



DuPage Water Commission

600 E. Butterfield Road, Elmhurst, IL 60126-4642
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AGENDA

**ADMINISTRATION COMMITTEE
THURSDAY, SEPTEMBER 11, 2003
6:00 P.M.**

**600 EAST BUTTERFIELD ROAD
ELMHURST, IL 60126**

COMMITTEE MEMBERS

R. Thorn, Chair
R. Benson
L. Hartwig
D. Zeilenga

- I. Roll Call
- II. Approval of Minutes
 - a. Committee Meeting of August 14, 2003
 - b. Executive Session of August 14, 2003
 - c. Executive Session of July 17, 2003
- III. Request for Service by Highland Hills Sanitary District
- IV. Executive Session: To Discuss Personnel Matters
- V. Non-Recurring Items
 - a. Update Water Capacity Study and Structure of Water Sale Contracts for New Customers
 - b. Opportunities to Save Investment and Enhance Service
 - c. Open Meetings Act
- VI. Other

Board/Agendas/Administration/ADM0309.DOC

All visitors must present a valid drivers license or other government-issued photo identification, sign in at the reception area and wear a visitor badge while at the DuPage Pumping Station.

**MINUTES OF A MEETING OF THE
ADMINISTRATION COMMITTEE
OF THE DU PAGE WATER COMMISSION
HELD ON AUGUST 14, 2003**

The meeting was called to order at 6:05 P.M. at the Commission's office located at 600 East Butterfield Road, Elmhurst, Illinois.

Committee members in attendance: R. Benson, L. Hartwig, D. Zeilenga, R. Thorn, and M. Vondra (*ex officio*)

Others in attendance:, M. Crowley (H&K), K. Godden and J. Holzwart

Commissioner Hartwig moved to approve the Minutes of the July 17, 2003 Administration Committee. Seconded by Commissioner Zeilenga and unanimously approved by a Voice Vote.

Commissioner Zeilenga moved to go into Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2(c)(1) and (2). Seconded by Commissioner Hartwig and unanimously approved by a Roll Call Vote:

Ayes: R. Benson, L. Hartwig, D. Zeilenga and R. Thorn

Nays: None

The Administration Committee went into Executive Session at 6:07 P.M.

Commissioner Hartwig moved to come out of Executive Session at 7:25 P.M. Seconded by Commissioner Benson and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

Commissioner Hartwig moved to adjourn the meeting at 7:26 P.M. Seconded by Commissioner Benson and unanimously approved by a Voice Vote.