

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, APRIL 18, 2019
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:30 P.M.

Commissioners in attendance: D. Bouckaert, J. Broda, J. Fennell, R. Gans, J. Healy, D. Novotny, J. Pruyn, D. Russo, F. Saverino, P. Suess and J. Zay

Commissioners Absent: R. Obarski

Also in attendance: Treasurer W. Fates, J. Spatz, C. Johnson, C. Peterson, A. Stark, J. Rodriguez, T. McGhee, M. Weed, F. Frelka, E. Kazmierczak, J. Schori, and P. Luetkehans of Schirott, Luetkehans & Garner, LLC.

OATHS OF OFFICE

Chairman Zay began by congratulating Commissioner Frank Saverino on his reappointment as Municipal Representative for District 6 and Phil Suess on his reappointment as Municipal Representative for District 4 noting that he had administered their oaths before the meeting.

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Healy moved to approve the Minutes of the March 21, 2019 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

CHARTER CUSTOMER HEARING

Commissioner Healy moved to open the Charter Customer Hearing regarding the Management Budget Ordinance for the Fiscal Year Commencing May 1, 2019 and Ending April 30, 2020. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

There being no comments, Commissioner Healy moved to close the Charter Customer Hearing regarding the Management Budget Ordinance for the Fiscal Year Commencing May 1, 2019 and Ending April 30, 2020. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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PUBLIC HEARING

Commissioner Suess moved to open the Public Hearing regarding the Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2019 and Ending April 30, 2020. Seconded by Commissioner Healy and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

There being no comments, Commissioner Russo moved to close the Public Hearing regarding the Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2019 and Ending April 30, 2020. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER'S REPORT

Treasurer Fates presented the March 2019 Treasurer's Report consisting of 12 pages, noting that pages 1 and 2 contained a brief summary of the report.

Treasurer Fates pointed out the \$172.2 million of cash and investments on page 4, which reflected an increase of about \$0.6 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 10 totaling \$153.1 million and the market yield on the total portfolio showed 2.1% which was unchanged from the prior month. On page 11, the statement of cash flows showed a decrease in cash and investments by about \$2.4 million and operating activities generated \$10.0 million, and roughly \$113,000 of sales tax was received. On page 12, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

Commissioner Russo moved to accept the March 2019 Treasurer's Report. Seconded by Commissioner Saverino and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Suess

Commissioner Suess reported that the Finance Committee had reviewed and recommended for approval all action items listed on the Finance Committee Agenda and welcomed any questions. Hearing none, Commissioner Suess moved to adopt item numbers 2 through 5 under the Finance Report section of the Agenda in a single group

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pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Healy and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, R. Gans, J. Healy, D. Novotny, J. Pruy, D. Russo, F. Saverino, P. Suess and J. Zay

Nays: None

Absent: R. Obarski

Item 2: Ordinance No. O-2-19: An Ordinance Approving and Adopting an Annual Management Budget for the Fiscal Year Commencing May 1, 2019 and Ending April 30, 2020

Item 3: Ordinance No. O-3-19: An Ordinance Establishing Fixed Costs to be Payable by Each Contract Customer for the Fiscal Year Commencing May 1, 2019 and Ending April 30, 2020 – (\$0.00)

Item 4: Ordinance No. O-4-19: An Ordinance Approving and Adopting the Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2019 and Ending April 30, 2020

Item 5: Request for Board Action: Authorizing the Transfer of Funds from the General and Operating Reserve Accounts to the Capital Reserve Fund and Long-Term Water Capital Reserve Accounts

Administration Committee

Meeting Cancelled

Engineering & Construction Committee – Reported by Commissioner Fennell

Commissioner Fennell reported that the Engineering & Construction Committee reviewed and recommended for approval all action items listed on the Engineering & Construction Committee Agenda and welcomed any questions. Hearing none, Commissioner Fennell moved to adopt item numbers 2 through 6 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Bouckaert and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, R. Gans, J. Healy, D. Novotny, J. Pruy, D. Russo, F. Saverino, P. Suess and J. Zay

Nays: None

Absent: R. Obarski

Item 2: Resolution No. R-14-19: A Resolution Approving and Ratifying Certain Contract Change Orders at the April 18, 2019 DuPage Water Commission Meeting (Benchmark Construction - No Cost)

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- Item 3: Resolution No. R-15-19: A Resolution Extending the Term of a Quick Response Contract (QR-11/17) (John Neri Construction Co., Inc. and Rossi Contractors, Inc. - No Cost)
- Item 4: Resolution No. R- 16-19: A Resolution Approving and Ratifying Certain Task Orders under a Master Contract with AECOM Technical Services, Inc., at the April 18, 2019 DuPage Water Commission Meeting (AECOM in an amount not-to-exceed \$199,202.00)
- Item 5: Resolution No. R-17-19: A Resolution Approving and Ratifying Certain Work Authorization Orders under Quick Response Electrical Contract QRE-8/17 at the April 18, 2019 DuPage Water Commission Meeting (McWilliams Electric Co. Inc., in an estimated amount of \$3,750.00)
- Item 6: Request For Board Action – To Authorize the General Manager to execute a two (2) year Work Wear Supply unit price contract with Villa Park Electrical Supply Co., Inc. for employee uniforms at the DuPage Water Commission for the estimated two-year amount of \$24,755.00.

ACCOUNTS PAYABLE

Commissioner Pruyn moved to approve the Accounts Payable in the amount of \$7,936,575.99 subject to submission of all contractually required documentation, for invoices that have been received and to approve the Revised Accounts Payable in the amount of \$3,042,930.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote.

Ayes: D. Bouckaert, J. Broda, J. Fennell, R. Gans, J. Healy, D. Novotny, J. Pruyn, D. Russo, F. Saverino, P. Suess and J. Zay

Nays: None

Absent: R. Obarski

CHAIRMAN'S REPORT

Chairman Zay began by reminding Commissioners to complete their Statement of Economic Interest by the end of the month.

After Chairman Zay thanked staff regarding the progress of the Bartlett project noting everything was going well, he then wished everyone a Happy Easter.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

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OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

General Manager Spatz noted that all Board members would be receiving an invitation from the Village of Bartlett to attend a Press Event sometime around May 23rd for the value turning ceremony.

NEW BUSINESS

None

EXECUTIVE SESSION

None

Commissioner Broda moved to adjourn the meeting at 6:40 P.M. Seconded by Commissioner Healy and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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