	1,354.01	
CD - OneWest Bank (PFM Asset Management)	0.750%	04/20/12	04/21/14	445	0.750%	246,000.00	-	246,000.00	1,450.72	
CD - Orstow Bank (PFM Asset Management)	0.700%	04/20/12	04/21/14	445	0.700%	246,000.00	-	246,000.00	1,354.01	
CD - National Republic Bank (PFM Asset Management)	0.650%	04/24/12	04/24/14	448	0.650%	246,000.00	-	246,000.00	1,236.77	
US Treasury Notes (PFM Asset Management)	1.875%	04/23/12	02/28/14	383	0.270%	750,000.00	762,907.01	(9,329.32)	772,236.33	5,982.39
US Treasury Notes (PFM Asset Management)	0.750%	04/23/12	06/15/14	500	0.290%	750,000.00	754,658.64	(2,636.28)	757,294.92	741.78
US Treasury Notes (PFM Asset Management)	2.375%	04/24/12	02/28/15	758	0.410%	500,000.00	520,318.38	(7,554.71)	527,871.09	5,051.80
US Treasury Notes (PFM Asset Management)	1.750%	09/08/12	07/31/15	911	0.330%	425,000.00	439,993.97	(2,338.06)	442,332.03	20.55
US Treasury Notes (PFM Asset Management)	1.375%	11/29/12	11/30/15	1,033	0.350%	250,000.00	257,203.29	(404.13)	257,807.42	594.95
Regional Trans Auth, IL Rev Bonds (PFM Management)	1.064%	06/26/12	06/01/14	486	1.060%	185,000.00	185,000.00	-	185,000.00	328.07
MD ST Econ Dev Corp Rev Bonds (PFM)	0.750%	10/31/12	06/01/15	851	0.730%	270,000.00	270,122.02	(12.98)	270,135.00	511.88
IL ST Unemployment Rev Bonds (PFM Asset Management)	5.000%	07/31/12	06/15/15	865	0.850%	200,000.00	219,426.85	(4,071.15)	223,498.00	1,277.78
FHLMC Notes (PFM Asset Management)	1.000%	04/23/12	08/27/14	573	0.410%	750,000.00	756,972.17	(3,407.83)	760,380.00	3,208.33
FHLMC Notes (PFM Asset Management)	0.625%	04/23/12	12/29/14	697	0.480%	750,000.00	752,007.22	(805.28)	752,812.50	416.67
Fannie Mae Global Notes (PFM Asset Management)	0.500%	04/23/12	05/27/15	848	0.550%	750,000.00	749,136.82	284.32	748,852.50	686.67
FNMA Notes (PFM Asset Management)	0.500%	06/07/12	09/07/15	918	0.500%	500,000.00	499,958.01	8.01	499,950.00	1,208.33
Freddie Mac Global Notes (PFM Asset Management)	0.500%	07/30/12	08/28/15	939	0.470%	630,000.00	630,495.87	(96.33)	630,592.20	1,338.75
Fannie Mae Global Notes (PFM Asset Management)	0.375%	11/18/12	12/21/15	1,054	0.450%	275,000.00	274,402.00	42.75	274,359.25	114.58
Barclays US Funding LLC Commercial Paper (PFM)	0.270%	10/19/12	02/25/13	25	0.270%	750,000.00	749,865.00	590.62	749,274.38	-
Rabobank Commercial Paper (PFM Asset Management)	0.520%	10/17/12	04/15/13	74	0.320%	750,000.00	749,513.33	713.33	748,800.00	-
Bank of Tokyo Commercial Paper (PFM Asset Management)	0.280%	12/17/12	04/17/13	78	0.280%	900,000.00	899,475.00	322.00	899,153.00	-
Toyota Motor Commercial Paper (PFM Asset Management)	0.370%	10/17/12	05/15/13	104	0.370%	725,000.00	724,419.20	603.37	723,815.83	-
GE Commercial Paper (PFM Asset Management)	0.340%	11/18/12	06/13/13	133	0.250%	800,000.00	799,266.66	427.77	798,838.88	-
					0.362%	\$ 15,995,579.49	\$ 16,080,718.93	\$ (27,683.90)	\$ 16,108,382.83	\$ 31,790.09
			Weighted Avg Maturity	378						
Sales Tax Funds (01-1230 & 01-1230.01)										
Illinois Funds-Money Market	0.062%	01/31/13	02/01/13	1	0.062%	\$ 153,911.31	\$ -	\$ 153,911.31	\$ -	
IIIT - Money Market (PFM Asset Management)	0.030%	01/31/13	02/01/13	1	0.030%	2,023,071.67	-	2,023,071.67	-	
US Treasury Notes (PFM Asset Management)	0.375%	04/30/12	07/31/13	181	0.230%	750,000.00	750,547.96	(829.86)	751,376.95	7.77
US Treasury Notes (PFM Asset Management)	2.000%	04/30/12	11/30/13	303	0.260%	400,000.00	405,745.32	(5,254.68)	411,000.00	1,384.62
US Treasury Notes (PFM Asset Management)	1.875%	04/30/12	02/28/14	383	0.270%	750,000.00	762,868.99	(9,074.37)	771,943.36	5,982.39
US Treasury Notes (PFM Asset Management)	1.000%	04/30/12	05/15/14	469	0.290%	750,000.00	756,828.62	(4,011.22)	760,839.84	1,616.02
US Treasury Notes (PFM Asset Management)	1.750%	06/06/12	07/31/15	911	0.290%	300,000.00	310,876.78	(1,767.75)	312,644.53	14.50
US Treasury Notes (PFM Asset Management)	1.375%	11/29/12	11/30/15	1,033	0.350%	225,000.00	231,482.96	(363.72)	231,846.68	535.46
US Treasury Notes (PFM Asset Management)	2.000%	01/30/13	01/31/16	1,095	0.440%	150,000.00	156,948.22	-	156,948.22	33.15
Regional Trans Auth, IL Rev Bonds (PFM Management)	1.084%	06/26/12	06/01/14	486	1.080%	165,000.00	165,000.00	-	165,000.00	292.60
MD ST Econ Dev Corp Rev Bonds (PFM)	0.750%	10/31/12	06/01/15	851	0.730%	170,000.00	170,076.83	(8.17)	170,085.00	322.29
IL ST Unemployment Rev Bonds (PFM Asset Management)	5.000%	07/31/12	08/15/15	865	0.850%	200,000.00	219,426.85	(4,071.15)	223,498.00	1,277.78
FHLB Notes (PFM Asset Management)	0.300%	04/30/12	05/16/13	105	0.240%	200,000.00	200,033.20	(65.60)	200,118.80	125.00
FHLMC Notes (PFM Asset Management)	1.000%	04/30/12	08/27/14	573	0.400%	750,000.00	757,070.85	(3,369.35)	760,440.00	3,208.33
FHLMC Notes (PFM Asset Management)	0.625%	04/30/12	12/29/14	697	0.480%	750,000.00	752,067.16	(820.34)	752,817.50	418.67
FNMA Notes (PFM Asset Management)	0.500%	08/07/12	08/07/15	918	0.500%	350,000.00	349,970.80	5.60	349,985.00	845.83
Fannie Mae Global Notes (PFM Asset Management)	0.375%	11/16/12	12/21/15	1,054	0.450%	175,000.00	174,819.46	27.21	174,592.25	72.92
Barclays US Funding LLC Commercial Paper(PFM Asset Mar	0.300%	11/20/12	03/21/13	49	0.300%	325,000.00	324,870.00	197.71	324,672.29	-
Toyota Motor Commercial Paper (PFM Asset Management)	0.370%	11/16/12	05/13/13	133	0.300%	250,000.00	249,725.00	160.42	249,584.58	-
GE Commercial Paper (PFM Asset Management)	0.330%	11/16/12	06/13/13	133	0.250%	250,000.00	249,770.83	133.68	249,637.15	-
					0.295%	\$ 9,086,982.98	\$ 9,164,942.54	\$ (29,131.59)	\$ 9,194,074.13	\$ 18,135.33
			Weighted Avg Maturity	389						
TOTAL ALL FUNDS					0.337%	\$ 66,480,795.71	\$ 67,124,260.05	\$ (236,940.82)	\$ 67,361,190.94	\$ 182,198.63
January 31, 2013			90 DAY US TREASURY YIELD		0.07%			1,823	\$ 425,000.00	
			3 month US Treasury Bill Index		0.05%					
			0-3 Year US Treasury Index		0.22%					
			1-3 Year US Treasury Index		0.28%					
			1-5 Year US Treasury Index		0.42%					

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DUPAGE WATER COMMISSION
ELMHURST, ILLINOIS
TREASURER'S REPORT
STATEMENT OF CASH FLOWS
For the Period from April 30, 2012 to Jan. 31, 2013

CASH FLOWS FROM OPERATING ACTIVITIES

Cash received from customers	\$ 68,621,607
Cash payments to suppliers	(66,080,169)
Cash payments to employees	<u>(1,983,274)</u>
Net cash from operating activities	558,164

CASH FLOWS FROM NONCAPITAL

FINANCING ACTIVITIES

Cash received from sales taxes	24,476,925
Cash Received from water quality loans	0
Cash payments for intergovernmental expenses	<u>0</u>
Net cash from noncapital financing activities	24,476,925

CASH FLOWS FROM CAPITAL AND
RELATED FINANCING ACTIVITIES

Interest paid	(3,492,386)
Principal Paid	(27,095,732)
Construction and purchase of capital assets	<u>(1,289,280)</u>
Net cash from capital and related financing activities	(31,877,398)

CASH FLOWS FROM INVESTING ACTIVITIES

Interest on investments	<u>117,161</u>
Net cash from investing activities	117,161

Net Increase (Decrease) in cash and investments (6,725,147)

CASH AND INVESTMENTS, APRIL 30 77,177,578

CASH AND INVESTMENTS, JAN 31 \$ 70,452,431

Note: Amount of cash and investments as of April 30th excludes the entry posted to adjust investments to fair market value of \$52,825.

January 31, 2013
 TREASURER'S REPORT
 DPWC MONTHLY CASH/OPERATING REPORT

	1/31/2013		
	TARGETED Reserve/Cash Amount-Needed	Amount On Hand	Amount Over - (Under) Requirement
TABLE 1	A	B	C
RESERVE ANALYSIS			
A. Operating Cash Contingency (Two Months)	\$ 13,000,000	\$ 24,970,467	\$ 11,970,467
B. Current Construction Obligation	\$ 77,287	\$ 77,287	\$ -
C. Depreciation Reserve - Revenue Bond	\$ 6,575,000	\$ 6,609,416	\$ 34,416
D. O+M Account (See Note 1 Below) - Revenue Bond	\$ 14,558,191	\$ 14,567,491	\$ 9,300
E. O+M Reserve (Two Month's Operating at est. \$7.3M/Mo.) - Revenue Bond	\$ 14,617,821	\$ 14,693,738	\$ 75,917
TOTAL SUMMARY CASH + RESERVE ANALYSIS	\$ 48,828,299	\$ 60,918,399	\$ 12,090,100

TABLE 2			
OTHER CASH			
F. Revenue Bond Reserve (EA. month from operating budget approx \$1.2M) Note 2	\$ 14,289,688	\$ 9,336,125	
G. Customer Construction Escrows	\$ 197,907	\$ 197,907	
TOTAL TABLE 2-OTHER CASH	\$ 14,487,594	\$ 9,534,032	
TOTAL MONTH END FUNDS CASH BALANCE-Table1+2		\$ 70,452,431	

Outstanding Balance 1/31/13
\$ 50,375,000
\$ 3,000,000
\$ 30,000,000

TABLE 3--DEBT	
H. REVENUE BOND FINAL PAYMENT MAY-2016 (RELEASE RESERVE C+D+E)	
I. WEST SUBURBAN BANK-OUTSTANDING BALANCE DUE DEC-2015	
J. NORTHERN TRUST BANK-NEXT PAYMENT OF \$5M DUE MAY-2014	

Note 1: The O&M Account requirement varies from month to month. The cash balance for FY2012-13 must be 1/12 of the annual operating budget (\$7,308,911) plus an amount equal to the unpaid bills at the end of any month.

Note 2: The Revenue Bond Reserve requirement is to deposit, each month, 1/12 of the principal and interest requirement with the Bond Trustee. This requirement has been met.

DATE: February 14, 2013

REQUEST FOR BOARD ACTION

AGENDA SECTION	Administration Committee	ORIGINATING DEPARTMENT	General Manager's Office
ITEM	Contract Agreement	APPROVAL	<i>CRP</i>
<p>Account Number: 01-60-6280</p> <p>Agreement between DuPage Water Commission and John J. Millner and Associates, Inc., for consulting services in an amount not to exceed \$18,000.00 for a term beginning March 1, 2013 and ending December 31, 2013. (see attached agreement)</p>			
<p>MOTION: To Authorize the Execution of a Consulting Agreement with John J. Millner and Associates, Inc. in an amount not to exceed 18,000.00.</p>			

CONTRACTUAL AGREEMENT

This Agreement is made as of the 1st day of March 2013, between JOHN J. MILLNER AND ASSOCIATES, INC. ("JJM") having its principal place of business, at 2700 International Drive, Suite 100, West Chicago, IL 60185 and DUPAGE COUNTY WATER COMMISSION having its principal place of business at 600 E. Butterfield Rd., Elmhurst, IL 60126.

IN CONSIDERATION of DUPAGE COUNTY WATER COMMISSION, retaining JJM, it is agreed as follows:

I. COMPENSATION AND TERMS

DUPAGE COUNTY WATER COMMISSION retains JJM and JJM hereby agrees to represent DUPAGE COUNTY WATER COMMISSION in the capacity of "lobbyist/consultant", before the Illinois General Assembly and the executive levels of state and local government.

The term of this Agreement is as follows:

\$ 18,000.00

March 1, 2013 – December 31, 2013

Notwithstanding the foregoing, the DUPAGE COUNTY WATER COMMISSION may, with or without cause, terminate this Agreement upon the giving of fifteen (15) days prior written notice to JJM. In the event of such termination, JJM shall be compensated on a pro-rata basis through the date of termination.

II. WARRANTIES BY JOHN J. MILLNER AND ASSOCIATES, INC.

JJM represents and warrants to DUPAGE COUNTY WATER COMMISSION that it has the experience and ability to perform the services required by this Agreement; that they will perform said services, in a professional, competent and timely manner, as represented and suitable for the performance of the Agreement; and that they have the power to enter into and perform this Agreement; and that their performance of this Agreement shall not infringe upon or violate the rights of any third party or violate any federal, state and municipal laws. JJM further warrants that they have complied and will continue to comply with the Illinois Lobbyist Registration Act.

III. INDEPENDENT CONTRACTOR

JJM acknowledges that the services rendered under this Agreement shall be solely as an independent contractor. JJM shall not enter into any contract or commitment on behalf of DUPAGE COUNTY WATER COMMISSION, JJM further acknowledges that they are not considered an affiliate or subsidiary of DUPAGE COUNTY WATER COMMISSION, and are not entitled to any of DUPAGE COUNTY WATER COMMISSION employment rights or benefits. It is expressly understood that this undertaking is not a joint venture.

IV. BUSINESS PRACTICES

JJM hereby represents and covenants that they:

- have no knowledge or information that any unlawful payments, disbursements, assignments or transfers of property of any type have been made, or promised to any governmental official or to any intermediary, broker or agent who shall in turn, directly or indirectly unlawfully pay, disburse, assign or transfer property to any governmental official, to unlawfully influence any act or decision of any governmental official;

-will take all reasonable steps to ensure that no unlawful payments, disbursements, assignments or transfers of property of any type be made to any governmental official, or to any intermediary, broker or agent who shall in turn, directly or indirectly unlawfully pay, disburse, assign or transfer property to any governmental official, to unlawfully influence any act or decision of any governmental official.

V. CONFIDENTIALITY

JJM recognizes and acknowledges that this Agreement creates a confidential relationship between JJM and DUPAGE COUNTY WATER COMMISSION and that information concerning DUPAGE COUNTY WATER COMMISSION, or its operation, whether written or oral, is confidential in nature. All such information concerning DUPAGE COUNTY WATER COMMISSION is hereinafter collectively referred to as "Confidential Information". JJM will not use, disclose to any third party, directly or indirectly, for its own benefit or the benefit of others, both during the term of the Agreement and subsequent to its termination, any Confidential Information which JJM may acquire or develop in connection with or as a result of the performance of this agreement. JJM further agrees to bind their employees and subcontractors to the terms and conditions of this Agreement.

VI. GRANT

JJM agrees that their work product produced in the performance of this Agreement shall remain the exclusive property of DUPAGE COUNTY WATER COMMISSION, and that they will not sell, transfer, publish, disclose, display or otherwise make the work product available directly to third parties without DUPAGE COUNTY WATER COMMISSION, prior written consent. Any rights granted to JJM under this Agreement shall not affect DUPAGE COUNTY WATER COMMISSION, exclusive ownership of the work product.

IN WITNESS WHEREOF, DUPAGE COUNTY WATER COMMISSION, and JJM do hereby affirm that they understand the provisions contained herein. Therefore, in consideration of the mutual covenants contained herein, DUPAGE COUNTY WATER COMMISSION, and JJM, have caused this contract to be executed, by witness of the signatures following, as of the day and year first written.

DUPAGE COUNTY WATER COMMISSION

JOHN J. MILLNER AND ASSOCIATES, INC

BY: _____

BY: _____

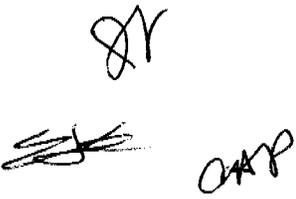
TITLE: _____

TITLE: _____

DATE: _____

DATE: _____

REQUEST FOR BOARD ACTION

AGENDA SECTION Omnibus Vote Requiring Super-Majority or Special Majority Vote	ORIGINATING DEPARTMENT Pipeline
ITEM A Resolution Directing Advertisement for Bids on a Contract for Quick Response Construction Work (Contract QR-10/13) Resolution No. R-6-13	APPROVAL 
<p>Account Number: 01-60-6631</p> <p>The Commission entered into certain agreements dated July 1, 2011, with Airy's Construction Incorporated and Rossi Contractors, Inc. for quick response construction work as needed through the issuance of Work Authorization Orders (Contract QR-9/11). Contract QR-9/11 expires on June 30, 2013, and staff desires to continue to retain stand-by contractors to perform construction work that the Commission is unable to perform through its own personnel and with its own equipment. Resolution No. R-6-13 would authorize the advertisement for bids on Contract QR-10/13 for quick response construction work through June 30, 2015, and would include the option of extending the contract by two (2) additional one (1) year periods, and would establish all requirements necessary for the bidding, for the awarding of the contract(s), and for the approval of the contractor's/contractors' bonds, all as required by state statute.</p>	
MOTION: To approve Resolution No. R-6-13.	

DuPAGE WATER COMMISSION

RESOLUTION NO. R-6-13

A RESOLUTION DIRECTING ADVERTISEMENT
FOR BIDS ON A CONTRACT FOR
QUICK RESPONSE CONSTRUCTION WORK

(Contract QR-10/13)

BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: Advertisement for Bids. The General Manager is hereby authorized and directed to advertise for bids for the contract entitled "Quick Response Construction Contract — QR-10/13" (the "Contract") in accordance with the requirements of 65 ILCS 5/11-135-5.

SECTION TWO: Notice Inviting Bids. The Notice inviting bids on the Contract shall be in substantially the form of the "Invitation for Bids" attached hereto as Exhibit A and by this reference incorporated herein and made a part hereof.

SECTION THREE: Requirements for Bidding. Sealed envelopes or packages containing proposals for the performance of the Contract shall be submitted to the Commission in accordance with the "General Instructions to Bidders" substantially in the form attached hereto as Exhibit B and by this reference incorporated herein and made a part hereof.

SECTION FOUR: Awarding of Contracts. The Commission will award one or more Contracts to a bidder or bidders whose proposal is found to be in the best interests of the Commission. The bidder(s) who is to receive an award shall be determined in accordance with Sections 5 through 15 of Article VIII of the Commission By-Laws and the General Instructions to Bidders substantially in the form attached hereto as Exhibit B.

Resolution No. R-6-13

SECTION FIVE: Approval of Bonds. The approval of contractors' faithful performance bonds shall be subject to the requirements set forth under the subheading "Bonds" in the Invitation for Bids attached hereto as Exhibit A.

SECTION SIX: Effective Date. This resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this _____ day of _____, 2013.

Chairman

ATTEST:

Clerk

EXHIBIT A

DUPAGE WATER COMMISSION
CONTRACT QR-10/13
QUICK RESPONSE CONSTRUCTION CONTRACT

INVITATION FOR BIDS

1. **Bid Opening**

The DUPAGE WATER COMMISSION (the "Commission") will receive sealed proposals until 1:00 p.m., local time, **[Date TBD]**, 2013, at the office of the Commission, 600 East Butterfield Road, Elmhurst, Illinois 60126-4642, for quick response construction work related to the Commission's Waterworks System, in accordance with the Specifications prepared by the Commission and any drawings from time to time prepared by the Commission during the term of the Contract, at which time or as soon thereafter as possible, all bids will be publicly opened and read aloud.

2. **Bid Security and Bonds**

(a) **Bid Security**. A Bid Bond, Cashier's Check or Certified Check drawn on a solvent bank and insured by the Federal Deposit Insurance Corporation and payable without condition to the Commission, in the amount of Fifty Thousand Dollars (\$50,000.00), shall accompany each proposal. The Bid Bond shall be in a form satisfactory to the Commission from a surety company meeting the requirements set forth below with respect to Performance and Labor and Material Payment Bonds.

(b) **Bonds**. A Performance Bond and a Labor and Material Payment Bond from a surety company licensed to do business in the State of Illinois with a general rating of A minus and a financial size category of Class X or better in Best's Insurance Guide will be required upon award of the Contract to the successful bidder or successful bidders, each in the penal sum of One Hundred Thousand Dollars (\$100,000.00).

3. **The Commission and Its Waterworks System**

The Commission is a county water commission, duly organized and existing under the laws of the State of Illinois. The Commission provides its Charter Customers and other customers in the DuPage County area with a common source of supply of water from Lake Michigan. The Commission purchases treated lake water from the City of Chicago, delivers the water to the Commission in the City of Chicago, and the water is transported from the City of Chicago to and throughout the DuPage County area. A general map depicting the Commission's Waterworks System is included as an Appendix to the Contract Documents.

4. **The Work**

A general description of the Work for which the Commission is inviting bids by this Invitation is as follows:

Except as herein otherwise provided, the "Work" consists of furnishing all materials, tools, appliances, methods, labor, equipment, supplies, transportation, services and other items and facilities as needed to perform quick response construction work related to the Commission's Waterworks System at any time from the date of execution of the Contract Agreement through June 30, 2013. The Commission shall have the option to extend the Contract Agreement for up to two (2) additional one(1) year periods. Quick response construction work includes, without limitation, construction, maintenance, and repair work that the Commission is unable to perform through its own personnel and with its own equipment, as determined by the Commission in its sole and absolute discretion.

5. **Time of Commencement and Completion**

All Work required by a Work Authorization Order issued in accordance with the Contract Documents shall be commenced within the time set forth in such Work Authorization Order and diligently and continuously prosecuted to completion. The time of beginning, rate of progress and time of completion is of the essence.

6. **Contract Documents**

The Contract Documents, as may be modified by Addenda, consist of the following component parts, all of which are by this reference made a part hereof as though fully set forth herein:

- A. the Invitation for Bids;
- B. the General Instructions to Bidders;
- C. the Work Authorization Order(s), if any;
- D. the General Conditions of Contract;
- E. the Specifications, and the Contract Drawings, if any;
- F. the Bidder's Proposal, including the Work History Statement; and
- G. the Contract Agreement.

The Contract Documents may be examined at the office of the Commission. A copy of the Contract Documents may be purchased at the offices of the Commission

upon payment of \$25.00 per set, which fee is nonrefundable. Persons requesting documents to be sent by mail shall include an additional \$10.00 per set to cover postage and handling.

7. **Pre-Bid Conference**

A pre-bid conference of all prospective Bidder's and/or their representatives shall be held at Owner's office listed above on ***[Date TBD]*** 2013, at 10:00 a.m. All prospective Bidder's and/or their representatives are strongly encouraged to attend the pre-bid conference.

DATED this _____ day of _____ 2013.

DUPAGE WATER COMMISSION

By: /s/ _____
General Manager

EXHIBIT B

GENERAL INSTRUCTIONS TO BIDDERS

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1. **Examination of Contract Documents**

(a) **Contract Documents.** Prospective bidders shall, before submitting a bid, carefully examine the Contract Documents, which consist of the Invitation for Bids, General Instructions to Bidders, Bidder's Proposal including the Work History Statement, Contract Agreement, Work Authorization Orders, if any, General Conditions, Specifications, Drawings, if any, and all Addenda thereto, all of which contain provisions applicable not only to any successful bidder but also to any Subcontractors of a successful bidder.

Words capitalized in these General Instructions but not defined herein shall be deemed to have the meanings ascribed to them as defined terms in the Commission's By-laws or the Invitation For Bids, as the case may be.

Special attention shall be given to the cost and feasibility of the procedures necessary for maintenance of a successful bidder's ability to meet minimum response times and uninterrupted operations; the need to interrupt operations for any reason; the availability and cost of labor; and the availability and cost of facilities for transportation, handling and storage of materials and equipment.

(b) Work Authorization Orders. The Commission may award a Contract to more than one bidder. The Commission shall not be obligated to issue any Work Authorization Orders under any Contract awarded. The Commission reserves the right to select which Contract, among any of the Contracts awarded, under which any such Work Authorization Order shall be issued. The Commission further reserves the right, in the exercise of its sole discretion, but shall not be obligated, to direct a successful bidder to use Commission supplied pipe and appurtenances or other materials in the performance of any Work ordered pursuant to a Work Authorization Order. A general listing of the pipe and appurtenances currently owned and stored by the Commission is attached to the Contract Documents as an Appendix. Bidders shall not, after submission of their proposal, dispute or complain nor assert that there was any misunderstanding in regard to the nature or the amount of Work to be done.

(c) Representation and Warranty of Bidder. All prospective bidders submitting a proposal expressly represent and warrant that by virtue thereof they have had an adequate period of time to conduct the independent investigation required by these Instructions during the bid period.

(d) Remedies for Failure to Comply. Any successful bidder will be responsible for all errors in its proposal resulting from bidder's failure or neglect to comply with these Instructions. No extra compensation will be allowed by reason of any such errors or by reason of any matters or things concerning which bidder failed or neglected to inform itself prior to bidding. The Commission will, in no case, be responsible for any additional compensation or any change in anticipated profits from such errors, failures or neglect and any successful bidder shall bear all costs associated therewith or arising therefrom.

2. Interpretation of Contract Documents

(a) Addenda. If any prospective bidder is in doubt as to the true meaning of any part of the Contract Documents, bidder may submit to the Commission a written request for an interpretation thereof at least ten (10) calendar days before the scheduled opening of bids. The person submitting the request will be responsible for its prompt delivery.

Any interpretation of the Contract Documents will be made only by Addendum duly issued or delivered by the Commission to each person receiving a set of the Contract Documents.

All Addenda issued prior to the opening of bids shall become a part of the Contract Documents.

Those questions not resolved by an Addendum shall not be considered valid questions.

(b) Informal Responses. The Commission will not give oral answers to any inquiries regarding the meaning of the Contract Documents or oral instructions prior to the award of the Contract nor any indication as to the validity of any inquiry. Any oral

statement regarding same by any persons, prior to the award, shall not be binding, shall be deemed to be unauthorized and given informally for the information and convenience of bidder, shall not be guaranteed and shall not be relied upon by any bidder. Bidder hereby agrees that such information shall not be used as a basis of, nor shall the giving of any such information entitle bidder to assert, any claim or demand against the Commission, its officers, employees, agents, attorneys or engineers on account thereof.

3. **Prevailing Wages**

In accordance with "An Act Regulating Wages of Laborers, Mechanics, and Other Workers Employed in any Public Works by the State, County, City or any Public Body or any Political Subdivision or by any one Under Contract for Public Works," 820 ILCS 130/1 et seq., not less than the prevailing rate of wages for similar work in the locality in which the Work is to be performed shall be paid to all laborers. A copy of the Commission's "Ordinance Ascertaining the Prevailing Rate of Wages in DuPage County and Cook County," in effect as of the date of the Invitation for Bids, is attached to the Contract Documents as an Appendix. If the Illinois Department of Labor revises the prevailing rate of hourly wages to be paid, the revised rate shall apply to the Contract.

4. **Taxes**

The Commission is exempt from state and local sales and use taxes and certain federal excise taxes. A letter of exemption will be provided to any bidder to whom a Contract is awarded, if necessary. The Commission will not reimburse nor assist any successful bidder in obtaining reimbursement for any state or local sales, use or excise taxes paid by that successful bidder. Successful bidders shall be required to reimburse the Commission for any such taxes paid, all as is more specifically provided in the General Conditions.

All rates and fees stated in proposals shall include any other applicable taxes.

5. **Preparation of Bidder's Proposal**

A bid on the Work shall be made only on the blank proposal form furnished by the Commission and included in the Contract Documents. Entries on the bidder's proposal form shall be typed or legibly written in ink. Bid prices are to be written by words and/or by figures as provided on the blank proposal form included in the Contract Documents, and in case of any conflict, words will prevail. In case of any error in adding or multiplying individual items, the prices listed for individual items shall control over any incorrect total of such items. A proposal may be rejected if it does not contain a requested price for each and every item named in the proposal or may be interpreted as bidding "no charge" to the Commission for any item left blank.

Bidders are warned against making alterations of any kind, and proposals that contain omissions, conditions, alterations, or additions not called for may be rejected or interpreted so as to be most favorable to the Commission.

Proposals that are not submitted on the proposal form included in the Contract Documents or that are separated from the Contract Documents may be rejected.

The bidder shall staple, or otherwise bind into the Contract Documents submitted, a copy of each Addendum issued for the Contract Documents during the bidding period and include on the proposal a listing of such Addenda where required. Proposals that fail to comply with this Instruction may be rejected.

All bidders submitting a proposal shall be conclusively deemed to have evidenced an intention to be bound thereby whether or not the requirements for signing proposals found in Section 6 of these Instructions are complied with. However, proposals that fail to comply with Section 6 of these Instructions may nevertheless be rejected as provided for therein.

If a deficiently prepared proposal is not rejected, the Commission may demand correction of any deficiency and award a Contract to the bidder upon satisfactory compliance with this Instruction.

6. **Requirements for Signing Proposals**

The following requirements must be observed in the signing of proposals:

- (a) **Individuals.** Proposals that are signed for an Individual shall be signed by such individual or signed by an attorney-in-fact. If signed by an attorney-in-fact, there shall be attached to the proposal a power of attorney evidencing authority to sign the proposal, executed by such individual.
- (b) **Partnerships.** Proposals that are signed for a Partnership shall have the correct Partnership name thereof, State of registration, address of its principal place of business, and shall be signed by all of the General Partners or by an attorney-in-fact. If signed by an attorney-in-fact, there shall be attached to the proposal a power of attorney evidencing authority to sign the proposal, executed by all of the General Partners.
- (c) **Corporations.** Proposals that are signed for a Corporation shall have the correct corporate name thereof, State of incorporation, address of its principal place of business, and the signature of the President or other authorized officer of the Corporation, manually written below the corporate name following the word "By: _____." A certified copy of a resolution of the Board of Directors evidencing the authority of the official signing the proposal to sign the proposal shall be attached to it. The proposal shall also bear the attesting signature of the Secretary or Assistant Secretary of the Corporation.

- (d) Joint Ventures. Proposals that are signed for a Joint Venture shall have the correct joint venture name thereof, address of its principal place of business and date of joint venture agreement and shall be signed by each signatory of the joint venture agreement in accordance with the applicable provisions of (a), (b) and (c) above.

Proposals that fail to comply with this Instruction may be rejected, or, if not rejected, the Commission may demand correction thereof and award a Contract to the bidder upon satisfactory compliance with this Instruction.

7. Bid Security

(a) Deficiencies. Proposals may be rejected unless accompanied by a Bid Bond, Cashier's Check or Certified Check as set forth in the Invitation for Bids, as a guaranty that (i) if bidder is determined to be one of the "most favorable bidders" (see Section 13(b) below), bidder will submit all additional information requested by the Commission, and (ii) if the bid is accepted, bidder will timely execute the Contract Agreement. If a proposal with deficient bid security is not rejected, the Commission may demand correction of any deficiency and award a Contract to bidder upon satisfactory compliance with this Instruction.

(b) Return of Bid Securities. Bid securities submitted in the form of Cashier's Checks or Certified Checks will be returned to all except the "most favorable bidders" within five (5) workdays after the opening of bids, and to the "most favorable bidders" within five (5) workdays after execution of a Contract Agreement by the Commission for all Contracts awarded. Bid Bonds will not be returned unless otherwise requested by the bidder.

(c) Liquidated Damages. If a "most favorable bidder" fails to timely submit all additional information requested by the Commission, or if a successful bidder fails to timely execute the Contract Agreement, it will be difficult and impracticable to ascertain and determine the amount of damage that the Commission will sustain by reason of such failure. For such reason, it is agreed that, at the Commission's option, bidder shall pay to the Commission, as liquidated damages and not as a penalty, the entire amount of the bid security in full settlement of all damages, or the Commission shall be entitled to exercise any and all equitable remedies it may have against the defaulting bidder for specific performance. Bidder, by submitting a proposal, specifically agrees to this provision.

8. Surety and Insurance Commitments

Proposals may be rejected unless accompanied by:

- (i) A letter from a surety company, licensed to do business in the State of Illinois with a general rating of A minus and a financial size category of Class X or better in Best's Insurance Guide, stating that it will execute bonds in the form included with the Contract Documents upon award of the Contract to the bidder.

- (ii) A letter from the bidder's insurance representative certifying that said insurer has read the insurance requirements set forth in the Contract Documents and will issue the required policies at the time requested upon award of the Contract to the bidder.

If a proposal deficient in required surety and insurance commitments is not rejected, the Commission may demand correction of any deficiency and award a Contract to the bidder upon satisfactory compliance with this Instruction.

9. Filing of Proposal

One copy of each proposal, properly signed, together with the bid security, surety and insurance commitment letters and all other documents required to be bound thereto, shall be enclosed in a sealed envelope or package addressed and delivered to the office designated in the Invitation for Bids. Sealed envelopes or packages containing proposals shall be identified as such and shall be marked with the title of the Contract and the bidder's full legal name. Any documents designated in the proposal form, including any Addenda officially issued by the Commission, will be considered part of the proposal whether attached or not. The proposal shall not be removed from these bound documents.

10. Withdrawal of Proposal

Any proposal may be withdrawn at any time prior to the opening of bids, provided that a request in writing, executed by the bidder in the manner specified in Section 6 of these Instructions, for the withdrawal of such bid is filed with the Commission prior to the opening of bids. The withdrawal of a bid prior to bid opening will not prejudice the right of the bidder to file a new proposal. No proposal may be withdrawn without the consent of the Commission for a period of sixty (60) calendar days after the opening of bids. Any proposal may be withdrawn at any time following the expiration of the sixty (60) calendar day period set forth above, provided that a request in writing, executed by the bidder in the manner specified in Section 6 of these Instructions, for the withdrawal of such bid is filed with the Commission after the sixtieth day following bid opening. If no such request is filed, the bid acceptance date shall be deemed extended until such a request is filed or the Commission executes all Contracts awarded hereunder.

11. Public Opening of Proposals

Proposals will be opened and the prices bid will be read aloud publicly at the time and place indicated in the Invitation for Bids or as soon thereafter as possible. Bidders or their agents are invited to be present.

12. Confidentiality

The Commission shall not disclose, outside the bidding process, at any time, either during or subsequent to the bidding process, nor permit any of its employees, agents or representatives to so disclose, any information, knowledge or data of bidder that the Commission receives or obtains during the bidding process relating to business,

commercial or financial information or other confidential or proprietary matters of bidder, unless such disclosure will not cause competitive harm, or such confidential information was actually known to the Commission, its employees, agents or representatives prior to submission of any proposal, or was properly obtained or evolved independently therefrom, or bidder consents to such disclosure. Bidder shall identify any information submitted in the bidding process that is considered by it to be confidential or proprietary. Notwithstanding the foregoing, bidder, by its submission of a proposal, acknowledges that the Commission is subject to the Illinois Freedom of Information Act 5 ILCS 140/1 et seq., and that no disclosure made in good faith by the Commission pursuant to such Act shall be deemed to violate this paragraph.

13. **Qualification of Bidders**

(a) **Factors.** Price shall not be the dominant factor in making any awards but, rather, it is the intention of the Commission to award one or more Contracts to bidders who furnish satisfactory evidence that they understand the scope of the Work under this Contract and that they have the requisite experience, ability, capital, facilities, plant, organization and staffing to enable them to commence the Work within the minimum response time set forth in the Contract Documents and to perform the Work successfully and promptly.

(b) **Most Favorable Bidders.** A preliminary determination as to eligibility of up to three bidders (herein referred to as "the most favorable bidder(s)") who shall be eligible for further consideration shall be made on the basis of the dollar amount of the bids, the Commission's prior experience with the bidders, the Commission's knowledge of the bidders' performance on other relevant projects, and all other relevant facts or matters mentioned in the Contract Documents or that the Commission may legally consider in making its determination. The making of such a preliminary determination shall not waive the Commission's right to reject any and all bids nor waive such other rights as are set forth in Section 15 of these Instructions.

(c) **Final Determination.** The final determination of the successful bidders among the most favorable bidders shall be made on the basis of the above-mentioned facts and matters and any additional information that may be required of all or any one or more of the most favorable bidders. In the event the Commission requests additional information, the responding bidder must provide the requested information within two (2) workdays after receipt of any such request or within such longer period as the Commission may specify in its request. Failure to so answer shall be grounds for the imposition of liquidated damages at the Commission's option, all as is more specifically set forth in Section 7 above.

14. **Disqualification of Bidders**

(a) **More Than One Proposal.** More than one proposal for the Work described in these Contract Documents from an individual, firm or partnership, a corporation or an association under the same or different names, may not be considered. Reasonable grounds for believing that any bidder is interested in more than one proposal for the

Work contemplated may cause the rejection of all proposals in which such bidder is interested.

(b) Collusion. If there are reasonable grounds for believing that collusion exists among the bidders, the proposals of the participants in such collusion will not be considered.

(c) Default. If a bidder is or has been in default on a contract with the Commission or in the payment of monies due the Commission, its proposal will not be considered.

(d) Deficiencies. The Commission expressly reserves the right in its sole and absolute discretion to disqualify bidders if:

- (i) the proposal does not contain a price for each pay item requested,
- (ii) the proposal form is other than that furnished by the Commission or if the form is altered or any part thereof detached,
- (iii) there are omissions, alterations, unauthorized additions, conditional or alternate bids, or irregularities of any kind that may tend to make the proposal incomplete, indefinite or ambiguous as to its meaning, including, but not limited to, conditional surety and insurance commitment letters and unsigned or improperly signed proposals,
- (iv) the bidder adds any provisions reserving the right to accept or reject an award or to enter into a contract pursuant to award, or
- (v) if the proposal is prepared with other than ink or typewriter.

If the deficient bidder is not disqualified, the Commission may demand correction of any deficiency and award a Contract to the bidder upon satisfactory compliance with these General Instructions to Bidders.

15. Award of Contract

(a) Reservation of Rights. The Commission reserves the right to accept any proposal that is, in its judgment, the best bid(s) and most favorable to the interests of the Commission and to the public; to reject the low bid; to accept more than one bid; to reject any and all bids; to accept and incorporate corrections, clarifications or modifications following bid opening when to do so would not, in the Commission's opinion, prejudice the bidding process or create any improper advantage to any bidder; and to waive irregularities and informalities in any proposal submitted or in the bidding process; provided, however, that the waiver of any prior defect or informality shall not be considered a waiver of any future or similar defects or informalities and bidders should not rely upon, or anticipate, such waivers in submitting their proposals. Proposals received after the specified time of opening will be returned unopened.

(b) Offers. All bids are offers only and no bids shall be deemed rejected, notwithstanding acceptance of any bid, until a Contract Agreement has been executed by the Commission and any and all successful bidders.

(c) Time of Award. It is expected that the award of the Contract, if it be awarded, will be made within sixty (60) calendar days following the opening of bids. Should administrative difficulties be encountered after bid opening, including the annulment of any award, that may delay an award or subsequent award beyond the sixty (60) day period, the Commission may accept any bid for which the bid acceptance date has been extended as provided in Section 10 of these Instructions in order to avoid the need for readvertisement. No bidder shall be under any obligation to extend the period. Failure of one or more of the bidders or their sureties to extend the period shall not prejudice the right of the Commission to accept any bid for which the period has been extended.

16. **Effective Date of Award**

If one or more Contracts are awarded by the Commission, an award shall be effective when a Notice of Award in the form included in the Contract Documents has been issued to the applicable successful bidder. The Notice of Award shall set forth the Closing Date, by which date all conditions precedent to execution of the Contract Agreement as defined in Section 18(b) below shall be completed, unless extended as provided below. Five copies of the Contract Documents will be prepared by the Commission and submitted with the Notice of Award.

17. **Penalty for Collusion**

If at any time it shall be found that any person, firm or corporation to whom a Contract has been awarded has, in presenting any bid or bids, collided with any other party or parties, then the successful bidder and its sureties shall be liable to the Commission for all loss or damage that the Commission may suffer thereby, and any Contract so awarded shall, at the Commission's option, be null and void.

18. **Closing**

(a) Closing Date. The successful bidder(s) shall satisfactorily complete all conditions precedent to Closing within fourteen (14) calendar days following the effective date of award or within such extended period as the Commission may, in the exercise of its sole discretion, authorize, either before or after issuance of the Notice of Award. See Section 16 above. The "Closing Date" shall be the date set forth in the Notice of Award, or such extended date as the Commission may, in the exercise of its sole discretion, authorize thereafter.

(b) Conditions Precedent to Closing. The successful bidder(s) shall date all copies of the Contract Agreement as of the Closing Date set forth in the Notice of Award and shall duly execute them in accordance with the provisions of Section 6 above. The successful bidder(s) shall insert five executed copies of the Power(s) of Attorney or authorizing resolution(s), if any.

Failure to timely file the executed Contract Agreement, the authorizing resolution(s), or the Power(s) of Attorney shall be grounds for the imposition of liquidated damages as more specifically set forth in Section 7 above. If the submitted Contract Agreement fails to comply with the Contract Documents or is not timely filed, the Commission may, in its sole discretion, annul the award or allow the successful bidder an opportunity to correct the deficiencies. In no event will the Commission execute the Contract Agreement until any and all such deficiencies have been cured or the Commission has received adequate assurances of complete and prompt performance as determined by the Commission.

(c) Closing. At the Closing, and provided that all documents required to be filed prior to the Closing have been reviewed and determined by the Commission to be in compliance with the Contract Documents or adequate assurances of complete and prompt performance have been received, the Commission shall execute all copies of Contract Agreement, retain three copies of the completed Contract Documents, and tender two copies to the successful bidder(s) at the Closing. Any successful bidder or its agent are invited to be present at the Closing.

19. **Failure to Close**

(a) Annulment of Award. Failure of a successful bidder to comply with the conditions precedent to Closing shall be just cause for the annulment of the award.

(b) Subsequent Awards. Upon annulment of an award, the Commission may then award a Contract to any other bidder as the Commission, in its judgment, deems to be in its best interest, advertise anew for bids, or forego obtaining a replacement.

20. **Time of Starting and Completion**

(a) Commencement. Work shall generally be required to be commenced within twenty-four (24) hours following issuance of any Work Authorization Order by the Commission. Longer or shorter response times may be required depending upon the urgency with which the Work is desired to be performed. The successful bidder or bidders shall not dispute or complain of any minimum response times set forth in any Work Authorization Order nor shall any minimum response times set forth in any Work Authorization Order constitute the basis of a claim for damages or entitle the successful bidder or bidders to any compensation or damages therefore, other than as reflected in the rates and fees bid.

(b) Completion. Work shall be diligently and continuously prosecuted to completion. With respect to Work Authorization Orders with a minimum response time of three (3) hours or less, the Work ordered shall be deemed to be "Priority Work" requiring Work to be prosecuted twenty-four hours per day until completion and entitling the successful bidder to the additional compensation set forth in Paragraph D, entitled "For Priority Work," of the Bidder's Proposal.

(c) Coordination and Delays. Bidders are directed to the fact that the Work to be done under this proposal is only a part of constructing and maintaining a water

supply system from the City of Chicago to the Commission's Charter Customers and others located throughout DuPage County, that contracts have been or will be let for other portions of the Commission's Waterworks System, and that the successful operation of the Commission's Waterworks System is dependent upon the completion of the Work under this proposal being coordinated with the work to be done by others. It is essential that all parties interested in the Commission's Waterworks System cooperate, but the Commission cannot guarantee that no interference or delay will be caused by reason of work being performed by others. Prospective bidders may examine at the office of the Commission available specifications, drawings and data regarding materials and equipment to be furnished and work to be performed under separate contracts awarded by the Commission. Interference and delay shall not be the basis of claims against the Commission.

21. **Non-Discrimination**

The successful bidder(s) shall comply with the provisions of the Illinois Human Rights Act, as amended, 775 ILCS 5/1-101 et seq., and the provisions of 775 ILCS 10/1 et seq. as though they were inscribed upon the face of the Contract Documents and such provisions are by this reference incorporated herein and made a part hereof.

REQUEST FOR BOARD ACTION

AGENDA SECTION	Omnibus Vote Requiring Super-Majority or Special Majority Vote	ORIGINATING DEPARTMENT	GIS/Instrumentation & Remote Facilities
ITEM	<p>A Resolution Suspending Purchasing Procedures and Approving Requisition 15002 for the purchase of information technology hardware from Sikich, LLP.</p> <p>Resolution No. R-7-13</p>	<p>APPROVAL</p> 	

Account Number: 01-60-7703.01 and 01-60-7703.02

Resolution No. R-7-13 would suspend purchasing procedures and approve requisition 15002 in the amount of \$123,230 thereby authorizing staff to purchase information technology hardware from Sikich, LLP as listed.

Suspension of purchasing procedures for this purchase is in the best interests of the Commission and will save more than \$27,000 compared to the competitively bid State of Illinois contract prices. This is due to Sikich's participation in the Hewlett-Packard (HP) reseller Special Pricing program. As per HP documentation, "Special Pricing means an additional discount or rebate or a net reseller buy price below HP's usual Net Reseller Price offered to [a] Reseller for a specific End-user transaction and identified in a HP Confirmation." HP Special Pricing is available to only one reseller for a specific time and project. For this project staff attempted to solicit prices from other vendors who were not competitive or declined to bid because of the HP Special Pricing for Sikich. Staff also confirmed with the HP government sector sales rep Sikich's approval for Special Pricing.

The hardware listed in requisition 15002 would be used in the conversion of the Commission's existing local area network into a virtualized storage area network (SAN). This will involve installation of two identical high capacity servers and eight SAN data storage devices divided between the pumping station and generator building to create a virtual server cluster with centralized storage. The goal is to increase network reliability and capacity with data mirrored in two locations and high availability redundant servers with automatic failover capability using VMware virtual server and SAN management software.

MOTION: To approve Resolution No. R-7-13.

DuPAGE WATER COMMISSION

RESOLUTION NO. R-7-13

A RESOLUTION
SUSPENDING PURCHASING PROCEDURES
AND APPROVING REQUISITION 15002

WHEREAS, the DuPage Water Commission received a price quotation from Sikich LLP, dated as of January 17, 2013, in the amount of \$123,230 for various information technology hardware as requested by Commission staff; and

WHEREAS, Sikich LLP, an authorized reseller of Hewlett-Packard equipment, requested and received approval for Special Pricing from Hewlett-Packard for a specific purpose of the DuPage Water Commission resulting in a Net Reseller buy price below Hewlett-Packard's usual Net Reseller Price and below the Net Reseller Price offered to other authorized Hewlett-Packard resellers; and

WHEREAS, the net hardware price provided by Sikich will result in a savings to the DuPage Water Commission of more than \$27,000.00 compared to the competitively bid State of Illinois contract prices and prices available from other authorized Hewlett-Packard resellers; and

WHEREAS, the Board of Commissioners of the DuPage Water Commission believes it is in the best interest of the Commission to suspend purchasing procedures and accept the price quotation offered by Sikich LLP to supply various information technology hardware as requested by Commission staff;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission as if fully set forth.

SECTION TWO: The price quotation of Sikich LLP, dated as of January 17, 2013, for various information technology hardware as requested by Commission staff shall be and it hereby is approved and accepted by the Board of Commissioners of the DuPage Water Commission and the requisition 15002 in the amount of \$123,230 necessary to effect purchase of said hardware is hereby approved without further act.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS _____ DAY OF _____, 2013.

Chairman

ATTEST:

Clerk



DuPage Water Commission

MEMORANDUM

TO: John Spatz, General Manager

FROM: Frank Frelka, GIS Coordinator 

DATE: January 25, 2013

SUBJECT: Suspension of purchasing procedures and approval of requisition 15002

I would like to submit for the Board's consideration at the February 21 meeting a request to suspend purchasing procedures for the purchase of information technology (IT) hardware from Sikich, LLP and to approve requisition 15002 for the purchase. The hardware is for the storage area network (SAN) conversion and server virtualization project. Suspension of purchasing procedures will result in savings to the Commission compared to the competitively bid State of Illinois contract and other vendor prices. This is due to Sikich's participation in the Hewlett-Packard (HP) Special Pricing program, which is an incentive offered to HP resellers as explained below.

We are planning several IT improvements this fiscal year and have budgeted accordingly. The largest project involves conversion of the local area network (LAN) into a storage area network with automated failover and high availability redundant virtual servers. Other projects, with costs not part of this request, include server and database system software upgrades, firewall and security device re-configuration, remote access improvements and enhancements to the backup and disaster recovery capability.

To accomplish the proposed work we worked with the technology division of Sikich, LLP, the Commission's auditing firm, to plan and identify hardware and software. With this completed, we were prepared to place an order with HP for the substantial amount of hardware needed under the current HP/State of Illinois contract that extends pricing to other units of government. Sikich then presented us with pricing for the same items that was more than \$27,000 less than the State contract prices. Most of this savings, \$26,600, is for the SAN devices with minor savings for other items.

The Sikich project manager explained to us that, as an HP reseller, they requested and received approval for Special Pricing because of the "transformational" nature of the SAN/server project. We were initially skeptical of this claim. However, the HP website explains, "Special Pricing" is "an additional discount or rebate or a net reseller buy price below HP's usual Net Reseller Price offered to Reseller for a specific End-user transaction and identified in a HP Confirmation." We also learned that with this program no other resellers are eligible for the reduced prices for a set time. We confirmed this with the HP government sales representative. Also, one potential vendor, Insight Public Sector Sales, declined to submit a bid for this project because HP approved Sikich for special pricing. Insight said they "would not be close on cost..."

Should the Board approve this request we are prepared to place the order with Sikich on Friday, February 22. I anticipate, pending receipt of all parts and software, implementation can begin mid-March and project completion in early April, thereby leaving time to complete other work before the fiscal year end.

Encl:
Insight e-mail, HP price quote, IT Savvy price quote, comparison spreadsheet, req. 15002.



DuPage Water Commission

600 E. Butterfield Road

Elmhurst, IL 60126

Purchase Requisition

Requisition: 15002 [Storage Area Network SAN/Server virtualization Project] **Requisition Date:** 01/09/2013

Status: U [Unfinished]
For Store: DPS [DuPage Pumping Station]
Originator: 106-0009 [FRELKA FRANK]

Line	DuPage Water / Supplier Part No.	Due date	Quantity Assigned Qty	UOM	Unit Price	Total
1	COMP-SAN-001 / 653200-B21 DL380p G8 SFF CTO Server	1/29/13	2	EA	\$1,369.00	\$2,738.00 USD

Account 01-60-7703.01/2013
From Supplier SIKICH [SIKICH LLP]
Delivery Address DuPage Water Commission

Comments

2	COMP-SAN-002 / 662226-L21 DL380P G8 E5-2690 CPU	1/29/13	2	EA	\$2,015.00	\$4,030.00 USD
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Account 01-60-7703.01/2013
From Supplier SIKICH [SIKICH LLP]
Delivery Address DuPage Water Commission

Comments

3	COMP-SAN-003 / 662226-B21 DL380P G8 E5-2690 2nd CPU	1/29/13	2	EA	\$2,015.00	\$4,030.00 USD
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Account 01-60-7703.01/2013
From Supplier SIKICH [SIKICH LLP]
Delivery Address DuPage Water Commission

Comments

4	COMP-SAN-004 / 672631-B21 HP 16GB 2Rx4 PC3-12800R-11 Kit	1/29/13	16	EA	\$247.00	\$3,952.00 USD
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Account 01-60-7703.01/2013
From Supplier SIKICH [SIKICH LLP]
Delivery Address DuPage Water Commission

Comments

5	COMP-SAN-005 / 647899-B21-DR 8GB RAM PC3-12800R RAM kit	1/29/13	16	EA	\$134.00	\$2,144.00 USD
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Account 01-60-7703.01/2013
From Supplier SIKICH [SIKICH LLP]
Delivery Address DuPage Water Commission

Comments



DuPage Water Commission

600 E. Butterfield Road

Elmhurst, IL 60126

Purchase Requisition

Line	DuPage Water / Supplier Part No.	Due date	Quantity Assigned Qty	UOM	Unit Price	Total
6	COMP-SAN-006 / 652605-B21-DR 146 GB 15K rpm SAS hard drive	1/29/13	4	EA	\$261.00	\$1,044.00 USD
Account		01-60-7703.01/2013				
From Supplier		SIKICH [SIKICH LLP]				
Delivery Address		DuPage Water Commission				
Comments						
7	COMP-SAN-007 / 652235-B21-DR HP DVD RW SATA Kit	1/29/13	2	EA	\$78.00	\$156.00 USD
Account		01-60-7703.01/2013				
From Supplier		SIKICH [SIKICH LLP]				
Delivery Address		DuPage Water Commission				
Comments						
8	COMP-SAN-008 / 653206-B21 HP DL380p/385p/560 G8PCI riser	1/29/13	2	EA	\$49.00	\$98.00 USD
Account		01-60-7703.01/2013				
From Supplier		SIKICH [SIKICH LLP]				
Delivery Address		DuPage Water Commission				
Comments						
9	COMP-SAN-009 / AF556A-DR HP 10 Amp UL NEMA Power Cord	1/29/13	4	EA	\$8.00	\$32.00 USD
Account		01-60-7703.01/2013				
From Supplier		SIKICH [SIKICH LLP]				
Delivery Address		DuPage Water Commission				
Comments						
10	COMP-SAN-010 / 647594-B21-DR HP 1Gb 4-port 331T Adapter	1/29/13	4	EA	\$254.00	\$1,016.00 USD
Account		01-60-7703.01/2013				
From Supplier		SIKICH [SIKICH LLP]				
Delivery Address		DuPage Water Commission				
Comments						
11	COMP-SAN-011 / 631681-B21-DR HP 2GB FBWC for Smart Array	1/29/13	2	EA	\$389.00	\$778.00 USD
Account		01-60-7703.01/2013				
From Supplier		SIKICH [SIKICH LLP]				
Delivery Address		DuPage Water Commission				



DuPage Water Commission

600 E. Butterfield Road

Elmhurst, IL 60126

Purchase Requisition

Line	DuPage Water / Supplier Part No.	Due date	Quantity Assigned Qty	UOM	Unit Price	Total
Comments						
12	COMP-SAN-012 / 663478-B21 HP 2U SFF BB Rail Gen8 Kit	1/29/13	2	0 EA	\$71.00	\$142.00 USD
Account		01-60-7703.01/2013				
From Supplier		SIKICH [SIKICH LLP]				
Delivery Address		DuPage Water Commission				
Comments						
13	COMP-SAN-013 / 656363-B21-DR HP 750W CS Plat Hot Plug Power Supply	1/29/13	4	0 EA	\$247.00	\$988.00 USD
Account		01-60-7703.01/2013				
From Supplier		SIKICH [SIKICH LLP]				
Delivery Address		DuPage Water Commission				
Comments						
14	COMP-SAN-014 / HA105A5-7G3 HP 5year Hardware Support	1/29/13	2	0 EA	\$2,992.00	\$5,984.00 USD
Account		01-60-7703.01/2013				
From Supplier		SIKICH [SIKICH LLP]				
Delivery Address		DuPage Water Commission				
Comments						
15	COMP-SAN-015 / TC278AAE HP iLO Insight Control Bundle	1/29/13	2	0 EA	\$318.00	\$636.00 USD
Account		01-60-7703.01/2013				
From Supplier		SIKICH [SIKICH LLP]				
Delivery Address		DuPage Water Commission				
Comments						
16	COMP-SAN-016 / B7E17A-DR HP StoreVirtual 4330 SAS Storage	1/29/13	8	0 EA	\$9,155.00	\$73,240.00 USD
Account		01-60-7703.01/2013				
From Supplier		SIKICH [SIKICH LLP]				
Delivery Address		DuPage Water Commission				
Comments						
17	COMP-SAN-021 / J4858C-VEP HP ProCurve Gbit SX LC GBIC	1/29/13	4	0 EA	\$314.00	\$1,256.00 USD
Account		01-60-7703.01/2013				
From Supplier		SIKICH [SIKICH LLP]				



DuPage Water Commission

600 E. Butterfield Road

Elmhurst, IL 60126

Purchase Requisition

Line	DuPage Water / Supplier Part No.	Due date	Quantity	UOM	Unit Price	Total
Delivery Address		DuPage Water Commission				
Comments						
18	COMP-SAN-022 / J9773A HP 2530-24G-POE+ Switch	1/29/13	2	EA	\$1,518.00	\$3,036.00 USD
Account		01-60-7703.01/2013				
From Supplier		SIKICH [SIKICH LLP]				
Delivery Address		DuPage Water Commission				
Comments						
19	COMP-SAN-023 / UR954E HP Care Pack Support+ 5 years	1/29/13	2	EA	\$321.00	\$642.00 USD
Account		01-60-7703.01/2013				
From Supplier		SIKICH [SIKICH LLP]				
Delivery Address		DuPage Water Commission				
Comments						
20	COMP-SAN-024 / HA110A5-QBU HP 5 YEAR Support Plus for SAN B7E17A	1/29/13	8	EA	\$2,161.00	\$17,288.00 USD
Account		01-60-7703.01/2013				
From Supplier		SIKICH [SIKICH LLP]				
Delivery Address		DuPage Water Commission				
Comments						
Total						123,230.00 USD
Approver:						
Date approved:						
Requisition Comments:						

**SAN Project
Price Comparison**

Qty	Description	Part #	HP Govt. Contract		ITSavvy LLC		Sikich Prices		HP	Itsavvy
			Price	Ext. Price	Price	Ext. Price	Price	Ext. Price	Diff.	Diff.
Servers for Virtualization										
2	DL380p G8 SFF CTO Server	653200-B21	\$ 1,412.55	\$2,825.10	\$1,837.99	\$3,675.98	\$1,369.00	\$2,738.00	-\$87.10	-\$937.98
2	DL380P G8 E5-2690 CPU	662226-L21	\$ 2,079.77	\$4,159.54	\$2,735.04	\$5,470.08	\$2,015.00	\$4,030.00	-\$129.54	-\$1,440.08
2	DL380P G8 E5-2690 2nd CPU	662226-B21	\$ 2,079.77	\$4,159.54	\$2,735.04	\$5,470.08	\$2,015.00	\$4,030.00	-\$129.54	-\$1,440.08
16	HP 16GB 2Rx4 PC3-12800R-11 Kit	672631-B21	\$ 240.17	\$3,842.72	\$318.39	\$5,094.24	\$247.00	\$3,952.00	\$109.28	-\$1,142.24
16	8GB RAM PC3-12800R RAM kit	647899-B21-DR	\$ 137.97	\$2,207.52	\$182.90	\$2,926.40	\$134.00	\$2,144.00	-\$63.52	-\$782.40
4	146 GB 15K rpm SAS hard drive	652605-B21-DR	\$ 269.37	\$1,077.48	\$356.14	\$1,424.56	\$261.00	\$1,044.00	-\$33.48	-\$380.56
2	HP DVD RW SATA Kit	652235-B21-DR	\$ 79.57	\$159.14	\$104.36	\$208.72	\$78.00	\$156.00	-\$3.14	-\$52.72
2	HP DL380p/385p/560 G8PCI riser	653206-B21	\$ 50.37	\$100.74	\$67.50	\$135.00	\$49.00	\$98.00	-\$2.74	-\$37.00
4	HP 10 Amp UL NEMA Power Cord	AF556A-DR	\$ 8.00	\$32.00	\$9.24	\$36.96	\$8.00	\$32.00	\$0.00	-\$4.96
4	HP 1Gb 4-port 331T Adapter	647594-B21-DR	\$ 262.07	\$1,048.28	\$347.42	\$1,389.68	\$254.00	\$1,016.00	-\$32.28	-\$373.68
2	HP 2GB FBWC for Smart Array	631681-B21-DR	\$ 400.77	\$801.54	\$531.29	\$1,062.58	\$389.00	\$778.00	-\$23.54	-\$284.58
2	HP 2U SFF BB Rail Gen8 Kit	663478-B21	\$ 73.00	\$146.00	\$135.48	\$270.96	\$71.00	\$142.00	-\$4.00	-\$128.96
4	HP 750W CS Plat Hot Plug Power Supply	656363-B21-DR	\$ 254.77	\$1,019.08	\$376.55	\$1,506.20	\$247.00	\$988.00	-\$31.08	-\$518.20
2	HP 5year Hardware Support	HA105A5-7G3	\$ 3,281.60	\$6,563.20	\$2,307.27	\$4,614.54	\$2,992.00	\$5,984.00	-\$579.20	\$1,369.46
2	HP iLO Insight Control Bundle	TC278AAE	\$ 327.77	\$655.54	\$386.24	\$772.48	\$318.00	\$636.00	-\$19.54	-\$136.48
SANs for Virtualization										
8	HP StoreVirtual 4330 SAS Storage	B7E17A-DR	\$12,480.00	\$99,840.00	\$12,491.98	\$99,935.84	\$9,155.00	\$73,240.00	-\$26,600.00	-\$26,695.84
8	HP 5year Support Plus	HA110A5-QBU	\$ 2,311.20	\$18,489.60	\$2,379.18	\$19,033.44	\$2,161.00	\$17,288.00	-\$1,201.60	-\$1,745.44
Switches for Virtualization *										
4	HP ProCurve Gbit SX LC GBIC	J4858C-VEP	\$ 276.54	\$1,106.16	\$294.82	\$1,179.28	\$314.00	\$1,256.00	\$149.84	\$76.72
Core Switches										
2	HP 2530-24G-POE+ Switch	J9773A	\$ 1,319.34	\$2,638.68	\$1,403.55	\$2,807.10	\$1,518.00	\$3,036.00	\$397.32	\$228.90
2	HP Care Pack Support+ 5 years	UR954E		\$0.00	\$330.13	\$660.26	\$321.00	\$642.00	\$642.00	-\$18.26
<i>Sub Total</i>				\$150,871.86		\$157,674.38		\$123,230.00	-\$27,641.86	-\$34,444.38

REQUEST FOR BOARD ACTION

AGENDA SECTION	Engineering & Construction Committee	ORIGINATING DEPARTMENT	Operations
ITEM	A Resolution Approving and Ratifying Certain Work Authorization Order(s) Under Quick Response Contract QRE-6/12 at the February 21, 2013 DuPage Water Commission Meeting Resolution No. R-08-13	APPROVAL 	
<p>Account Number: 01-60-6560</p> <p>The Commission entered into certain agreements dated June 21, 2012, with McWilliams Electric Company, Inc and Divane Bros. Electric Co. for quick response electrical work as needed through the issuance of Work Authorization Order(s). Resolution No. R-08-13 would approve the following Work Authorization Order(s) under the Quick Response Electrical Contracts:</p> <p>Work Authorization Order No. 001: This work authorization order is to Divane Bros. Electric Co. to Install electrical ridged piping, wiring and Commission supplied material and equipment on existing medium voltage switchgear. The installation is required to upgrade currently installed Schweitzer Engineering Laboratories (SEL) protection and communication switchgear relays to allow global; time synchronization, engineering access and event report collection. The cost of this work is estimated not to exceed \$13,000.</p>			
MOTION: To approve Resolution No. R-08-13.			

DUPAGE WATER COMMISSION

RESOLUTION NO. R-08-13

A RESOLUTION APPROVING AND RATIFYING
CERTAIN WORK AUTHORIZATION ORDER(S)
UNDER QUICK RESPONSE ELECTRICAL CONTRACT QRE-6/12
AT THE FEBRUARY 21, 2013, DUPAGE WATER COMMISSION MEETING

WHEREAS, the DuPage Water Commission (the "Commission") entered into certain agreements dated June 21, 2012, with McWilliams Electric Company, Inc and Divane Bros. Electric Co. for quick response electrical work related to the Commission's Waterworks System (said agreements being hereinafter collectively referred to as "Contract QRE-6/12"); and

WHEREAS, Contract QRE-6/12 is designed to allow the Commission to direct one or more or all of the quick response electrical contractors to perform emergency electrical work, including without limitation electrical work that the Commission is unable to perform through its own personnel and with its own equipment, as needed through the issuance of Work Authorization Order(s); and

WHEREAS, the need for such emergency electrical work could not have been reasonably foreseen at the time the contracts were signed;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are by this reference incorporated herein and made a part hereof as findings of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Work Authorization Order(s) attached hereto and by this reference incorporated herein and made a part hereof as Exhibit 1 shall be and hereby

Resolution No. R-08-13

are approved and, if already issued, ratified because the Board of Commissioners of the DuPage Water Commission has determined based upon the representations of staff that the circumstances said to necessitate the Work Authorization Order(s) were not reasonably foreseeable at the time the contracts were signed, the Work Authorization Order(s) are germane to the original contracts as signed and/or the Work Authorization Order(s) are in the best interest of the DuPage Water Commission and authorized by law.

SECTION THREE: This Resolution shall constitute the written determination required by Section 33E-9 of the Criminal Code of 1961 and shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this ____ day of _____, 2013

Chairman

ATTEST:

Clerk

Exhibit 1

WORK AUTHORIZATION ORDER

SHEET 1 OF 2

CONTRACT QRE-6/12: QUICK RESPONSE ELECTRICAL CONTRACT

PROJECT: QRE-6.001

LOCATION:

DuPage Pump Station, 600 E. Butterfield Road, Illinois, 60126

CONTRACTOR:

Divane Bros. Electric Co.

DESCRIPTION OF WORK:

Install electrical ridged piping, wiring and Commission supplied material and equipment on existing medium voltage switchgear.

REASON FOR WORK:

The installation is required to upgrade currently installed Schweitzer Engineering Laboratories (SEL) protection and communication switchgear relays to allow global; time synchronization, engineering access and event report collection.

MINIMUM RESPONSE TIME:

One week.

COMMISSION-SUPPLIED MATERIALS, EQUIPMENT AND SUPPLIES TO BE INCORPORATED INTO THE WORK:

Qty	Description
1	SEL-3530 Real Time Automation Controller (RTAC)
1	SEL-3610 Port Server
1	SEL-2407 Synchronized Clock and antenna
1	C953 RG-58, BNC connector
4	C654 Mono plug to BNC jumper
12	C656 Mono plug to (2) ring terminal jumper
14	C273A Cables
16	SEL-2812MR Fiber -Optic Transceiver
16	SEL-281 2MT Fiber-Optic Transceiver
18	ST connected multimode fiber-optic cables

THE WORK ORDERED PURSUANT TO THIS WORK AUTHORIZATION ORDER

IS IS NOT PRIORITY EMERGENCY WORK

SUBMITTALS REQUESTED:

N/A

SUPPLEMENTARY NOTIFICATION OF POTENTIALLY HAZARDOUS CONDITIONS:

N/A

SUPPLEMENTARY CONTRACT SPECIFICATIONS AND DRAWINGS:

N/A

DUPAGE WATER COMMISSION

By: _____
Signature of Authorized
Representative

DATE: _____

CONTRACTOR RECEIPT ACKNOWLEDGED:

By: _____
Signature of Authorized
Representative

DATE: _____



DuPage Water Commission

MEMORANDUM

TO: John Spatz, General Manager

FROM: Cheryl Peterson, Financial Administrator

DATE: February 8, 2013

SUBJECT: Accounts Payable Listings

Following is a summary of the Accounts Payable to be considered at the February 21, 2013 Commission meeting:

January 9, 2013 to February 7, 2013 A/P Report	\$6,327,443.17
Accrued and estimated payments required before March Commission meeting	<u>639,365.00</u>
Total	<u>\$6,966,808.17</u>

cc: Chairman and Commissioners

DUPAGE WATER COMMISSION
ITEMS TO BE PAID BY 3-20-13
Board Meeting Date: February 21, 2013

Estimate Amount	Description	Check Number	Payment Date	Payment Amount
40,000.00	Blue Cross Blue Shield - Health Insurance			
4,500.00	MetLife - Dental Insurance			
8,000.00	Illinois Public Risk Fund - Workers Comp.			
200.00	Envision Health Care - Administration Fees			
20,000.00	ComEd - Utility Charges			
300,000.00	Constellation (Exelon Energy) - Utility Charges			
180,000.00	City of Chicago - Lexington. Electric			
2,000.00	City of Naperville -Meter Station Electric Bills			
15,000.00	Nicor - Gas			
210.00	Comcast - Internet Service			
2,000.00	AT & T - Telephone Charges			
2,600.00	AT & T - Scada Backhaul Network			
2,000.00	Nextel - Cell Phone Charges			
1,800.00	Fed - Ex - Postage/Delivery			
5,000.00	Business Card Charges			
1,000.00	Home Depot - Maintenance Supplies			
500.00	Waste Management - Disposal Services			
1,000.00	Mels - Maintenance Supplies			
1,000.00	Menards - Maintenance Supplies			
1,500.00	Konica Minolta - Copy and Lease Charges			
2,000.00	Grainger - Supplies for Operations			
500.00	Verizon Wireless - iPad Access Fee			
10,500.00	Ace Computers - Workstations			
2,200.00	Vertical Blinds - Shades			
2,200.00	Triton Electronics - Meter Station Supplies			
1,800.00	AWWA - Safety Supplies			
1,000.00	East Hill Instruments - PIE Loop Calibrator			
30.00	Envirotest/Perry Labs - Lab Testing Services			
500.00	Geib Industries - Hydraulic Hoses			
800.00	HSQ - Meter Station Supplies			
500.00	Illinois Section AWWA - WaterCon Seminar			
2,000.00	NIU - Courses			
700.00	Office Depot - Office Supplies			
75.00	Peter's & Associates - Network support			
500.00	Purdue University - Corrosion Short Course			

DUPAGE WATER COMMISSION
ITEMS TO BE PAID BY 3-20-13
Board Meeting Date: February 21, 2013

150.00 Raeco - Gas Monitor
3,600.00 RKA Applies Solutions - Radio Replacement
600.00 Safety First - Training
300.00 Val-matic Corp - Air/Vac Release Valve
4,000.00 Anthony Roofing - Roof Repairs
2,100.00 Divane Bros. Electric - QRE 6/12
15,000.00 McWilliams Electric - QRE-5.005

639,365.00

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
D E T A I L

VENDOR	TYPE ---ID---	ITEM DT/	DUE DT/	PAY DT/ 1099	----- DESCRIPTION -----	GROSS/	-DISTRIBUTION-
	BANK	POST DT	DISC DT	CHECK#		BALANCE	

01-1786 ABC COMMERCIAL MAINTENANCE

INV	2012-24	12/31/12	12/31/12	N	JANITORIAL SVC: DECEMBER 12	1,532.00	
	OPER	1/29/13			PO: 14966	1,532.00	
				01	-60-6290 JANITORIAL SVC: DECEMBER 12		1,532.00

===== TOTALS: GROSS: 1,532.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 1,532.00 =====

01-1886 ANDERSON PEST SOLUTIONS

INV	2429553	2/01/13	2/01/13	N	EXTERMINATOR SERVICE	114.00	
	OPER	2/07/13			PO: 15009	114.00	
				01	-60-6290 EXTERMINATOR SERVICE		114.00

===== TOTALS: GROSS: 114.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 114.00 =====

01-1516 ARAMARK REFRESHMENTS

INV	9964350	2/06/13	2/06/13	N	COFFEE SUPPLIES	124.56	
	OPER	2/07/13			PO: 14977	124.56	
				01	-60-6521 COFFEE SUPPLIES		124.56

===== TOTALS: GROSS: 124.56 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 124.56 =====

01-1637 AURELIO MELGOZA

INV	201301243829	1/21/13	1/21/13	N	MELGOZA- JURY DUTY REIMB	17.20	
	OPER	1/21/13			PO:	17.20	
				01	-2510 MELGOZA- JURY DUTY REIMB		17.20

===== TOTALS: GROSS: 17.20 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 17.20 =====

01-1802 BAKER TILLY VIRCHOW KRAUSE

INV	BT636551	1/30/13	1/30/13	N	DEC 12 AND JAN 13 PROF. SERV.	4,455.00	
	OPER	1/31/13			PO: 15001	4,455.00	
				01	-60-6290 DEC 12 AND JAN 13 PROF. SERV.		4,455.00

===== TOTALS: GROSS: 4,455.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 4,455.00 =====

01-1692 BRIDGEPOINT TECHNOLOGIES

INV	19180	1/15/13	1/15/13	N	WTR CONSRV-FILE SHARING	75.00	
	OPER	1/15/13			PO: 14901	75.00	
				01	-60-6290 WTR CONSRV-FILE SHARING		75.00

INV	19199	1/15/13	1/15/13	N	WTR CONSRV: HOSTING	50.00	
	OPER	1/15/13			PO: 14901	50.00	

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
D E T A I L

VENDOR	TYPE	---ID---	ITEM DT/	DUE DT/	PAY DT/	1099	-----	DESCRIPTION	-----	GROSS/	-DISTRIBUTION-
		BANK	POST DT	DISC DT	CHECK#					BALANCE	

01-1692 BRIDGEPOINT TECHNOLOGIES ** CONTINUED **

								01 -60-6290	WTR CONSRV: HOSTING		50.00
INV	19348		1/29/13	1/29/13		N			DOMAIN RENEWAL 11/12 TO 10/13	20.00	
	OPER		1/31/13						PO: 14991	20.00	
								01 -60-6290	DOMAIN RENEWAL 11/12 TO 10/13		20.00
INV	19359		2/01/13	2/01/13		N			WTR CONSRV-HOSTING	50.00	
	OPER		2/07/13						PO: 14969	50.00	
								01 -60-6290	WTR CONSRV-HOSTING		50.00
INV	19384		2/01/13	2/01/13		N			WTR CONSRV-FILE SHARING	75.00	
	OPER		2/07/13						PO: 14969	75.00	
								01 -60-6290	WTR CONSRV-FILE SHARING		75.00

***** TOTALS: GROSS: 270.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 270.00 *****

01-1023 CDW GOVERNMENT, INC.

INV	W741707		1/22/13	2/21/13		N			MS OFFICE PRO PLUS 2012	3,971.64	
	OPER		1/29/13						PO: 14922	3,971.64	
								01 -60-6580	MS OFFICE PRO PLUS 2012		3,971.64

***** TOTALS: GROSS: 3,971.64 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 3,971.64 *****

01-1135 CITY OF CHICAGO SUPERINTEN

INV	201302073844		1/31/13	1/31/13		N			WATER BILLING: JANUARY 2013	6,175,276.74	
	OPER		1/31/13						PO: 14996	6,175,276.74	
								01 -60-6611.01	WATER BILLING: JANUARY 2013		6,223,444.92
								01 -1398	WATER BILLING: JANUARY 2013		48,168.18CR

***** TOTALS: GROSS: 6,175,276.74 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 6,175,276.74 *****

01-1091 CINTAS FIRST AID & SAFETY

INV	5000250699		1/16/13	1/16/13		N			FIRST AID SUPPLIES	213.66	
	OPER		1/16/13						PO: 14902	213.66	
								01 -60-6627	FIRST AID SUPPLIES		213.66
INV	5000295258		2/07/13	2/07/13		N			FIRST AID SUPPLIES	205.98	
	OPER		2/07/13						PO: 15014	205.98	
								01 -60-6627	FIRST AID SUPPLIES		205.98

***** TOTALS: GROSS: 419.64 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 419.64 *****

01-1009 COMED

INV	201302073857		1/31/13	3/17/13		N			METER STATION ELEC: 1/31/13	13,308.64	
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ACCOUNTS PAYABLE
OPEN ITEM REPORT
DETAIL

VENDOR	TYPE	---ID---	ITEM DT/	DUE DT/	PAY DT/	1099	-----	DESCRIPTION	-----	GROSS/	-DISTRIBUTION-		
		BANK	POST DT	DISC DT	CHECK#					BALANCE			
01-1009	COMED		** CONTINUED **										
	OPER		1/31/13					PO: 15013		13,308.64			
								01 -60-6612.02	METER STATION ELEC: 1/31/13		13,308.64		
===== TOTALS:			GROSS:	13,308.64	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	13,308.64	=====
01-1935	CONSTRUCTION SAFETY COUNCI												
	INV	201302073854	2/05/13	2/05/13				N CONSTR. SAFETY COUN. EXPO- 3/5		945.00			
	OPER		2/07/13					PO: 14992		945.00			
								01 -60-6132	CONSTR. SAFETY COUN. EXPO- 3/5		945.00		
===== TOTALS:			GROSS:	945.00	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	945.00	=====
01-1915	DOUGLAS R. ELLSWORTH												
	INV	201302073848	1/31/13	1/31/13				Y SERV AS TREAS: FEB 2013		1,250.00			
	OPER		1/31/13					PO: 14978		1,250.00			
								01 -60-6111	SERV AS TREAS: FEB 2013		1,250.00		
===== TOTALS:			GROSS:	1,250.00	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	1,250.00	=====
01-1569	EDWARD COUGHLIN												
	INV	201301293835	1/21/13	1/21/13				Y SECURITY: 1/17/13		100.00			
	OPER		1/29/13					PO: 14948		100.00			
								01 -60-6191	SECURITY: 1/17/13		100.00		
===== TOTALS:			GROSS:	100.00	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	100.00	=====
01-1654	ELECSYS CORPORATION												
	INV	111557	1/21/13	1/21/13				N DEFAULT CP GRP MSGS: JAN 2013		90.00			
	OPER		1/29/13					PO: 14949		90.00			
								01 -60-6514.02	DEFAULT CP GRP MSGS: JAN 2013		90.00		
===== TOTALS:			GROSS:	90.00	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	90.00	=====
01-1140	CITY OF ELMHURST												
	INV	201301153821	1/11/13	1/11/13				N WIRELESS RADIO: MAINT&MONITOR		255.00			
	OPER		1/15/13					PO: 14899		255.00			
								01 -60-6560	WIRELESS RADIO: MAINT&MONITOR		255.00		
===== TOTALS:			GROSS:	255.00	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	255.00	=====
01-1097	ELMHURST PLAZA STANDARD IN												
	INV	36982	2/02/13	2/02/13				N VEHICLE REPAIR: M153835		344.90			

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
D E T A I L

VENDOR	TYPE	---ID---	ITEM DT/	DUE DT/	PAY DT/	1099	-----	DESCRIPTION	-----	GROSS/	-DISTRIBUTION-
		BANK	POST DT	DISC DT	CHECK#					BALANCE	

01-1097		ELMHURST PLAZA STANDARD IN** CONTINUED **									
	OPER		2/07/13				PO: 15000			344.90	
						01 -60-6641		VEHICLE REPAIR: M153835			344.90
===== TOTALS: GROSS: 344.90 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 344.90 =====											
01-1446		EN ENGINEERING, LLC									
	INV	0036900	1/09/13	2/08/13		N		ANNUAL TEST POINT READS		12,073.53	
	OPER		1/09/13				PO: 14915			12,073.53	
						01 -60-6632		ANNUAL TEST POINT READS			12,073.53
	INV	0036901	1/09/13	2/08/13		N		CIS		9,322.95	
	OPER		1/09/13				PO: 14915			9,322.95	
						01 -60-6632		CIS			9,322.95
	INV	0036905	1/09/13	2/08/13		N		IND CORROSION ASSISTANCE 2012		258.90	
	OPER		1/09/13				PO: 14915			258.90	
						01 -60-6632		IND CORROSION ASSISTANCE 2012			258.90
===== TOTALS: GROSS: 21,655.38 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 21,655.38 =====											
01-1570		FIVE STAR SAFETY EQUIPMENT									
	INV	2447949	1/28/13	2/27/13		N		PIPELINE SUPPLIES		263.58	
	OPER		1/31/13				PO: 14929			263.58	
						01 -60-6627		PIPELINE SUPPLIES			263.58
===== TOTALS: GROSS: 263.58 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 263.58 =====											
01-1274		FRANK FRELKA									
	INV	201302073855	2/06/13	2/06/13		N		REIMBURSEMENT FOR SQL CLASS		122.00	
	OPER		2/07/13				PO: 14974			122.00	
						01 -60-6132		REIMBURSEMENT FOR SQL CLASS			122.00
===== TOTALS: GROSS: 122.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 122.00 =====											
01-1892		GORSKI & GOOD, LLP									
	INV	201302073859	1/31/13	1/31/13		Y		ATTORNEY FEES JANUARY 13		10,360.00	
	OPER		1/31/13				PO:			10,360.00	
						01 -60-6251		ATTORNEY FEES JANUARY 13			10,360.00
	INV	201302073860	2/01/13	2/01/13		Y		ATTORNEY BOND FEES		13,500.00	
	OPER		2/07/13				PO:			13,500.00	
						01 -60-6253		ATTORNEY BOND FEES			13,500.00
===== TOTALS: GROSS: 23,860.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 23,860.00 =====											

ACCOUNTS PAYABLE
OPEN ITEM REPORT
DETAIL

VENDOR	TYPE	---ID---	ITEM DT/	DUE DT/	PAY DT/	1099	DESCRIPTION	GROSS/	-DISTRIBUTION-
	BANK		POST DT	DISC DT	CHECK#			BALANCE	

01-1055 GRAINGER

INV	9053219961		1/29/13	2/28/13		N	MAINTENANCE SUPPLIES	10.16	
OPER			1/31/13				PO: 14954	10.16	
						01	-60-6560 MAINTENANCE SUPPLIES		10.16
INV	9053219979		1/29/13	2/28/13		N	METER STATION SUPPLIES	446.00	
OPER			1/31/13				PO: 14958	446.00	
						01	-60-6633 METER STATION SUPPLIES		446.00
INV	9053708773		1/29/13	2/28/13		N	MAINTENANCE SUPPLIES	391.25	
OPER			1/31/13				PO: 14954	391.25	
						01	-60-6560 MAINTENANCE SUPPLIES		391.25

***** TOTALS: GROSS: 847.41 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 847.41 *****

01-1068 HACH COMPANY

INV	8091169		1/02/13	2/01/13		N	EVENT DETECTION RGT SETS	685.20	
OPER			1/15/13				PO: 14824	685.20	
						01	-60-6624 EVENT DETECTION RGT SETS		685.20

***** TOTALS: GROSS: 685.20 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 685.20 *****

01-1603 HILL MECHANICAL SERVICES

INV	195974		2/01/13	2/01/13		N	CONTRACT PAYMENT #4	1,866.00	
OPER			2/07/13				PO: 14170	1,866.00	
						01	-60-6290 CONTRACT PAYMENT #4		1,866.00

***** TOTALS: GROSS: 1,866.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 1,866.00 *****

01-1849 ILLINOIS ENVIRONMENTAL PRO

INV	201302073850		1/31/13	1/31/13		N	ANNUAL STATE SITE FEE	2,150.00	
OPER			1/31/13				PO: 14999	2,150.00	
						01	-60-6820 ANNUAL STATE SITE FEE		2,150.00

***** TOTALS: GROSS: 2,150.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 2,150.00 *****

01-1063 ILLINOIS SECTION AWWA

INV	200004330		1/24/13	1/24/13		N	AWWA SEMINAR: WEED WATERCON 13	250.00	
OPER			1/31/13				PO: 14982	250.00	
						01	-60-6133.01 AWWA SEMINAR: WEED WATERCON 13		250.00

***** TOTALS: GROSS: 250.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 250.00 *****

01-1152 INSIGHT PUBLIC SECTOR

ACCOUNTS PAYABLE
OPEN ITEM REPORT
DETAIL

VENDOR	TYPE	---ID---	ITEM DT/	DUE DT/	PAY DT/	1099	-----	DESCRIPTION	-----	GROSS/	-DISTRIBUTION-			
		BANK	POST DT	DISC DT	CHECK#					BALANCE				
01-1152	INSIGHT PUBLIC SECTOR		** CONTINUED **											
	INV	1100298642	1/29/13	2/28/13		N		METER STATION SUPPLIES		192.90				
	OPER		1/31/13					PO: 14957		192.90				
						01	-60-6624	METER STATION SUPPLIES			192.90			
	INV	1100298841	1/30/13	3/01/13		N		METER STATION SUPPLIES		589.86				
	OPER		1/31/13					PO: 14955		589.86				
						01	-60-6590	METER STATION SUPPLIES			589.86			
	INV	1100298847	1/30/13	3/01/13		N		METER STATION SUPPLIES		3,806.00				
	OPER		1/31/13					PO: 14960		3,806.00				
						01	-60-7703.01	METER STATION SUPPLIES			3,806.00			
===== TOTALS: GROSS:			4,588.76	PAYMENTS:			0.00	DISCS:	0.00	ADJS:	0.00	BAL:	4,588.76	=====
01-1904	IT SAVVY LLC													
	INV	614844	1/22/13	1/22/13		N		REPLACEMENT MONITOR		316.63				
	OPER		1/29/13					PO: 14927		316.63				
						01	-60-6851	REPLACEMENT MONITOR			316.63			
===== TOTALS: GROSS:			316.63	PAYMENTS:			0.00	DISCS:	0.00	ADJS:	0.00	BAL:	316.63	=====
01-1032	JULIE, INC.													
	INV	2013-0444-1	1/14/13	2/13/13		N		UTILITY LOCATES: JAN-MAR 2013		15,578.32				
	OPER		1/31/13					PO: 14981		15,578.32				
						01	-60-6634	UTILITY LOCATES: JAN-MAR 2013			15,578.32			
===== TOTALS: GROSS:			15,578.32	PAYMENTS:			0.00	DISCS:	0.00	ADJS:	0.00	BAL:	15,578.32	=====
01-1196	KARA COMPANY, INC.													
	INV	288747	1/24/13	2/23/13		N		VERIZON DATA LINE GPS		60.70				
	OPER		1/31/13					PO: 15010		60.70				
						01	-60-6514.02	VERIZON DATA LINE GPS			60.70			
===== TOTALS: GROSS:			60.70	PAYMENTS:			0.00	DISCS:	0.00	ADJS:	0.00	BAL:	60.70	=====
01-1195	LESMA INSTRUMENT COMPANY													
	INV	1/630050	2/04/13	3/06/13		N		PH ANALYZER DIRECTLINE MEREDIA		410.96				
	OPER		2/07/13					PO: 14956		410.96				
						01	-60-6624	PH ANALYZER DIRECTLINE MEREDIA			410.96			
===== TOTALS: GROSS:			410.96	PAYMENTS:			0.00	DISCS:	0.00	ADJS:	0.00	BAL:	410.96	=====
01-1286	MID-AMERICA DYNAMICS INC.													

ACCOUNTS PAYABLE
OPEN ITEM REPORT
DETAIL

VENDOR	TYPE	---ID---	ITEM DT/	DUE DT/	PAY DT/	1099	-----	DESCRIPTION	-----	GROSS/	-DISTRIBUTION-	
		BANK	POST DT	DISC DT	CHECK#					BALANCE		

01-1286		MID-AMERICA DYNAMICS INC.	** CONTINUED **									
	INV	3003	1/16/13	2/15/13		N		CALIBRATION OF HLP MOTOR/PUMP		3,584.00		
	OPER		1/29/13					PO: 14814		3,584.00		
						01	-60-6621	CALIBRATION OF HLP MOTOR/PUMP			3,584.00	
***** TOTALS:			GROSS:	3,584.00	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	3,584.00 *****
01-1936		MIDWEST SALT SUPPLY										
	INV	0120233	1/30/13	1/30/13		N		SALT FOR SIDEWALKS		658.00		
	OPER		1/31/13					PO: 14943		658.00		
						01	-60-6560	SALT FOR SIDEWALKS			658.00	
***** TOTALS:			GROSS:	658.00	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	658.00 *****
01-1604		MWH AMERICAS, INC.										
	INV	1502191	1/25/13	3/11/13		N		WATER CONSERVATION PLAN		1,859.82		
	OPER		1/31/13					PO: 14987		1,859.82		
						01	-60-6210	WATER CONSERVATION PLAN			1,859.82	
***** TOTALS:			GROSS:	1,859.82	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	1,859.82 *****
01-1678		MYOFFICE PRODUCTS										
	INV	OE-1734187-1	2/01/13	2/01/13		N		OFFICE SUPPLIES		229.70		
	OPER		2/07/13					PO: 15002		229.70		
						01	-60-6627	OFFICE SUPPLIES			229.70	
***** TOTALS:			GROSS:	229.70	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	229.70 *****
01-1641		NATIONAL NOTARY ASSOCIATIO										
	INV	201301243831	1/14/13	1/14/13		N		MEMBERSHIP RENEWAL: BUTLER		52.95		
	OPER		1/14/13					PO: 14925		52.95		
						01	-60-6540	MEMBERSHIP RENEWAL: BUTLER			52.95	
***** TOTALS:			GROSS:	52.95	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	52.95 *****
01-1373		NEUCO INC.										
	INV	557900	1/22/13	2/21/13		N		MAINTENANCE SUPPLIES		74.22		
	OPER		1/29/13					PO: 14882		74.22		
						01	-60-6560	MAINTENANCE SUPPLIES			74.22	
	INV	570632	1/30/13	3/01/13		N		MAINTENANCE SUPPLIES		74.22		
	OPER		1/31/13					PO: 14882		74.22		
						01	-60-6560	MAINTENANCE SUPPLIES			74.22	
***** TOTALS:			GROSS:	148.44	PAYMENTS:	0.00	DISCS:	0.00	ADJS:	0.00	BAL:	148.44 *****

ACCOUNTS PAYABLE
OPEN ITEM REPORT
DETAIL

VENDOR	TYPE	---ID---	ITEM DT/	DUE DT/	PAY DT/	1099	-----	DESCRIPTION	-----	GROSS/	-DISTRIBUTION-
		BANK	POST DT	DISC DT	CHECK#					BALANCE	

01-1930 PARK PLACE TECHNOLOGIES

INV	CSVCINV0131577		1/02/13	1/02/13		N		SERVER HARDWARE AGREEMENT		2,856.00	
OPER			1/15/13					PO: 14766		2,856.00	
						01	-60-6290	SERVER HARDWARE AGREEMENT			2,856.00

===== TOTALS: GROSS: 2,856.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 2,856.00 =====

01-1664 PROGRAM ONE PROFESSIONAL B

INV	46880		1/31/13	1/31/13		N		WINDOW CLEANING: 1/22/13		454.28	
OPER			1/31/13					PO: 14998		454.28	
						01	-60-6290	WINDOW CLEANING: 1/22/13			454.28

===== TOTALS: GROSS: 454.28 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 454.28 =====

01-1118 REGIONAL TRUCK EQUIPMENT C

INV	180198		1/17/13	1/27/13		N		WESTERN RESERVOIR KIT		83.25	
OPER			1/29/13					PO: 14930		83.25	
						01	-60-6641	WESTERN RESERVOIR KIT			83.25

INV	39742		1/24/13	2/03/13		N		REPAIR PLOW ON TRUCK #44		396.55	
OPER			1/29/13					PO: 14964		396.55	
						01	-60-6641	REPAIR PLOW ON TRUCK #44			396.55

===== TOTALS: GROSS: 479.80 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 479.80 =====

01-1528 SECRETARY OF STATE

INV	201302073856		2/04/13	2/04/13		N		NOTARY PUBLIC APPLICATION		10.00	
OPER			2/07/13					PO: 15004		10.00	
						01	-60-6591	NOTARY PUBLIC APPLICATION			10.00

===== TOTALS: GROSS: 10.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 10.00 =====

01-1043 SCOOPER LUBE

INV	221292		1/14/13	1/14/13		N		VEHICLE MAINT: M175659		34.45	
OPER			1/14/13					PO: 14924		34.45	
						01	-60-6641	VEHICLE MAINT: M175659			34.45

INV	221293		1/14/13	1/14/13		N		VEHICLE MAINT: M175659		69.99	
OPER			1/14/13					PO: 14924		69.99	
						01	-60-6641	VEHICLE MAINT: M175659			69.99

INV	221582		1/21/13	1/21/13		N		VEHICLE MAINT: M66159		34.45	
OPER			1/29/13					PO: 14942		34.45	

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
D E T A I L

VENDOR	TYPE ---ID---	ITEM DT/	DUE DT/	PAY DT/ 1099	----- DESCRIPTION -----	GROSS/	-DISTRIBUTION-
	BANK	POST DT	DISC DT	CHECK#		BALANCE	

01-1043 SOOPER LUBE ** CONTINUED **

					01 -60-6641 VEHICLE MAINT: M66159	34.45	
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===== TOTALS: GROSS: 138.89 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 138.89 =====

01-1538 TANK INDUSTRY CONSULTANTS.

INV 28594	2/01/13	2/01/13	N	EVALUATION SERV FOR STANDPIPES	8,560.00	
OPER	2/07/13			PO: 15005	8,560.00	
				01 -60-7707.02 EVALUATION SERV FOR STANDPIPES		8,560.00

INV 28595	2/01/13	2/01/13	N	EVALUATION SERV FOR STANDPIPES	8,560.00	
OPER	2/07/13			PO: 15005	8,560.00	
				01 -60-7707.02 EVALUATION SERV FOR STANDPIPES		8,560.00

INV 28596	2/01/13	2/01/13	N	EVALUATION SERV FOR STANDPIPES	8,560.00	
OPER	2/07/13			PO: 15005	8,560.00	
				01 -60-7707.02 EVALUATION SERV FOR STANDPIPES		8,560.00

INV 28597	2/01/13	2/01/13	N	EVALUATION SERV FOR STANDPIPES	8,035.00	
OPER	2/07/13			PO: 15005	8,035.00	
				01 -60-7707.02 EVALUATION SERV FOR STANDPIPES		8,035.00

INV 28598	2/01/13	2/01/13	N	EVALUATION SERV FOR STANDPIPES	8,035.00	
OPER	2/07/13			PO: 15005	8,035.00	
				01 -60-7707.02 EVALUATION SERV FOR STANDPIPES		8,035.00

===== TOTALS: GROSS: 41,750.00 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 41,750.00 =====

01-1046 TREE TOWNS REPRO SERVICE

INV 0000185956	1/17/13	2/16/13	N	DIGITAL BOND COPY	36.39	
OPER	1/17/13			PO: 14928	36.39	
				01 -60-6531 DIGITAL BOND COPY		36.39

INV 0000186319	1/25/13	2/24/13	N	DOCUMENT REPRODUCTION SERVICES	55.64	
OPER	1/31/13			PO: 14910	55.64	
				01 -60-6531 DOCUMENT REPRODUCTION SERVICES		55.64

===== TOTALS: GROSS: 92.03 PAYMENTS: 0.00 DISCS: 0.00 ADJS: 0.00 BAL: 92.03 =====

ACCOUNTS PAYABLE
OPEN ITEM REPORT
DETAIL

TOTALS

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	0.00	0.00	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	6,327,443.17	0.00	6,327,443.17
** TOTALS **	6,327,443.17	0.00	6,327,443.17

O P E N I T E M R E P O R T

D E T A I L

** PRE-PAID INVOICES **

P R E P A I D T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	0.00	0.00	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	0.00	0.00	0.00
** TOTALS **	0.00	0.00	0.00

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
D E T A I L

R E P O R T T O T A L S

	GROSS	PAYMENTS	BALANCE
PAID ITEMS	0.00	0.00	0.00
PARTIALLY PAID	0.00	0.00	0.00
UNPAID ITEMS	6,327,443.17	0.00	6,327,443.17
VOIDED ITEMS	0.00	0.00	0.00
** TOTALS **	6,327,443.17	0.00	6,327,443.17

U N P A I D R E C A P

NUMBER OF HELD INVOICES	0
UNPAID INVOICE TOTALS	6,327,443.17
UNPAID DEBIT MEMO TOTALS	0.00
UNAPPLIED CREDIT MEMO TOTALS	0.00
** UNPAID TOTALS **	6,327,443.17

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
01 1398	OTHER RECEIVABLES	48,168.18CR
01 2510	ACCRUED LIABILITIES	17.20
01 60-6111	ADMIN SALARIES	1,250.00
01 60-6132	TRAINING	1,067.00
01 60-6133.01	CONFERENCES	250.00
01 60-6191	OTHER PERSONNEL COSTS	100.00
01 60-6210	WATER CONSERVATION PROGRAM	1,859.82
01 60-6251	LEGAL SERVICES- GENERAL	10,360.00
01 60-6253	LEGAL SERVICES- SPECIAL	13,500.00
01 60-6290	CONTRACTUAL SERVICES	11,547.28
01 60-6514.02	CELL PHONE & CORR. TELEMETRY	150.70
01 60-6521	OFFICE SUPPLIES	124.56
01 60-6531	PRINTING- GENERAL	92.03
01 60-6540	PROFESSIONAL DUES	52.95
01 60-6560	REPAIRS & MAINT- BLDGS & GRN	1,462.85
01 60-6580	COMPUTER SOFTWARE	3,971.64
01 60-6590	COMPUTER/SOFTWARE MAINTENANCE	589.86
01 60-6591	OTHER ADMINISTRATIVE EXPENSE	10.00

A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
D E T A I L

G/L EXPENSE DISTRIBUTION

ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
01 60-6611.01	WATER BILLING	6,223,444.92
01 60-6612.02	METER STATION, ROV, TANK SITE	13,308.64
01 60-6621	PUMPING SERVICES	3,584.00
01 60-6624	SCADA / INSTRUMENTATION	1,289.06
01 60-6627	SAFETY	912.92
01 60-6632	COR TESTING & MITIGATION	21,655.38
01 60-6633	REMOTE FACILITIES MAINTENANCE	446.00
01 60-6634	PLAN REVIEW- PIPELINE CONFLI	15,578.32
01 60-6641	REPAIRS & MAINT- VEHICLES	963.59
01 60-6820	PERMITS & FEES	2,150.00
01 60-6851	COMPUTERS	316.63
01 60-7703.01	LAN UPGRADE - CONSTR	3,806.00
01 60-7707.02	STANDPIPE PAINTING - ENG	41,750.00
	** FUND TOTAL **	6,327,443.17

** TOTAL **		6,327,443.17
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A C C O U N T S P A Y A B L E
O P E N I T E M R E P O R T
D E T A I L

DEPARTMENT TOTALS

DEPARTMENT	DEPARTMENT NAME	AMOUNT
01	NON-DEPARTMENTAL	48,150.98CR
01 60	ADMINISTRATION	6,375,594.15
	** FUND TOTAL **	6,327,443.17

	** TOTAL **	6,327,443.17

0 ERRORS
0 WARNINGS

SELECTION CRITERIA

VENDOR SET: 01-DUPAGE WATER COMMISSION
 VENDOR: THRU ZZZZZZ
 VENDOR CLASS: ALL
 BANK CODES: Include: OPER
 1099 BOX: All
 COMMENT CODES: All
 HOLD STATUS: Both
 AP BALANCE AS OF: 0/00/0000
 ADVANCED SELECTION: YES

ITEM SELECTION: UNPAID ITEMS
 FUNDS: All
 ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZZZ
 ITEM AMOUNT: 9,999,999.00CR THRU 9,999,999.00

PRINT OPTIONS:

SEQUENCE: VENDOR SORT KEY
 REPORT TYPE: DETAIL
 SORT TRANSACTIONS BY DATE: NO
 G/L ACCOUNTS/PROJECTS: YES
 ONE VENDOR PER PAGE: NO
 ONE DEPARTMENT PER PAGE: NO
 PRINT STUB COMMENTS: NO
 PRINT COMMENT CODES: None
 PRINT W/ PO ONLY: NO

DATE SELECTION:

PAYMENT DATE: 0/00/0000 THRU 99/99/9999
 ITEM DATE: 0/00/0000 THRU 99/99/9999
 POSTING DATE: 1/09/2013 THRU 2/07/2013



DuPage Water Commission

MEMORANDUM

TO: Chairman Zay and Commissioners

FROM: John F. Spatz
General Manager

A handwritten signature in black ink, appearing to be "JS", is written over the name "John F. Spatz".

DATE: February 14, 2013

SUBJECT: January Services Invoice

I reviewed the Gorski & Good, LLP January 2013 invoice for services rendered during the period January 2, 2013 – January 28, 2013, and recommend it for approval. This invoice should be placed on the February 21, 2013, Commission meeting accounts payable.

January 2013
Gorski & Good

CATEGORY	<u>FEES</u>	<u>HOURS BILLED</u>	<u>AVERAGE HOURLY RATE</u>	<u>ATTORNEYS & PARALEGALS EMPLOYED</u>	<u>MAJOR ACTIVITIES</u>
General Misc.	\$10,360.00	51.80	\$200.00	Gorski (37.3 @ \$200/hr.); Good (14.5 @ \$200/hr.)	various (review of board packet material, agreements, contracts, bank documents, and attend commission meeting)
	<u>\$10,360.00</u>	<u>51.80</u>	<u>\$200.00</u>		

Administration\Lists\G&G Legal Bill.xls



DuPage Water Commission

MEMORANDUM

TO: Chairman Zay and Commissioners

FROM: John F. Spatz 
General Manager

DATE: February 14, 2013

SUBJECT: February 1, 2013 Services Invoice

I reviewed the Gorski & Good, LLP February 1, 2013 flat fee invoice for services rendered and recommend it for approval. This invoice should be placed on the February 21, 2013, Commission meeting accounts payable.

February 1, 2013
Gorski & Good

CATEGORY	<u>FEES</u>	<u>MAJOR ACTIVITIES</u>
Water Revenue Refunding Bonds, Series 2013 Flat Rate	<u>\$13,500.00</u> <u>\$13,500.00</u>	Review and issue legal opinion