

**MINUTES OF THE RESCHEDULED MEETING OF THE  
FINANCE COMMITTEE  
OF THE DUPAGE WATER COMMISSION  
HELD ON THURSDAY, FEBRUARY 18, 2016  
600 EAST BUTTERFIELD ROAD  
ELMHURST, ILLINOIS**

The meeting was called to order at 5:52 P.M.

Committee members in attendance: J. Pruyn, D. Russo, and J. Zay

Committee members absent: P. Suess and R. Gans

Non-Committee members in attendance: None

Also in attendance: Treasurer W. Fates and C. Peterson

**Minutes**

Chairman Zay moved to approve the Minutes of the Regular Committee Meeting of December 17, 2015 of the Finance Committee. Seconded by Commissioner Russo and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

**Approval of Reconciliations**

Treasurer Fates stated that he had reviewed and approved the journal entries and bank reconciliations for the months of December 2015 and January 2016.

**Treasurer's Report – December 2015 and January 2016**

Treasurer Fates reviewed the written summary of the December Treasurer's Report. Cash and Investments were \$124.7M. He described by account the Commission's cash and investments increase of \$25.1M over the past eight months.

Market yield on the portfolio was at 90 basis points, a slight increase from the prior month. The portfolio was showing unrealized losses of \$277,942 compared to unrealized gains at the prior year end of approximately \$215,000.

Treasurer Fates detailed the \$25.1M increase year-to-date on the Statement of Cash Flows. He stated that all targeted reserve levels were met or exceeded targets. He concluded noting that there was \$4.5M of debt outstanding at December 31, 2015.

Treasurer Fates then reviewed the written summary of the January Treasurer's Report. Cash and Investments were \$125.6M. He described by account the Commission's cash and investments increase of \$26.0M over the past nine months.

Market yield on the portfolio was at 92 basis points, a slight increase from the prior month. The portfolio was showing unrealized gains of \$420,702 compared to unrealized gains at the prior year end of approximately \$215,000. Treasurer Fates reviewed the main drivers of the change in unrealized activity, which were interest rate activity and flight to conservative investments due to declining oil rates and foreign market instability.

Treasurer Fates detailed the \$26.0M increase year-to-date on the Statement of Cash Flows. He stated that all targeted reserve levels were met or exceeded targets. He concluded noting that there was \$3.6M of debt outstanding at January 31, 2016.

### **Financial Statements – December 2015 and January 2016**

Financial Administrator Peterson provided the Committee with a summary of the December and January Financial Statements. She noted that through the first nine months of the fiscal year, revenues exceeded expenses ahead of budgeted seasonal expectations, even as water sales were below budget by nearly 1.5% in December and 1.0% in January. An offset to the water sales being down is that water purchases were approximately 2.7% and 2.2% below budgeted seasonal expectations for December and January, respectively.

Sales Tax collections were higher than prior year revenue amounts by approximately 8.4% in December and 1.5% in January. Cumulatively Sales Tax collections as of January 31, 2016, were approximately \$958,000 over the prior year.

Financial Administrator Peterson discussed balances and activity within the cash and investment accounts compared to targets and liabilities.

Financial Administrator Peterson noted that cash balances were up compared to prior year by approximately \$34M. Receivables were slightly higher compared to prior year due to timing of receivables. Debt has declined by nearly \$12M compared to prior year balances at January 31, 2016.

### **Draft Annual Budget**

The Committee decided to hold all questions and comments regarding the budget until the Special Committee of the Whole meeting which was to take place immediately following this meeting.

### **Accounts Payable**

Financial Administrator Peterson presented the December Accounts Payable to the committee members. The numbers below were to be presented in the General Meeting.

December 9, 2015 to January 12, 2016	\$7,898,651.36
<u>Estimated</u>	<u>\$1,130,215.00</u>
Total	\$9,028,866.36

Financial Administrator Peterson presented the January Accounts Payable to the committee members. The numbers below were to be presented in the General Meeting.

January 13, 2016 to February 9, 2016	\$8,030,334.01
<u>Estimated</u>	<u>\$775,925.00</u>
Total	\$8,806,259.01

### **Adjournment**

Commissioner Russo moved to adjourn the meeting at 6:03 P.M. Seconded by Chairman Zay and unanimously approved by a Voice Vote.

All voted aye. Motion carried.