

**MINUTES OF A MEETING OF THE
ENGINEERING & CONSTRUCTION COMMITTEE
OF THE DuPAGE WATER COMMISSION
HELD ON THURSDAY, OCTOBER 16, 2014
600 EAST BUTTERFIELD ROAD
ELMHURST, ILLINOIS**

The meeting was called to order at 6:20 P.M.

Committee members in attendance: D. Loftus, R. Furstenau, F. Saverino, M. Scheck and J. Zay
(ex officio)

Committee members absent: None

Also in attendance: C. Bostick, E. Kazmierczak, T. McGhee, J. Schori, J. Spatz and M. Weed.

Commissioner Saverino moved to approve the Minutes of the September 18, 2014 Engineering & Construction Committee Meeting of the DuPage Water Commission. Motion seconded by Commissioner Furstenau and passed as follows:

Ayes: D. Loftus, R. Furstenau, F. Saverino and M. Scheck

Nays: None

Facilities Construction Supervisor Bostick provided an oral report highlighting the Status of Operations report;

Regarding DuPage Pump Station Facility Maintenance, Facilities Construction Supervisor Bostick advised the Committee that two (2) Requests for Board Action appear on the Commission agenda: a three (3) year landscape maintenance contract for all Commission owned facilities, and; a three (3) year contract for periodic window cleaning services. Commissioner Saverino inquired as to the length of the contract periods. General Manager Spatz advised the Committee the contract length was intended to lock in pricing for a second and third year. In regards to the landscape contract, Commissioner Saverino inquired as to why only four (4) firms bid the work while there were seventeen (17) prospective bidders. Operations Supervisor Weed indicated several reasons why individual firms did not bid, including; locations of remote facilities, change in company ownership, insufficient resources or just diminished interest after attending the pre-bid conference.

Regarding the Condition Assessment of Commission facilities, Facilities Construction Supervisor Bostick advised the Committee that the project kick-off meeting was held where determinations were made as to what facilities would be inspected, scheduling of inspection activities and the determination of Commission staff participation and other resources needed to perform the work. In discussing the schedule, Facilities Construction Supervisor Bostick advised the Committee that the Elmhurst campus would be inspected by the first week of November with the exception of the concrete reservoirs, and the majority of inspections should be completed by the first week of January 2015. Facilities Construction Supervisor Bostick advised the project completion date is March 28, 2015 and the engineer will be providing monthly updates to disseminate to the Board.

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Facilities Construction Supervisor Bostick advised the Committee that two (2) resolutions appear on the agenda; one to void all previous connection agreements for the East Transmission Mains (90" and 72"), and; revising Commission policy and deny any and all future requests as discussed at the September 18, 2014 Commission meeting.

Regarding the York Township Water Facility, Facilities Construction Supervisor Bostick advised the Committee that the joint facility concrete substructure is complete and the underground water mains have been installed; the Contractor will be focusing on mechanical, electrical and process piping work in the coming weeks. The Contractor has advised DuPage County that the work is behind schedule and completion will most likely be delayed.

Regarding the Storage System Improvements, Facilities Construction Supervisor Bostick advised the Committee that Staff should be bidding the Standpipe rehabilitation work for two (2) Standpipes in mid-November with the intention to begin structural and sandblasting elements in early Spring 2015 followed by painting as soon as environmental conditions allow. Facilities Construction Supervisor Bostick reminded the Committee that authorization to seek bids had been previously granted by the Board.

Regarding Document Management, Facilities Construction Supervisor Bostick advised that Staff continues working with transferring the document management system from one system to another and is working out bugs as they arise. Regarding the Enterprise Asset Management system, Infor EAM, the Committee was informed that Staff is in the midst of performing software upgrades and is setting up the training environment for employee familiarization. General Manager Spatz confirmed with Commissioner Furstenau that additional training expense will be required and that this training had been a budgeted item.

Regarding Pipeline Maintenance and Construction, Facilities Construction Supervisor Bostick advised the pavement repairs and frame and lid adjustments are ongoing and on schedule.

Chairman Loftus inquired with the Committee if there were any questions regarding the Status of Operations report or action items. Hearing none, Commissioner Scheck moved to recommend approval of items 2 through 5 of the Engineering and Construction Committee portion of the Commission Agenda. Seconded by Commissioner Furstenau and passed unanimously as follows:

Ayes: D. Loftus, R. Furstenau, F. Saverino and M. Scheck

Nays: None

For discussion, Operations Manager McGhee provided the Committee with a report of a meeting with the Commission's Alternative Retail Electricity Supplier regarding demand response periods of 2014. Operations Manager McGhee reported that after reviewing electrical peak demand over the course of last summer, it is estimated the Commission will realize approximately \$90,000.00 in returns.

Chairman Loftus inquired with the Committee if any other business or items are to be discussed. Hearing none, Commissioner Saverino moved to adjourn the meeting at 6:40 P.M. Motion seconded by Commissioner Scheck and passed unanimously as follows:

Ayes: D. Loftus, R. Furstenau, F. Saverino and M. Scheck

Nays: None