

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, OCTOBER 19, 2017
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:32 P.M.

Commissioners in attendance: J. Broda, J. Fennell, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyun, D. Russo, F. Saverino, M. Scheck, P. Suess, and J. Zay

Commissioners Absent: R. Gans

Also in attendance: Treasurer W. Fates, C. Johnson, C. Peterson, J. Schori, R.C. Bostick, E. Kazmierczak, F. Frelka, J. Rodriguez, P. Luetkehans representing Gorski & Good and M. Nugent of Nugent Consulting, LLC

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Healy moved to approve the Minutes of the September 21, 2017 Regular Meeting of the DuPage Water Commission. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER'S REPORT

Treasurer Fates presented the September 2017 Treasurer's Report consisting of 12 pages each, noting that pages 1, 2 and 3 contained a brief summary of each report.

Treasurer Fates pointed out the \$166.8 million of cash and investments on page 4, which reflected a decrease of about \$0.7 million from the previous month. Treasurer Fates also pointed out the schedule of investments on pages 5 through 10 totaling \$146.9 million and the market yield on the total portfolio showed 1.40% basis points which reflected an increase from the prior month. On page 11, the statement of cash flows showed an increase in cash and investments by about \$4.8 million and operating activities increased cash by approximately \$5.8 million, and roughly \$259,000 of sales tax was received. On page 12, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements.

Commissioner Suess moved to accept the September 2017 Treasurer's Report. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Pruyn

It was noted that Commissioner Pruyn would be presenting the Finance Report as Commissioner Suess would be recusing himself from any discussion or vote related to the Committee items.

Commissioner Pruyn reported that the Finance Committee reviewed and recommended for approval the action item listed on the Finance Committee Agenda. After providing a brief summary, Commissioner Pruyn moved to adopt item numbers 2 through 4 under the Finance Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Russo.

With regards to the renewal of the property and liability insurance, Commissioner Obarski questioned and Mr. Nugent explained that the reason Grundy/Arch was unable to provide the first layer umbrella coverage was because Grundy/Arch no longer provides that type of coverage. With no further discussion, the motion was unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyn, D. Russo, F. Saverino, M. Scheck, and J. Zay

Nays: None

Recused: P. Suess

Absent: R. Gans

Item 2: Request for Board Action - To suspend the purchasing procedures of the Commission's By-Laws and to Purchase Property and Liability Insurance (total premium of approximately \$433,000.00 as proposed by Marsh USA and outlined by Nugent Consulting Group)

Item 3: Request For Board Action - To suspend the purchasing procedures of the Commission's By-Laws and to purchase Workers' Compensation and Employer's Liability Insurance (total premium not-to-exceed \$97,000 as proposed by Illinois Public Risk Fund and outlined by Nugent Consulting Group)

Item 4: Resolution No. R-35-17: A Resolution Amending the Reserve Fund Policy of the DuPage Water Commission

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Administration Committee – Reported by Commissioner Healy

Commissioner Healy reported that the Administration Committee reviewed and recommended for approval all action items listed on the Administration Committee Agenda. After providing a brief summary, Commissioner Healy moved to adopt item numbers 2 and 3 under the Administration Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Obarski and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruy, D. Russo, F. Saverino, M. Scheck, P. Suess and J. Zay

Nays: None

Absent: R. Gans

Item 2: Resolution No. R-36-17: A Resolution Authorizing the DuPage Water Commission's Participation in the National Conference of Public Employee Retirement Systems Group Voluntary Life Insurance Plan for Illinois Municipal Retirement Fund Members Active Employees

Item 3: Request For Board Action: To Suspend the Purchasing Procedures of the Commission's By-Laws and Authorize the General Manager to enter into an Agreement to continue to use Reach HR Consulting for a two year period. (\$100/per hour, as needed)

Engineering & Construction Committee – Reported by Commissioner Loftus

Commissioner Loftus reported that the Engineering & Construction Committee reviewed and recommended for approval all action items listed on the Engineering & Construction Committee Agenda. After providing a brief summary of all items, Commissioner Loftus moved to adopt item numbers 2 through 6 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Fennell and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruy, D. Russo, F. Saverino, M. Scheck, P. Suess and J. Zay

Nays: None

Absent: R. Gans

Item 2: Resolution No. R-33-17: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-11/17 at the October 19, 2017, DuPage Water Commission Meeting (John Neri Construction Co., Inc., at an estimated cost of \$138,500.00)

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- Item 3: Resolution No. R-34-17: A Resolution Directing Advertisement for Bids on a Contract for Quick Response Electrical Work Contract QRE-8/17 at the October 19, 2017, DuPage Water Commission (No Cost)
- Item 4: Resolution No, R-37-17: A Resolution Directing Advertisement for Bids on a Contract for Hot Water Heater Replacement (No Cost)
- Item 5: Request for Board Action: To Authorize the General Manager to execute an extension of the current Electrical Supply Agreement with Constellation Energy Services
- Item 6: Request for Board Action: To Authorize the General Manager to accept a Proposal from Corrpro for Professional Services for the Bartlett Supply Line (Corrpro not-to-exceed \$22,000.00)

ACCOUNTS PAYABLE

Commissioner Suess moved to approve the Accounts Payable in the amount of \$10,856,700.50 subject to submission of all contractually required documentation, for invoices that have been received and to approve the Accounts Payable in the amount of \$2,634,660.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Healy and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, J. Fennell, J. Healy, D. Loftus, D. Novotny, R. Obarski, J. Pruyn, D. Russo, F. Saverino, M. Scheck, P. Suess and J. Zay

Nays: None

Absent: R. Gans

CHAIRMAN'S REPORT

None

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

None

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NEW BUSINESS

None

EXECUTIVE SESSION

None

Commissioner Loftus moved to adjourn the meeting at 6:42 P.M. Seconded by
Commissioner Scheck and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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