

**MINUTES OF A MEETING OF THE
DuPAGE WATER COMMISSION
HELD ON THURSDAY, APRIL 21, 2016
600 E. BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order by Chairman Zay at 6:33 P.M.

Commissioners in attendance: J. Broda, L. Crawford, J. Fennell, R. Furstenau, R. Gans, D. Loftus, D. Novotny, J. Pruyn, D. Russo, M. Scheck, P. Suess, and J. Zay

Commissioners Absent: F. Saverino

Also in attendance: J. Spatz, C. Johnson, C. Peterson, J. Rodriguez, R. C. Bostick, F. Frelka, J. Schori, M. Weed, E. Kazmierczak, and R. Jones of Gorski & Good

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Commissioner Furstenau moved to approve the Minutes of the March 17, 2016 Regular Meeting and the Minutes of the March 17, 2016 Executive Session Meeting of the DuPage Water Commission. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

CHARTER CUSTOMER HEARING

Commissioner Loftus moved to open the Charter Customer Hearing regarding the Management Budget Ordinance for the Fiscal Year Commencing May 1, 2016 and Ending April 30, 2017. Seconded by Commissioner Scheck and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

There being no comments, Commissioner Loftus moved to close the Charter Customer Hearing regarding the Management Budget Ordinance for the Fiscal Year Commencing May 1, 2016 and Ending April 30, 2017. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

PUBLIC HEARING

Commissioner Broda moved to open the Public Hearing regarding the Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2016 and Ending April 30, 2017. Seconded by Commissioner Pruyn and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

There being no comments, Commissioner Broda moved to close the Public Hearing regarding the Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2016 and Ending April 30, 2017. Seconded by Commissioner Fennell and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

TREASURER REPORT

In Treasurer Fates absence, Financial Administrator Peterson presented the March 2016 Treasurer's Report, consisting of 13 pages, noting that pages 1, 2 and 3 contained a brief summary of the report.

Financial Administrator Peterson pointed out the \$134.5 million of cash and investments on page 4, which reflected an increase of about \$4.2 million from the previous month. Financial Administrator Peterson also pointed out the schedule of investments on pages 5 through 11 totaling \$124.8 million and the market yield on the total portfolio showed 1.02% basis points which had increased from the prior month. On page 12, the statement of cash flows showed an increase in cash and investments by about \$35.0 million and operating activities increased cash by approximately \$15.4 million, roughly \$34.7 million of sales tax was received, and debt service payments totaled about \$10.2 million. On page 13, the monthly cash/operating report showed that the Commission had met or exceeded all of its reserve requirements and approximately \$1.8 million of outstanding debt in Table 3, Row J.

Commissioner Russo moved to accept the March 2016 Treasurer's Report. Seconded by Commissioner Gans and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

COMMITTEE REPORTS

Finance Committee – Reported by Commissioner Suess

Commissioner Suess reported that the Finance Committee had reviewed and recommended for approval all action items listed on the Finance Committee Agenda. After providing a brief summary, Commissioner Suess moved to adopt item numbers 2 through 5 under the Finance Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Russo and unanimously approved by a Roll Call Vote.

Minutes of the 4/21/16 Commission Meeting

- Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, R. Gans, D. Loftus, D. Novotny, J. Pruyn, D. Russo, M. Scheck, P. Suess, and J. Zay
- Nays: None
- Absent: F. Saverino
- Item 2: Ordinance No. O-1-16: An Ordinance Approving and Adopting an Annual Management Budget for the Fiscal Year Commencing May 1, 2016 and Ending April 30, 2017
- Item 3: Ordinance No. O-2-16: An Ordinance Establishing Fixed Costs to be Payable by Each Contract Customer for the Fiscal Year Commencing May 1, 2016 and Ending April 30, 2017 – (\$0.00)
- Item 4: Ordinance No. O-3-16: An Ordinance Approving and Adopting the Annual Budget and Appropriation Ordinance for the Fiscal Year Commencing May 1, 2016 and Ending April 30, 2017
- Item 5: Request for Board Action – Authorizing the Payment of the Market Value of the Unfunded Actuarial Accrued Liability balance as of December 31, 2015 per IMRF for the DuPage Water Commission Pension Plan – (\$271,329.)

By approval of the Finance agenda items, Commissioner Suess shared that this allows the Commission to be completely debt free, along with, fully funding the pension. Commissioner Suess expressed his appreciation to Board members and staff for their hard work and dedication in getting the Commission back to a positive financial position. Chairman Zay echoed Commissioner Suess and added that this was truly a government reform success story and a testament to both the Board members and staff for their commitment in turning the Commission into a model government agency.

Administration Committee – Reported by Commissioner Crawford

Commissioner Crawford reported that the Administration Committee had reviewed and recommended for approval all action items listed on the Administration Committee Agenda.

Before the motion was made, Chairman Zay requested that Resolution Nos. R-12-16 and R-14-16 be removed from the Majority Omnibus Vote Agenda for separate consideration.

Commissioner Crawford moved to approve Resolution No. R-12-16: A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission. Seconded by Commissioner Fennell and unanimously approved by a Roll Call Vote.

Minutes of the 4/21/16 Commission Meeting

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, R. Gans, D. Loftus, D. Novotny, J. Pruyn, D. Russo, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: F. Saverino

With regards to Resolution No. R-14-16, Chairman Zay noted that Commissioner Novotny would be recusing himself from any discussion or vote related to the item.

Commissioner Novotny left the meeting at 6:44 PM.

Commissioner Crawford moved to approve Resolution No. R-14-16: A Resolution Authorizing Illinois Public Pension Fund Association Deferred Compensation Plan as an Employee Benefit. Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, R. Gans, D. Loftus, J. Pruyn, D. Russo, M. Scheck, P. Suess, and J. Zay

Nays: None

Recused: D. Novotny

Absent: F. Saverino

Commissioner Novotny returned at 6:45 PM.

Engineering & Construction Committee – Reported by Commissioner Loftus

Commissioner Loftus reported that the Engineering & Construction Committee had reviewed and recommended for approval all action items listed on the Engineering & Construction Agenda. After providing a brief summary, Commissioner Loftus moved to adopt item numbers 2 through 4 under the Engineering & Construction Report section of the Agenda in a single group pursuant to the Omnibus Vote Procedures. Seconded by Commissioner Gans and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, R. Gans, D. Loftus, D. Novotny, J. Pruyn, D. Russo, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: F. Saverino

Item 2: Resolution No. R-10-16: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Contract QR-10/13 at the April 21, 2016, DuPage Water Commission Meeting – (Rossi Contractors, Inc. estimated cost of \$4,540.00)

Minutes of the 4/21/16 Commission Meeting

- Item 3: Resolution No. R-11-16: A Resolution Approving and Ratifying Certain Work Authorization Orders Under Quick Response Electrical Contract QRE-7/15 at the April 21, 2016, DuPage Water Commission Meeting (WAO No. 3 to Windy City Electric in the amount of \$38,800.00 and WAO No. 4 to McWilliams Electric in the amount of \$21,870.00)
- Item 4: Resolution No. R-13-16: A Resolution Approving and Ratifying Certain Contract Change Orders for Reservoir and Meter Station 19B Concrete and Miscellaneous Metals Rehabilitation for the DuPage Water Commission at the April 21, 2016, DuPage Water Commission Meeting (Manusos General Contracting, Inc. –Time Extension -No Cost)

ACCOUNTS PAYABLE

Commissioner Furstenau moved to approve the Accounts Payable in the amount of \$7,761,217.18 subject to submission of all contractually required documentation, for invoices that have been received and the Accounts Payable in the amount of \$828,220.00 subject to submission of all contractually required documentation, for invoices that have not yet been received but have been estimated. Seconded by Commissioner Broda and unanimously approved by a Roll Call Vote.

Ayes: J. Broda, L. Crawford, J. Fennell, R. Furstenau, R. Gans, D. Loftus, D. Novotny, J. Pruyn, D. Russo, M. Scheck, P. Suess, and J. Zay

Nays: None

Absent: F. Saverino

CHAIRMAN'S REPORT

Chairman Zay began his report by reminding Board members to complete their Cook County Statement of Economic Interest by May 1.

Next, Chairman Zay asked that the non-elected officials receiving a small compensation to please cash their checks more timely. For those members that would prefer not to receive any compensation, Chairman Zay stated that staff would provide a compensation waiver for them to sign.

Chairman Zay noted that he and General Manager Spatz would be giving a presentation at the DuPage County Board Meeting on May 10th at 10:00 AM. The presentation would reflect the Commission's positive financial changes from 2011 to present day and invited all members to attend.

Chairman Zay referred to a copy of a Press Release that had been distributed at the meeting and scheduled for release the following day. He asked members to notify staff with any changes.

Minutes of the 4/21/16 Commission Meeting

Chairman Zay concluded his report by informing the Board members that he and General Manager Spatz would be meeting with the new Commissioner of the Department of Water Management with the City of Chicago. General Manager Spatz added that he had already established a good working relationship with the new Commissioner which would be beneficial to the Commission.

OMNIBUS VOTE REQUIRING MAJORITY VOTE

None

OMNIBUS VOTE REQUIRING SUPER-MAJORITY OR SPECIAL MAJORITY VOTE

None

OLD BUSINESS

None

NEW BUSINESS

Commissioner Loftus mentioned that he and General Manager Spatz discussed the latest technology for leak detection and water pipeline condition assessment using the SmartBalls Technology. With regards to assessing the Commission's system, Commissioner Loftus noted that he was pleased to hear that the Commission had already met with representatives from the sole supplier of this technology regarding these issues. General Manager Spatz added that staff was currently working on price negotiations and once that was completed the information would be brought to the Board for review.

EXECUTIVE SESSION

None

Commissioner Broda moved to adjourn the meeting at 6:50 P.M. Seconded by Commissioner Gans and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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