



# DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642  
(630)834-0100 Fax: (630)834-0120

## AGENDA

**ADMINISTRATION COMMITTEE**  
**THURSDAY, APRIL 21, 2016**  
**6:15 P.M.**

**600 EAST BUTTERFIELD ROAD**  
**ELMHURST, IL 60126**

## COMMITTEE MEMBERS

L. Crawford - Chair  
J. Broda  
J. Fennell  
D. Novotny  
J. Zay

- I. Roll Call
- II. To approve the Minutes of the March 17, 2016 Regular Committee Meeting
- III. Resolution No. R-12-16: A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission
- IV. Resolution No. R-14-16: A Resolution Authorizing Illinois Public Pension Fund Association Deferred Compensation Plan as an Employee Benefit
- V. Other
- VI. Adjournment

H:\Board\Agendas\Administration\2016\ADM1603.docx

All visitors must present a valid drivers license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

**MINUTES OF THE MEETING OF THE  
ADMINISTRATION COMMITTEE  
OF THE DuPAGE WATER COMMISSION  
HELD ON THURSDAY, MARCH 17, 2016  
600 EAST BUTTERFIELD ROAD  
ELMHURST, ILLINOIS 60126**

The meeting was called to order at 6:15 P.M.

Committee members in attendance: J. Broda, J. Fennell, D. Novotny and J. Zay

Committee members absent: L. Crawford

Also in attendance: J. Spatz, C. Johnson, and F. Frelka

Commissioner Fennell moved to approve the Minutes of the February 18, 2016 Regular Committee meeting and the Minutes of the February 18, 2016 Executive Session of the Committee meeting. Seconded by Commissioner Novotny and unanimously approved by a Voice Vote.

All voted aye. Motion carried.


General Manager Spatz informed committee members that staff would be preparing a Resolution for consideration at the April meeting concerning employee participation in the Illinois Public Pension Fund Association. Currently, the Commission offers employees the option to participate in the ICMA 457 deferred compensation plan. General Manager Spatz stated that the Illinois Public Pension Fund Association seemed to be a good plan overall and therefore would like to provide employees with another retirement option.

With no further discussion, Commissioner Broda moved to adjourn the meeting at 6:20 P.M. Seconded by Commissioner Fennell and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

DATE: April 14, 2016

## REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b>	Administration Committee	<b>ORIGINATING DEPARTMENT</b>	Instrumentation/ Remote Facilities
<b>ITEM</b>	A Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission  Resolution No. R-12-16	<b>APPROVAL</b>	
Account Number: N/A			
<p>Resolution No. R-12-16 is a Resolution Authorizing and Ratifying the Disposal of Certain Personal Property Owned by the DuPage Water Commission. This Resolution authorizes the General Manager to dispose of the assets listed on Exhibit A to the Resolution or, if already disposed of, ratifies and confirms their disposal because these assets are or were no longer useful to the Commission.</p> <p>The computer equipment listed in Exhibit A will be donated to ATEN – Assistive Technology Exchange Network, A Program of United Cerebral Palsy of Greater Chicago, they refurbish and recycle donated computers and distributes them free of charge to children with disabilities.</p> <p style="text-align: center;">Assistive Technology Exchange Network 7550 W. 183<sup>rd</sup> Street Tinley Park, IL 60477 708-444-8460</p> <p>The Commission recently replaced its obsolete telephone system. Some of the old system will be recycled with ATEN and some will be donated to:</p> <p style="text-align: center;">St. Paul Lutheran Church and School 100 S. School Street Mt Prospect, IL. 60056 847-255-0332</p>			
<b>MOTION:</b> To adopt Resolution No. R-12-16			

DUPAGE WATER COMMISSION

RESOLUTION NO. R-12-16

A RESOLUTION AUTHORIZING AND RATIFYING  
THE DISPOSAL OF CERTAIN PERSONAL PROPERTY  
OWNED BY THE DUPAGE WATER COMMISSION

WHEREAS, the DuPage Water Commission is authorized to sell or otherwise dispose of personal property pursuant to 65 ILCS 5/11-135-6; and

WHEREAS, in the opinion of the Board of Commissioners of the DuPage Water Commission, the personal property described in Exhibit A attached hereto and by this reference incorporated herein and made a part hereof (the "Property") is no longer necessary or useful to or for the best interests of the DuPage Water Commission to retain or, if already disposed of, was not necessary or useful to or for the best interests of the DuPage Water Commission to retain;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The Board of Commissioners of the DuPage Water Commission hereby finds and determines that the Property is no longer necessary or useful to the DuPage Water Commission and the best interests of the DuPage Water Commission will be served by its disposal or, if already disposed of, was not necessary or useful to the DuPage Water Commission and the best interests of the DuPage Water Commission were served by its disposal.

SECTION TWO: The General Manager is hereby authorized to dispose of the Property in such manner as the General Manager shall determine or, if already disposed

Resolution No. R-12-16

of, the Board of Commissioners of the DuPage Water Commission hereby ratifies and confirms its disposal.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
Chairman

ATTEST:

\_\_\_\_\_  
Clerk



Resolution No. R-12-16

**EXHIBIT A**



DATE: April 11, 2016

## REQUEST FOR BOARD ACTION

<b>AGENDA SECTION</b>	Omnibus Vote Requiring Majority Vote	<b>ORIGINATING DEPARTMENT</b>	Administration
<b>ITEM</b>	A Resolution Authorizing Illinois Public Pension Fund Association Deferred Compensation Plan as an Employee Benefit  Resolution No. R-14-16	<b>APPROVAL</b>	  
Account Number: 01-221000			
Resolution No. R-14-16 would approve the Illinois Public Pension Fund Association Deferred Compensation Plan as an additional option to the employees under the Commission's Deferred Compensation Plan.			
<b>MOTION:</b> To approve Resolution No. R-14-16.			



## DuPAGE WATER COMMISSION

## RESOLUTION NO. R-14-16

**A RESOLUTION AUTHORIZING  
ILLINOIS PUBLIC PENSION FUND ASSOCIATION  
DEFERRED COMPENSATION PLAN AS AN EMPLOYEE BENEFIT**

WHEREAS, the DuPage Water Commission (the "Commission") has employees rendering valuable services; and

WHEREAS, the establishment of a deferred compensation plan for such employees serves the interests of the Commission by enabling it to provide reasonable retirement security for its employees, by providing increased flexibility in its personnel management system, and by assisting in the attraction and retention of competent personnel; and

WHEREAS, the Commission desires to enhance its employee benefit program by offering its employees an option in addition to the existing deferred compensation plan administered by the ICMA Retirement Corporation; and

WHEREAS, the Commission desires to approve an option for its employees to contribute to the Illinois Public Pension Fund Association (IPPFA) 457 Deferred Compensation Plan as an employee benefit.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the DuPage Water Commission as follows:

SECTION ONE: The foregoing recitals are hereby incorporated herein and made a part hereof as finding of the Board of Commissioners of the DuPage Water Commission.

SECTION TWO: The Commission hereby approves the Illinois Public Pension Fund Association (IPPFA) 457 Deferred Compensation Plan (the "Plan") as part of its employee benefit program.

Resolution No. R-14-16

SECTION THREE: Employees shall be allowed to contribute to the Plan from compensation, pursuant to, and in accordance with, the provisions of Article II of the Plan and applicable law.

SECTION FOUR: No in-service distributions of rollover contributions shall be allowed from the Plan unless the Board of Commissioners of the DuPage Water Commission subsequently elects, by Resolution duly adopted, to allow in-service distributions of rollover contributions pursuant to, and in accordance with, the provisions of the Plan and applicable law.

SECTION FIVE: No loans shall be allowed from the Plan unless the Board of Commissioners of the DuPage Water Commission subsequently elects, by Resolution duly adopted, to allow loans pursuant to, and in accordance with, the provisions of Article VII of the Plan and applicable law.

SECTION SIX: This Resolution shall be in full force and effect from and after its adoption.

AYES:

NAYS:

ABSENT:

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2016.

ATTEST:

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Clerk