



# DuPage Water Commission

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## AGENDA

**ADMINISTRATION COMMITTEE  
THURSDAY, NOVEMBER 19, 2015  
6:15 P.M.**

**600 EAST BUTTERFIELD ROAD  
ELMHURST, IL 60126**

## COMMITTEE MEMBERS

L. Crawford - Chair  
J. Broda  
J. Fennell  
D. Novotny  
J. Zay

- I. Roll Call
- II. Approval of Minutes of the October 15, 2015 Regular Committee Meeting
- III. Review draft of the Commission's Employee Handbook
- IV. Other
- V. Adjournment

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**MINUTES OF A MEETING OF THE  
ADMINISTRATION COMMITTEE  
OF THE DUPAGE WATER COMMISSION  
HELD ON THURSDAY, OCTOBER 15, 2015  
600 EAST BUTTERFIELD ROAD  
ELMHURST, ILLINOIS 60126**

The meeting was called to order at 6:22 P.M.

Committee members in attendance: J. Broda, L. Crawford, D. Novotny and J. Zay

Committee members absent: J. Fennell

Also in attendance: J. Spatz, F. Frelka and J. Rodriguez

Commissioner Broda moved to approve the Minutes of the September 17, 2015, Administration Committee meeting. Seconded by Chairman Broda and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

General Manager Spatz reviewed Resolution R-30-15, specifically the amounts contributed to staff in their Health Savings Accounts, which decreased from the prior year's contributions to reduce the overall insurance cost increase for the Commission. He noted that both vision and life insurance rates remained the same. He added that dental rates had decreased from the amount listed in the Resolution from an 8% increase over last year's rates to a 5% increase.

He noted that a staff meeting was held to review and explain how the 2016 increased rates would be shared between the Commission and employees. It was a consensus among the employees to keep the grandfathered plans instead of obtaining any of the metallic plans.

He explained that Staff is recommending to possibly further reduce future healthcare costs by adding a telehealth program called HealthiestYou where employees would have 24/7 access to a network of licensed physicians via phone. He added that the cost to the Commission would be \$9 per employee per month, no matter if they were on a family plan or not. He noted that he recommends using this as a trial year, obtaining feedback at the end of the year to verify if there really are cost savings, and possibly use this service next year.

Commissioner Crawford asked if this service would run December 1, 2015 to November 30, 2016. General Manager Spatz stated that he would verify that this would coincide with the Commission's insurance dates.

Commissioner Broda stated that this year the Village of Lisle switched to a healthcare plan that pulls from a pool of municipalities, library districts and park districts that reduced costs for the Village and the plan was practically the same as the previous plan. He added that this might be something the Commission should investigate for next year to reduce costs.

After some discussion, it was the consensus of the Committee members present to recommend to the full board Resolution R-30-15.

In regards to the Commission's Employee Handbook, General Manager Spatz stated that it is currently under legal review with Gorski & Good, LLP. He asked the Committee if they would like the opportunity to review it to which the Committee members expressed agreement.

Minutes 10/15/15 Administration Committee Meeting

General Manager Spatz stated that once the legal review is complete, he would send it out to the Committee members.

Commissioner Broda moved to adjourn the meeting at 6:32 P.M. Seconded by Commissioner Novotny and unanimously approved by a Voice Vote.

All voted aye. Motion carried.

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