

**MINUTES OF A MEETING OF THE  
ADMINISTRATION COMMITTEE  
OF THE DUPAGE WATER COMMISSION  
HELD ON THURSDAY, OCTOBER 19, 2017  
600 EAST BUTTERFIELD ROAD  
ELMHURST, ILLINOIS 60126**

Commissioner Healy called the meeting to order at 6:22 P.M.

Committee members in attendance: J. Broda, J. Healy, D. Novotny, R. Obarski and J. Zay

Committee members absent: None

Also in attendance: F. Frelka, T. McGhee, C. Peterson and J. Rodriguez

Commissioner Broda moved to approve the Minutes of the September 21, 2017, Administration Committee meeting. Seconded by Commissioner Obarski and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Obarski moved to recommend approval of Resolution No. R-36-17: A Resolution Authorizing the DuPage Water Commission's Participation in the National Conference of Public Employee Retirement Systems Group Voluntary Life Insurance Plan for Illinois Municipal Retirement Fund Members Active Employees. Seconded by Chairman Zay and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Obarski moved to recommend approval of the Request for Board Action – To Suspend the Purchasing Procedures of the Commission's By-Laws and Authorize the General Manager to enter into an Agreement to continue to use Reach HR Consulting for a two-year period. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Broda discussed the recent Office 365 update problem and thanked Document Management Specialist Rodriguez for providing her assistance in resolving the issue.

With no further discussion, Commissioner Obarski adjourned the meeting at 6:25 P.M. Seconded by Commissioner Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.